

July 13, 2018
Sacramento, California

The Board of Trustees of the American River Flood Control District met in regular session in its office at 185 Commerce Circle, Sacramento, CA at 11:00 a.m. on Friday, July 13, 2018. In attendance were Trustee Holloway, Trustee Pavão and Trustee Johns. Trustees Redway and Shah were absent. Trustee Holloway presided. Also present from the District were General Manager (GM) Tim Kerr, Superintendent Ross Kawamura, Legal Counsel David Aladjem and Office Manager Malane Chapman. Mr. Dane Wadlé was present from California Special District Association (CSDA). One member of the public was present.

Item No. 1 Public Comments on Non-Agenda Items: There were no comments on non-agenda items from members of the public.

Item No. 2 Approval of Consent Agenda Items: On a motion by Trustee Johns seconded by Trustee Pavão, the Board unanimously approved Items 2a) Minutes of Regular Meeting on June 15, 2018*, 2b) Approval of Report of Investment Transactions May 2018 (City Pool, LAIF, River City) and Treasurer's Certification, 2c) District Financial Reports: Statement of Operations (June 2018) and Cash Flow Report, 2d) Accounting Services for FY 2017-2018 Audit and 2e) Converting River City Bank Repurchase Account x0952 to a Public Funds Money Market Account, 2f) Furnish and Install (4) Janus International Brand Roll-Up Doors. Furnish and Install (5) LiftMaster Manufactured Commercial Grade Electric Operators and 2g) Correspondence: None.

*Trustee Pavão abstained from Item 2a, as he did not attend the meeting.

Item No. 3 Accounts Payable and General Fund Expenses (June 2018): On a motion by Trustee Johns seconded by Trustee Pavão, the Board unanimously approved payments on the Schedule of Accounts Payable (June 2018) of \$72,615.41 and General Fund Expenses of \$68,111.98 (total aggregate sum \$140,727.39).

Item No. 4 The Use of Cooperative Purchase Agreements from Sourcewell, Formally Known as National Joint Powers Alliance (NJPA) with Various Vendors for the Purchase of District Equipment and Vehicles: GM Kerr explained that State law requires any purchases costing over \$25,000 must be made through a public bidding process. This ensures that public funds are spent on items at the best available price. In the past, the District has acquired large equipment through solicitation of public bids and also through a cooperative purchasing program ran by the State of California, California Multiple Award Schedules (CMAS). The District recently learned about a national cooperative purchasing group known as Sourcewell. Many California agencies, cities and Reclamation Districts are currently using Sourcewell to comply with public bidding requirements for their purchasing. Legal Counsel Aladjem noted that this program, like CMAS, could be used in lieu of bidding. Following explanations by staff and on a motion by Trustee Pavão seconded by Trustee Johns, the Board unanimously approved this item.

Item No. 5 La Riviera Easement Deed: Following explanations by staff and on a motion by Trustee Pavão seconded by Trustee Johns, the Board unanimously approved to delegate authority to the President to sign the Easement Deed.

Item No. 6 Information: Presentation by Dane Wadlé, California Special District Association (CSDA) Updates: Mr. Wadlé spoke about the programs available at CSDA, legislative issues and professional development events.

Item 7 Administrative Staff Reports:

a) *General Manager Tim Kerr reported on the following:*

- General Manager's June Meeting Summary: US Army Corps of Engineers Relief Well O&M meeting and Meeting with Sac City Fire Department were discussed;
- Caltrans Scour Mitigation Permit Application: GM Kerr informed the Board that a hydrologic analysis is needed before District can make a recommendation on permit;
- Pride Industries: GM Kerr briefed the Board about County Collaboration utilizing 311 systems to track homeless efforts, hire Pride Industries to perform work needed. Estimated cost for four employees per month \$10,000. GM Kerr will reach out to other RDs in area to see about possibility of cost-sharing.
- Hydrologic Conditions: Folsom Lake is 78% full, with an outflow of 5,128 cfs and the gauge at the I Street Bridge shows 8 feet above sea level;
- Next Board Meeting: August 10, 2018.

b) *Legal Counsel David Aladjem had nothing further to report.*

c) *Office Manager Malane Chapman provided the Board with important dates regarding upcoming General Election.*

Item No. 8 Operations and Maintenance Staff Reports:

a) *Superintendent Ross Kawamura reported on:*

- Crew activities including mowing at Soil Born Farms, trimming in Unit 9, updating equipment and roadway patch work.

