

April 8, 2022
Sacramento, California

In Compliance with CA Assembly Bill 361 the Board of Trustees of the American River Flood Control District met in regular session at 11:00 a.m. on Friday, April 8, 2022 by teleconference. In attendance were Trustee Johns, Trustee Holloway, Trustee L'Ecluse and Trustee Vander Werf. Trustee Shah was absent. Trustee Johns presided. Also present from the District were General Manager (GM) Tim Kerr, Superintendent Ross Kawamura, Field Supervisor Scott Webb, Legal Counsel Rebecca Smith and Office Manager Malane Chapman. Mr. Robert Merritt was present from Robert Merritt, CPA. Ms. Arcelia Herrera and Ms. Susan Barnes were present from SCI Consulting Group. Mr. Matt Rexroad and Mr. Fabian Valdez Jr were present from Redistricting Insights. Two members of the public were present.

Item No. 1 Resolution No. 2022-08; Proclaiming a Local Emergency Persists, Re-Ratifying the COVID-19 State of Emergency, and Re-Authorizing Remote Teleconference Meeting of American River Flood Control District Pursuant to the Ralph M. Brown Act: On a motion by Trustee L'Ecluse seconded by Trustee Holloway, the Board unanimously approved this item.

Roll Call Vote:

Trustee Holloway:	AYE	Trustee Vander Werf:	AYE
Trustee L'Ecluse:	AYE	Trustee Johns:	AYE

Item No. 2 Public Comments on Non-Agenda Items: Mr. Ivanov from Truck Site located at 1317 Vinci Ave, Sacramento, CA 95838 informed the Board of an encampment that has formed behind his place of business along a stretch of property that is owned by the District. This encampment has had fires that are not only threatening the businesses but also the residents along Vinci Ave.

Item No. 3 Approval of Consent Agenda: On a motion by Trustee Holloway seconded by Trustee L'Ecluse, the Board unanimously approved items 3a) Minutes of Regular Meeting on March 11, 2022, 3b) Approval of Report of Investment Transactions February 2022 (City Pool, LAIF, River City) and Treasurer's Certification, 3c) District Financial Reports: Statement of Operations (March 2022) and Cash Flow Report, and 3d) Correspondence: None:

Roll Call Vote:

Trustee Holloway:	AYE	Trustee Vander Werf:	AYE
Trustee L'Ecluse:	AYE	Trustee Johns:	AYE

Item No. 4 Accounts Payable and General Fund Expenses (March 2022): On a motion by Trustee L'Ecluse seconded by Trustee Holloway, the Board unanimously approved payments on the Schedule of Accounts Payable (March 2022) of \$71,373.80 and General Fund Expenses of \$97,803.35 (total aggregate sum \$169,177.15).

Roll Call Vote:

Trustee Holloway:	AYE	Trustee L'Ecluse:	AYE
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Trustee Vander Werf: AYE Trustee Johns: AYE

Item No. 5 District Transition to By-District Elections:

- a) Redistricting Insights
- b) SCI Consulting Group

Both groups presented to the Board about their proposal to take the District to By-District elections.

Item No. 6 Return to In-Person Meeting: Legal Counsel Smith explained to the Board that AB 361 was still in effect, however Sacramento County has returned to in-person meetings. On a motion by Trustee Holloway seconded by Trustee L'Ecluse, the Board agreed to conduct hybrid meetings until further notice.

Roll Call Vote:

Trustee Holloway:	AYE	Trustee Vander Werf:	AYE
Trustee L'Ecluse:	AYE	Trustee Johns:	AYE

Item No. 7 FY 2020-2021 Audit: Trustee Vander Werf reported to the Board that there were no significant findings in the audit and by recommendation of the finance committee to approve the audit. Following explanations by staff and on a motion by Trustee Holloway seconded by Trustee Vander Werf, the Board unanimously approved this item.

Roll Call Vote:

Trustee Holloway:	AYE	Trustee Vander Werf:	AYE
Trustee L'Ecluse:	AYE	Trustee Johns:	AYE

At 12:03 p.m. the Trustees met in closed session with District Counsel Smith and GM Kerr.

Item No. 8 Conference with Legal Counsel – Anticipated Litigation: Government Code 54956.9(b) – One Case

The Trustees returned to open session at 12:23 p.m. and GM Kerr reported that the Board rejected the claim.

Item No. 9 Administrative Staff Reports:

a) *General Manager Tim Kerr reported on the following:*

- General Manager's February Meeting Summary: CalTrans AR Bridge Project Coordination meeting and CA Central Valley Flood Protection Board meeting were discussed;
- Lathrop Way Encampments Update;
- Arcade Creek Erosion Repairs Update;

- Hydrologic Conditions: Folsom Lake is 62% of total capacity. The gauge at I Street Bridge shows a water surface elevation of 5.0 feet above sea level;
- Next Board Meeting is scheduled for May 13, 2022

b) *Legal Counsel Rebecca Smith: Nothing further to report.*

c) *Office Manager Malane Chapman: Nothing further to report.*

Item No. 10 Operations and Maintenance Staff Reports:

Superintendent Ross Kawamura:

- Crew activities including mowing, equipment maintenance, tree stump removal, erosion repair and gate maintenance.

Item No. 11 Questions and Comments by Trustees: Trustee Vander Werf informed the Board on their work on the indigenous people land acknowledgment. Trustee L'Ecluse asked about the Districts previous Earth Day sponsorship that was cancelled due to COVID and wanted to know if the District will be sponsoring the April 24, 2022 event.

Item No. 12 Adjourn: There being no further business requiring action by the Board, the meeting was adjourned by Trustee Johns at 12:55 p.m.

Attest:

Secretary

President

**American River Flood Control District
Staff Report**

Investment Transactions Summary; March 2022

LAIF:

- There were no transactions in this account during the month of March.

City Pool A

- Accrued Interest Receivable for the month of March was \$6,781.30.
- As of March 31, 2022, the balance of Interest Receivable in this account was \$63,034.14.

Interest Receivable is accrued and transferred to the Cash Balance at the discretion of the City.

River City Bank Money Market:

- On March 25, 2022 a transfer was sent to River City Checking in the amount of \$250,000.00.
- On March 31, 2022 a monthly interest payment was received in the amount of \$110.93.

River City Bank Checking:

- On March 16, 2022 a miscellaneous deposit was received in the amount of \$270.42.
- On March 25, 2022 a deposit was received from River City Money Market in the amount of \$250,000.00.
- On March 31, 2022 a monthly interest payment was deposited in the amount of \$9.63.
- Total amount of Accounts Payable cleared during the month of March was \$181,759.48.

**American River Flood Control District
Investment Transaction Report
March 2022**

Item 3b

Balance and Transactions

Account		LAIF	City Pool A	River City Bank Money Market	River City Bank Checking
Beginning Balance	3/1/22	\$66,942.22	\$8,932,468.10	\$927,129.58	\$196,348.78
Transactions					
Miscellaneous Deposit	3/16/22				\$270.42
River City Bank Transfer	3/25/22			(\$250,000.00)	\$250,000.00
City Pool A Interest	3/31/22		\$6,781.30		
River City Bank Interest	3/31/22			\$110.93	\$9.63
Accounts Payable (cleared)					(\$181,759.48)
Ending Balance:	3/31/22	\$66,942.22	\$8,932,468.10	\$677,240.51	\$264,869.35

**City Pool A Interest is accrued and deposited in the account at the discretion of the City.

Interest

Date:	Apr 2021	May 2021	June 2021	Jul 2021
LAIF	0.34	0.32	0.26	0.26
City Pool A	0.95	0.93	1.08	1.08
River City Bank Money Market	0.15	0.15	0.15	0.15
River City Bank Checking	0.08	0.08	0.08	0.08
Date:	Aug 2021	Sep 2021	Oct 2021	Nov 2021
LAIF	0.21	0.21	0.20	0.20
City Pool A	0.92	0.88	0.91	0.87
River City Bank Money Market	0.15	0.15	0.15	0.15
River City Bank Checking	0.08	0.08	0.08	0.07
Date:	Dec 2021	Jan 2022	Feb 2022	Mar 2022
LAIF	0.54	0.23	0.28	0.37
City Pool A	1.08	0.83	0.91	0.89
River City Bank Money Market	0.15	0.15	0.15	0.15
River City Bank Checking	0.08	0.08	0.08	0.08

**American River
Flood Control
District**

AMERICAN RIVER FLOOD CONTROL DISTRICT

MONTHLY REVIEW – MARCH 2022

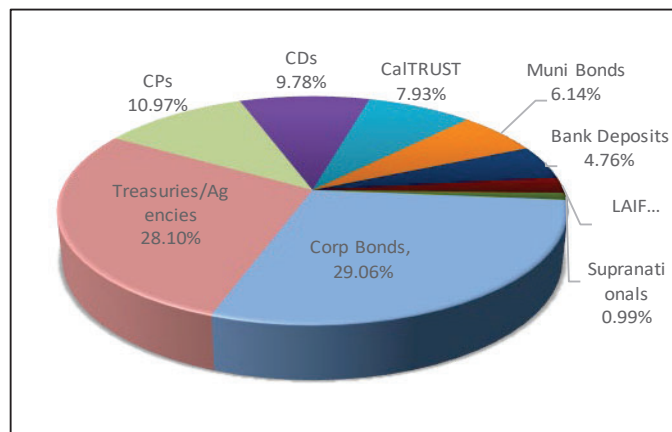
STRATEGY

The ARFCD funds are invested in the City of Sacramento’s Pool A investment fund. The Fund is invested pursuant to the objectives and requirements set forth in the City’s investment policy. The three objectives of the investment policy, in order of priority, are (1) the preservation of capital by the investment in safe instruments, (2) the liquidity needs of the City and pool participants so such parties will have access to cash when they need it, and (3) the maximizing of current income while remaining consistent with the other more important objectives. The City’s investment policy incorporates applicable provisions of state law including, among other things, the prudent person standard and California Code Section 53601 pertaining to eligible investments.

PORTFOLIO STATISTICS

Beginning Balance	8,988,721
Contributions	0
Withdrawals	0
Interest Earned	6,781
Ending Balance	8,995,502

CITY POOL A PORTFOLIO COMPOSITION



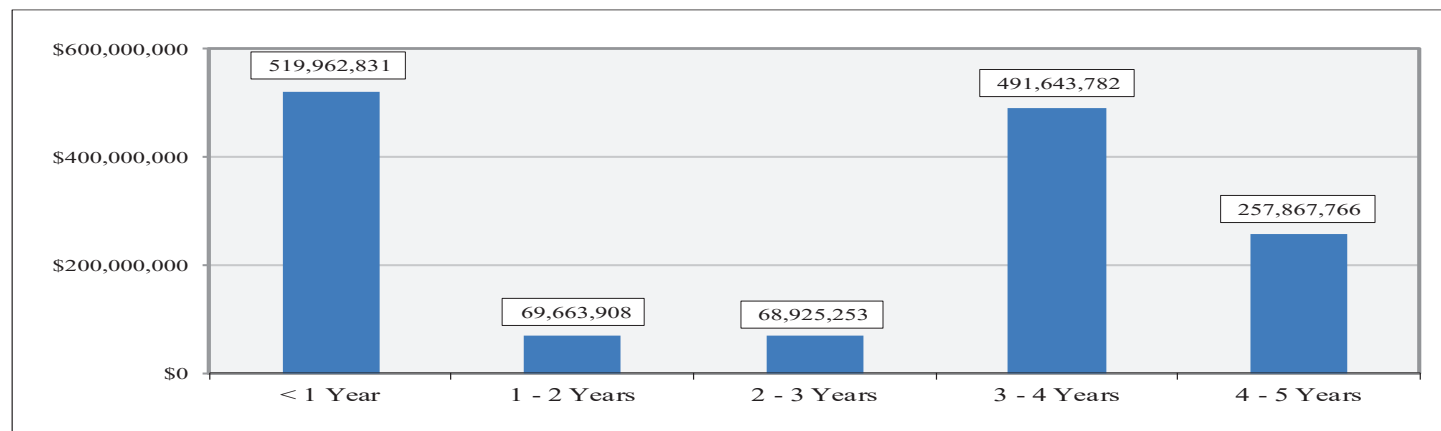
PERFORMANCE COMPARISON

City Pool A	0.89%
LAIF	0.37%
90 Day T-Bill	0.40%
Federal Funds	0.19%

Asset Type	Pct. Assets	YTM
Corp Bonds	29.06%	1.49%
Treasuries/Agencies	28.10%	0.77%
CPs	10.97%	0.62%
CDs	9.78%	0.58%
CalTRUST	7.93%	0.45%
Muni Bonds	6.14%	1.62%
Bank Deposits	4.76%	0.27%
LAIF	2.27%	0.37%
Supranationals	0.99%	0.55%

CITY POOL A MATURITY SCHEDULE

Maturity	Market Value	Pct. Holdings
< 1 Year	519,962,831	36.92%
1 - 2 Years	69,663,908	4.95%
2 - 3 Years	68,925,253	4.90%
3 - 4 Years	491,643,782	34.92%
4 - 5 Years	257,867,766	18.31%
Total	1,408,063,540	100.00%



City of Sacramento
CASH LEDGER
American River Flood Control District
From 03-01-22 To 03-31-22

All Cash Accounts

Trade Date	Settle Date	Tran Code	Quantity	Security	Amount	Cash Balance
Pool A Interest Receivable						
03-01-22				Beginning Balance		56,252.84
03-31-22	03-31-22	in		Pool A Cash	6,781.30	63,034.14
				Mar 2022 estimated Pool A interest		
					6,781.30	
03-31-22				Ending Balance		63,034.14
Pool A Cash						
03-01-22				Beginning Balance		8,932,468.10
03-31-22				Ending Balance		8,932,468.10

California State Treasurer *Fiona Ma, CPA*



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

April 01, 2022

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

AMERICAN RIVER FLOOD CONTROL DISTRICT

DISTRICT ENGINEER/MANAGER
165 COMMERCE CIRCLE, SUITE D
SACRAMENTO, CA 95815

[Tran Type Definitions](#)

Account Number: 90-34-002

March 2022 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	66,942.22
Total Withdrawal:	0.00	Ending Balance:	66,942.22



River City Bank

WWW.RIVERCITYBANK.COM
PO Box 15247, Sacramento, CA 95851-0247
Return Service Requested

Item 3b



Last statement: February 28, 2022
This statement: March 31, 2022
Total days in statement period: 31

AMERICAN RIVER FLOOD CONTROL DISTRICT
C/O ROBERT MERRITT, CPA
4000 MAGNOLIA HILLS DR
EL DORADO HILLS CA 95762-6561

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Direct inquiries to:
916-567-2836

SPRING IS HERE, AND SO IS THE BEAUTIFUL WEATHER AND SUNSHINE. AS A LOYAL RIVER CITY BANK CUSTOMER, WE WANT TO REMIND YOU OF OUR BRANCH HOURS. ALL BRANCHES ARE OPEN MONDAY - FRIDAY FROM 10:00AM - 4:00PM. PLEASE NOTE PLACERVILLE AND DAVIS LOCATIONS ARE CLOSED DAILY FROM 1:00PM-2:00PM CALL CENTER- (916) 567-2899 OR OUTSIDE OF CA (800) 567-7144. CALL CENTER HOURS- MON-FRI: 8:00AM - 6:00PM, SAT: 9:00AM - 1:00PM

