

September 14, 2018
Sacramento, California

The Board of Trustees of the American River Flood Control District met in regular session in its office at 185 Commerce Circle, Sacramento, CA at 11:00 a.m. on Friday, September 14, 2018. In attendance were Trustee Holloway, Trustee Johns, Trustee Pavão, Trustee Redway and Trustee Shah. Trustee Holloway presided. Also present from the District were General Manager (GM) Tim Kerr, Superintendent Ross Kawamura, Legal Counsel David Aladjem and Office Manager Malane Chapman. Mr. Bob Cermak was present from WSP. Two members of the public were present.

Item No. 1 Public Comments on Non-Agenda Items: Rachelanne Vander Weft thanked GM Kerr for communicating with the homeowners association regarding the District staging area.

Item No. 2 Approval of Consent Agenda Items: On a motion by Trustee Shah seconded by Trustee Johns, the Board unanimously approved Items 2a) Minutes of Regular Meeting on August 10, 2018, 2b) Approval of Report of Investment Transactions July 2018 (City Pool, LAIF, River City) and Treasurer's Certification, 2c) District Financial Reports: Statement of Operations (August 2018) and Cash Flow Report, 2d) Correspondence: None.

Item No. 3 Accounts Payable and General Fund Expenses (August 2018): Trustee Johns inquired about payments to Sunbelt. Trustee Holloway inquired about payments to Bell Marine Co. and Water Rite Products, Inc. Following explanation by staff and on a motion by Trustee Shah seconded by Trustee Johns, the Board unanimously approved payments on the Schedule of Accounts Payable (August 2018) of \$81,995.17 and General Fund Expenses of \$75,548.62 (total aggregate sum \$157,543.79).

Item No. 4 Repair Arcade Creek Floodwall: Following explanations by the staff and on a motion by Trustee Pavão seconded by Trustee Johns, the Board unanimously approved staff's recommendation to repair damage at Arcade Creek floodwall. Trustee Shah directed staff to pursue reimbursement from the driver's insurance company.

Item No. 5 Endorsement of CA Central Valley Flood Board Permit: (Applicant: CalTrans, Description: Scour Mitigation): Following explanations by staff and on a motion by Trustee Shah seconded by Trustee Pavão, the Board unanimously approved GM's recommendation to endorse the permit application from CalTrans.

Item No. 6 GM Spending Policy: Following explanations by staff and on a motion by Trustee Shah seconded by Trustee Pavão, the Board approved and adopted the GM Spending Policy with changes.

Item No. 7 State DWR Deferred Maintenance Project – Collaboration with City of Sacramento: Trustee Pavão asked for clarification about future liability. The report was received and filed by the Board. No action was taken on this item.

Item No. 8 Information: Presentation by Bob Cermak, WSP: Mr. Cermak spoke about how assessments were calculated and the work his team does to perform such tasks.

Item 9 Administrative Staff Reports:

a) *General Manager Tim Kerr reported on the following:*

- General Manager's August Meeting Summary: Deferred Maintenance Project – Pipe Inspection meeting was discussed;
- Pride Industries;
- Winter Hydrologic Outlook: 70% chance of El Niño;
- Hydrologic Conditions: Folsom Lake is 50% full, with an outflow of 2,019 cfs and the gauge at the I Street Bridge shows 7 feet above sea level;
- Next Board Meeting: October 12, 2018.

b) *Legal Counsel David Aladjem had nothing further to report.*

c) *Office Manager Malane Chapman*

- 2018 Election Update: Three seats open and three candidates, no formal election needed. Results should be certified in late November.
- Newsletter: Newsletter Committee to meet this Fall/Winter to work on the next newsletter.

Item No. 10 Operations and Maintenance Staff Reports:

a) *Superintendent Ross Kawamura reported on:*

- Crew activities including landscaping at 7925 La Riviera, updating gate keys, Waterglen Circle slope work and shop work.

Item No. 11 Questions and Comments by Trustees: Trustee Holloway congratulated Legal Counsel David Aladjem on Best of the Bar.

Item No. 12 Adjourn: There being no further business requiring action by the Board, the meeting was adjourned by Trustee Holloway at 12:43 p.m. in memory of Karolyn W. Simon.

Attest:

Secretary

President

**American River Flood Control District
Staff Report**

Investment Transactions Summary; August 2018

LAIF:

- There were no transactions in this account during the month of August.

City Pool A

- On June 30, 2018 a total of \$666,032.85 was transferred from Interest Receivable to the Cash Balance.
- Accrued Interest Receivable for the month of July was \$14,282.75.
- Accrued Interest Receivable for the month of August was \$14,850.45.
- As of August 31, 2018, the balance of Interest Receivable in this account was \$29,133.20

Interest Receivable is accrued and transferred to the Cash Balance at the discretion of the City.

River City Bank Money Market:

- On August 13, 2018, a transfer was sent to River City Bank Checking in the amount of \$155,000.00.
- On August 28, 2018, a transfer was sent to River City Bank Checking in the amount of \$36,000.00.
- On August 31, 2018, a monthly interest payment was deposited in the amount of \$1,477.89.

River City Bank Checking:

- On August 1, 2018, a wire was received from County of Sacramento in the amount of \$39,740.55
- On August 10, 2018, a miscellaneous deposit was made in the amount of \$150.00
- On August 13, 2018, a transfer was received from River City Bank Money Market in the amount of \$155,000.00.
- On August 14, 2018, a miscellaneous deposit was made in the amount of \$124.62.
- On August 28, 2018, a transfer was received from River City Bank Money Market in the amount of \$36,000.00.
- On August 31, 2018, a monthly interest payment was deposited in the amount of \$3.04.
- Total amount of Accounts Payable cleared during the month of July was \$199,374.77.

