

May 12, 2023
Sacramento, California

The Board of Trustees of the American River Flood Control District met in regular session at 11:00 a.m. on Friday, May 12, 2023. In attendance were Trustee Johns, Trustee Holloway and Trustee Vander Werf. Trustee Johns presided. Trustee L'Ecluse and Trustee Shah arrived during item three. Also present from the District were General Manager (GM) Tim Kerr, Superintendent Scott Webb, Field Supervisor David Diaz and Office Manager Malane Chapman. No members of the public were present.

Item No. 1 Public Comments on Non-Agenda Items: There were no comments on non-agenda items from members of the public.

Item No. 2 Approval of Consent Agenda: On a motion by Trustee Holloway seconded by Trustee Vander Werf, the Board unanimously approved item 2a) Minutes of Regular Meeting on April 14, 2023, 2b) Approval of Report of Investment Transactions March 2023 (City Pool, LAIF, River City) and Treasurer's Certification, 2c) District Financial Reports: Statement of Operations (April 2023) and Cash Flow Report, 2d) Finance Committee Recommendations: Annual Review of Credit Card Policy, Reserve Fund Policy, and Investment Policy and 2e) Correspondence: None.

Roll Call Vote:

Trustee Holloway	AYE	Trustee Vander Werf	AYE
Trustee Shah	ABSENT	Trustee L'Ecluse	ABSENT
Trustee Johns	AYE		

Item No. 3 Accounts Payable and General Fund Expenses (April 2023): Trustee Vander Werf inquired on payments made to MBK Engineers and Sacramento County MSA. Following explanation by staff and on a motion by Trustee Vander Werf seconded by Trustee Holloway, the Board unanimously approved payments on the Schedule of Accounts Payable (April 2023) of \$57,396.75 and General Fund Expenses of \$80,474.77 (total aggregate sum \$137,871.52).

Roll Call Vote:

Trustee Holloway	AYE	Trustee Vander Werf	AYE
Trustee Shah	AYE	Trustee L'Ecluse	AYE
Trustee Johns	AYE		

Item No. 4 Resolution 2023-05: District Pay Ranges: GM Kerr briefed the Board on the salary survey conducted by Grace Consulting and the recommended pay scale for 2023-2024. The personnel committee recommends approving the new pay scale for 2023-2024 and seeks the Board approval. On a motion by Trustee Shah seconded by Trustee L'Ecluse, the Board unanimously approved the recommended pay scale.

Roll Call Vote:

Trustee Holloway	AYE	Trustee Vander Werf	AYE
Trustee Shah	AYE	Trustee L'Ecluse	AYE
Trustee Johns	AYE		

Item No. 5 Final Fiscal Year 2021-2022 Audit: GM Kerr briefed the Board on the Fiscal Year 2021-2022 audit conducted by Richardson & Company. On a motion by Trustee Holloway seconded by Trustee Vander Werf, the Board unanimously approved the final fiscal year 2021-2022 audit.

Roll Call Vote:

Trustee Holloway	AYE	Trustee Vander Werf	AYE
Trustee Shah	AYE	Trustee L'Ecluse	AYE
Trustee Johns	AYE		

Item No. 6 Finance Committee Recommendations: a) District Budget Fiscal Year 2023-2024 and b) District 5-year Budget Projection: GM Kerr discussed the proposed budget and 5-year projections to the Board. Following recommendation by the finance committee and on a motion by Trustee L'Ecluse seconded by Trustee Holloway, the Board approved the Fiscal Year 2023-2024 budget and the 5-year budget projections.

Roll Call Vote:

Trustee Holloway	AYE	Trustee Vander Werf	AYE
Trustee Shah	AYE	Trustee L'Ecluse	AYE
Trustee Johns	AYE		

Item No. 7 Resolution 2023-06: Levying a Benefit Assessment, Establishing the Rate Thereof and Requesting Collection of Benefit Assessment: On a motion by Trustee Shah seconded by Trustee Holloway, the Board unanimously approved resolution 2023-06.

Roll Call Vote:

Trustee Holloway	AYE	Trustee Vander Werf	AYE
Trustee Shah	AYE	Trustee L'Ecluse	AYE
Trustee Johns	AYE		

Item No. 8 Administrative Staff Reports:

a) *General Manager Tim Kerr reported on the following:*

- General Manager's April Meeting Summary: CalTrans North Levee Bike Connection meeting was discussed;
- By-District Elections Update;
- Hydrologic Conditions: Folsom Lake is 85% of total capacity with an outflow of 8,400 cfs. The gauge at I street shows a water surface elevation of 14 feet above sea level;
- Next Board Meeting is scheduled for June 9, 2023

b) *Legal Counsel Rebecca Smith:* Legal Counsel Smith discussed meeting with Redistricting Insights and informed the Board of the intended timeline to finish by year end.

c) *Office Manager Malane Chapman:*

- *By-Laws Updates:* Office Manger Chapman asked if the By-Laws needed to be updated due to all the Brown Act Changes. Per Legal Counsel Smith the By-Laws were satisfactory.

Item No. 9 Operations and Maintenance Staff Reports:

a) Superintendent Scott Webb

- *Rodent Abatement Program:* Superintendent Webb described the process that the crew utilizes throughout the year. The District utilizes gas cartridges, grouting, baiting and maintenance practices.
- *Crew Activities* including mowing, heat illness prevention training, equipment maintenance, downed trees and State spring inspection.

Item No. 10 Questions and Comments by Trustees: Trustee Shah noted that he will be absent from the June meeting.

Item No. 11 Adjourn: There being no further business requiring action by the Board, the meeting was adjourned by Trustee Johns at 12:06 p.m.

Attest:

Secretary

President