Public Fund Money Market

Account number	0811100952	Beginning balance	\$927,129.58
Low balance	\$677,129.58	Total additions	110.93
Average balance	\$870,677.97	Total subtractions	250,000.00
Avg collected balance	\$870,677	Ending balance	\$677,240.51
Interest paid year to date	\$252.90		

DEBITS

Date	Description	Subtractions
03-25	Cash Mgmt Trsfr Dr REF 0841538L FUNDS TRANSFER TO DEP XXXXX0736 FROM	250,000.00

CREDITS

Date	Description	Additions
03-31	Interest Credit	110.93

AMERICAN RIVER FLOOD CONTROL DISTRICT
 March 31, 2022

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 0811100952

DAILY BALANCES

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
02-28	927,129.58	03-25	677,129.58	03-31	677,240.51

INTEREST INFORMATION

Annual percentage yield earned	0.15%
Interest-bearing days	31
Average balance for APY	\$870,677.97
Interest earned	\$110.93

OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



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PO Box 15247, Sacramento, CA 95851-0247
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Item 3b



Last statement: February 28, 2022
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Public Fund Interest Checking

Account number	0811090736	Beginning balance	\$196,348.78
Enclosures	55	Total additions	250,280.05
Low balance	\$22,250.31	Total subtractions	181,759.48
Average balance	\$149,183.81	Ending balance	\$264,869.35
Avg collected balance	\$149,175		

CHECKS

Number	Date	Amount	Number	Date	Amount
8562	03-11	1,275.81	8705 *	03-25	34.36
8626 *	03-01	295.00	8706	03-23	100.89
8652 *	03-01	68.85	8707	03-23	683.86
8658 *	03-01	2,381.63	8708	03-23	470.98
8660 *	03-01	504.00	8709	03-22	1,932.71
8663 *	03-04	94.00	8710	03-23	450.00
8666 *	03-07	1,132.00	8711	03-21	1,376.50
8677 *	03-01	612.00	8712	03-24	68.50
8691 *	03-02	1,183.67	8713	03-25	94.00
8698 *	03-01	1,256.88	8714	03-22	2,693.92
8701 *	03-25	1,065.46	8715	03-21	230.65
8703 *	03-09	6,851.97	8716	03-22	640.14

AMERICAN RIVER FLOOD CONTROL DISTRICT
March 31, 2022

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Number	Date	Amount	Number	Date	Amount
8717	03-23	162.82	8734	03-25	1,039.36
8718	03-23	1,837.41	8735	03-23	1,293.17
8719	03-22	431.29	8736	03-28	283.55
8720	03-24	238.97	8737	03-24	950.38
8721	03-24	72.16	8738	03-22	975.10
8722	03-21	3,163.50	8739	03-23	200.00
8723	03-23	1,404.00	8740	03-23	1,382.87
8724	03-25	190.00	8741	03-28	183.66
8726 *	03-30	1,398.00	8742	03-23	3,624.00
8727	03-23	2,175.00	8743	03-22	1,959.25
8728	03-23	24.24	8744	03-24	430.50
8729	03-22	68.25	8745	03-23	772.00
8730	03-23	431.14	8746	03-22	942.53
8731	03-23	345.27	8748 *	03-23	30,562.42
8732	03-25	3,099.54			
8733	03-21	412.50			

* Skip in check sequence

DEBITS

Date	Description	Subtractions
03-01	' ACH Withdrawal HEALTHEQUITY INC HealthEqui 220301	150.00
03-01	' ACH Withdrawal INTUIT PAYROLL S QUICKBOOKS 220301 946000047	30,268.70
03-02	' ACH Withdrawal CALPERS 1900 100000016726154	131.67
03-02	' ACH Withdrawal CALPERS 3100 100000016667871	2,858.09
03-02	' ACH Withdrawal CALPERS 3100 100000016667823	3,173.25
03-02	' ACH Withdrawal CALPERS 1900 100000016726143	7,729.00
03-16	' ACH Withdrawal CALPERS 3100 100000016667892	1,872.97
03-16	' ACH Withdrawal CALPERS 3100 100000016667844	2,989.56
03-16	' ACH Withdrawal CALPERS 3100 100000016713129	3,173.25
03-16	' ACH Withdrawal INTUIT PAYROLL S QUICKBOOKS 220316 946000047	34,424.66
03-16	' ACH Withdrawal CALPERS 3100 100000016713169	2,756.14
03-17	' ACH Withdrawal CALPERS 1900 100000016747316	2,992.50
03-17	' ACH Withdrawal CALPERS 1900 100000016747321	3,105.26

AMERICAN RIVER FLOOD CONTROL DISTRICT
March 31, 2022

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Date	Description	Subtractions
03-18	' ACH Withdrawal HEALTHEQUITY INC HealthEqui 220318	152.95
03-18	' ACH Withdrawal INTUIT PAYROLL S QUICKBOOKS 220318 946000047	428.16
03-31	' Service Charge ADDITIONAL DEBITS	2.66

CREDITS

Date	Description	Additions
03-16	Deposit	270.42
03-25	' Cash Mgmt Trsfr Cr REF 0841538L FUNDS TRANSFER FRMDEP XXXXX0952 FROM	250,000.00
03-31	' Interest Credit	9.63

DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
02-28	196,348.78	03-11	136,382.26	03-23	24,010.82
03-01	160,811.72	03-16	91,436.10	03-24	22,250.31
03-02	145,736.04	03-17	85,338.34	03-25	266,727.59
03-04	145,642.04	03-18	84,757.23	03-28	266,260.38
03-07	144,510.04	03-21	79,574.08	03-30	264,862.38
03-09	137,658.07	03-22	69,930.89	03-31	264,869.35

INTEREST INFORMATION

Annual percentage yield earned	0.08%
Interest-bearing days	31
Average balance for APY	\$149,175.10
Interest earned	\$9.63

OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

CERTIFICATION

The American River Flood Control District's investment portfolio [] is [is not] in compliance with the District's Financial Management Investments Plan.

The District's investment portfolio is not in compliance in the following respects:

A cash flow analysis confirms that the District [is] [is not] expected to be able to meet its expenditure requirements for the next six months.

The District's cash is insufficient to meet obligations for the next six months as a result of the following:

Attached hereto are the most recent statements of accounts of the following District accounts:

- LAIF Account, State Treasurer's Office **Dated March 2022**
- Investment Pool A Account, City of Sacramento **Dated March 2022**
- District Checking Account, River City Bank **Dated March 2022**
- District Repurchase Account, River City Bank **Dated March 2022**

Certified by: _____ Date: _____
Rae Vander Werf, District Treasurer

American River Flood Control District
Statement of Operations
July 1, 2021 to April 30, 2022 (Ten Months Ending of Fiscal 2022)
For Internal Use Only

	Year to Date July 1, 2021 to April 30, 2022	Budget	Percent of Budget
Revenues			
Benefit assessment	\$ 738,123	\$ 1,429,793	51.62%
Consolidated capital assessment	-	980,000	0.00%
Interest	65,385	77,267	84.62%
O & M agreements	-	231,801	0.00%
Miscellaneous	20,420	-	Not budgeted
Total Revenues	823,928	2,718,861	30.30%
M & O Expenses			
Salaries and wages	759,433	890,792	85.25%
Payroll tax expense	56,255	71,263	78.94%
Pension expense	175,694	203,100	86.51%
Compensation insurance	16,805	44,540	37.73%
Medical/dental/vision	245,216	273,642	89.61%
Fuel/oil reimbursement	35,939	35,000	102.68%
Equipment rental	32,890	15,000	219.27%
Equipment repairs/parts	70,550	65,000	108.54%
Equipment purchases (< \$5,000)	1,164	15,000	7.76%
Shop supplies	15,111	27,500	54.95%
Levee maint. (supp. & material)	20,097	20,000	100.49%
Levee maint. chemicals	29,781	35,000	85.09%
Levee maint. services	63,553	80,000	79.44%
Rodent abatement (supplies & materials)	12,793	10,000	127.93%
Employee uniforms	5,614	7,500	74.85%
Staff training	3,240	2,500	129.60%
Regulation Compliance (OSHA)	20,161	20,000	100.81%
Miscellaneous	1,540	2,000	77.00%
Small tools & equipment	6,262	7,500	83.49%
Emergency preparedness program	19,593	35,000	55.98%
Engineering services	19,894	20,000	99.47%
Encroachment remediation	-	15,000	0.00%
Urban camp cleanup	12,791	30,000	42.64%
Total M & O Expenses	1,624,376	1,925,337	84.37%
Administration Expenses			
Board of trustees compensation	4,878	7,600	64.18%
Trustee expenses	63	2,400	2.63%
Trustee training	-	5,000	0.00%
Accounting services	1,100	15,000	7.33%
Legal services (general)	26,632	50,000	53.26%
Utilities	37,065	40,000	92.66%
Telephone	13,180	25,000	52.72%
Retiree benefits	120,032	157,231	76.34%
Office/shop/yard lease	6,120	7,344	83.33%
Office equipment/furniture	-	5,000	0.00%
Auto allowance	5,907	6,600	89.50%
Parking reimbursement	-	500	0.00%
General office expense	10,776	15,000	71.84%
Technology and software	22,418	10,000	224.18%
Dues and associations	25,987	25,000	103.95%
Property and liability insurance	32,145	42,000	76.54%
Public relations/information	18,420	30,000	61.40%
Miscellaneous	3,871	5,000	77.42%
Employee morale/wellness	-	2,000	0.00%
Investment fees	8,944	20,000	44.72%
Community services	-	1,500	0.00%
Bookkeeping services	8,325	14,000	59.46%
Property taxes	1,735	3,000	57.83%
Building maintenance	21,720	10,000	217.20%
County Dtech fees for DLMS	22,238	55,000	40.43%
Interest expense	400	-	Not budgeted
Total Administration Expenses	391,956	554,175	70.73%
Special Projects Expenses			
Engineering studies/survey studies	9,859	170,000	5.80%
Levee standards compliance	-	25,000	0.00%
Small capital projects	5,548	20,000	27.74%
Total Special Project Expenses	15,407	215,000	7.17%
Capital Outlay			
Equipment purchases (over \$5,000)	118,220	162,000	72.98%
Total Capital Outlay	118,220	162,000	
Capital Outlay: District Facilities			
La Riviera improvements/maintenance	-	2,000	0.00%
	-	2,000	

Note: Amounts above are not audited

The above information is current through the last day of the previous month's bank activity.

Data has been verified by the bookkeeper and physical copies of checks have not been reviewed or received and some checks may not have cleared the bank account.

AMERICAN RIVER FLOOD CONTROL DISTRICT
Cash Flow Report
July 2021 through June 2022

Cash Flow Report

Maintenance and Operations Expens	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	TOTAL
500 - Salary/Wages	77,074.32	83,436.34	77,558.58	75,899.43	72,936.34	115,565.03	35,479.01	73,281.98	67,102.02	71,296.50	72,304.57	0.00	821,934.12
501 - Payroll Taxes	5,949.26	6,435.99	5,977.50	5,394.53	4,670.94	7,458.11	3,336.04	6,512.11	5,209.00	5,698.96	5,570.34	0.00	62,212.78
502 - Pension	17,552.66	19,416.94	17,785.49	17,064.56	20,124.76	15,753.07	(1,224.50)	30,770.71	28,550.19	8,953.52	11,078.28	0.00	185,825.68
503 - Compensation Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
504 - Medical/Dental/Vision	25,208.54	23,270.36	23,096.36	23,096.36	23,312.36	23,007.86	22,805.94	20,589.28	20,718.28	20,674.32	(855.72)	0.00	224,923.94
508 - Fuel/Oil	3,332.38	5,517.94	7,986.06	4,793.12	3,444.96	2,944.44	3,085.80	3,857.28	1,837.41	6,536.54	0.00	0.00	43,335.93
509 - Equipment Rental	479.75	7,842.83	7,578.93	7,578.93	0.00	1,382.00	2,492.99	2,536.84	1,382.87	2,358.17	0.00	0.00	33,633.31
510 - Equipment Purchase(< \$5000	0.00	0.00	0.00	0.00	0.00	579.38	0.00	0.00	0.00	0.00	0.00	0.00	579.38
511 - Equipment Repair/Parts	4,141.11	11,302.28	1,561.57	2,957.74	15,224.90	7,810.13	9,511.59	10,344.97	5,619.94	5,262.47	0.00	0.00	73,736.70
512 - Shop Supplies	1,621.30	2,140.46	434.96	1,991.96	2,367.01	2,365.55	3,377.20	1,204.23	161.04	488.73	0.00	0.00	16,152.44
514 - Levee Maint(Supplies&Materi	1,013.94	187.69	73.34	774.89	1,480.84	74.52	3,990.98	5,388.33	28.44	1,190.01	0.00	0.00	14,202.98
515 - Levee Maintenance Services	3,200.90	27,597.20	32,606.16	4,225.16	1,859.96	483.30	0.00	(17,465.46)	0.00	854.24	0.00	0.00	53,361.46
516 - Employee Uniforms	0.00	0.00	5,296.49	317.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,614.20
518 - Staff Training	1,737.37	295.00	299.00	0.00	723.34	229.07	0.00	0.00	0.00	251.10	0.00	0.00	3,534.88
519 - Miscellaneous O&M	0.00	0.00	0.00	0.00	1,188.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,188.00
521 - Small Tools & Equip	0.00	689.56	0.00	2,419.50	0.00	0.00	1,051.62	0.00	1,250.86	853.36	0.00	0.00	6,264.90
523 - Levee Maint. (Chemicals)	0.00	1,038.56	0.00	0.00	1,141.88	18,344.82	0.00	4,302.15	2,175.00	2,778.57	0.00	0.00	29,780.98
525 - Emergency Preparedness Pr	0.00	0.00	0.00	16,800.00	9,504.00	1,275.81	413.47	0.00	0.00	0.00	0.00	0.00	27,993.28
530 - Encroachment Remediation I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532 - Rodent Abatement	0.00	793.11	0.00	11,291.09	433.92	0.00	0.00	274.58	0.00	0.00	0.00	0.00	12,792.70
533 - Urban Camp Cleanup	1,623.83	1,237.89	1,501.50	830.25	2,764.10	1,110.80	735.61	899.78	1,863.56	1,834.38	0.00	0.00	14,401.70
605 - Engineering Services	2,892.00	6,531.20	9,036.81	1,207.75	3,306.01	1,591.20	213.50	276.50	3,163.50	1,099.00	0.00	0.00	29,317.47
615 - Survey Services	0.00	185.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	185.08
616 - Environmental Services/Studi	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total M&O Expense	145,827.36	197,918.43	190,792.75	176,642.98	164,483.32	199,975.09	85,269.25	142,773.28	139,062.11	130,129.87	88,097.47	0.00	1,660,971.91