**American River Flood Control District
Investment Transaction Report
August 2018**

Item 2b

Balance and Transactions

Account		LAIF	City Pool A	River City Bank Money Market	River City Bank Checking
Beginning Balance	8/1/18	\$444,931.70	\$7,267,268.07	\$1,164,710.89	\$4,146.49
Transactions					
City Pool A Interest to Cash Balance	6/30/18		666,032.85		
City Pool A Interest	7/31/18		14,282.75		
River City Bank Credit Memo	8/2/18			15.00	
Sac County FY 2017-18 Teeter Payment	8/1/18				39,740.55
River City Bank Micellaneous Deposit	8/10/18				150.00
River City Bank Transfer	8/13/18			(155,000.00)	155,000.00
River City Bank Micellaneous Deposit	8/14/18				150.00
River City Bank Transfer	8/28/18			(36,000.00)	36,000.00
City Pool A Interest	8/31/18		14,850.45		
River City Bank Interest	8/31/18			1,477.89	3.04
Accounts Payable (cleared)					(199,374.77)
Ending Balance:	8/31/18	\$444,931.70	\$7,933,300.92	\$975,203.78	\$35,815.31

**City Pool A Interest is accrued and deposited in the account at the discretion of the City.

Interest

Date:	Sep 2017	Oct 2017	Nov 2017	Dec 2017
LAIF	1.11	1.14	1.17	1.24
City Pool A	1.70	1.66	1.46	1.71
River City Bank Money Market	0.08	0.08	0.08	0.08
River City Bank Checking	0.00	0.00	0.00	0.00
Date:	Jan 2018	Feb 2018	Mar 2018	Apr 2018
LAIF	1.35	1.41	1.52	1.66
City Pool A	1.65	2.01	1.71	1.97
River City Bank Money Market	0.08	0.08	0.08	0.08
River City Bank Checking	0.00	0.00	0.00	0.00
Date:	May 2018	June 2018	July 2018	Aug 2018
LAIF	1.73	1.85	1.94	2.00
City Pool A	2.08	2.12	2.12	2.20
River City Bank Money Market	0.1	0.10	0.99	1.65
River City Bank Checking	0.00	0.00	0.00	0.06

**American River
Flood Control
District**

AMERICAN RIVER FLOOD CONTROL DISTRICT

MONTHLY REVIEW – AUGUST 2018

STRATEGY

The ARFCD funds are invested in the City of Sacramento’s Pool A investment fund. The Fund is invested pursuant to the objectives and requirements set forth in the City’s investment policy. The three objectives of the investment policy, in order of priority, are (1) the preservation of capital by the investment in safe instruments, (2) the liquidity needs of the City and pool participants so such parties will have access to cash when they need it, and (3) the maximizing of current income while remaining consistent with the other more important objectives. The City’s investment policy incorporates applicable provisions of state law including, among other things, the prudent person standard and California Code Section 53601 pertaining to eligible investments.

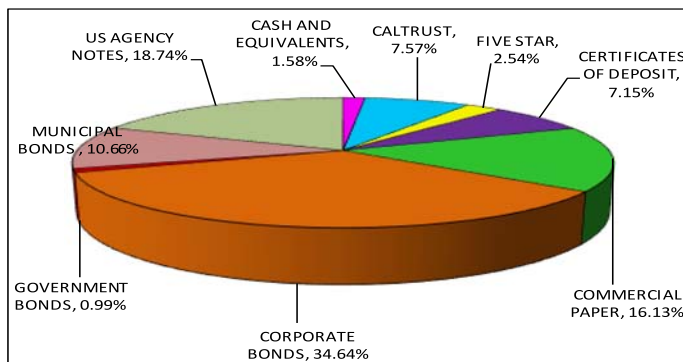
PORTFOLIO STATISTICS

Portfolio’s Beginning Balance	7,947,584
Contributions	0
Withdrawals	0
Interest Earned	14,850
Month-End Market Value	7,962,434

PERFORMANCE

Earned Interest Yield for the Month	2.20%
Laif Rate of Return (book value)	2.00%
90 Day T-Bill	2.00%
Federal Funds	1.91%

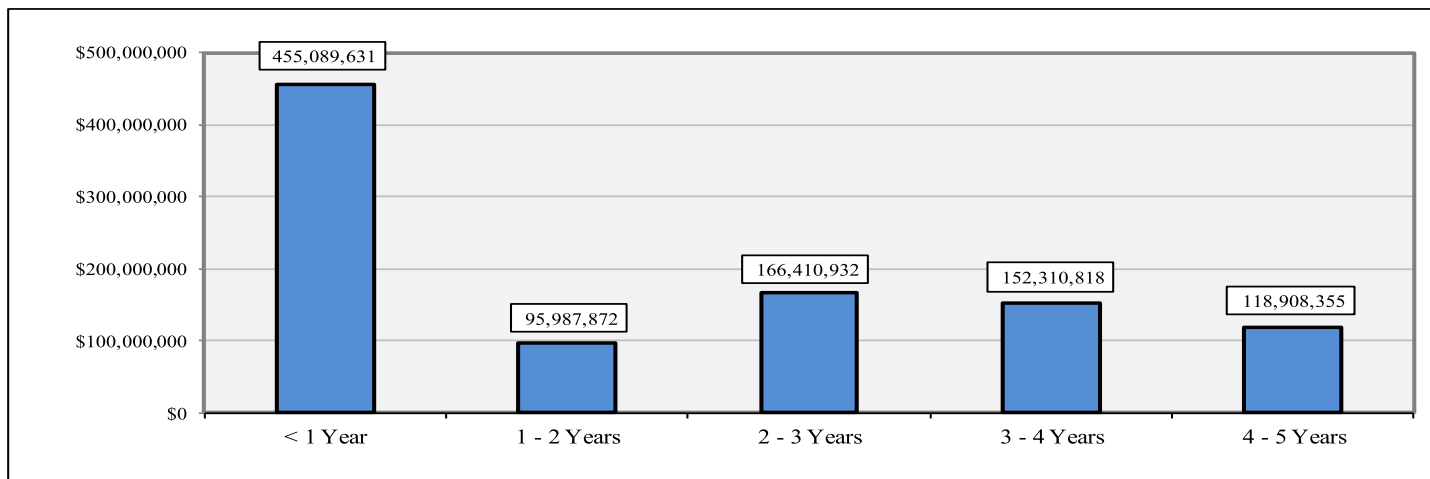
POOL A BY ASSET CLASS



POOL A MATURITY SCHEDULE

Maturity	Market Value	%
< 1 Year	455,089,631	46.02%
1 - 2 Years	95,987,872	9.71%
2 - 3 Years	166,410,932	16.83%
3 - 4 Years	152,310,818	15.41%
4 - 5 Years	118,908,355	12.03%
Total	988,707,608	100.00%

