

June 12, 2020
Sacramento, California

In Compliance with CA Executive Orders N-25-20 and N-29-20 the Board of Trustees of the American River Flood Control District met in regular session at 11:00 a.m. on Friday, June 12, 2020 by teleconference. In attendance were Trustee Shah, Trustee Johns Trustee Holloway, Trustee L'Ecluse and Trustee Vander Werf (joined at 11:19 a.m.). Trustee Shah presided. Also present from the District were General Manager (GM) Tim Kerr, Superintendent Ross Kawamura, Field Supervisor Scott Webb, Legal Counsel David Aladjem, Legal Counsel Julia Jenness and Office Manager Malane Chapman. Two members of the public were present.

The meeting was called to order at 11:00 a.m. Roll call was taken and a quorum was present.

Item No. 1 Public Comments on Non-Agenda Items: No public comment on non-agenda items.

Item No. 2 Approval of Consent Agenda Items: On a motion by Trustee Holloway seconded by Trustee Johns, the Board unanimously approved items 2a) Minutes of Regular Meeting on May 8, 2020, 2b) Approval of Report of Investment Transactions April 2020 (City Pool, LAIF, River City) and Treasurer's Certification, 2c) District Financial Reports: Statement of Operations (May 2020) and Cash Flow Report and 2e) Correspondence: None.

Roll Call Vote:

Trustee Shah:	AYE
Trustee Johns:	AYE
Trustee Vander Werf:	AYE
Trustee L'Ecluse:	AYE
Trustee Holloway:	AYE

Item No. 2d Finance Committee Recommendations: Annual Review of Credit Card Policy, Reserve Fund Policy and Investment Policy: Trustee Shah explained minor changes to credit card company and policy. On a motion by Trustee Shah seconded by Trustee Holloway, the Board unanimously approved the credit card policy, reserve fund policy and investment policy.

Roll Call Vote:

Trustee Shah:	AYE
Trustee Johns:	AYE
Trustee Vander Werf:	AYE
Trustee L'Ecluse:	AYE
Trustee Holloway:	AYE

Item No. 3 Accounts Payable and General Fund Expenses (May 2020): On a motion by Trustee Holloway seconded by Trustee L'Ecluse, the Board unanimously approved payments on the Schedule of Accounts Payable (May 2020) of \$72,782.15 and General Fund Expenses of \$318,173.17 (total aggregate sum \$390,955.32).

Roll Call Vote:

Trustee Shah:	AYE
Trustee Johns:	AYE
Trustee Vander Werf:	AYE
Trustee L'Ecluse:	AYE
Trustee Holloway:	AYE

Item No. 4 Closed Session: Conference with Legal Counsel – Personnel: Government Code 54957 – District Pay Ranges: The Board elected not to go into closed session.

Item No. 5 Resolution 2020-03: District Pay Ranges: Following explanation by GM Kerr and on a motion by Trustee Holloway seconded by Trustee L'Ecluse the Board passed the resolution.

Roll Call Vote:

Trustee Shah:	AYE
Trustee Johns:	AYE
Trustee Vander Werf:	AYE
Trustee L'Ecluse:	AYE
Trustee Holloway:	AYE

Item No. 6 Resolution 2020-04: Transfer of Funds from District Operations Fund to Retiree Health Benefits Reserve Funds: On a motion by Trustee Johns seconded by Trustee Vander Werf, the Board unanimously approved the transfer of \$72,000 from District Operations Fund into the Retiree Health Benefits Reserve Fund.

Roll Call Vote:

Trustee Shah:	AYE
Trustee Johns:	AYE
Trustee Vander Werf:	AYE
Trustee L'Ecluse:	AYE
Trustee Holloway:	AYE

Item No. 7 Finance Committee Recommendations: a) District Budget FY 2020-21 and b) District 5-year Budget Projection: GM Kerr discussed the District roof repair, election costs, OSHA training, Trustee training and equipment purchase cost-share with State grant. Trustee Shah explained the 5-year projections. On a motion by Trustee L'Ecluse seconded by Trustee Vander Werf, the Board unanimously approved the fiscal year 2020-2021 budget and District 5-year budget projections.

Roll Call Vote:
 Trustee Shah: AYE
 Trustee Johns: AYE
 Trustee Vander Werf: AYE
 Trustee L'Ecluse: AYE
 Trustee Holloway: AYE

Item No. 8 Administrative Staff Reports:

a) *General Manager Tim Kerr reported on the following:*

- General Manager's May Meeting Summary: Assembly Bill 1958 Conference Call meeting was discussed;
- District Headquarters Roof Repair/Replacement Update: Advertisement ran May 27, 2020 through June 9, Pre-bid job walk will be June 10:00 a.m., Open bids on July 2 at 2:00 p.m.;
- Rusty Duck Pipe Removal Completion
- City Pipe Inspection Memorandum of Understanding
- US Army Corps of Engineers: Lower American River Erosion Repairs
- Hydrologic Conditions: Folsom Lake 81% of capacity with an outflow 2,879 cfs. The gauge at the I Street Bridge shows a water surface elevation of 6.1 feet above sea level;
- Next Board Meeting is scheduled for July 10, 2020.

b) *Legal Counsel David Aladjem reported the process for the bid opening.*

c) *Office Manager Malane Chapman:*

- 2020 Election: Nomination period, July 13 through August 7, signatures are due August 7, 2020. Candidates are encouraged to file their candidacy papers in-person by appointment at the Voter Registration and Elections Office. Estimated cost is \$1,250 to be paid when statement is filed.

Item No. 9 Operations and Maintenance Staff Reports:

a) *Superintendent Ross Kawamura reported on:*

- Crew activities including rodent abatement, mowing, trimming, fence replacement, mechanical work and safety training.

Item No. 10 Questions and Comments by Trustees: Trustee L'Ecluse asked if the District had adequate cleaning materials and masks.

Item No. 11 Adjourn: There being no further business requiring action by the Board, the meeting was adjourned by Trustee Shah at 12:06 p.m.

Attest:

 Secretary

 President