Administrative Expenses	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	TOTAL
505 - Telephone	1,745.21	1,349.82	1,295.50	1,313.50	1,639.41	1,183.95	1,826.62	2,087.79	1,585.34	1,252.87	0.00	0.00	15,280.01
506 - Utility Charges	3,023.78	4,738.36	3,848.28	3,936.76	3,975.12	3,552.25	3,333.98	4,857.22	4,161.18	4,663.01	0.00	0.00	40,089.94
507 - Office/Shop Lease	0.00	1,224.00	612.00	612.00	612.00	612.00	612.00	612.00	612.00	612.00	0.00	0.00	6,120.00
513 - Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
517 - Auto Allowance	550.00	550.00	550.00	550.00	550.00	825.00	275.00	550.00	550.00	550.00	550.00	0.00	6,050.00
520 - Retiree Benefits	11,701.56	11,701.56	11,701.56	11,701.56	11,701.56	10,718.54	10,718.54	9,227.74	9,973.14	9,973.14	855.72	0.00	109,974.62
522 - Office Equipment/Furniture	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,163.76	0.00	0.00	0.00	1,163.76
526 - Mileage/Parking Reimburs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
527 - General Office Expense	346.66	807.54	2,322.16	860.81	748.23	1,436.06	1,919.22	1,585.26	1,460.56	1,765.08	2,358.79	0.00	15,610.37
529 - Pre-funding Retiree Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531 - Technology & Software	316.90	698.69	860.49	345.06	346.20	573.70	559.30	386.96	636.19	1,735.66	0.00	0.00	6,459.15
600 - Board of Trustees Compensa	475.00	475.00	380.00	475.00	475.00	475.00	475.00	475.00	380.00	380.00	0.00	0.00	4,465.00
601 - Trustee Expenses	0.00	0.00	0.00	0.00	0.00	62.84	0.00	0.00	0.00	1,350.00	0.00	0.00	1,412.84
602 - Accounting Services	0.00	0.00	0.00	0.00	0.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00
603 - Legal Fees (General)	3,360.00	2,015.00	1,024.50	1,741.50	1,444.50	3,219.00	6,128.00	4,266.00	4,070.42	4,738.50	0.00	0.00	32,007.42
604 - Flood Litigation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
606 - Legislative Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
607 - Dues and Assoc. Expenes	0.00	0.00	6,097.00	11,313.00	7,615.00	0.00	295.00	0.00	0.00	200.00	0.00	0.00	25,520.00
608 - Insurance Premiums	13,538.17	0.00	0.00	6,832.17	25,397.17	0.00	0.00	0.00	6,851.97	3,120.82	0.00	0.00	55,740.30
609 - Conference /Workshops/Sem	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610 - Public Relations Information	1,903.12	0.00	0.00	0.00	0.00	0.00	18,419.83	0.00	0.00	0.00	0.00	0.00	20,322.95
611 - Election Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
612 - District Annexations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
613 - Community Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
614 - Miscellaneous Admin	202.57	272.46	232.87	209.33	615.29	299.30	328.48	1,022.14	339.01	599.33	157.60	0.00	4,278.38
617 - Investment Fees	4,442.00	0.00	4,455.00	0.00	4,466.00	0.00	0.00	4,478.00	0.00	0.00	0.00	0.00	17,841.00
618 - Property Tax	0.00	0.00	0.00	1,735.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,735.34
619 - Building Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
620 - Bookkeeping Services	0.00	1,050.00	1,650.00	637.50	487.50	1,275.00	1,537.50	562.50	412.50	1,275.00	0.00	0.00	8,887.50
621 - County Assessment Fees	0.00	(22,382.36)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(22,382.36)
622 - County DTech Fees for DLMS	0.00	9,052.08	11,488.48	0.00	0.00	0.00	0.00	10,750.00	0.00	0.00	0.00	0.00	31,290.56

AMERICAN RIVER FLOOD CONTROL DISTRICT
Cash Flow Report
July 2021 through June 2022

623 - Employee Morale/Wellness	4,442.00	0.00	4,455.00	0.00	4,466.00	0.00	0.00	4,478.00	0.00	0.00	0.00	0.00	17,841.00
Total Administrative	46,046.97	11,552.15	50,972.84	42,263.53	64,538.98	24,632.64	46,428.47	45,338.61	32,196.07	32,215.41	3,922.11	0.00	400,107.78

Special Projects Expenses	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	TOTAL
702 - Engineering/Survey Studies	0.00	0.00	0.00	0.00	0.00	0.00	1,881.00	6,574.00	1,404.00	0.00	0.00	0.00	9,859.00
703 - Encroachment Remediation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704 - Vegetation Management	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
705 - Small Capital Projects	4,748.25	300.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00	0.00	0.00	5,548.25
707 - Levee Standards Compliance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Special Projects	4,748.25	300.00	0.00	0.00	0.00	0.00	1,881.00	6,574.00	1,904.00	0.00	0.00	0.00	15,407.25

Capital Outlay: Flood Control	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	TOTAL
700 - Bank Protection	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
701 - Magpie Creek	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
706 - Property Acquisition	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
709 - Equipment Purchase (> \$500)	0.00	8,303.14	0.00	67,928.52	49,638.82	(7,650.84)	0.00	0.00	0.00	0.00	0.00	0.00	118,219.64
Total Capital Outlay: Flood Control	0.00	8,303.14	0.00	67,928.52	49,638.82	(7,650.84)	0.00	0.00	0.00	0.00	0.00	0.00	118,219.64

Income	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	TOTAL
120 - Benefit Assessment	0.00	0.00	0.00	0.00	0.00	18,594.20	738,122.25	0.00	0.00	0.00	0.00	0.00	756,716.45
122 - SAFCA CAD4	980,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	980,000.00
123 - Interest	109,121.17	185.08	146.61	161.96	87.92	55.03	97.09	123.91	120.56	145.92	0.00	0.00	110,245.25
124 - O&M Agreements	0.00	0.00	0.00	0.00	0.00	0.00	312,057.20	0.00	0.00	0.00	0.00	0.00	312,057.20
126 - Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Income	1,089,121.17	185.08	146.61	161.96	87.92	18,649.23	1,050,276.54	123.91	120.56	145.92	0.00	0.00	2,159,018.90

Fund Balance

District Operations Fund	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22
Beginning Balance	132,508.93	1,375,007.52	1,165,422.02	923,803.04	705,058.49	476,124.11	270,165.61	1,186,863.43	992,301.45	819,259.83	657,060.47	565,040.89
Income	1,439,121.17	185.08	146.61	161.96	87.92	18,649.23	1,050,276.54	123.91	120.56	145.92	0.00	0.00
Expenses	196,622.58	209,770.58	241,765.59	218,906.51	229,022.30	224,607.73	133,578.72	194,685.89	173,162.18	162,345.28	92,019.58	72,000.00
Ending Balance	1,375,007.52	1,165,422.02	923,803.04	705,058.49	476,124.11	270,165.61	1,186,863.43	992,301.45	819,259.83	657,060.47	565,040.89	493,040.89

Capital Outlay Reserve Fund	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22
Beginning Balance	920,000.00	920,000.00	920,000.00	920,000.00	920,000.00	920,000.00	920,000.00	920,000.00	920,000.00	920,000.00	920,000.00	920,000.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	920,000.00	920,000.00	920,000.00	920,000.00	920,000.00	920,000.00	920,000.00	920,000.00	920,000.00	920,000.00	920,000.00	920,000.00

Retiree Health Benefit Reserve Fund	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22
Beginning Balance	3,552,014.00	3,552,014.00	3,552,014.00	3,552,014.00	3,552,014.00	3,552,014.00	3,552,014.00	3,552,014.00	3,552,014.00	3,552,014.00	3,552,014.00	3,552,014.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	72,000.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	3,552,014.00	3,552,014.00	3,552,014.00	3,552,014.00	3,552,014.00	3,552,014.00	3,552,014.00	3,552,014.00	3,552,014.00	3,552,014.00	3,552,014.00	3,624,014.00

Flood Emergency Response Reserve Fund	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22
Beginning Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00

Emergency Repair Reserve Fund	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22
Beginning Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00

Total Balance	8,847,021.52	8,637,436.02	8,395,817.04	8,177,072.49	7,948,138.11	7,742,179.61	8,658,877.43	8,464,315.45	8,291,273.83	8,129,074.47	8,037,054.89	8,037,054.89
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AMERICAN RIVER FLOOD CONTROL DISTRICT

Credit Card Policy

Summary

The American River Flood Control District seeks to establish a concise policy regarding the use of District credit cards. This policy serves to clarify the appropriate personnel authorized to use District credit cards and identifies the process to obtain permission for use of a District credit card.

Authorized Users

The credit card is issued to the General Manager only. District credit cards are not permitted to be issued to Board members. Field operations staff and administration staff may use the Home Depot and Office Depot credit cards for emergency repair supplies and other work related purchases with the prior approval of the General Manager.

Use of District Credit Cards

Cash advances are prohibited. Personal usage of a District credit card is not allowed. If personal expenses are charged to a District credit card unintentionally, those expenses must be reimbursed to the District within ten days of discovery.

Please see Appendix A for a detailed description of the process required to use a District Credit Card.

Account Reconciliation

Receipts for all purchases must be turned in to the Office Manager immediately following a purchase for reconciliation against the monthly credit bill. The General Manager is responsible for verifying all transactions on credit accounts.

AMERICAN RIVER FLOOD CONTROL DISTRICT

Credit Card Policy

APPENDIX A

This appendix describes the detailed process required for District personnel to use a District credit card:

1. The employee requests approval from a supervisor to create a purchase order for a necessary item.
2. The purchase order is checked out by filling in the purchase information on the purchase order check out sheet. This sheet is located in the front of the purchase order binder kept on the Field Supervisor's desk.
3. The purchase order form is completed by the employee.
4. The employee requests that the General Manager approve the purchase order.
5. Upon approval of the purchase order by the General Manager, the employee requests that the Office Manager issue the appropriate credit card. The Office Manager keeps all proprietary credit cards in the Office Manager's lock box. The credit card is kept by the General Manager.
6. The employee makes the necessary purchase with the credit card and keeps the receipt.
7. The employee returns immediately to the office and gives the credit card and receipt to the Office Manager.
8. The Office Manager locks the credit card in the Office Manager's lockbox.
9. The Office Manager compares the receipt with the purchase order and compares the receipt with the monthly credit card bill.
10. The General Manager then verifies all items on receipts and then reconciles the receipts with each monthly credit card bill prior to submittal of the Accounts Payable ledger to the Board of Trustees.

American River Flood Control District Reserve Fund Policy

Summary

The American River Flood Control District Board of Trustees adopted Resolution 2003-05 in June 2003 to establish a Flood Emergency Response Fund, an Emergency Repair Reserve Fund, and a Capital Outlay Reserve Fund. Any funds not included in the three reserve funds were held in the District's undesignated Operations and Maintenance Fund. In December 2007 the Board directed staff to establish a Retiree Health Benefit Reserve Fund, and adopted Resolution 2008-03 to create this fund. The allocation among District funds shall be reviewed on an annual basis when adopting the budget for each fiscal year. The following sections summarize the fund descriptions and uses.

The structure of investment accounts for individual reserve funds is shown in Appendix A.

Flood Emergency Response Fund

The District has agreements with local contractors to respond with materials, equipment and labor during a flood emergency on a 24-hour/7-day a week basis. As the "first responder" to a flood emergency, the District must be prepared to underwrite the costs for an initial flood fight without assistance from other local agencies, the State or Federal governments. In 2003, the District prepared a hypothetical flood scenario which estimated the District's costs for a flood emergency response could be approximately \$1 million. This estimate anticipates the Corp of Engineers assumes control of the flood fight at the most critical sites after two days while the District continues operations at less critical sites.

The Flood Emergency Response Fund may be used, but is not limited to the following:

- Purchase and deployment of materials for flood fighting
- Purchase of flood fight equipment and vehicles
- Overtime for District staff
- Supplemental staff from outside agencies
- Rental of equipment and vehicles for use during a flood emergency response
- Payment to contractors for labor, equipment and materials
- Construction observation services to monitor contractor's activities and prepare records of work done including labor, equipment and materials
- Retention of consultants or other experts to assist the District in evaluating its facilities, recommending an emergency action or otherwise managing the flood emergency response
- Use of California Conservation Corps or Department of Forestry and Fire Protection workforce to prepare for a flood such as filling sandbags and/or actually conducting a flood fight
- Payment for the care (food and shelter) of volunteers and/or paid flood responders
- Services rendered to document flood damages and prepare damage reports or other records necessary to request federal and state disaster assistance funds

- Any other purpose as approved by the Board of Trustees

Since the District's Flood Emergency Reserve Fund was established, Hurricane Katrina demonstrated the need for higher funding levels to carry out effective emergency response measures in a major flood event. The District shall strive to maintain a high level of funding as in its Flood Emergency Reserve Fund. The target funding level for this reserve fund is between \$1 million and \$2 million.

Emergency Repair Fund

Following a flood, interim repairs to damaged or breached levees are necessary to strengthen the system before more complete repairs can be made at the end of flood season. In addition, the District would be responsible for the local cost share of permanent repairs conducted by the Corps of Engineers under Public Law 84-99. The local cost share for levee repairs following a major flood was estimated to be between \$600,000 and \$1,000,000 in 2003. Levee repair unit costs have grown in recent years due to the large number of critical erosion repair projects leading to a higher demand for materials in addition to higher fuel costs.

The Emergency Repair Fund may be used for, but is not limited to the following:

- Labor, equipment and materials to repair damaged levees or other District facilities
- Equipment rental by District staff needed for repairs
- Consulting services including legal, environmental, design, survey, geotechnical and construction management
- Services needed to conduct damage survey assessments to submit for federal and state disaster assistance.
- Management and consultant services needed to negotiate an agreement with Corps of Engineers and then managing the work thereafter
- Any other purpose as approved by the Board of Trustees.

The target funding level for this reserve fund is between \$1 million and \$2 million.

Capital Outlay Fund

The District may undertake capital improvement projects to repair damaged levees, improve the reliability of the system and/or increase the District's ability to monitor the system and respond in a flood emergency. In the recent past, the majority of the capital improvements have been erosion protection placed on levee and riverbank slopes. High velocity flows during floods which scour the river banks and levee slopes are responsible for the damage. Along the American River, the flows are regulated by Folsom Dam. Construction of the Folsom Dam auxiliary spillway will provide additional overall flood protection, however it will also result in moderate flood releases more often and for longer durations which will potentially increase erosion damage on the levees. Erosion also affects the river's banks, and if not arrested, will eventually begin erosion of the levee itself. Currently significant bank protection work has been done along the American River primarily by the Corps of Engineers, the Reclamation Board, and the Sacramento Area Flood Control Agency. The District may undertake smaller

erosion repair projects on its own at sites that are not included in the federal bank protection program.

The Capital Outlay Fund may be used for, but is not limited to the following:

- Staff time to plan, design and manage various capital improvement projects
- Consulting services including real estate, environmental, design, survey, geotechnical and construction management associated with capital improvement projects
- Preparation of environmental documents, construction documents and all securing all required permits.
- Securing all easements and rights of way necessary to implement the project
- Relocation of any utility which conflicts with the proposed project
- All construction costs associated with the project
- Required environmental mitigation
- Any other purpose as approved by the Board

The target funding level for this reserve fund is between \$1 million and \$2 million.