Investment Description	Portfolio at Cost	Yield at Month End
CASH AND EQUIVALENTS	1.58%	1.12%
CALTRUST	7.57%	2.07%
FIVE STAR	2.54%	2.00%
CERTIFICATES OF DEPOSIT	7.15%	2.40%
COMMERCIAL PAPER	16.13%	2.37%
CORPORATE BONDS	34.64%	2.25%
GOVERNMENT BONDS	0.99%	1.90%
MUNICIPAL BONDS	10.66%	2.09%
US AGENCY NOTES	18.74%	2.13%



City of Sacramento
 CASH LEDGER
American River Flood Control District
From 08-01-18 To 08-31-18

Item 2b

All Cash Accounts

<u>Trade Date</u>	<u>Settle Date</u>	<u>Tran Code</u>	<u>Quantity</u>	<u>Security</u>	<u>Amount</u>	<u>Cash Balance</u>
Pool A Interest Receivable						
08-01-18				Beginning Balance		14,282.75
08-31-18	08-31-18	in		Pool A Cash	14,850.45	29,133.20
				Aug 2018 estimated Pool A interest		
					14,850.45	
08-31-18				Ending Balance		29,133.20
Pool A Cash						
08-01-18				Beginning Balance		7,933,300.92
08-31-18				Ending Balance		7,933,300.92

**Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001**

www.treasurer.ca.gov/pmia-laif/laif.asp
September 04,
2018

AMERICAN RIVER FLOOD CONTROL DISTRICT

DISTRICT ENGINEER/MANAGER
165 COMMERCE CIRCLE, SUITE D
SACRAMENTO, CA 95815

PMIA Average Monthly Yields

Account Number:
90-34-002

Tran Type Definitions

August 2018 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	444,931.70
Total Withdrawal:	0.00	Ending Balance:	444,931.70



River City Bank

WWW.RIVERCITYBANK.COM

PO Box 15247, Sacramento, CA 95851-0247

Return Service Requested

Item 2b



Last statement: July 31, 2018
This statement: August 31, 2018
Total days in statement period: 31

AMERICAN RIVER FLOOD CONTROL DISTRICT
C/O ROBERT MERRITT, CPA
4000 MAGNOLIA HILLS DR
EL DORADO HILLS CA 95762-6561

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0811100952
(0)

Direct inquiries to:
916-567-2836

Public Fund Money Market

Account number	0811100952	Beginning balance	\$1,164,710.89
Low balance	\$973,725.89	Total additions	1,492.89
Average balance	\$1,065,080.24	Total subtractions	191,000.00
Avg collected balance	\$1,065,080	Ending balance	\$975,203.78
Interest paid year to date	\$2,898.24		

DEBITS

Date	Description	Subtractions
08-13	' Cash Mgmt Trsfr Dr REF 2251639L FUNDS TRANSFER TO DEP XXXXX0736 FROM JULY EXPENSES AUGUST PAYROLL	155,000.00
08-28	' Cash Mgmt Trsfr Dr REF 2401459L FUNDS TRANSFER TO DEP XXXXX0736 FROM 2ND PAYROLL AUGUST 2018	36,000.00

CREDITS

Date	Description	Additions
08-02	' Credit Memo REVERSE SERVICE CHARGE W/O 073118	15.00
08-31	' Interest Credit	1,477.89

DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
07-31	1,164,710.89	08-13	1,009,725.89	08-31	975,203.78
08-02	1,164,725.89	08-28	973,725.89		

AMERICAN RIVER FLOOD CONTROL DISTRICT
August 31, 2018

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0811100952

INTEREST INFORMATION

Annual percentage yield earned	1.65%
Interest-bearing days	31
Average balance for APY	\$1,065,080.24
Interest earned	\$1,477.89

OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



River City Bank

WWW.RIVERCITYBANK.COM

PO Box 15247, Sacramento, CA 95851-0247

Return Service Requested

Item 2b



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AMERICAN RIVER FLOOD CONTROL DISTRICT
C/O ROBERT MERRITT, CPA
4000 MAGNOLIA HILLS DR
EL DORADO HILLS CA 95762-6561

Page 1
0811090736
(45)

Direct inquiries to:
916-567-2836

Public Fund Interest Checking

Account number	0811090736	Beginning balance	\$4,146.49
Enclosures	45	Total additions	231,018.21
Low balance	\$35,812.83	Total subtractions	199,349.39
Average balance	\$57,461.67	Ending balance	\$35,815.31
Avg collected balance	\$57,443		

CHECKS

Number	Date	Amount	Number	Date	Amount
6493	08-06	650.00	6563	08-14	63,200.00
6542 *	08-03	100.00	6564	08-15	151.82
6543	08-03	100.00	6565	08-17	1,247.41
6544	08-03	50.00	6566	08-15	302.00
6545	08-15	197.97	6567	08-22	288.72
6546	08-13	160.23	6568	08-21	42.50
6547	08-16	26,639.81	6569	08-16	35.00
6548	08-20	50.13	6570	08-20	23.82
6549	08-20	680.16	6571	08-17	975.00
6550	08-20	249.61	6572	08-21	3,716.00
6551	08-17	2,090.00	6573	08-17	963.78
6552	08-15	350.00	6574	08-15	773.60
6553	08-16	4,459.00	6575	08-15	889.26
6554	08-17	92.00	6576	08-22	6,031.09
6555	08-16	448.43	6577	08-17	200.00
6556	08-16	1,230.00	6578	08-16	1,420.71
6557	08-20	131.29	6579	08-21	202.81
6558	08-17	347.41	6580	08-21	407.06
6559	08-21	1,633.46	6581	08-17	403.24
6560	08-16	2,162.66	6582	08-20	247.90
6562 *	08-17	68.07			

* Skip in check sequence

AMERICAN RIVER FLOOD CONTROL DISTRICT
August 31, 2018

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0811090736

DEBITS

Date	Description	Subtractions
08-01	Incoming Wire Fee 201808010036922 COUNTY OF SACRAMENSACRAMENTO CA 9581 PROPERTY TAX DISTR	15.00
08-15	' ACH Withdrawal INTUIT PAYROLL S QUICKBOOKS 180815 946000047	27,286.85
08-16	' ACH Withdrawal INTUIT PAYROLL S QUICKBOOKS 180816 946000047	422.92
08-21	' ACH Withdrawal CALPERS 1900 100000015402567	700.00
08-21	' ACH Withdrawal CALPERS 1900 100000015380073	4,322.61
08-23	' ACH Withdrawal CALPERS 3100 100000015357455	1,324.69
08-23	' ACH Withdrawal CALPERS 1900 100000015405654	2,561.23
08-23	' ACH Withdrawal CALPERS 3100 100000015357430	2,954.26
08-24	' ACH Withdrawal HEALTH EQUITY INC HealthEqui 180824	152.95
08-29	' ACH Withdrawal CALPERS 3100 100000015357470	1,445.11
08-29	' ACH Withdrawal CALPERS 1900 100000015412152	2,596.34
08-29	' ACH Withdrawal CALPERS 3100 100000015357442	3,059.18
08-30	' ACH Withdrawal HEALTH EQUITY INC HealthEqui 180830	150.00
08-31	' ACH Withdrawal INTUIT PAYROLL S QUICKBOOKS 180831 946000047	28,945.74
08-31	' Service Charge ADDITIONAL DEBITS	0.56