Item No. 9 Questions and Comments by Trustees: There were no questions or comments by Trustees.

Item No. 10 Adjourn: There being no further business requiring action by the Board, the meeting was adjourned by Trustee Holloway at 12:06 p.m.

Attest:

Secretary

President

**American River Flood Control District
Staff Report**

Investment Transactions Summary; June 2018

LAIF:

- There were no transactions in this account during the month of June.

City Pool A

- On June 21, 2018 a transfer was received from River City Bank in the amount of \$536,456.00.
- Accrued Interest Receivable for the month of June was \$13,189.52.
- As of June 30, 2018, the balance of Interest Receivable in this account was \$129,372.73.

Interest Receivable is accrued and transferred to the Cash Balance at the discretion of the City.

River City Bank:

- On June 21, 2018 a transfer was sent to City Pool A in the amount of \$536,456.00.
- Total amount of Accounts Payable cleared during the month of June was \$146,040.62.
- On June 30, 2018 a monthly interest payment was deposited in the amount of \$83.62.

**American River Flood Control District
Investment Transaction Report
June 2018**

Item 2b

Balance and Transactions

Account		LAIF	City Pool A	River City Bank
Beginning Balance	6/1/18	\$442,830.44	\$7,267,268.07	\$1,232,940.06
Transactions				
Transfer from River City to City Pool A	6/21/18		536,456.00	(536,456.00)
City Pool A Interest	6/30/18		13,189.52	
River City Bank Interest	6/30/18			83.62
Accounts Payable (cleared)				(146,040.62)
Ending Balance:	6/30/18	\$442,830.44	\$7,803,724.07	\$550,527.06

**City Pool A Interest is accrued and deposited in the account at the discretion of the City.

Interest

Date:	July 2017	Aug 2017	Sep 2017	Oct 2017
LAIF	1.05	1.08	1.11	1.14
City Pool A	1.50	1.61	1.70	1.66
River City Bank	0.08	0.08	0.08	0.08
Date:	Nov 2017	Dec 2017	Jan 2018	Feb 2018
LAIF	1.17	1.24	1.35	1.41
City Pool A	1.46	1.71	1.65	2.01
River City Bank	0.08	0.08	0.08	0.08
Date:	Mar 2018	Apr 2018	May 2018	June 2018
LAIF	1.52	1.66	1.73	1.85
City Pool A	1.71	1.97	2.08	2.12
River City Bank	0.08	0.08	0.1	0.10

AMERICAN RIVER FLOOD CONTROL DISTRICT

MONTHLY REVIEW – JUNE 2018

STRATEGY

The ARFCD funds are invested in the City of Sacramento’s Pool A investment fund. The Fund is invested pursuant to the objectives and requirements set forth in the City’s investment policy. The three objectives of the investment policy, in order of priority, are (1) the preservation of capital by the investment in safe instruments, (2) the liquidity needs of the City and pool participants so such parties will have access to cash when they need it, and (3) the maximizing of current income while remaining consistent with the other more important objectives. The City’s investment policy incorporates applicable provisions of state law including, among other things, the prudent person standard and California Code Section 53601 pertaining to eligible investments.

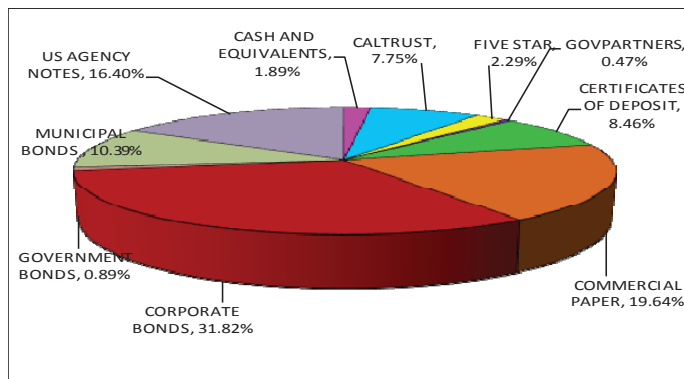
PORTFOLIO STATISTICS

Portfolio’s Beginning Balance	7,383,451
Contributions	536,456
Withdrawals	0
Interest Earned	13,190
Month-End Market Value	7,933,097

PERFORMANCE

Earned Interest Yield for the Month	2.12%
Laif Rate of Return (book value)	1.85%
90 Day T-Bill	1.88%
Federal Funds	1.80%