Retiree Health Benefit Reserve Fund

In 2007, the District commissioned an actuarial study to determine its liability for retiree health benefits to comply with the Government Accounting Standards Board Rules 75. The Board of Trustees is reviewing options for establishing a trust fund for this purpose. In the interim, the Board directed staff to set aside the Annual Required Contribution in a Retiree Health Benefit Reserve Fund. This reserve fund may be reallocated to other uses such as flood emergency response until the Board formally approves enrolling in a trust fund to be used for retiree health benefits. The target funding level for this reserve fund shall be based on recommendations from an actuarial study to be performed every three years.

Investment Policy
American River Flood Control District

Purpose

This policy statement governs the prudent management and investment of the funds of American River Flood Control District, Sacramento, California.

Objective

District funds in excess of short-term expenses for operations, administrative, and special project costs will be invested in accounts which provide a revenue return and maintain, in priority: first, the safety; second, the liquidity of the assets; and third, the rate of return.

Policy

The District's General Manager will implement the investment policy with the review and approval of the District's Treasurer and Board of Trustees (Board).

The General Manager and Office Manager will:

- a. Receive and deposit all revenues
- b. Make deposits, withdrawals, and transfers of District funds among its various accounts
- c. Submit a monthly list of accounts payable for review and approval by the Board
- d. Submit a monthly statement of expenses and revenues to the Board
- e. Submit monthly statements to the Board for the District's accounts with banks, the Local Agency Investment Fund (LAIF) administered by the California State Treasurer's Office, the City of Sacramento Investment Pool A (City Pool A), and to the extent that District funds are invested in other instruments, the items of information required by Government Code section 53646
- f. Submit a monthly certification for the District Treasurer's signature that states whether the District's investments are in compliance with this statement of investment policy
- g. Submit an annual report summarizing investment performance as part of the annual budget review
- h. Submit the investment policy for the Board's review annually at a public meeting. The Board may recommend changes or that the existing investment policy remain in place.

District funds will be deposited as follows:

- a. One or more checking accounts
- b. One or more interest paying accounts with an FDIC insured institution
- c. Investment accounts with the Local Agency Investment Fund (LAIF) of the State Treasurer's Office
- d. Investment accounts with the City of Sacramento Investment Pool A
- e. One or more investment instruments consistent with the objective of this investment policy and approved by the Board.

The checking account will be used for payment of monthly accounts payable approved by the Board, payroll, payroll taxes, and miscellaneous administrative expenses of the District. The balance in the checking account will be sufficient to pay short-term obligations. This account will be used for the initial deposit of District assessment and revenues for District contract services to others prior to transfer to the District investment accounts.

The LAIF and City Pool A accounts will be the District's principal investment instruments. The operation of these accounts will be in accordance with the rules established by the State Treasurer and the City Treasurer's Office. Up to 100 percent of the District's funds in excess of short-term obligations may be deposited in these accounts.

As approved by the Board all other investments of the District will be made as opportunity occurs for increased yield, but consistent with the primary objective of safety and secondary objective of liquidity.

District funds not invested with LAIF or City Pool A may be invested with state or federal banks or savings and loan institutions, or in government securities and debt obligations that carry the full faith and credit of the governmental agency.

District funds will not be invested in stocks, bonds, real estate investment properties, commodity futures, currency futures, or options contracts, except as such investments may be made by LAIF or City Pool A.

All District investments will be insured or collateralized as required by law and the District Treasurer may request certification or evidence of such insurance or collateral.

Income from all District investments is considered general revenue of the District and may be allocated by the Board to any legitimate and legal purpose of the District.

The revenues and expenditures of the District will be accounted for in accordance with generally accepted accounting practices within designated funds established by the Board, as follows:

- a. The Operations and Maintenance Reserve Fund (including administrative and contingency expenses)
- b. The Capital Outlay Reserve Fund (for general capital expenses of the District)
- c. The Emergency Flood Fight Reserve Fund (for short-term expenses of emergency flood fight activities, including contractors employed during emergencies)
- d. The Emergency Repair Reserve Fund (for unplanned, unexpected, short-term repairs for damages sustained during flood emergencies)
- e. The Retiree Health Benefit Reserve Fund (for post employment benefits as required by the Government Accounting Standards Board Rule 75)
- f. Any other funds which the Board may establish

The Board may allocate revenues from any source to any of the District accounts or transfer funds from one account to another as required for the prudent management of the District and implementation of its programs.

Depositories having custody of District funds will provide monthly activity statements and written confirmation of all deposits, transfers, and other transactions.

The District will not use brokers or dealers in placing investments.

American River Flood Control District
District's Lathrop Way Parcel - Encampments
Staff Report

Discussion:

The camping situation on the District's parcel along Lathrop Way continues to be problematic from a public safety and public nuisance standpoint. The District office and staff receives approximately 3 to 4 calls each week from business owners and property managers along Lathrop Way complaining about the nuisance and asking for an update on the District's efforts to curtail the camping on its parcel. District staff is not clear on the desire of the Board on how to manage the parcel and the unauthorized camping situation.

One suggestion from a Trustees is to construct a fence along the property line boundary with the City street. This would serve to delineate the boundary of the parcel and help indicate that the parcel is not intended to be used for other than levee operations. This idea has many merits but staff's experience is that fences get cut daily and are used as a wall for an encampment structure. Also, there is nothing preventing campers from accessing the parcel from the river or levee side.

One alternative approach to delineate the parcel would be to install 'No Camping/No Campfires' signs at intervals along the parcel. This would be a cost-effective way to help manage the parcel more towards the intended use of flood control rather than camping. It would also serve as an urgent warning to help prevent fires in the hot dry setting under the existing oak trees.

Attached to the staff report is an aerial map showing the parcel in consideration as well as a few photos showing the current conditions along the parcel.

Recommendation:

The General Manager recommends that the Board of Trustees direct staff to install 'No Camping/No Campfires' signs at intervals along the Lathrop Way parcel.



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FY 2022-2023 Budget Summary Page

	2019-20 EOY	2020-21 EOY	2021-2022 Budget	2021-22 Estimated to Close	2022-23 Budget Proposed	% Diff.
Income						
ARFCD Benefit Assessment	1,292,921	1,292,921	1,429,793	1,388,148	1,429,793	0%
Consolidated Capital Assessment District	980,000	980,000	980,000	980,000	980,000	0%
O&M Agreements	274,177	274,177	231,801	312,057	312,057	35%
Interest	198,773	198,773	77,267	77,273	77,267	0%
Reserve Fund Transfers	-	-	-	-	-	n/a
Miscellaneous	13,475	13,475	-	-	-	0%
Total Budgeted Income	2,759,345	2,759,345	2,718,861	2,757,479	2,799,117	3%
Expense						
Operations and Maintenance	1,571,144	1,571,144	1,925,336	1,982,918	1,833,728	-5%
Administration	455,114	601,097	554,175	486,984	745,200	34%
Special Projects	44,433	44,433	215,000	15,407	215,000	0%
Capital Outlay: Flood Control	88,844	88,844	162,000	169,574	200,000	23%
Capital Outlay: District Facilities	59,754	59,754	2,000	-	350,000	17400%
Retiree Health Benefits (OPEB Transfer)	72,000	72,000	-	-	-	0%
Emergency Repair	-	-	-	-	-	0%
Flood Emergency Response	-	-	-	-	-	0%
Reserve Fund Transfers	-	-	-	-	-	0%
Total Budgeted Expenses	2,291,289	2,437,272	2,858,511	2,654,884	3,343,927	16.98%

Difference (139,650) 102,595 (544,811)

	2019-20 EOY	2020-21 EOY	2021-2022 Budget	2021-22 Estimated to Close	2022-23 Budget Proposed	% Diff.	Notes
Income							
ARFCD Benefit Assessment	1,292,921	1,292,921	1,429,793	1,388,148	1,429,793	0%	Zone A, Zone B, and Zone C
Consolidated Capital Assessment District	980,000	980,000	980,000	980,000	980,000	0%	Collected and Disbursed by SAFCA
O&M Agreements	274,177	274,177	231,801	312,057	312,057	35%	Maintenance of North Area Creeks and Mayhew Levees for SAFCA
Interest	198,773	198,773	77,267	77,273	77,267	0%	River City Bank, City Pool A, LAIF
Reserve Fund Transfers	-	-	-	-	-	0%	
Miscellaneous	13,475	13,475	-	-	-	0%	RPA Fund Refund, Surplus equipment disposals, recycling, etc.
Total Income	2,759,345	2,759,345	2,718,861	2,757,479	2,799,117	3%	

	2019-20 EOY	2020-21 EOY	2021-2022 Budget	2021-22 Estimated to Close	2022-23 Budget Proposed	% Diff.	Notes
Operations and Maintenance Expense							

American River Flood Control District

FY 2022-2023 Budget Proposal

Discussion Draft

Salary/Wages	763,417	763,417	890,792	914,526	804,858	-10%	assumes 3% increase, Retirement
Payroll Taxes	56,757	56,757	71,263	73,162	64,389	-10%	8% of Salary/Wages
Pension	163,957	163,957	203,100	242,743	230,196	13%	PERS Classic-EO 10.87%, PEPR-EO 7.472% + Unfunded Liability \$108,402 (Classic) \$2,340.96 (PEPR), Pei
Compensation Insurance	9,828	9,828	44,540	45,726	40,243	-10%	5% of Comp
Medical/Dental/Vision	197,170	197,170	273,642	259,930	231,542	-15%	
Fuel & Oil	30,386	30,386	35,000	54,313	55,000	57%	March/April 2022 fuel costs increasing dramatically
Equipment Rental	18,598	18,598	15,000	31,275	15,000	0%	2021-2022 rented a Pickup Truck, Dozer, Roller; 2022-2023 Class A ten-wheeler truck, D
Equipment Repair/Parts	80,275	80,275	65,000	83,271	65,000	0%	
Equipment Purchase (less than \$5,000)	15,294	15,294	15,000	580	15,000	0%	
Shop Supplies	30,847	30,847	27,500	21,538	27,500	0%	
Levee Maintenance (Supplies & Materials)	10,516	10,516	20,000	23,767	20,000	0%	
Levee Maintenance (Chemicals)	25,095	25,095	35,000	32,281	40,000	14%	
Levee Maintenance (Services)	69,606	69,606	80,000	72,198	80,000	0%	
Rodent Abatement (Supplies & Materials)	3,394	3,394	10,000	12,793	10,000	0%	
Employee Uniforms	5,799	5,799	7,500	5,614	6,000	-20%	
Staff Training	3,986	3,986	2,500	2,497	5,000	100%	
Miscellaneous O&M	1,125	1,125	2,000	1,188	1,500	-25%	
Small Tools and Equipment	3,244	3,244	7,500	5,812	7,500	0%	
Emergency Preparedness and Response	35,704	35,704	35,000	27,993	25,000	-29%	
Engineering Services	11,093	11,093	20,000	28,218	20,000	0%	
Environmental Services/Studies	-	-	-	-	-	0%	
Survey Services	-	-	-	-	-	0%	
Encroachment Remediation	-	-	15,000	-	15,000	0%	SB 753 activities
Urban Camp Cleanup, Contract & Expenses	35,053	35,053	30,000	16,798	30,000	0%	
Regulation Compliance (OSHA)	-	-	20,000	26,694	25,000	25%	Staff Trainings to be included, PPES
Total Operations and Maintenance	1,571,144	1,571,144	1,925,336	1,982,918	1,833,728	-5%	
Special Projects Expense							
Engineering Studies/Survey Studies	9,506	9,506	170,000	9,859	20,000	-88%	Design Work: FMAP
Levee Standards Compliance	23,000	23,000	25,000	-	25,000	0%	Accreditation/SWIF
Encroachment Remediation	-	-	-	-	-	0%	
Vegetation Management	-	-	-	-	-	0%	
Small Capital Projects	11,927	11,927	20,000	5,548	170,000	750%	Arcade Creek: Equipment Rental, Rock, Wall Sub-Contractor
Total Special Projects Expense	44,433	44,433	215,000	15,407	215,000	0%	

	2019-20 EOY	2020-21 EOY	2021-2022 Budget	2021-22 Estimated to Close	2022-23 Budget Proposed	% Diff.	Notes
Administration Expense							
Board of Trustees Compensation	7,064	7,064	7,600	5,510	7,600	0%	12 monthly meetings- budget for 4 special meetings.
Trustee Expenses	2,084	2,084	2,400	363	2,400	0%	
Trustee Training	-	-	5,000	1,350	5,000		
Accounting Services	13,150	13,150	15,000	15,275	15,000	0%	
Legal Services (General)	41,918	41,918	50,000	37,495	50,000	0%	
Utilities	38,297	38,287	40,000	48,713	40,000	0%	
Telephone/Internet	15,630	15,630	25,000	19,288	25,000	0%	
Retiree Benefits	135,068	135,068	157,231	131,434	148,109	-6%	Family members aged out, Retirees on medicare, addition of one retiree

American River Flood Control District

FY 2022-2023 Budget Proposal

Discussion Draft

Office/Shop/Yard Lease	6,600	6,600	7,344	7,344	7,491	0%	
Office Equipment/Furniture	1,985	1,985	5,000	1,762	2,500	-50%	
Auto Allowance	7,091	7,091	6,600	6,600	6,600	0%	
Parking & Mileage Reimbursement	-	-	500	-	500	0%	
General Office Expense	11,826	11,826	15,000	13,592	15,000	0%	
Technology and Software	9,765	9,765	10,000	6,428	10,000	0%	
Legislative Services	-	-	-	-	-	0%	
Dues and Association Expenses	22,500	22,500	25,000	25,320	25,000	0%	
Property & Liability Insurance Premiums	19,184	19,184	42,000	52,619	42,000	0%	
Conference/Workshop/Seminar	-	-	-	-	2,500	n/a	Admin Conference, previous was coded as Staff Training
Public Relations/Information	26,201	26,201	30,000	20,323	30,000	0%	Annual Newsletter, Spring Letter
Miscellaneous Admin	9,811	9,811	5,000	4,474	5,000	0%	
Employee Morale/Wellness	70	70	2,000	-	2,000	0%	
Election Expenses	-	145,993	-	-	200,000	n/a	2022 General Election, District By-District Election (10 recert maps with census)
Investment Fees	13,042	13,042	20,000	23,788	20,000	0%	
Community Services	1,000	1,000	1,500	-	1,500	0%	
Bookkeeping	8,625	8,625	14,000	10,468	14,000	0%	
Property Taxes	1,752	1,752	3,000	1,735	3,000	0%	
Building Maintenance	9,865	9,865	10,000	21,812	10,000	0%	HVAC
DLMS Fees and Services	52,586	52,586	55,000	31,291	55,000	0%	
Total Administration	455,114	601,097	554,175	486,984	745,200	34%	

	2019-20 EOY	2020-21 EOY	2021-2022 Budget	2021-22 Estimated to Close	2022-23 Budget Proposed	% Diff.	Notes
Capital Outlay: Flood Control							
Bank Protection	-	-	-	-	-	n/a	
Magpie Creek	-	-	-	-	-	n/a	
Property Acquisition	-	-	-	-	-	0%	
Equipment Purchase (over \$5,000)	88,844	88,844	162,000	169,574	200,000	23%	Dumptruck and Pickup
Miscellaneous	-	-	-	-	-		
Total Capital Outlay: Flood Control	88,844	88,844	162,000	169,574	200,000	23%	