CREDITS

Date	Description	Additions
08-01	Incoming Wire 201808010036922 COUNTY OF SACRAMENSACRAMENTO CA 9581 PROPERTY TAX DISTR	39,740.55
08-10	Deposit	150.00
08-13	' Cash Mgmt Trsfr Cr REF 2251639L FUNDS TRANSFER FRMDEP XXXXX0952 FROM JULY EXPENSES AUGUST PAYROLL	155,000.00

AMERICAN RIVER FLOOD CONTROL DISTRICT
August 31, 2018

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0811090736

Date	Description	Additions
08-14	Deposit	124.62
08-28	Cash Mgmt Trsfr Cr REF 2401459L FUNDS TRANSFER FRMDEP XXXXX0952 FROM 2ND PAYROLL AUGUST 2018	36,000.00
08-31	Interest Credit	3.04

DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
07-31	4,146.49	08-15	104,934.93	08-24	36,009.20
08-01	43,872.04	08-16	68,116.40	08-28	72,009.20
08-03	43,622.04	08-17	61,729.49	08-29	64,908.57
08-06	42,972.04	08-20	60,346.58	08-30	64,758.57
08-10	43,122.04	08-21	49,322.14	08-31	35,815.31
08-13	197,961.81	08-22	43,002.33		
08-14	134,886.43	08-23	36,162.15		

INTEREST INFORMATION

Annual percentage yield earned	0.06%
Interest-bearing days	31
Average balance for APY	\$57,443.12
Interest earned	\$3.04

OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

CERTIFICATION

The American River Flood Control District's investment portfolio [] is [is not] in compliance with the District's Financial Management Investments Plan.

The District's investment portfolio is not in compliance in the following respects:

A cash flow analysis confirms that the District [is] [is not] expected to be able to meet its expenditure requirements for the next six months.

The District's cash is insufficient to meet obligations for the next six months as a result of the following:

Attached hereto are the most recent statements of accounts of the following District accounts:

- LAIF Account, State Treasurer's Office **Dated August 2018**
- Investment Pool A Account, City of Sacramento **Dated August 2018**
- District Checking Account, River City Bank **Dated August 2018**
- District Repurchase Account, River City Bank **Dated August 2018**

Certified by: _____ Date: _____
Cyril Shah, District Treasurer

American River Flood Control District
Statement of Operations
July 1, 2018 to September 30, 2018 (Three Months Ending of Fiscal 2019)
For Internal Use Only

	Year to Date July 1, 2018 to September 30, 2018	Budget	Percent of Budget
Revenues			
Benefit assessment	\$ -	\$ 1,429,793	0.00%
Consolidated capital assessment	-	980,000	0.00%
Interest	32,865	77,267	42.53%
O & M agreements	-	231,801	0.00%
Miscellaneous	260	-	Not budgeted
Total Revenues	<u>33,125</u>	<u>2,718,861</u>	1.22%
M & O Expenses			
Salaries and wages	173,027	730,938	23.67%
Payroll tax expense	13,119	58,475	22.44%
Pension expense	36,335	132,418	27.44%
Compensation insurance	-	36,547	0.00%
Medical/dental/vision	60,231	211,112	28.53%
Fuel/oil reimbursement	3,753	30,000	12.51%
Equipment rental	9,259	20,000	46.30%
Equipment repairs/parts	6,650	40,000	16.63%
Equipment purchases (< \$5,000)	-	15,000	0.00%
Shop supplies	1,210	12,000	10.08%
Levee maint. (supp. & material)	4,136	10,000	41.36%
Levee maint. chemicals	-	20,000	0.00%
Levee maint. services	6,074	60,000	10.12%
Rodent abatement (supplies & materials)	245	10,000	2.45%
Employee uniforms	-	5,000	0.00%
Staff training	1,102	10,000	11.02%
Miscellaneous	-	2,000	0.00%
Small tools & equipment	1,843	6,000	30.72%
Emergency preparedness program	4,200	15,000	28.00%
Engineering services	302	20,000	1.51%
Encroachment remediation	-	15,000	0.00%
Test urban camp cleanup	-	100,000	0.00%
Total M & O Expenses	<u>321,486</u>	<u>1,559,490</u>	20.61%
Administration Expenses			
Board of trustees compensation	1,248	7,600	16.42%
Trustee expenses	62	1,750	3.54%
Accounting services	700	15,000	4.67%
Legal services (general)	867	50,000	1.73%
Utilities	6,362	35,000	18.18%
Telephone	2,099	18,000	11.66%
Retiree benefits	45,203	135,650	33.32%
Office equipment/furniture	-	7,500	0.00%
Office supplies	-	2,000	0.00%
Auto allowance	1,775	6,600	26.89%
Parking reimbursement	-	500	0.00%
General office expense	2,487	13,000	19.13%
Technology and software	1,190	10,000	11.90%
Dues and associations	13,420	25,000	53.68%
Property and liability insurance	8,263	30,000	27.54%
Conference/workshop/seminar	-	3,000	0.00%
Public relations/information	-	30,000	0.00%
Miscellaneous	609	5,000	12.18%
Employee morale/wellness	208	2,000	10.40%
Investment fees	-	15,000	0.00%
Community services	-	1,500	0.00%
Bookkeeping services	450	14,000	3.21%
Property taxes	-	3,000	0.00%
Building maintenance	7,083	10,000	70.83%
County Dtech fees for DLMS	7,359	40,000	18.40%
Election expense	-	96,819	0.00%
Interest expense	91	-	Not budgeted
Total Administration Expenses	<u>99,476</u>	<u>577,919</u>	17.21%
Special Projects Expenses			
Engineering studies/survey studies	-	15,000	0.00%
Levee standards compliance	71,163	100,000	71.16%
Small capital projects	-	50,000	0.00%
Total Special Project Expenses	<u>71,163</u>	<u>165,000</u>	43.13%
Capital Outlay			
Equipment purchases (over \$5,000)	19,349	93,000	20.81%
Total Capital Outlay	<u>19,349</u>	<u>93,000</u>	
Capital Outlay: District Headquarters Build-Out			
Building improvements/maintenance	20,022	40,000	50.06%
La Riviera improvements/maintenance	3,311	10,000	33.11%
	<u>23,333</u>	<u>50,000</u>	

Note: Amounts above are not audited

The above information is current through the last day of the previous month's bank activity.