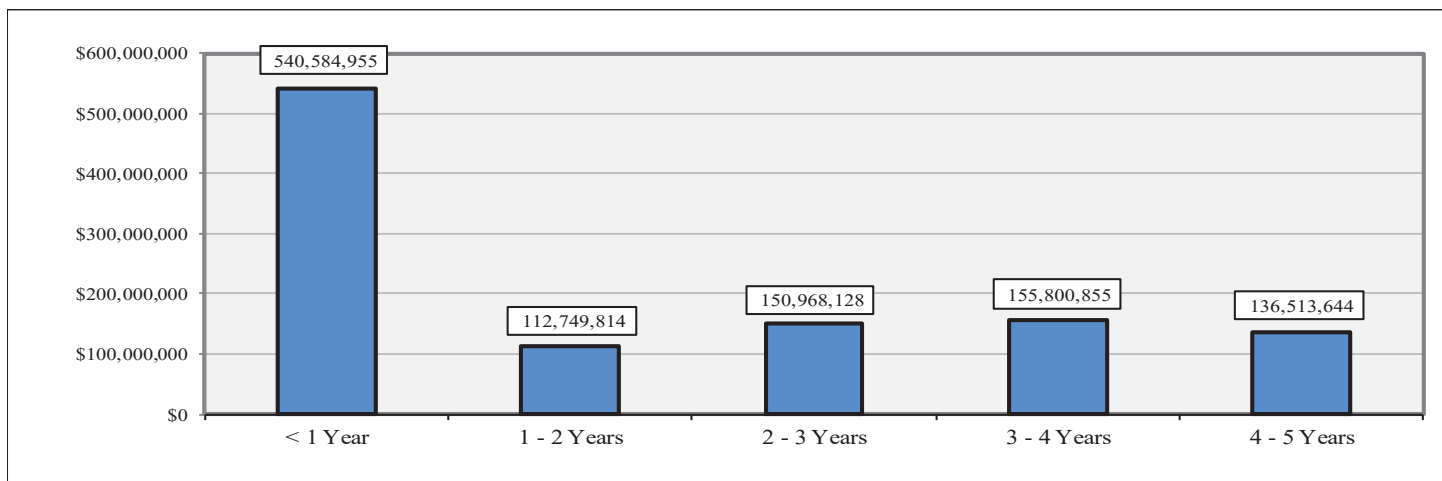
POOL A BY ASSET CLASS



POOL A MATURITY SCHEDULE

Maturity	Market Value	%
< 1 Year	540,584,955	49.29%
1 - 2 Years	112,749,814	10.28%
2 - 3 Years	150,968,128	13.77%
3 - 4 Years	155,800,855	14.21%
4 - 5 Years	136,513,644	12.45%
Total	1,096,617,396	100.00%

Investment Description	Portfolio at Cost	Yield at Month End
CASH AND EQUIVALENTS	1.89%	1.12%
CALTRUST	7.75%	1.93%
FIVE STAR	2.29%	1.85%
GOVPARTNERS	0.47%	1.68%
CERTIFICATES OF DEPOSIT	8.46%	2.16%
COMMERCIAL PAPER	19.64%	2.10%
CORPORATE BONDS	31.82%	2.24%
GOVERNMENT BONDS	0.89%	1.90%
MUNICIPAL BONDS	10.39%	2.03%
US AGENCY NOTES	16.40%	2.12%



City of Sacramento
 CASH LEDGER
American River Flood Control District
 From 06-01-18 To 06-30-18

Item 2b

All Cash Accounts

<u>Trade Date</u>	<u>Settle Date</u>	<u>Tran Code</u>	<u>Quantity</u>	<u>Security</u>	<u>Amount</u>	<u>Cash Balance</u>
Pool A Cash						
06-01-18				Beginning Balance		7,267,268.07
06-21-18	06-21-18	li		Pool A Cash	536,456.00	7,803,724.07
					<u>536,456.00</u>	
06-30-18				Ending Balance		7,803,724.07
Pool A Interest Receivable						
06-01-18				Beginning Balance		116,183.21
06-30-18	06-30-18	in		Pool A Cash	13,189.52	129,372.73
				Jun 2018 estimated Pool A interest		
					<u>13,189.52</u>	
06-30-18				Ending Balance		129,372.73