Capital Outlay: District Facilities							
Building Improvements/Maintenance	59,615	59,615	-	-	-	n/a	
La Riviera Improvements/Maintenance	139	139	2,000	-	-	-100%	
Reserve Fund Transfer	-	-	-	-	350,000		
Architect/Building Design	-	-	-	-	-		
General Construction Contractors	-	-	-	-	-		
Permitting	-	-	-	-	-		

American River Flood Control District

FY 2022-2023 Budget Proposal

Discussion Draft

Legal Fees	-	-	-	-	-
Total Capital Outlay: District Facilities	59,754	59,754	2,000	-	350,000
Retiree Health Benefit Expense					
Retiree Health Benefit Expense (OPEB Transfer)	72,000	72,000	-	-	-
Reserve Fund Transfer	-	-	-	-	-
Total Retiree Health Benefit Expense	72,000	72,000	-	-	-
Emergency Repair Expense					
Emergency Repair Expense	-	-	-	-	-
Total Emergency Repair Expense	-	-	-	-	-
Flood Emergency Response Expense					
Flood Fight Expenses	-	-	-	-	-
Flood Litigation	-	-	-	-	-
Total Flood Emergency Response Expense	-	-	-	-	-
Total Budgeted Expenses	2,291,289	2,437,272	2,858,511	2,654,884	3,343,927

5-year Budget Projection Summary Page

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27
Income					
ARFCD Benefit Assessment	1,429,793	1,451,240	1,473,008	1,495,103	1,517,530
Consolidated Capital Assessment District	980,000	980,000	980,000	980,000	980,000
O&M Agreements	312,057	316,738	321,489	326,311	331,206
Interest	77,267	78,426	79,602	80,796	82,008
Reserve Fund Transfers	-	-	-	-	-
Miscellaneous	-	-	-	-	-
Total Budgeted Income	2,799,117	2,826,404	2,854,100	2,882,211	2,910,744
Expense					
Operations and Maintenance	1,833,728	1,833,528	1,889,283	1,948,238	2,010,665
Administration	745,200	571,059	753,714	629,353	812,990
Special Projects	215,000	205,000	205,000	205,000	205,000
Capital Outlay: Flood Control	200,000	100,000	100,000	100,000	100,000
Capital Outlay: District Headquarters	350,000	115,000	40,000	40,000	40,000
Retiree Health Benefits	-	297,000	297,000	297,000	297,000
Emergency Repair	-	-	-	-	-
Flood Emergency Response	-	-	-	-	-
Total Budgeted Expenses	3,343,927	3,121,587	3,284,997	3,219,591	3,465,655
Difference	(544,811)	(295,183)	(430,897)	(337,380)	(554,911)
Income					
ARFCD Benefit Assessment	1,429,793	1,451,240	1,473,008	1,495,103	1,517,530
Consolidated Capital Assessment District	980,000	980,000	980,000	980,000	980,000
O&M Agreements	312,057	316,738	321,489	326,311	331,206
Interest	77,267	78,426	79,602	80,796	82,008
Reserve Fund Transfers	-	-	-	-	-
Miscellaneous	-	-	-	-	-
Total Income	2,799,117	2,826,404	2,854,100	2,882,211	2,910,744

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	% Increase (Escalation Factor)
Operations and Maintenance Expense						
Salary/Wages	804,858	816,931	829,185	841,623	854,247	1.5%
Payroll Taxes	64,389	65,354	66,335	67,330	68,340	1.5%
Pension	230,196	234,800	239,496	244,286	249,172	2.0%
Compensation Insurance	40,243	40,847	41,459	42,081	42,712	1.5%
Medical/Dental/Vision	231,542	254,696	280,166	308,182	339,001	10.0%
Fuel & Oil	55,000	56,650	58,350	60,100	61,903	3.0%
Equipment Rental	15,000	15,450	15,914	16,391	16,883	3.0%
Equipment Repair/Parts	65,000	66,950	68,959	71,027	73,158	3.0%
Equipment Purchase (less than \$5,000)	15,000	15,450	15,914	16,391	16,883	0.0%
Shop Supplies	27,500	28,325	29,175	30,050	30,951	3.0%
Levee Maintenance (Supplies & Materials)	20,000	20,600	21,218	21,855	22,510	3.0%
Levee Maintenance (Chemicals)	40,000	41,200	42,436	43,709	45,020	3.0%
Levee Maintenance (Services)	80,000	82,400	84,872	87,418	90,041	3.0%
Rodent Abatement (Supplies & Materials)	10,000	10,300	10,609	10,927	11,255	3.0%
Employee Uniforms	6,000	7,500	7,500	7,500	7,500	0.0%
Staff Training	5,000	5,000	5,000	5,000	5,000	0.0%
Miscellaneous	1,500	2,000	2,000	2,000	2,000	0.0%
Small Tools and Equipment	7,500	7,725	7,957	8,195	8,441	0.0%
Emergency Preparedness	25,000	25,750	26,523	27,318	28,138	0.0%
Engineering Services	20,000	20,600	21,218	21,855	22,510	0.0%
Environmental Services/Studies	-	-	-	-	-	0.0%
Survey Services	-	-	-	-	-	0.0%
Encroachment Remediation	15,000	15,000	15,000	15,000	15,000	0.0%
Urban Camp Cleanup, Contract & Expenses	30,000	50,000	50,000	50,000	50,000	100.0%
Regulation Compliance (OSHA)	25,000	6,000	6,000	6,000	6,000	0.0%
Total Operations and Maintenance	1,833,728	1,833,528	1,889,283	1,948,238	2,010,665	
Special Projects Expense						
Engineering Studies/Survey Studies	20,000	15,000	15,000	15,000	15,000	0.0%
Levee Standards Compliance	25,000	140,000	140,000	140,000	140,000	0.0%
Encroachment Remediation	-	-	-	-	-	0.0%
Vegetation Management	-	-	-	-	-	0.0%
Small Capital Projects	170,000	50,000	50,000	50,000	50,000	0.0%
Total Special Projects Expense	215,000	205,000	205,000	205,000	205,000	

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	% Increase (Escalation Factor)
Administration Expense						
Board of Trustees Compensation	7,600	7,828	8,063	8,305	8,554	3.0%
Trustee Expenses	2,400	2,472	2,546	2,623	2,701	3.0%
Trustee Training	5,000	5,150	5,305	5,464	5,628	3.0%
Accounting Services	15,000	15,450	15,914	16,391	16,883	3.0%
Legal Services (General)	50,000	51,500	53,045	54,636	56,275	3.0%
Utilities	40,000	41,200	42,436	43,709	45,020	3.0%
Telephone/Internet	25,000	25,750	26,523	27,318	28,138	3.0%
Retiree Benefits	148,109	162,920	179,212	197,133	216,846	10.0%
Office/Shop/Yard Lease	7,491	7,344	7,491	7,641	-	3.0%
Office Equipment/Furniture	2,500	2,750	2,833	2,917	3,005	24.0%
Auto Allowance	6,600	7,100	7,100	7,100	7,100	0.0%
Parking & Mileage Reimbursement	500	150	150	150	150	0.0%
General Office Expense	15,000	15,450	15,914	16,391	16,883	3.0%
Technology and Software	10,000	10,300	10,609	10,927	11,255	3.0%
Legislative Services	-	-	-	-	-	0.0%
Dues and Association Expenses	25,000	25,750	26,523	27,318	28,138	3.0%
Property & Liability Insurance Premiums	42,000	43,260	44,558	45,895	47,271	3.0%
Conference/Workshop/Seminar	2,500	2,575	2,652	2,732	2,814	3.0%
Public Relations/Information	30,000	30,900	31,827	32,782	33,765	3.0%
Miscellaneous	5,000	5,150	5,305	5,464	5,628	3.0%
Employee Morale/Wellness	2,000	1,500	1,500	1,500	1,500	0.0%
Election Expenses	200,000	-	154,500	-	159,135	3.0%
Investment Fees	20,000	20,600	21,218	21,855	22,510	3.0%
Community Services	1,500	1,500	1,500	1,500	1,500	0.0%
Bookkeeping	14,000	14,420	14,853	15,298	15,757	3.0%
Property Taxes	3,000	3,090	3,183	3,278	3,377	3.0%
Building Maintenance	10,000	10,300	10,609	10,927	11,255	3.0%
County D/Tech Fees for DLMS	55,000	56,650	58,350	60,100	61,903	3.0%
Total Administration	745,200	571,059	753,714	629,353	812,990	

	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	% Increase (Escalation Factor)
Capital Outlay: Flood Control						
Bank Protection	-	-	-	-	-	0.0%
Magpie Creek	-	-	-	-	-	0.0%
Property Acquisition	-	-	-	-	-	0.0%
Equipment Purchase (over \$5,000)	200,000	100,000	100,000	100,000	100,000	0.0%
Miscellaneous	-	-	-	-	-	0.0%
Total Capital Outlay: Flood Control	200,000	100,000	100,000	100,000	100,000	
Capital Outlay: District Headquarters						
Building Improvements/Maintenance	-	100,000	25,000	25,000	25,000	0.0%
La Riviera Improvements/Maintenance	-	15,000	15,000	15,000	15,000	0.0%
Reserve Fund Transfer	350,000	-	-	-	-	0.0%
Architect/Building Design	-	-	-	-	-	0.0%
General Construction Contractors	-	-	-	-	-	0.0%
Permitting	-	-	-	-	-	0.0%
Legal Fees	-	-	-	-	-	0.0%
Total Capital Outlay: District Headquarters Build-Out	350,000	115,000	40,000	40,000	40,000	
Retiree Health Benefit Expense						
Retiree Health Benefit Expense (OPEB Transfer)	-	297,000	297,000	297,000	297,000	0.0%
Reserve Fund Transfer	-	-	-	-	-	
Total Retiree Health Benefit Expense	-	297,000	297,000	297,000	297,000	
Emergency Repair Expense						
Emergency Repair Expense	-	-	-	-	-	0.0%
Total Emergency Repair Expense	-	-	-	-	-	
Flood Emergency Response Expense						
Flood Fight Expenses	-	-	-	-	-	0.0%
Flood Litigation	-	-	-	-	-	0.0%
Total Flood Emergency Response Expense	-	-	-	-	-	
Total Budgeted Expenses	3,343,927	3,121,587	3,284,997	3,219,591	3,465,655	

**American River Flood Control District
Fixed Asset & Capitalization Policy**

1. Purpose

This accounting policy establishes the method of maintaining fixed asset information and the minimum cost (capitalization amount) that shall be used to determine the fixed assets that are to be recorded in American River Flood Control District’s annual financial statements (or books).

2. Fixed Asset definition

A Fixed Asset is defined as a unit of property that: (1) has an economic useful life that extends beyond 12 months; **and** (2) was acquired or produced for a cost of \$5,000.00 or more. Fixed Assets must be capitalized and depreciated for financial statement (or bookkeeping) purposes.

3. Maintenance of Fixed Asset List

A Fixed Asset List shall be maintained by the organization’s Admin & Fiscal Officer and shall be reviewed annually by the Board Treasurer and Executive Director at the close of the fiscal year, to ensure the document is accurate and up to date.

Any assets sold during the year or disposed of will be removed from the list, along with any related accumulated depreciation. The appropriate accounting entries will be made in the District’s books and records, and the total values on the fixed asset list will be reconciled to the accounting general ledger. In addition, the assets on the list will be reviewed for impairment annually. If any asset is determined to be impaired, it will be written down to current market value and/or the future benefit believed to bring to the District.

4. Capitalization thresholds

American River Flood Control District establishes \$5,000.00 as the threshold amount for minimum capitalization. Any items costing below this amount should be expensed in American River Flood Control District’s financial statements (or books).

5. Capitalization method and procedure

Fixed assets shall be recorded at historic cost as of the date acquired or, if the cost is not readily determined, at estimated historic costs. Cost shall include applicable ancillary costs (i.e. shipping & delivery costs, installation costs, other costs associated to the asset).

Tangible assets costing below the aforementioned threshold amount are recorded as an expense for American River Flood Control District’s annual financial statements. Alternatively, assets with an economic useful life of 12 months or less are required to be expensed for financial statement purposes, regardless of the acquisition or production costs.

6. Useful Life

The useful life of an asset is that period during which the asset provides benefits. Estimates of useful life consider factors such as physical wear and tear and technological changes that bear on the economic usefulness of the asset. The following chart summarizes the useful life for each type of currently held property and equipment:

Equipment	Useful Life
Computers	3 Years

**American River Flood Control District
Fixed Asset & Capitalization Policy**

Office Equipment	5 Years
Furniture	7 Years
Vehicles	5 Years
Leasehold Improvements	The shorter of the life of the leasehold improvement or the remaining term of the lease

7. Depreciation Method

The organization has established the straight-line methodology for depreciating all fixed assets. Depreciation will begin in the month the asset is placed in service. Under the straight-line depreciation method, the basis of the asset is written off evenly over the useful life of the asset. The amount of annual depreciation is determined by dividing an asset's cost reduced by the salvage value, if any, by its estimated life. The total amount depreciated can never exceed the asset's historic cost less salvage value. At the end of the asset's estimated life, the salvage value will remain.

8. Recordkeeping

Invoices substantiating an acquisition cost of each unit of property shall be retained for a minimum of four years.

American River Flood Control District

Resolution No. 2022-10

**LEVYING A BENEFIT ASSESSMENT
ESTABLISHING THE RATES THEREOF
AND
REQUESTING COLLECTION OF BENEFIT ASSESSMENTS**

WHEREAS, the Board of Trustees of American River Flood Control District is authorized under various sections of the American River Flood Control District Act, as amended, to levy an assessment upon property in benefit zones within said District, to be apportioned in accordance with prescribed and adopted percentages for said zones, to carry out the objectives and purposes of said Act and to pay costs and expenses of maintaining, operating, extending, and repairing facilities, works, and improvements of said District for the ensuing fiscal year; and

WHEREAS, pursuant to Sections 17(a), 17(b), and 18 of said Act, as amended, the District is further authorized and empowered to elect to have its assessments collected by the County of Sacramento; and

WHEREAS, the Board of Trustees of District has previously divided the District into zones of benefit (Zones A through C), which zones are designated on a map or plat of the District filed in the office of said Board of Trustees, a copy of which has been previously provided to the Auditor of the County of Sacramento; and

WHEREAS, no ballot or election is required under Article XIID of the California Constitution, since assessment rates are not being increased for the FY 2022-23 assessment; and

WHEREAS, the Board has duly considered the matter of the amount of funds for the stated purposes, each and all of them, and being fully advised;

NOW THEREFORE BE IT RESOLVED as follows:

1. There be and is hereby levied upon and against the lands within the American River Flood Control District a benefit assessment equal in rate to the rate previously established by the County Auditor-Controller for FY 1996-97 for each benefit zone (Zone A, Zone B, and Zone C) and land use category established by the above referenced Water Code sections.
2. For each benefit assessment Zone within the District the assessment rate shall be as follows:
 - Zone A: 15.5456 for each benefit product (same as FY 96-97)
 - Zone B: 15.1251 for each benefit product (same as FY 96-97)
 - Zone C: 4.9696 for each benefit product (same as FY 96-97)

3. The Board of Trustees of District hereby elects to have the District's assessments collected by the County of Sacramento pursuant to Sections 17(a), 17(b), and 18 of the said District Act, as amended; said assessments to be collected at the same time and manner and subject to the same penalties and interest for delinquencies as shall apply to the taxes collected by the County.
4. The Secretary of the Board is hereby authorized and directed to transmit a certified copy of this Resolution to the Auditor, Municipal Services Agency and County Executive of the County of Sacramento immediately upon adoption with the request that the County Municipal Services Agency compute and impose upon the respective Zones this District's benefit assessment, based on the above prescribed rates.