Data has been verified by the bookkeeper and physical copies of checks have not been reviewed or received and some checks may not have cleared the bank account.

AMERICAN RIVER FLOOD CONTROL DISTRICT
Cash Flow Report
July 2018 through June 2019

Cash Flow Report													
Maintenance and Operations Expens	Jul 18	Aug 18	Sept 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	TOTAL
500 - Salary/Wages	54,173.03	58,087.91	61,528.70	54,969.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	228,759.14
501 - Payroll Taxes	4,173.85	4,482.27	4,754.48	3,825.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17,236.36
502 - Pension	12,673.06	12,483.57	11,913.77	3,115.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40,185.71
503 - Compensation Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
504 - Medical/Dental/Vision	15,339.13	15,339.13	15,339.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	46,017.39
508 - Fuel/Oil	3,476.23	2,162.66	1,590.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,229.14
509 - Equipment Rental	0.00	1,420.71	7,838.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,259.45
510 - Equipment Purchase(< \$5000	6,452.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,452.49
511 - Equipment Repair/Parts	7,863.87	1,711.15	2,395.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,970.68
512 - Shop Supplies	694.04	564.90	735.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,994.01
514 - Levee Maint(Supplies&Materi	628.17	0.00	3,409.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,038.11
515 - Levee Maintenance Services	0.00	1,373.85	5,148.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,522.19
516 - Employee Uniforms	4,896.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,896.47
518 - Staff Training	350.00	0.00	52.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	402.39
519 - Miscellaneous O&M	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
521 - Small Tools & Equip	0.00	0.00	3,545.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,545.50
523 - Levee Maint. (Chemicals)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
525 - Emergency Preparedness Pr	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
530 - Encroachment Remediation I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532 - Rodent Abatement	404.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	404.83
605 - Engineering Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
615 - Survey Services	187.23	154.01	234.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	576.00
616 - Environmental Services/Studi	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total M&O Expense	111,312.40	97,780.16	118,486.73	61,910.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	389,489.86

Administrative Expenses	Jul 18	Aug 18	Sept 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	TOTAL
505 - Telephone	1,057.50	1,083.40	1,418.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,559.61
506 - Utility Charges	2,494.07	2,891.72	3,455.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,841.30
507 - Office/Shop Lease	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
513 - Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
517 - Auto Allowance	550.00	550.00	550.00	550.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,200.00
520 - Retiree Benefits	11,300.68	11,300.68	11,300.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33,902.04
522 - Office Equipment/Furniture	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
526 - Mileage/Parking Reimburse	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
527 - General Office Expense	760.67	936.58	1,531.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,228.46
529 - Pre-funding Retiree Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531 - Technology & Software	389.89	730.24	259.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,380.12
600 - Board of Trustees Compensa	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
601 - Trustee Expenses	285.00	380.00	475.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,140.00
602 - Accounting Services	82.41	33.70	28.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	144.57
603 - Legal Fees (General)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
604 - Flood Litigation	5,646.68	5,689.00	866.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,202.27
606 - Legislative Services	1,079.00	302.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,381.00
607 - Dues and Assoc. Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
608 - Insurance Premiums	8,751.70	0.00	5,653.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,404.70
609 - Conference /Workshops/Sem	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610 - Public Relations Information	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
611 - Election Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
612 - District Annexations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
613 - Community Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
614 - Miscellaneous Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
617 - Investment Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
618 - Property Tax	3,682.00	3,716.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,398.00
619 - Building Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
620 - Bookkeeping Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
621 - County Assessment Fees	787.50	975.00	450.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,212.50
622 - County DTEch Fees for DLMS	0.00	189.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	189.91
623 - Employee Morale/Wellness	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

AMERICAN RIVER FLOOD CONTROL DISTRICT
Cash Flow Report
July 2018 through June 2019

Total Administrative	36,867.10	28,778.23	25,989.15	550.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	92,184.48
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Special Projects Expenses	Jul 18	Aug 18	Sept 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	TOTAL
702 - Engineering/Survey Studies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
703 - Encroachment Remediation &	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704 - Vegetation Management	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
705 - Small Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
707 - Levee Standards Compliance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Special Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Capital Outlay: Flood Control	Jul 18	Aug 18	Sept 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	TOTAL
700 - Bank Protection	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
701 - Magpie Creek	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
706 - Property Acquisition	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
709 - Equipment Purchase (> \$500)	0.00	63,200.00	7,963.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	71,163.49
Total Capital Outlay: Flood Control	0.00	63,200.00	7,963.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	71,163.49

Income	Jul 18	Aug 18	Sept 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	TOTAL
120 - Benefit Assessment	0.00	39,740.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39,740.55
122 - SAFCA CAD4	780,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	780,000.00
123 - Interest	1,006.47	1,480.93	1,244.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,731.78
124 - O&M Agreements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
126 - Miscellaneous Income	0.00	224.62	160.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	384.62
Total Income	781,006.47	41,446.10	1,404.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	823,856.95

Fund Balance

District Operations Fund	Jul 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18
Beginning Balance	2,294,495.71	1,927,322.68	1,842,210.39	1,699,138.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Income	781,006.47	41,446.10	1,404.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	1,148,179.50	126,558.39	144,475.88	62,460.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	1,927,322.68	1,842,210.39	1,699,138.89	1,636,678.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Capital Outlay Reserve Fund	Jul 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18
Beginning Balance	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Retiree Health Benefit Reserve Fund	Jul 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18
Beginning Balance	1,443,558.00	2,443,558.00	2,443,558.00	2,443,558.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Income	1,000,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	2,443,558.00	2,443,558.00	2,443,558.00	2,443,558.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Flood Emergency Response Reserve Fund	Jul 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18
Beginning Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Emergency Repair Reserve Fund	Jul 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18
Beginning Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Total Balance	8,435,880.68	8,350,768.39	8,207,696.89	8,145,236.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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Board of Trustees
Brian F. Holloway
Bettina C. Redway
Cyril A. Shah
William J. Pavão
Steven T. Johns

Item 2d
General Manager
Timothy R. Kerr, P.E.