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
July 05, 2018

AMERICAN RIVER FLOOD CONTROL DISTRICT

DISTRICT ENGINEER/MANAGER
165 COMMERCE CIRCLE, SUITE D
SACRAMENTO, CA 95815

PMIA Average Monthly Yields

Account Number:
90-34-002

[Tran Type Definitions](#)

June 2018 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	442,830.44
Total Withdrawal:	0.00	Ending Balance:	442,830.44



River City Bank

WWW.RIVERCITYBANK.COM

PO Box 15247, Sacramento, CA 95851-0247

Return Service Requested

Item 2b



Last statement: May 31, 2018
This statement: June 30, 2018
Total days in statement period: 30

AMERICAN RIVER FLOOD CONTROL DISTRICT
C/O ROBERT MERRITT, CPA
4000 MAGNOLIA HILLS DR
EL DORADO HILLS CA 95762-6561

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0811100952
(0)

Direct inquiries to:
916-567-2836

Public Fund Interest Checking

Account number	0811100952	Beginning balance	\$1,232,940.06
Low balance	\$550,443.44	Total additions	83.62
Average balance	\$1,017,338.80	Total subtractions	682,496.62
Avg collected balance	\$1,017,338	Ending balance	\$550,527.06

DEBITS

Date	Description	Subtractions
06-01	' Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	800.84
06-07	' Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	50.00
06-11	' Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	33.98
06-13	' Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	6,944.20
06-14	' Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	2,248.96
06-15	' Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	26,325.51
06-18	' Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	62.67

AMERICAN RIVER FLOOD CONTROL DISTRICT
June 30, 2018

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0811100952

Date	Description	Subtractions
06-19	' Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	186.74
06-21	' Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	536,953.70
06-22	' Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	188.00
06-25	' Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	35,178.90
06-26	' Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	34,432.74
06-27	' Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	10,633.92
06-28	' Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	726.49
06-29	' Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	27,729.97

CREDITS

Date	Description	Additions
06-30	' Interest Credit	83.62

DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
05-31	1,232,940.06	06-15	1,196,536.57	06-26	589,533.82
06-01	1,232,139.22	06-18	1,196,473.90	06-27	578,899.90
06-07	1,232,089.22	06-19	1,196,287.16	06-28	578,173.41
06-11	1,232,055.24	06-21	659,333.46	06-29	550,443.44
06-13	1,225,111.04	06-22	659,145.46	06-30	550,527.06
06-14	1,222,862.08	06-25	623,966.56		

INTEREST INFORMATION

Annual percentage yield earned	0.10%
Interest-bearing days	30
Average balance for APY	\$1,017,338.80
Interest earned	\$83.62

AMERICAN RIVER FLOOD CONTROL DISTRICT
June 30, 2018

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0811100952

OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



River City Bank

WWW.RIVERCITYBANK.COM

PO Box 15247, Sacramento, CA 95851-0247

Return Service Requested

Item 2b



Last statement: May 31, 2018
This statement: June 30, 2018
Total days in statement period: 30

AMERICAN RIVER FLOOD CONTROL DISTRICT
C/O ROBERT MERRITT, CPA
4000 MAGNOLIA HILLS DR
EL DORADO HILLS CA 95762-6561

Page 1
0811090736
(43)

Direct inquiries to:
916-567-2836

Public Fund Interest Checking

Account number	0811090736	Beginning balance	\$-0.84
Enclosures	43	Total additions	682,496.62
Low balance	\$0.00	Total subtractions	682,496.48
Average balance	\$0.00	Ending balance	\$-.70
Avg collected balance	\$0		

CHECKS

Number	Date	Amount	Number	Date	Amount
6406	06-11	33.98	6461	06-25	3,400.00
6407	06-18	62.67	6462	06-26	395.64
6412 *	06-01	575.00	6464 *	06-22	188.00
6440 *	06-01	225.00	6466 *	06-28	201.13
6441	06-07	50.00	6468 *	06-27	750.00
6442	06-26	26,639.81	6470 *	06-25	71.68
6444 *	06-29	680.84	6471	06-26	30.00
6445	06-27	2,430.30	6472	06-26	662.95
6446	06-25	24,980.00	6473	06-25	1,207.70
6447	06-25	350.00	6475 *	06-26	676.81
6448	06-25	57.36	6476	06-27	621.71
6449	06-27	92.00	6477	06-26	200.00
6450	06-25	70.00	6478	06-26	1,770.75
6451	06-25	1,188.00	6479	06-26	1,534.96
6453 *	06-26	140.31	6481 *	06-27	549.83
6454	06-26	478.70	6482	06-28	375.36
6455	06-26	662.50	6483	06-27	213.63
6456	06-26	1,144.45	6484	06-26	70.00
6457	06-27	101.46	6485	06-21	33.79
6458	06-25	3,854.16	6486	06-19	33.79
6459	06-26	25.86			
6460	06-27	183.16			