PASSED AND UNANIMOUSLY ADOPTED this 13th day of May, 2022.

ATTEST:

President
Board of Trustees

Secretary
Board of Trustees

**COUNTY OF SACRAMENTO
CALIFORNIA**

For the Agenda of:
June 14, 2022

To: Board of Supervisors

Through: Ann Edwards, County Executive
Eric Jones, Deputy County Executive
Public Safety and Justice

From: Scott R. Jones, Sheriff, Sheriff's Office

Subject: Authorization To Execute A Revenue Agreement With The American River Flood Control District For Work Project Program Inmate Crew Supervision In The Amount Of \$30,000 For The Period Of August 1, 2022, Through July 31, 2023

District(s): All

RECOMMENDED ACTION

Adopt the attached Resolution authorizing the Sheriff, or his designee, to execute a revenue agreement with the American River Flood Control District (ARFCD) for Work Project Program inmate crew supervision in the amount of \$30,000 for the period of August 1, 2022, through July 31, 2023, with the option to renew the agreement for two one-year periods, for a total term of three years including any necessary changes, modifications, or amendments.

BACKGROUND

Under the authority of Penal Code Section 4024.2, the Board may allow inmates to work on public grounds or buildings for the benefit of the public. Through Sacramento County Code Section 2.90.300, the Board has authorized the Sheriff to offer a program of voluntary labor on public works in lieu of jail confinement.

The Sacramento Sheriff's Office (SSO) Work Project Program provides inmate work crews supervised by assigned Deputy Sheriffs for manual labor pursuant to Penal Code Section 4024.2. ARFCD desires to enter into an agreement with SSO to utilize the Work Project Program for clean-up services along the levees.

Authorization To Execute A Revenue Agreement With The American River Flood Control District For Work Project Program Inmate Crew Supervision In The Amount Of \$30,000 For The Period Of August 1, 2022, Through July 31, 2023

Page 2

FINANCIAL ANALYSIS

The expense of supervising inmate work crews will be offset by the revenue received through this agreement, which is \$1059.28 for each eight-hour day of supervision provided, with a maximum of \$30,000 for the one-year term.

There will be no additional net cost to the County as a result of this agreement. The necessary appropriations have been included in the SSO's Fiscal Year 2022-23 Approved Recommended Budget.

Attachment(s):

RES – Resolution

ATT 1 – AGR American River Flood Work Project

REVENUE AGREEMENT BETWEEN THE AMERICAN RIVER FLOOD CONTROL DISTRICT AND THE SACRAMENTO COUNTY SHERIFF'S OFFICE FOR SUPERVISION OF WORK PROJECT PROGRAM INMATE CREW CLEANING AND LANDSCAPING MAINTENANCE

THIS AGREEMENT is made and entered into as of this 1st day of August, 2022, between the AMERICAN RIVER FLOOD CONTROL DISTRICT, a Municipal District in the State of California, hereinafter referred to as "DISTRICT," and the COUNTY OF SACRAMENTO, a political subdivision of the State of California, hereinafter referred to as "COUNTY".

RECITALS

WHEREAS, DISTRICT wishes to contract for supervision of Work Project Program inmate crew(s) from COUNTY;

WHEREAS, COUNTY wishes to provide supervision of Work Project Program inmate crew(s); and,

WHEREAS, DISTRICT and COUNTY desire to enter into this Agreement on the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual promises hereinafter set forth, DISTRICT and COUNTY agree as follows:

I. SCOPE OF SERVICES

COUNTY shall provide services in the amount, type and manner described in Exhibit A, which is attached hereto and incorporated herein.

II. TERM

This Agreement shall be effective August 1, 2022, and shall remain in effect until July 31, 2023, unless sooner terminated pursuant to the provisions of Paragraph XXI. This agreement may be renewed pursuant to Paragraph XXIV.

III. NOTICE

Any notice, demand, request, consent, or approval that either party hereto may or is required to give the other pursuant to this Agreement shall be in writing and shall be either personally delivered or sent by mail, addressed as follows:

TO DISTRICT

Scott Webb
 American River
 Flood Control District
 185 Commerce Circle
 Sacramento, CA 95815

TO COUNTY

Sacramento County Sheriff's Dept.
 Commander, Work Release Division
 700 N. 5th Street
 Sacramento, CA 95811

Either party may change the address to which subsequent notice and/or other communications can be sent by giving written notice designating a change of address to the other party, which shall be effective upon receipt.

IV. COMPLIANCE WITH LAWS

COUNTY shall observe and comply with all applicable Federal, State, and County laws, regulations and ordinances.

V. GOVERNING LAWS AND JURISDICTION

This Agreement shall be deemed to have been executed and to be performed within the state of California and shall be construed and governed by the internal laws of the state of California. Any legal proceedings arising out of or relating to this Agreement shall be brought in Sacramento County, California.

VI. LICENSES AND PERMITS

COUNTY shall possess and maintain all necessary licenses, permits, certificates, and credentials required by the laws of the United States, the State of California, County of Sacramento, and all other appropriate governmental agencies, including any certification and credentials required by COUNTY. Failure to maintain the licenses, permits, certificates, and credentials shall be deemed a breach of this Agreement and constitutes grounds for the termination of this Agreement by DISTRICT.

VII. PERFORMANCE STANDARDS

COUNTY shall perform its services under this Agreement in accordance with the industry and/or professional standards applicable to COUNTY'S services. It is agreed by the parties that COUNTY, in the performance of services hereunder, is subject to the control or direction of DISTRICT as to the designation and scheduling of tasks to be performed, but not as to the means and methods for accomplishing tasks. COUNTY shall retain full responsibility and authority to direct and control the activities of both the Sheriff's Deputies and the inmate workers, and to supervise and discipline said Deputies and inmates.

VIII. STATUS OF CONTRACTOR

- A. It is understood and agreed that COUNTY (including its employees) is an independent contractor and that no relationship of employer-employee exists between the parties hereto. COUNTY'S assigned personnel shall be entitled to any benefits payable to employees of COUNTY. COUNTY is required to make any deductions or withholdings from the compensation payable to COUNTY under the provisions of this agreement
- B. If, in the performance of this agreement, any third persons are employed by COUNTY, such person shall be entirely and exclusively under the direction, supervision, and control of COUNTY. All terms of employment, including hours, working conditions, discipline, or any other terms of employment or requirements of law, shall be determined by COUNTY and shall have authority over such persons or the terms of such employment.
- C. It is further understood and agreed that as an employee of COUNTY, assigned personnel shall have any and all entitlement as a County employee, the right to act on behalf of COUNTY. COUNTY shall be covered by workers' compensation; and COUNTY shall be entitled to compensated sick leave, vacation leave, retirement entitlement, participation in group health, dental, life and other insurance programs, and entitled to other fringe benefits payable by the COUNTY to employees of the COUNTY.
- D. Inmate Work Project Program participants performing public service under the direction of a supervising Deputy Sheriff in conjunction with this agreement, are entirely under the direction, supervision, and control of the COUNTY. All terms of inmate public service, including hours, working conditions, discipline, or other terms of public service or requirements of law, including coverage by worker's compensation, shall be determined by COUNTY, and will be the responsibility of COUNTY.

IX. CONTRACTOR IDENTIFICATION

COUNTY shall provide the DISTRICT with the following information for the purpose of compliance with California Unemployment Insurance Code section 1088.8 and Sacramento County Code Chapter 2.160: COUNTY'S name, address, telephone number, employer identification number, and whether dependent health insurance coverage is available to COUNTY.

X. CONFLICT OF INTEREST

COUNTY officers and employees shall not have a financial interest, or acquire any financial interest, direct or indirect, in any business, property or source of

income which could be financially affected by or otherwise conflict in any manner or degree with the performance of services required under this Agreement.

XI. INDEMNIFICATION

To the fullest extent permitted by law, each of the Parties shall indemnify, defend and hold harmless each of the other Parties, their respective governing boards, officers, directors, officials, employees, and authorized volunteers and agents from and against any and all claims, demands, actions, losses, liabilities, damages, and all expenses and costs incidental thereto (collectively "Claims"), including cost of defense, settlement, arbitration, and reasonable attorneys' fees, resulting from injuries to or death of persons, including but not limited to employees of either Party hereto, and damage to or destruction of property or loss of use thereof, including but not limited to the property of either Party hereto, arising out of, pertaining to, or resulting from the acts or omissions of the their respective governing boards, officers, directors, officials, employees, volunteers, agents, or contractors.

It is the intention of the Parties that the provisions of this indemnity be interpreted to impose on each Party responsibility to the other for the acts and omissions of their governing boards, officers, directors, officials, employees, volunteers, agents or contractors. It is also the intention of the Parties that, where comparative fault is determined to have been contributory, principles of comparative fault will be followed and each Party shall bear the proportionate cost of any Claims attributable to the fault of that Party, its governing board, officers, directors, officials, employees, volunteers, agents, or contractors.

This indemnity shall not be limited by the types and amounts of insurance or self-insurance maintained by the Parties.

Nothing in this Indemnity shall be construed to create any duty to, any standard of care with reference to, or any liability or obligation, contractual or otherwise, to any third party.

This indemnity obligation shall survive the termination or expiration of the Agreement.

XII. INSURANCE

The COUNTY and DISTRICT finance their liability, property, and worker's compensation risk through a combination of self-insurance and insurance. The COUNTY and DISTRICT are knowledgeable of each entity's risk financing program and agree to rely on these programs to pay for any liabilities, losses, costs, suits, claims, judgments, expenses, fines or demands of any kind that may arise under the terms of this Agreement.

XIII. COMPENSATION AND PAYMENT OF INVOICES LIMITATIONS

- A. Compensation under this Agreement shall be limited to the payment amount set forth in Exhibit B, or Exhibit B as modified by COUNTY in accordance with express provisions in this Agreement. COUNTY agrees that all work provided by inmates is free of charge. Total maximum payment under this contract shall not exceed \$30,000. It is understood and agreed that this total is the maximum and that DISTRICT will only pay for services actually rendered.
- B. COUNTY shall submit monthly invoices on the forms and in accordance with the procedures mutually agreed upon by DISTRICT and COUNTY. Invoices shall be submitted to DISTRICT no later than the fifteenth (15th) day of the month following the invoice period, and DISTRICT shall pay COUNTY within thirty (30) days after receipt of an appropriate and correct invoice.
- C. COUNTY operates on a July through June fiscal year. Invoices for services provided in any fiscal year must be submitted no later than July 31, one month after the end of the fiscal year.
- D. COUNTY shall maintain for four years following termination of this agreement full and complete documentation of all services and expenditures associated with performing the services covered under this Agreement. Expense documentation shall include: time sheets or payroll records for each employee; receipts for supplies; applicable subcontract expenditures; applicable overhead and indirect expenditures.

XIV. SUBCONTRACTS, ASSIGNMENT

- A. COUNTY shall obtain prior written approval from DISTRICT before subcontracting any of the services delivered under this Agreement. COUNTY remains legally responsible for the performance of all contract terms including work performed by third parties under subcontracts. Any subcontracting will be subject to all applicable provisions of this Agreement.
- B. This Agreement is not assignable by COUNTY in whole or in part, without the prior written consent of DISTRICT.

XV. AMENDMENT AND WAIVER

Except as provided herein, no alteration, amendment, variation, or waiver of the terms of this Agreement shall be valid unless made in writing and signed by both parties. Waiver by either party of any default, breach or condition precedent shall not be construed as a waiver of any other default, breach or condition precedent, or any other right hereunder. No interpretation of any provision of this

Agreement shall be binding upon COUNTY unless agreed in writing by DIRECTOR and counsel for COUNTY.

XVI. SUCCESSORS

This Agreement shall bind the successors of DISTRICT and COUNTY in the same manner as if they were expressly named.

XVII. TIME

Time is of the essence of this Agreement.

XVIII. INTERPRETATION

This Agreement shall be deemed to have been prepared equally by both of the parties, and the Agreement and its individual provisions shall not be construed or interpreted more favorably for one party on the basis that the other party prepared it.

XIX. DIRECTOR

As used in this Agreement, "DIRECTOR" shall mean the Sacramento County Sheriff or his/her designee.

XX. DISPUTES

In the event of any dispute arising out of or relating to this Agreement, the parties shall attempt, in good faith, to promptly resolve the dispute mutually between themselves. If the dispute cannot be resolved by mutual agreement, nothing herein shall preclude either party's right to pursue remedy or relief by civil litigation, pursuant to the laws of the state of California.

XXI. TERMINATION

- A. DISTRICT or COUNTY may terminate this Agreement without cause upon thirty (30) days written notice to the other party. Notice shall be deemed served on the date of mailing.
- B. If this Agreement is terminated under paragraph A, DISTRICT shall only pay for any services completed and provided prior to notice of termination. In the event of termination under paragraph A, COUNTY shall be paid an amount which bears the same ratio to the total compensation authorized by the Agreement as the services actually performed bear to the total services of COUNTY covered by this Agreement, less payments of compensation made.

- C. COUNTY shall not incur any expenses under this Agreement after notice of termination and shall cancel any outstanding expenses obligations to a third party that COUNTY can legally cancel.

XXII. AUDITS AND RECORDS

Upon DISTRICT'S request, DISTRICT or its designee shall have the right at reasonable times and intervals to audit, at COUNTY'S premises, COUNTY'S financial and program records as DISTRICT deems necessary to determine COUNTY'S compliance with legal and contractual requirements and the correctness of claims submitted by COUNTY. COUNTY shall maintain such records for a period of four years following termination of the Agreement, and shall make them available for copying upon DISTRICT'S request at DISTRICT'S expense.

XXIII. PRIOR AGREEMENTS

This Agreement constitutes the entire contract between DISTRICT and COUNTY regarding the subject matter of this Agreement. Any prior agreements, whether oral or written, between DISTRICT and COUNTY regarding the subject matter of this Agreement are hereby terminated effective immediately upon full execution of this Agreement.

XXIV. RENEWAL

This agreement may be renewed for two one-year periods, for a total of three years, by mutual agreement of the DISTRICT and the Sacramento County Sheriff, on behalf of COUNTY in writing.

XXV. DUPLICATE COUNTERPARTS

This Agreement may be executed in duplicate counterparts. The Agreement shall be deemed executed when it has been signed by both parties.