October 12, 2018

The Honorable Doris Matsui
U.S. House of Representatives
2311 Rayburn House Office Building
Washington, D.C. 20515

Dear Congresswoman Matsui:

Thank you for your tremendous efforts in providing flood protection improvements to the Sacramento region. We are very grateful for your diligent representation of our community and your continued call for investment in flood control infrastructure. Your recent success in obtaining \$1.8 billion for the U.S. Army Corps of Engineers to strengthen Folsom Dam and Sacramento levees is a true milestone for our region. This funding will provide increased levels of safety and secure a robust flood control system to protect our region.

The American River Flood Control District was established in 1927 to protect citizens by maintaining the 40 miles of levees along the American River and portions of the Sacramento River and Steelhead, Arcade, Dry and Magpie creeks. As part of the federally authorized Sacramento River Flood Control System, the American River levees are the primary line of defense against flooding. Without the levees, this area would be routinely inundated by floodwater. Your work in Congress to secure funding and critical investment in our levees will help protect hundreds of thousands of people who live and work in our region.

If you or any member of your staff have a question about the District please call us at 916-929-4006. In addition, we would be glad to assist your office in responding to inquiries from your constituents about the District or flood control matters in general.

Sincerely,

Brian Holloway
President

Invoices Paid

	DATE	AMOUNT	CHECK #
Quickbooks (Employees)	9/13/18	4.50	EFT
Quickbooks (Trustees)	9/20/18	\$16.25	EFT
HSA (Employee)	9/24/18	\$150.00	EFT
HSA (Miscellaneous Admin)	9/24/18	\$2.95	EFT
Goodwin-Cole (Building Improvements/Maintenance)	9/25/18	\$1,288.97	6626
Quickbooks (Employees)	9/28/18	\$108.25	EFT
HSA (Employee)	9/27/18	\$150.00	EFT
	Total	\$1,720.92	

Trustee Compensation

	DATE	GROSS	NET	CHK#
9/14/18 Board Meeting				
Holloway, Brian F	9/21/18	\$95.00	\$86.78	Direct Dep
Johns, Steven T	9/21/18	\$95.00	\$86.78	Direct Dep
Pavao, William J	9/21/18	\$95.00	\$86.79	Direct Dep
Redway, Bettina C	9/21/18	\$95.00	\$86.78	Direct Dep
Shah, Cyril A	9/21/18	\$95.00	\$86.78	Direct Dep
	Total	\$475.00	\$433.91	

Trustee Taxes

	DATE	AMOUNT	CHK#
9/14/18 Board Meeting			
Federal Tax Payment	9/21/18	\$13.78	EFT
CA Withholding & SDI	9/21/18	\$4.75	EFT
CA UI & ETT	9/21/18	\$8.52	EFT
	Total	\$27.05	

Payroll Summary

	DATE	GROSS	NET	CHK#
PP ending 9/15/18				
Malane Chapman	9/16/18	2900.80	1874.13	Direct Dep
Elvin Diaz	9/16/18	1967.20	1447.51	Direct Dep
David Diaz	9/16/18	2085.60	1248.95	Direct Dep
Gilberto Gutierrez	9/16/18	2340.80	1489.06	Direct Dep
Ross Kawamura	9/16/18	4035.98	2310.53	Direct Dep
Tim Kerr	9/16/18	7077.17	5177.03	Direct Dep
Erich Quiring	9/16/18	2085.60	1408.89	Direct Dep
Jose Ramirez	9/16/18	2340.80	1685.50	Direct Dep
Zerimar Robles	9/16/18	1871.20	1400.32	Direct Dep
PP ending 9/30/18				
Malane Chapman	10/1/18	2900.80	1874.13	Direct Dep
Elvin Diaz	10/1/18	1967.20	1447.53	Direct Dep
David Diaz	10/1/18	2085.60	1248.96	Direct Dep
Gilberto Gutierrez	10/1/18	2340.80	1489.07	Direct Dep
Ross Kawamura	10/1/18	4035.98	2310.52	Direct Dep
Tim Kerr	10/1/18	7077.17	5185.45	Direct Dep
Erich Quiring	10/1/18	2085.60	1408.89	Direct Dep
Jose Ramirez	10/1/18	2340.80	1685.51	Direct Dep
Zerimar Robles	10/1/18	1871.20	1400.34	Direct Dep
	Total	\$51,539.10	\$36,092.32	

Employee & Relief GM Taxes

	DATE	AMOUNT	CHK#
PP ending 9/15/18			
Federal Tax Payment	9/16/18	\$6,500.56	EFT
CA Withholding & SDI	9/16/18	\$1,123.27	EFT
CA UI & ETT	9/16/18	\$0.00	EFT
PP ending 9/30/18			
Federal Tax Payment	10/1/18	\$6,500.56	EFT
CA Withholding & SDI	10/1/18	\$1,114.79	EFT
CA UI & ETT	10/1/18	\$0.00	EFT
	Total	\$15,239.18	

Employee Pension

	DATE	AMOUNT	CHK#
PP ending 9/15/18			
PERS Retirement Contribution (Unfunded Liability)	9/4/18	\$4,322.61	EFT
PERS Retirement Contribution	9/16/18	\$4,053.61	EFT
457 Deferred Comp (Employee Paid)	9/16/18	\$2,446.12	EFT
457 District Contribution	9/16/18	\$80.00	EFT
Longevity Bonus 9/14/18			
PERS Retirement Contribution	9/14/18	\$795.58	EFT
PP ending 9/30/18			
PERS Retirement Contribution	10/1/18	\$4,053.59	EFT
457 Deferred Comp (Employee Paid)	10/1/18	\$2,446.12	EFT
457 District Contribution	10/1/18	\$80.00	EFT
	Total	\$18,277.64	

Total of Invoices Paid and Payroll \$71,791.02

American River Flood Control District

State DWR Deferred Maintenance Project – Memorandum of Understanding with the City of Sacramento

Staff Report

Discussion:

The State of California Department of Water Resources and the District are cooperating in a Deferred Maintenance Project grant program to inspect levee pipes. Many of the pipes identified as eligible for grant funding are actually owned and operated by the City of Sacramento. The District set out to participate in this program and convey the grant funds to the City for them to inspect their pipes.

