

March 9, 2018
Sacramento, California

The Board of Trustees of the American River Flood Control District met in regular session in its office at 185 Commerce Circle, Sacramento, CA at 11:00 a.m. on Friday, March 9, 2018. In attendance were Trustee Holloway, Trustee Redway, Trustee Shah and Trustee Johns. Trustee Pavão was absent. Trustee Holloway presided. Also present from the District were General Manager (GM) Tim Kerr, Superintendent Ross Kawamura, Legal Counsel David Aladjem and Office Manager Malane Chapman. One member of the public was present.

Item No. 1 Public Comments on Non-Agenda Items: There were no comments on non-agenda items from members of the public.

Item No. 2 Approval of Consent Agenda Items: On a motion by Trustee Shah seconded by Trustee Johns, the Board unanimously approved Items 2a) Minutes of Regular Meeting on February 9, 2018, 2b) Approval of Report of Investment Transactions January 2018 (City Pool, LAIF, River City) and Treasurer's Certification and 2c) District Financial Reports: Statement of Operations (February 2018) and Cash Flow Report

Item No. 2d) Correspondence: CSDA Board of Directors Call for Nominations Seat A: Trustee Johns asked about Board's procedure with these types of nominations. Trustee Holloway asked if the Board had any nomination recommendations. On a motion by Trustee Shah seconded by Trustee Johns, the Board unanimously chose not to take any action on this item

Item No. 3 Accounts Payable and General Fund Expenses (February 2018): Trustee Shah requested clarification regarding payment to Richardson & Company. Trustee Holloway requested clarification regarding payments to Flail-Master and Hunt & Sons. Trustee Redway requested clarification on payment to Pape Machinery. Trustee Johns requested clarification on payment to SMUD. On a motion by Trustee Johns seconded by Trustee Shah, the Board unanimously approved payments on the Schedule of Accounts Payable (February 2018) of \$58,801.74 and General Fund Expenses of \$61,978.06 (total aggregate sum \$120,779.80).

Item No. 4 District Election 2018: On a motion by Trustee Shah seconded by Trustee Johns, the Board unanimously approved items 4a) Memorandum of Understanding (MOU) with Sacramento County Elections and 4b) Resolution 2018-04: Calling General Election with revisions.

Item No. 5 Two Rivers Trail Memorandum of Understanding (MOU) – Final Billing: GM discussed with the Board the project and payment. On a motion by Trustee Redway seconded by Trustee Johns, the Board unanimously approved to close out our invoice and discharged our obligations under the MOU.

Item No. 6 Draft FY 2016-17 Audit: The Board reviewed the draft audit. The Board requested a member from Richardson & Company LLP to attend the April meeting to present a final version of the audit. The report was received and filed by the Board. No action was taken on this item.

Item No. 7 SAFCA Agreement for Operation, Maintenance, Repair, Replacement & Rehabilitation for the North Sacramento Streams Levee Improvement Project: Trustee Holloway asked for clarification about Section I item A3. The report was received and filed by the Board. No action was taken on this item.

Item No. 8 Administrative Staff Reports:

a) *General Manager Tim Kerr reported on the following:*

- General Manager's February Meeting Summary;
- La Riviera Staging Area: Survey has been recorded;
- Timekeeping Software: Staff is researching Replicon;
- Hydrologic Conditions: Folsom Lake is 54% full, with an outflow of 1,859 cfs and the gauge at the I Street Bridge shows 7 feet above sea level;
- Next Board Meeting: April 13, 2018.

b) *Legal Counsel David Aladjem had nothing further to report.*

c) *Office Manager Malane Chapman:*

- Audio/Visual Meeting Recordings: Office Manger Chapman is researching options to audio record the meetings.
- Floor Tile Maintenance: Office Manager Chapman presented the Board a quote to have the floor tiles maintained and two area mats made to prevent further damage. The Board directed Office Manager to proceed.

Item No. 9 Operations and Maintenance Staff Reports:

a) *Superintendent Ross Kawamura reported on:*

- Crew activities including mowing, trash pickup, tree removal and gate repair.

Item No. 10 Questions and Comments by Trustees: There were no questions or comments by Trustees.

Item No 11 Adjourn: There being no further business requiring action by the Board, the meeting was adjourned by Trustee Holloway at 12:40 p.m.

Attest:

Secretary

President