XXVI. AUTHORITY TO EXECUTE

Each person executing this Agreement represents and warrants that he or she is duly authorized and has legal authority to execute and deliver this Agreement for or on behalf of the parties to this Agreement. Each party represents and warrants to the other that the execution and delivery of the Agreement and the performance of such party's obligations hereunder have been duly authorized.

XXVII. ADDITIONAL PROVISIONS

The additional provisions contained in Exhibits A and B are attached hereto are part of this agreement and are incorporated herein by reference.

XXVIII. OPERATIONAL ISSUES

Day-to-day operational issues should be directed as follows:

DISTRICT

COUNTY

Scott Webb
Superintendent
916-929-4006

Work Release Facility
Field Ops Supervisor 874-2419/874-1414
Or SWP Coordinator 606-5223

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of the day and year first written above.

AMERICAN RIVER FLOOD
CONTROL DISTRICT, a
Municipal District in the
State of California

COUNTY OF SACRAMENTO, a
political subdivision of the State
of California

By: _____
CYRIL SHAH, President

By: _____
SCOTT R. JONES, Sheriff

Date: _____

Date: _____

Authorized on behalf of County by Board Resolution _____

APPROVED AS TO FORM:

By: _____
District Counsel

By: _____
Deputy County Counsel

Date: _____

Date: _____

**EXHIBIT A to Agreement Between
AMERICAN RIVER FLOOD CONTROL DISTRICT,
hereinafter referred to as “DISTRICT”
and the COUNTY OF SACRAMENTO,
hereinafter referred to as “COUNTY”**

SCOPE OF SERVICES

I. SERVICE LOCATION(S)

Throughout the American River Flood Control District

II. DESCRIPTION OF SERVICES

COUNTY agrees to assign one inmate work crew for homeless camp cleanup, landscape/brush cleanup and litter removal two times per month, unless otherwise mutually agreed upon.

Each crew shall be supervised by a regular or On-Call Deputy Sheriff, to perform cleanup, maintenance, landscaping, and other appropriate tasks in and around DISTRICT levees.

It is understood and agreed that such assignment of Deputy Sheriffs and/or inmates may be limited by factors beyond the control of the COUNTY. Such factors include, but are not limited to, the availability of Deputy Sheriff/On-Call Deputy Sheriff and/or inmates with the appropriate custody classification.

COUNTY shall supply inmate transportation to work sites and all necessary tools and equipment.

**EXHIBIT B to Agreement Between
AMERICAN RIVER FLOOD CONTROL DISTRICT,
hereinafter referred to as “DISTRICT”,
and the COUNTY OF SACRAMENTO,
hereinafter referred to as “COUNTY”**

BUDGET REQUIREMENTS

I. COMPENSATION TO CONTRACTOR

Fiscal Year 2022/23 – Daily rate for supervision, per work crew, per day
\$1059.28.

Work Project cleanup services for Fiscal Year 2022/23
in the amount of \$30,000.

Total Maximum Payment under this contract shall not exceed \$30,000. It is
understood and agreed that this total is the maximum, and that DISTRICT will
only pay for services actually rendered.

American River Flood Control District Proposals for District Transition to By-District Elections

Staff Report

Discussion:

The Board of Trustees seeks to hire a company to study the District demography and propose new By-District voting zones within the District. The zones should be drawn in a manner to facilitate the objectives of the Voting Rights Act and provide fair and inclusive voting and representative elections for communities within the District.

The District reviewed proposals from two companies with expertise in this field:

1. SCI Consulting Group
2. Redistricting Insights

Both proposals are included with this staff report and each company made a presentation to the Board at the April Meeting.

Recommendation:

The General Manager recommends that the Board of Trustees select the desired company and award a contract for the study and transition to By-District elections.



Demographic Services Proposal

Prepared for American Flood Control District

February, 2021

Timothy R. Kerr
General Manager
185 Commerce Circle
Sacramento, CA 915815

Dear Mr. Timothy Kerr,

Redistricting Insights welcomes the opportunity to work with the American River Flood Control District to help you accomplish your goal of enacting electoral reforms to ensure compliance with the California Voting Rights Act.

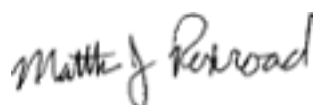
Redistricting Insights is a premier redistricting firm currently working on advocacy and demography projects across the country. Our team combines a data-driven approach that utilizes cutting-edge technology with an extensive knowledge base spanning the past two decades of redistricting cycles. We have worked with municipalities, counties, and special districts across the state to help manage redistricting in an open, transparent, and fair way.

This redistricting cycle, our team has contracted with a number of stakeholder groups to work on analysis and advocacy efforts on the statewide level in California and several other states. In addition, we have contracted numerous public agencies to manage redistricting efforts in their jurisdictions.

Transitioning from at-large to by-district election can be a burdensome and difficult process for municipalities to manage. We are committed to providing the highest quality of service to our clients and believe that we are well equipped to make this process smooth, engaging, transparent, and efficient for your staff, board, and community.

If you have any questions about the content of this proposal, please do not hesitate to reach out. We look forward to working with you.

Sincerely,



Matt Rexroad

Our Team

Matt Rexroad, Chief Legal Counsel, Redistricting Insights



Matt Rexroad earned his undergraduate degree from the University of Southern California, a Juris Doctor degree from McGeorge School of Law while working full-time in the State Legislature, and a Masters of Public Administration from the University of Southern California Sacramento Center. He is an active member of the California State Bar. Matt was a founding partner at Meridian Pacific, Inc., a nationwide strategic political consulting and public affairs firm. He also served as a senior staff person in the California state legislature. Rexroad served four years on the Woodland City Council and twelve years on the Yolo County Board of Supervisors.

Fabian Valdez Jr., Chief Demographer, Redistricting Insights



Fabian Valdez has a proven track record of integrating data analytics and predictive modeling to form quantitative strategies to drawing districts. Valdez's approach is to let the data tell the story. Fabian has worked on data analytics projects across the State of California, including serving as the Director of Data and Digital Marketing at Meridian Pacific Inc, prior to joining Redistricting Insights. Fabian is responsible for onboarding the 2020 Census data and ensuring that future models and redistricting projects accurately reflect the changing nature of California demographics.

Eddy Harrity, Data Scientist



Eddy Harrity received both his Bachelor's and Master's degrees from Pepperdine University, where he researched incentivizing candidates to represent the median voter and the effects of the top-two primary on the partisanship of California Legislators. He has worked on campaigns from California to New Hampshire, focusing on voter behavior and data analytics.

Ryan Gardiner, Communications Director



Ryan Gardiner is a seasoned communications professional with a track record of engaging communities to achieve deliberate public affairs outcomes. Ryan has previously worked in strategic political consulting for Meridian Pacific, Inc. and as a policy and communications aide in the California State Senate. Ryan graduated from UC Davis with a degree in political science and earned a graduate certificate in applied public policy from the Center for California Studies at Sacramento State.

Previous Clients

The team at Redistricting Insights has a breadth of experience that covers all aspects of the redistricting process. We have been contracted as redistricting consultants for various municipal and county governing bodies as well as for community interests.

2021 Supervisor Redistricting for the County of San Bernardino

- Client Name: County of San Bernardino
- Contact: Pam Williams, 909-387-4377

2021 Redistricting Analysis for the California Business Roundtable

- Client Name: California Business Roundtable
- Contact: Shaudi Fulp, 415-310-3512

CVRA District Transition for Chualar Union Elementary District

- Client Name: Chualar Union Elementary School District
- Contact: Ginny Brown, 831-755-0303

CVRA District Transition for Salinas Valley Memorial Hospital District

- Client Name: Salinas Valley Memorial Hospital District
- Contact: 831-757-3627

Primary Contacts

Redistricting Insights:
 Matt Rexroad
 (916) 539-0455
matt@redistrictinginsights.com

Public Agency Clients

San Bernardino County	Cordova Parks and Recreation District
City of Barstow	South Placer Municipal Utilities District
City of National City	Salinas Valley Memorial Hospital District
San Bernardino Valley Water District	Alan Hancock Community College District
Yucaipa Valley Water District	Chualar Elementary School District
Tuolumne Utilities District	New York Independent Redistricting
Monterey Peninsula Park District	Commission

Proposal Specifics

The objective of this project is to assist your district with transitioning from at-large to by-district elections to ensure compliance with the California Voting Rights Act. The features of this proposal are in compliance with the California and federal Voting Rights Acts, the Fair Maps Act, and would ensure an open, accessible, transparent process that engages constituents in your district.

The Redistricting Insights team will assist district staff in developing a timeline, plan, agenda/board materials, community engagement materials, draft maps, revised maps, and final maps in accordance with the preexisting staff procedures at your district. Specifically, we will provide:

- *Data: we will create a dataset that incorporates all the legally required sources of information needed to draft district maps.*
- *Community Engagement: working with staff to engage community organizations, leaders, and constituents with information and tools to be able to participate in the redistricting process. This could include public hearings, mapping worksheets, etc.. Our team will take all submitted materials, whether they be sophisticated maps, hand drawings, or written statements and convert them into a standard format that can be accessed by the Board of Directors, and other members of the public.*
- *Draft Maps: once the public has engaged, our team will produce several draft maps utilizing the feedback received from the public for the board to consider and deliberate on.*
- *Final Maps: after the consideration of draft maps, we will work with staff to finalize a map proposal, present the proposal to the board and when approved, work with staff to transmit the final maps to the County Registrar of Voters.*

Redistricting Data

The first step in beginning the redistricting process is providing district staff with the dataset we will use for mapping. We will create the GIS files that

outline the boundaries of the district and will match those boundaries to census blocks utilizing the Census Bureau's TIGER files. Then, we will incorporate P.L. 94-171 files (2020 census results) along with additional data on prison redistribution figures from the California Statewide Database. We also will incorporate any additional local data that may be necessary, or could be helpful, in identifying communities of interest. These could include other jurisdictional boundaries, environmental data, health data, etc.

Community Engagement

The first step of public engagement will be to solicit input and proposals from the public in identifying "communities of interest." Communities of interest are essentially groups of residents that share some sort of similarity, whether it be social, racial, economic, etc. By defining communities of interest and identifying their geographic makeup, we can set the foundations for the communities that the new district boundaries will represent. Engaging the public in defining communities of interest can happen through online forms, hard copy materials, or public forums and meetings.

As we move further into the redistricting process, we will engage the public to directly solicit suggested maps and provide worksheets/materials that allow them to produce maps.

Finally, it will be critical to provide the public with opportunities to comment on and engage with draft maps that the board is considering. Our team will ensure that public testimony received during the map consideration process is incorporated into any action taken by the board.

Draft Maps

Once preliminary public engagement has concluded, we will seek direction from your Board of Directors to draw draft maps based on priorities outlined by the board and guided by public testimony and map submissions. There are many forms that this could take, based on how your board would like to proceed. The board could choose to specify themselves how they would like draft maps to look or the board could identify community submitted maps that they would like to use as a starting point for discussion.

Our team will present these options to the board and then produce the draft maps based on their input. These drafts will be provided in several different formats including a basic PDF version that can be included in agenda materials and posted on the district's website, a digital version that is interactive and available online, and the shape file for use by GIS and mapping professionals.

Final Maps

Once the public has been thoroughly engaged, we will present a final map to the Board of Directors with a detailed explanation of the process leading to the map's development and the many considerations of the particular map. Our final map proposal will include documentation from the public meetings held, PDF versions of the final map, GIS shape files for county elections staff, and a Metes and Bounds legal document describing the boundaries.

With approval by the board, we will work with county elections staff to transmit the maps for use in future elections. We will also work with district staff to produce materials accessible to the public that illustrate the new district boundaries. Redistricting Insights will be available on a continuing basis to make any technical changes to the map files and provide additional versions as necessary.

Additional Options

Redistricting Insights recognizes that no single approach to redistricting works in every single community in California. As such, we approach our projects with flexibility and the option to customize your district's redistricting plan in a way that works better for your community. Unless otherwise noted, these options would come at an additional cost not included in this proposal. Such options include:

- Additional hearings, either for map drawing or pre-map drawing community of interest development
- Multi-lingual outreach
- Paid advertising that could include print, digital, TV, or radio efforts to generate engagement
- Online mapping tools for the public to use to propose their own maps.

- Included in this proposal, our team will utilize “Dave’s Redistricting” as a free online participation tool that allows constituents to draw and submit their own Communities of Interest of map proposals.
- Should staff wish to utilize more sophisticated public mapping options, “Maptitude for Redistricting” would cost approximately \$35K in addition to undetermined setup costs.

Proposed Timeline

The below timeline is completely flexible and may be adjusted as the calendar develops. While we are optimistic that meetings will be permitted in-person, our team is also equipped to facilitate virtual hearings as needed.

State law requires at least four public hearings, including two prior to a draft map being published and two after a draft map is published. This proposed project schedule exceeds the statutory requirements for redistricting hearings dictated by the Fair Maps Act.

February 2021

- Board of Directors passes a resolution of intent to transition to by-district elections.
- Redistricting Insights will meet with district staff and develop a custom plan for the district's districting transition.
- Redistricting Insights will construct a district-specific redistricting dataset.

March 2022

- Redistricting Insights will develop materials for public engagement on communities of interest.
- Staff and Redistricting Insights will engage community members utilizing the outreach materials we have prepared. This may include a press release announcing the availability of the tools, information made available on the district website describing the process, and outreach to community members and groups to utilize the outreach materials.
- Staff, in consultation with the Board of Directors, will adopt a hearing schedule and outreach plan.
- Public Hearing #1: Redistricting Insights will present a "Redistricting 101" presentation to the Board of Directors. Community members are invited to provide feedback and identify communities of interest.

April 2022

- Public Hearing #2: focuses on communities of interest and soliciting input that the public would like staff to consider in the development of draft

maps, includes the opportunity for the public to submit communities of interest as well as draft maps.

- Board of Directors will provide input to Redistricting Insights on what they would like to see included in the draft maps.
- Redistricting Insights will prepare draft maps.
- Public Hearing #3: Redistricting Insights will provide the first draft maps for the public and board to consider, made available seven days prior to the hearing. Public testimony will be invited on the draft plans.
- Board of Directors will provide input to Redistricting Insights on what they would like to see revised in the draft maps and narrow down options to a few final contenders.
- Redistricting Insights will revise the draft maps as directed.

May 2022

- Public Hearing #4: Redistricting Insights will provide revised draft maps for the public and board to consider, made available seven days prior to the hearing. Public testimony will be invited on the revised draft plans.
- Board of Directors will provide input to Redistricting Insights and select a single draft plan to finalize. *In the case that there are no additional changes, the Board of Directors may adopt the maps and cancel the fifth hearing.*
- Redistricting Insights will finalize the selected plan.
- Public Hearing #5: Public input on final maps. Board of Directors adoption of final plan.
- Redistricting Insights will transmit the final maps to the County Registrar of Voters

Cost

Redistricting Insights will charge \$25,000 for the districting services described in this proposal, including the software and licensing required for mapping and travel costs.