The City recently awarded a contract to a video inspection company to inspect pipes in City maintained levees. The contract did not initially include inspection of any pipes in District maintained levees. Subsequently, the City modified their contract to include inspection of City pipes in District levees. The City is seeking reimbursement of their costs to inspect these additional pipes and has provided a Memorandum of Understanding to detail the proposed transfer of funds from the District to the City.

The MoU included in your packet lists 19 City pipes to be video inspected within the District. The MoU caps the costs to the District at \$27,100. The City will conduct the inspections and then invoice the District for their costs up to the cost cap of \$27,100. Upon paying the City, the District will then be able to submit for reimbursement from the State of California under the Deferred Maintenance Project grant program. Staff at DWR have reviewed the MoU and have indicated they will be able to provide complete reimbursement to the District.

Recommendation:

The General Manager recommends that the Board of Trustees enter into the Memorandum of Understanding with the City of Sacramento for levee pipe inspection with the expectation that all of the spent funds would be eligible for reimbursement from the State.

MEMORANDUM OF UNDERSTANDING
REGARDING REIMBURSEMENT OF COSTS FROM THE
DEFERRED MAINTENANCE PROJECT- PHASE 1 EVALUATION
OF LEVEE PENETRATIONS
AGREEMENT

This Memorandum of Understanding (the "MOU") is entered into on _____, 2018, by and between the City of Sacramento (City) and American River Flood Control District (ARFCD), each referred to herein as a "party" and collectively referred to herein as the "parties".

RECITALS

A. The purpose of this MOU is to memorialize the understanding of the parties with respect to reimbursement of costs for the cleaning and inspecting of City pipes in ARFCD's jurisdiction through ARFCD's Deferred Maintenance Project – Phase 1 Evaluation of Levee Penetrations (DMP) grant. ARFCD received this grant from the California Department of Water Resources (DWR).

B. The parties each are required by California Senate Bill 5 , as amended by Senate Bill 1278 (2012), and the DWR's *Urban Levee Design Criteria*, to video inspect or pressure test pipe penetrations through levees on a minimum of a 5-year interval.

C. The City entered into an agreement with APS Environmental (C2018-1297) to perform cleaning and inspecting of pipes within the City's levee maintenance area along the Sacramento River with its own DMP grant. The City will execute a supplemental agreement with APS Environmental to clean and inspect the City pipes within ARFCD's jurisdiction (Supplemental Agreement).

D. The parties believe it to be in their best interest, as well as the public's best interest, for the City to administer the cleaning and inspection of its own pipes within ARFCD's jurisdiction.

NOW THEREFORE, in consideration of the mutual obligations set forth herein, the parties agree as follows:

1. Cost Sharing, Invoices: The City will be responsible for administering the Supplemental Agreement. ARFCD agrees to pay the cost of the Supplemental Agreement, as agreed upon and shown below. ARFCD's share of the Supplemental Agreement is set forth in Exhibit "B", attached hereto and incorporated by this reference.

The cost of cleaning and inspection services for the City pipes within ARFCD's jurisdiction are estimated to be \$24,600 and administration costs are estimated to be \$2,500.

The City will invoice ARFCD for contractor and administrative costs incurred for the Supplemental Agreement. Within 45 days of the receipt of the invoice(s), ARFCD shall remit its share of the invoice, as shown in Exhibit B, to reimburse the City for payment of the

contractor and administrative costs. In the event ARFCD believes an invoice should not be paid in whole or in part, the dispute shall be resolved those representatives identified on Exhibit "A.". The parties agree to exercise good faith and diligence in the resolution of any disputed invoice amounts. Notwithstanding any provision contained herein, the City shall be reimbursed by ARFCD for its respective proportionate share of any and all money ultimately paid to the contractor by the City pursuant to the Supplemental Agreement, as contemplated in Section 3 of this MOU and subject to the price ceiling specified in Section 4.

The parties' proportionate shares of the Supplemental Agreement set forth in Exhibit "B" may only be changed by amendment to this MOU as provided in Section 7, below, except with respect to the allocation of costs for supplemental tasks requested by, and for the benefit of, ARFCD.

2. Price Ceiling: In no case shall the total value of costs shared pursuant to this MOU exceed \$27,100, except by amendment of this MOU. This price ceiling shall not apply to costs for supplemental tasks requested by ARFCD. If additional costs associated with cleaning and inspecting pipes within the ARFCD are identified, the City may request additional funds and, upon agreement, will amend this MOU. The list of 19 pipes to be cleaned and inspected is set forth in Exhibit "C", attached hereto and incorporated by this reference.

3. Notices: Any invoice, payment, notice or other written communication related to this MOU will be provided to those representatives identified on Exhibit "A."

4. Term of MOU: This MOU shall be effective as of the date it is signed by all parties and shall remain in effect until all services and contracts covered by this MOU have been completed and performed and all payments required under this MOU have been made, or until terminated by the mutual written agreement of all parties or by operation of law, whichever occurs first.

5. Amendments: Any amendments to this MOU must be in writing and executed by all parties.

6. Counterparts: This MOU may be executed by the parties in separate counterparts, each of which when so executed and delivered to the City of Sacramento shall be an original, but all such counterparts shall together constitute but one and the same instrument. After all executed signature pages are returned to the City of Sacramento, copies of the complete MOU will be mailed to each party.

7. General Provisions: Each party understands and agrees that there is no agency or joint venture relationship between the parties. It is further understood and agreed by the parties that notwithstanding anything contained herein, the employees of each party shall continue to be entirely and exclusively under the direction, supervision and control of the employing party.

The parties understand and agree that this MOU creates rights and obligations solely between the parties and is not intended to benefit any other party. No provision of this MOU shall in any way inure to the benefit of any third person so as to constitute any such third-person as a third-party beneficiary of this MOU or any of its items or conditions, or otherwise give rise to any cause of action in any person not a party hereto.

If any provision of this MOU is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will continue in full force and effect without being impaired or invalidated in any way, but only to the extent that the intent of the parties can be effectuated without the provision or provisions held invalid, void, or unenforceable.

The waiver by any party to this MOU of any requirements, condition or provision of this MOU shall not be deemed a waiver of any subsequent breach of that or any other requirement, condition or provision of this MOU.

The parties represent that the undersigned individuals executing this MOU on their respective behalf are fully authorized to do so by law or other appropriate instrument and to bind said parties to the obligations set forth herein.

This instrument and any attachments hereto constitute the entire MOU between the parties concerning the subject matter hereof.

DRAFT

CITY OF SACRAMENTO

Date: _____

By: _____
Title

ATTEST:

APPROVED AS TO FORM:

Title

Title

DRAFT

AMERICAN RIVER FLOOD CONTROL DISTRICT

Date: _____

By: _____
Title

ATTEST:

APPROVED AS TO FORM:

Title

Title

DRAFT

Exhibit A

**Deferred Maintenance Grant – Phase 1 Evaluation of Levee Penetrations
Representatives**

Connie Perkins
Senior Engineer
Engineering and Water Resources Division
City of Sacramento, Department of Utilities
1395 35th Avenue
Sacramento, CA 95822
(916) 808-1419

Tim Kerr
General Manager
American River Flood Control District
185 Commerce Circle
Sacramento, CA 95815
(916) 929-4006

DRAFT

Exhibit B

Deferred Maintenance Grant – Phase 1 Evaluation of Levee Penetrations:
 Supplemental Agreement Cost Sharing

Participating Agency	Administrative Costs	Not to Exceed Amount for Sharing Costs of Cleaning and Inspecting Pipes by Contractor
American River Flood Control District	\$2,500	\$24,600

Exhibit C
List of Pipes to be Inspected in ARFCD Jurisdiction (a)

LM	ID#	Cost	Lat	Long	Category (b)	ARFCD Staff Notes
0.387	24090	\$2,400.00	38.591048	-121.505339	3	Sac River Outfall Downstream of intake
1.578	24255	\$1,000.00	38.627241	-121.441465	1	Arcade Ck at Belden St
1.778	24256	\$1,600.00	38.627936	-121.437982	2	Arcade Ck at Diamond/Pamela
1.952	24259	\$1,000.00	38.627568	-121.434815	1	Arcade Ck at Delmar Way
3.192	24330	\$1,600.00	38.588601	-121.458503	2	Landfil drain pipe (Permit# 15041) id#3424
3.577	24331	\$1,000.00	38.58949	-121.45174	1	Landfill drain (covered for trail)
6.076	24338	\$1,600.00	38.5685122	- 121.4240892	2	H Street Bridge - Left Bank
6.774	24349	\$1,600.00	38.55945	-121.41896	2	HDPE near Sac State Alumni Gr
1.26	24368	\$1,000.00	38.625871	-121.447187	1	Arcade Ck just upstream of bike bridge
1.334	24370	\$1,600.00	38.626321	-121.445964	2	Arcade Ck just upstream of Rio Linda
1.468	24371	\$1,000.00	38.627201	-121.44379	1	Arcade Ck near Rivera Dr at Branch St
1.603	24372	\$1,000.00	38.627738	-121.44147	1	Arcade Ck near Rivera Dr at Beldon St
1.72	24373	\$1,000.00	38.628108	-121.439471	1	Arcade Ck
1.834	24375	\$1,000.00	38.628381	-121.437412	1	Arcade Ck
1.768	24379	\$1,000.00	38.6283009	- 121.4386137	1	Arcade Ck near Rivera Dr at Alvarado St
6.775	24595	\$1,600.00	38.55945	-121.41896	2	HDPE near Sac State Alumni Gr
0.751	24812	\$1,600.00	38.660518	-121.461826	2	Landside DI near Pinedale
0.083	24823	\$1,000.00	38.662976	-121.456464	1	Claire Ave
0.518	24826	\$1,000.00	38.667108	-121.450827	1	Rio Linda, just Upstream

Total: \$ 24,600.00

Footnotes:

- (a) Pipes will be cleaned and inspected based on the criteria set forth in the California Department of Water Resources' (DWR) agreement with ARFCD.
 (b) Funding is based on categories set by DWR.

Category	Cost	Description
I	\$1,000	Pipe location is known and ends are clear: Clean + video inspect
II	\$1,600	Pipe location is verified but the ends are obscured. Pipe may contain up to half-depth of silt: Potholes/desilt + clean + video inspect
III	\$2,400	Pipe may be filled with flowing or stagnant water and the ends may be submerged: Divert flow + clean + video inspect
IV	\$4,000	Pipe existence and location is not definitively known. Reasonable efforts is needed to either located the pipe or very it is non-existence: Locate + potholes/desilt + clean + video inspect

General Manager's Meeting Summary

September 2018

9/4: Arcade Creek Erosion Site Visit. Superintendent Kawamura and I attended a site inspection of potential erosion sites with MBK Engineers and AECOM. Three of the sites within the low flow channel are likely to intersect the levee cross-section. MBK will work with SAFCA to develop costs and quantities for the repair.

9/11: City of Sacramento Levee Penetrations Site Visit. Superintendent Kawamura and I provided a site tour for City Utilities staff to look at numerous levee pipe penetrations within the District.

9/14: American River Flood Control District Board of Trustees meeting. The Board met in regular session. The agenda items included a contract for repair of the Arcade Creek Floodwall, a CVFPB Permit Application for CalTrans Scour Mitigation in the American River at Hwy 160, a policy on General Manager Spending Authority, a proposal for cost-sharing with the City of Sacramento on levee pipe inspections, and a briefing on tax roll assessments by Bob Cermak from WSP.

9/17: US Army Corps of Engineers Field Training. I provided a briefing in the field to a USACE Levee Safety class to describe District Operations and Maintenance activities.

9/17: SAFCA Agency Staff meeting. I attended this meeting to coordinate on local flood control topics. Items of discussion included Rick Johnson's experience on a recent trip to New Orleans where he networked with other local funding recipients, regional flood preparedness coordination, Paul Devereux's announced retirement and replacement search, and repair of the District floodwall at Arcade Creek.

9/19: Central Valley Flood Control Association Board of Directors meeting. I attended this meeting to coordinate on regional flood operations and maintenance topics. Items of discussion included the Association's Bylaws and administrative policies, discussions from the recent Floodplain Manager's Association conference, State fees for encroachment permitting, and US Army Corps staffing to meet demands for \$1.8B.