Total Cost: \$25,000

Thursday, January 13, 2022

Submitted via email

tkerr@arfed.org

Tim Kerr, P.E., General Manager
American River Flood Control District
185 Commerce Circle
Sacramento, CA 95815

Re: Proposal for Election Redistricting Services for the American River Flood Control District

Dear Tim:

SCI Consulting Group ("SCI") is pleased to submit this brief proposal to the American River Flood Control District ("District") for Election Redistricting Services. We understand the District is interested in converting from an "at-large" to a "by-district" system for electing District Board members and seeks professional consulting assistance to make an informed decision.

SCI is a California Corporation formed in 1985 and is well experienced in developing geographic zones and districts within larger local agency boundaries, balancing complex political, social, ethnic/racial, economic, commercial, infrastructural, and other priorities. For this Project, SCI will meet with District elected officials and staff, as well as community stakeholders, to develop project goals. SCI will then analyze available data, including the U.S. Census, American Community Survey, California Statewide Database data, real estate, and parcel data, GIS data, including school locations, important local landmarks, features, and other non-traditional data sources. Additionally, SCI will analyze localized political and community trends. SCI will develop and propose two to four draft district plans that satisfy the project goals, work iteratively with the District to finalize the plan and assist the District in communicating the selected approach to the broader community. All plans will be consistent with the California Voting Rights Act of 2001 and other applicable law and legal decisions.

As part of this Project, SCI will pay particular attention to the goals of the California Voting Rights Act of 2001 (Elections Code Sec. 14025 et seq.) in regard to ensuring there is no racially polarized voting which disadvantages a protected class, as well as to the requirements of the federal Voting Rights Act (52 U.S.C. Sec. 10301 et seq.) which disallows "the denial or abridgment of the right of any citizen of the United States to vote on account of race or color."

We respectfully offer the following strengths, which differentiates our firm from others, for your consideration:

LOCAL POLITICAL PROCESS EXPERTISE With over 35 years of experience in the specialized field of political data analysis for public agencies, we are proud of our industry-leading record of assisting public agencies. For example, for agency-wide revenue measures, which include a survey, SCI has a success rate of over 95% with over 130 successful ballot measures.

POLITICAL, DEMOGRAPHIC, AND GEOGRAPHIC INFORMATION ANALYSIS EXPERTISE SCI engineers and consultants use state-of-the-art computer-based analytical tools to perform data analysis to support the development of zones and districts, including database systems and Graphic Information Systems (GIS). SCI has developed and utilizes a number of proprietary programs to perform our work since the off-the-shelf software used by other firms does not provide the level of accuracy we require.

POLITICAL OUTREACH EXPERTISE INCLUDING SOCIAL AND WEB-BASED MEDIA We have a long history of developing and implementing successful community outreach for our clients, including the critical development of key messaging developed and tested as part of our mailed survey approach. Our approach is based upon the distribution of key messages and supporting information as part of our comprehensive community outreach through talking points, FAQs, newsletters, mailers, press releases, e-mail, text, nextdoor.com, Facebook, text, door-to-door, website, hotline, small group meetings, open house meetings, and public hearings.

LOW OVERHEAD/LOW-COST PROVIDER We understand the demographic services must be provided in a cost-effective method to keep the District's costs within the budget constraints. For this reason, we maintain the lowest overhead and leanest structure in the industry. While other firms maintain multiple offices, hierarchical administration, and much higher overhead costs, we operate more effectively and with a lower overhead cost from one central office in a low-cost business area.

UNMATCHED TECHNICAL CAPABILITIES Every person in our firm, aside from our administrative staff, is a database expert. We have developed in-house, specialized programs to improve our demographic services. We are also GIS and mapping experts. We invite you to compare, or better yet, test, our databases and technical expertise with the staff from any other firm.

UNMATCHED RESPONSIVENESS AND SERVICE We invite you to call our toll-free taxpayer inquiry line at (800) 273-5167 to compare our level of service and responsiveness with any other firm. We answer calls directly with knowledgeable staff. We also provide the highest level of service and responsiveness for our clients, including responding to our clients within the same day.

OUR CLIENTS ARE OUR BEST REFERENCES We encourage you to speak with any of our clients, not just the listed references. They will attest to the comprehensive nature of our services, our level of client responsiveness, and our levy administration abilities.

This proposal is binding for 90 days from the submission date of January 13, 2022.

Please feel free to contact us if you have any questions. I can be reached at (707) 430-4300 or by e-mail at john.bliss@sci-cg.com. We look forward to this opportunity to assist the District with this important project and stand ready to proceed.

Sincerely,



John Bliss, P.E.
President

cc: Arcelia Herrera, SCI Consulting Group

SCOPE OF WORK AND APPROACH

SCI would begin this Project with a kickoff meeting with the District. The project goals and overall approach will be refined at this meeting, along with required deliverables and project timelines.

Task 1: Development of Districting Database

SCI will develop a database utilizing decennial Census, American Community Survey, and California Statewide Database data. SCI will add various attributes to the data set, including voter data, voter history, parcel data such as values, use, and other attributes.

Task 2: Incorporation of GIS Data

SCI will incorporate GIS and shapefile data to create a rich data set that links with political, social, ethnic/racial, economic, commercial, infrastructural, voter, and parcel data with location and size information. School locations, important local landmarks or features, local neighborhood boundaries, and other desired lines and shapes will be included.

Task 3: Development of Draft Districting Plans

SCI will develop and propose two to four election districting plans consistent with the project goals, the California Voting Rights Act of 2001, and other applicable law and legal decisions. The proposed election districts will be designed to facilitate and promote equitable representation on the District Board. The following project goals will be pursued in the development of the by-district plans:

- The election district will be developed consistent with all applicable laws.
- The election district boundaries will not be gerrymandered.
- The election district boundaries will be compact, cohesive, and contiguous.
- The election district boundaries will include whole census blocks when possible.
- The election district boundaries will be designed to not deny any citizen the right to vote because of race or color.
- The election district boundaries will be designed considering population density, land use, important facilities, topography, and geology, other natural division.
- The election district boundaries will avoid, when possible, the pairing of incumbents.

Task 4: Meetings

SCI will actively participate in public meetings, including up to three District Board meetings. SCI will describe legal, administrative, financial, and political considerations and community outreach. Based upon input from staff, Board Workshop, and experience, SCI will prepare two to four options. SCI will provide outreach, and coordination of up to three public outreach meetings, including the development of material. SCI will recommend the final product to the Board for consideration in June. SCI will facilitate bi-lingual documentation and verbal communication throughout the process – three of our twelve consultants are fluent Spanish speakers.

PROJECT TIMELINE

Senate Bill 594 (Glazer) passed last year requires all special districts to pass a board resolution adopting their updated maps by April 17, 2022, if their regular election is on the same day as the statewide November 2022 general election. The project timeline will be determined upon initiation of the Project, focusing on presenting districting plans to the District Board before April 17, 2022.

PROJECT TEAM

If selected, Arcelia Herrera, Senior Consultant, would serve as the project manager. John Bliss, President of SCI, will serve as principal-in-charge. Senior Consultants Susan Barnes and Chris Coulter will also contribute to the Project.

Arcelia Herrera, Senior Consultant

Arcelia Herrera, an assessment administration specialist, contributes over 16 years of experience in finance, administration, and consulting services to the SCI team. Ms. Herrera has extensive expertise with creating and administering benefit assessments, special taxes, and fees. In addition, Ms. Herrera is a computer, GIS, and database expert, with advanced degrees and training in these fields. Arcelia graduated from California State University, Monterey, with a Bachelor of Science degree in Applied Computing.

John Bliss, M.Eng., P.E., President

John Bliss specializes in tax/fee/assessment engineering, demographics, balloting, cost estimating and budgeting, database design and implementation, regulatory compliance, and revenue measure formations. He has over 20 years of experience with special taxes, property-related fees, benefit assessments, public works engineering, and database applications. He has been involved in all phases of the opinion research, assessment engineering, demographic analysis, and ballot proceeding processes entailed in over eighty successful benefit assessment and special tax ballot measures for public agencies in California. During his tenure at SCI, Mr. Bliss has served as the responsible Engineer on over 300 engineer's reports for new or increased assessments, fees, and charges – comprising more successful post-Proposition 218 new assessment/fee/charge engineering than any other assessment engineer in the State.

Mr. Bliss graduated from Brown University with a Bachelor of Science Degree in Engineering and holds a Master's Degree in Civil Engineering from The University of California, Berkeley, where he was a Regent's Scholar. He is a licensed Professional Civil Engineer in California and is a LEED accredited professional.

Susan Barnes, Senior Consultant

Susan Barnes contributes over 16 years of experience in finance, administration, and consulting services to the SCI team. Ms. Barnes has expertise in creating and administering benefit assessments, special taxes, property-related fees, public opinion research projects, meeting facilitation, and other consulting services. In addition, Ms. Barnes has extensive media and educational outreach experience. Ms. Barnes graduated from the University of California, Berkeley with a Bachelor of Science in Business Administration and holds a Master's Degree in Organizational Development from Sonoma State University.

Chris Coulter, Senior Consultant

Chris Coulter contributes experience in funding measure feasibility, data analysis, and financial analysis services to the SCI team for public, private, and non-profit organizations. Mr. Coulter specializes in rate study analysis and Proposition 218 formation of benefit assessment districts, community facility districts, and fee rate structures. In addition, Mr. Coulter is experienced in spatial and regional analysis, opinion research, public outreach, demographic studies, and ballot measure development. Mr. Coulter is a graduate of the University of California at Berkeley with a Bachelor of Arts degree in English Literature.

OTHER INFORMATION

Employment Policies. SCI Consulting Group ensures compliance with all civil rights laws and other related statutes. SCI does not and shall not discriminate against any employee in the workplace or against any applicant for such employment or against any other person because of race, religion, sex, color, national origin, handicap, age, or any other arbitrary basis.

Conflict of Interest Statements. SCI has no known past, ongoing, or potential conflicts of interest for working with the District, performing the Scope of Work, or any other service for this Project.

Insurance. SCI carries professional Errors and Omissions insurance in the amount of \$2 million per occurrence and \$2 million aggregate. SCI also carries general liability insurance in the amount of \$2 million per occurrence and \$4 million aggregate.

Independent Contractor. If selected, SCI shall perform all services included in this proposal as an independent contractor.

FEE SCHEDULE AND MANNER OF PAYMENT

In consideration of the work accomplished, as outlined in this proposal, SCI shall be compensated a fixed fee of \$64,750. A progress payment of \$25,000 shall be due and payable on May 1, 2022, with the remaining fees due upon completion of the project.

The scope of service includes up to seven (6) meetings. Additional in-person meetings shall be \$550 per consultant, per meeting.

Incidental costs incurred by SCI for the purchase of property data, maps, travel and other out-of-pocket expenses shall be reimbursed at actual cost with the total not to exceed \$3,500 without prior authorization from the District.

In the event the District elects to request optional, additive scope of work, SCI will work with the District to negotiate compensation for these additional tasks and execute an Addendum to the agreement for these additional services.

American River Flood Control District

Request Bids for Purchase and Delivery of Rock Rip Rap Staff Report

Discussion:

The District's upcoming Arcade Creek Erosion Repair Project requires the placement of 3,000 tons of rock rip rap along the damaged sections of the bank in Arcade Creek. The project plan is to purchase the rip rap in advance of construction and store it at the District's storage facility at Lathrop Way.

Typically, rock is made per the desired specification at one of the local quarries in either the lone or Marysville area. Construction companies or Trucking companies are likely to bid on the project to provide this rock directly to the District and bring it to the storage facility. The delivered rock rip rap will have certifications indicating that it meets the desired specification. These certifications are part of the permit requirements from the Central Valley Flood Protection Board.

Recommendation:

The General Manager recommends that the Board of Trustees direct staff to advertise an invitation for bids to supply 3,000 tons of rock rip rap per the attached specification.

American River Flood Control District
Bid Packet

185 Commerce Circle
Sacramento CA, 95815

The American River Flood Control District invites bids for the purchase of three thousand tons, minus 15 inch rip-rap, delivered by vendor, to ARFCD Sacramento storage facility at Lathrop Way.

IFB NUMBER 10-001

Bids must be submitted and received by June 9th, 2022, 3:30P.M. They will be publicly opened and read in the American River Flood Control District Board Meeting June 10th, 2022 at 185 Commerce Circle, Sacramento CA, 95815.

Mail to: American River Flood Control District

185 Commerce Circle
Sacramento, CA 95815

Attn: Tim Kerr
General Manager

ARFCD
IFB Number 22-001
Request for Bid and Specifications
Three Thousand Tons Minus 15 Inch Rip Rap. Delivered by vendor to ARFCD
Sacramento storage facility at Lathrop Way

1. Specifications

Minus 15-inch Quarry Rock

Minus 15-inch quarry rock material shall consist of a well graded and angular 15-inch minus quarry rock. Minus 15-inch quarry rock shall be free from weak cleavages, undesirable weathering, and other defects that would tend to increase unduly its deterioration from handling or natural causes. The inclusion of objectionable quantities of dirt, sand, clay, and rock fines will not be permitted. .

Size	Percent Passing
15 inch	100
8 inch	80-95
6 inch	45-80
4 inch	15-45
2 inch	0-15

2. Delivery and Inspection:

Deliver shall be completed within 60 days of the award of contract. Receiving and inspection will be made by the American River Flood Control District Superintendent. 185 Commerce Cr, Sacramento, CA 95815.

ARFCD IFB 22-001 Bid Sheet

Item 12

Three Thousand Tons Minus 15 inch Rip-Rap
Haulage to Lathrop Way
Tax Rate
Total Tax
Fees

Total Delivered Bid Price

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Copy to Be Posted in Advertisement

Notice of Request for Bids

The American River Flood Control District (District) is accepting bids for the purchase of three thousand tons of minus 15 inch rip rap delivered to Sacramento storage facility Lathrop Way. All bids must be submitted at the District office, 185 Commerce Circle, Sacramento CA 95815 by June 9th, 2022. For a detailed list of rip rap specifications and bid sheet, please contact the District office at 916-929-4006 or at the District website, www.arfed.org. The Board of Trustees will review the bids and may reject any and all bids and re-advertise at their discretion.

General Manager's Meeting Summary

April 2022

4/4: ARFCD Finance Committee meeting. I met with members of the Finance Committee and Bookkeeper Rob Merritt to review the FY 20-21 Draft Audit. The Audit is a clean audit and adjustments this year were only minor in scope.

4/8: American River Flood Control District Board of Trustees meeting. The Board met in regular session. The agenda items included presentations from two firms for transitioning the District to By-District elections, the FY 20-21 Audit, and a closed session regarding a claim.

4/20: USACE Erosion O&M meeting. I met with staff from the US Army Corps of Engineers, DWR, and SAFCA to discuss the operation and maintenance requirements for soon to be constructed bank protection features and on-site mitigation along the American River.

4/26: CalTrans AR Bridge Project Coordination meeting. I attended this meeting with CalTrans staff and representatives from Cal Expo and Regional Parks to hear updates on the status of the CalTrans American River Bridge Widening Project.

4/28: ARFCD Finance Committee meeting. I met with members of the Finance Committee to review the proposed FY 22-23 budget package. This year the package also includes a new Capitalization Policy to address the treatment of expensing costs versus depreciation in the financial records.