* Skip in check sequence

AMERICAN RIVER FLOOD CONTROL DISTRICT
June 30, 2018

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DEBITS

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
06-13	' ACH Withdrawal CALPERS 3100 100000015289125	979.24
06-13	' ACH Withdrawal CALPERS 3100 100000015289100	2,738.59
06-13	' ACH Withdrawal CALPERS 1900 100000015313777	3,226.37
06-14	' ACH Withdrawal CALPERS 1900 100000015330556	2,248.96
06-15	' ACH Withdrawal INTUIT PAYROLL S QUICKBOOKS 180615 946000047	26,325.51
06-19	' ACH Withdrawal HEALTH EQUITY INC HealthEqui 180619	152.95
06-21	' Outgoing Wire 201806210030001 CITY OF SACRAMENTO	536,456.00
06-21	' ACH Withdrawal INTUIT PAYROLL S QUICKBOOKS 180621 946000047	428.91
06-21	Wire Fee Out Manual 201806210030001 CITY OF SACRAMENTO	35.00
06-27	' ACH Withdrawal CALPERS 3100 100000015289139	890.20
06-27	' ACH Withdrawal CALPERS 1900 100000015341354	2,214.96
06-27	' ACH Withdrawal CALPERS 3100 100000015289112	2,586.67
06-28	' ACH Withdrawal HEALTH EQUITY INC HealthEqui 180628	150.00
06-29	' ACH Withdrawal INTUIT PAYROLL S QUICKBOOKS 180629 946000047	2,533.45
06-29	' ACH Withdrawal INTUIT PAYROLL S QUICKBOOKS 180629 946000047	24,515.68
06-30	' Service Charge ADDITIONAL DEBITS	0.70

CREDITS

<u>Date</u>	<u>Description</u>	<u>Additions</u>
06-01	' Automatic Transfer TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX0952	800.84

AMERICAN RIVER FLOOD CONTROL DISTRICT
June 30, 2018

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<u>Date</u>	<u>Description</u>	<u>Additions</u>
06-07	' Automatic Transfer TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX0952	50.00
06-11	' Automatic Transfer TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX0952	33.98
06-13	' Automatic Transfer TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX0952	6,944.20
06-14	' Automatic Transfer TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX0952	2,248.96
06-15	' Automatic Transfer TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX0952	26,325.51
06-18	' Automatic Transfer TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX0952	62.67
06-19	' Automatic Transfer TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX0952	186.74
06-21	' Automatic Transfer TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX0952	536,953.70
06-22	' Automatic Transfer TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX0952	188.00
06-25	' Automatic Transfer TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX0952	35,178.90
06-26	' Automatic Transfer TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX0952	34,432.74
06-27	' Automatic Transfer TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX0952	10,633.92
06-28	' Automatic Transfer TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX0952	726.49
06-29	' Automatic Transfer TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX0952	27,729.97

DAILY BALANCES

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
05-31	-0.84	06-07	0.00	06-13	0.00
06-01	0.00	06-11	0.00	06-14	0.00

AMERICAN RIVER FLOOD CONTROL DISTRICT
June 30, 2018

Date	Amount	Date	Amount	Date	Amount
06-15	0.00	06-22	0.00	06-28	0.00
06-18	0.00	06-25	0.00	06-29	0.00
06-19	0.00	06-26	0.00	06-30	-0.70
06-21	0.00	06-27	0.00		

INTEREST INFORMATION

Annual percentage yield earned	0.00%
Interest-bearing days	30
Average balance for APY	\$0.00
Interest earned	\$0.00

OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

CERTIFICATION

The American River Flood Control District's investment portfolio [] is [is not] in compliance with the District's Financial Management Investments Plan.

The District's investment portfolio is not in compliance in the following respects:

A cash flow analysis confirms that the District [is] [is not] expected to be able to meet its expenditure requirements for the next six months.

The District's cash is insufficient to meet obligations for the next six months as a result of the following:

Attached hereto are the most recent statements of accounts of the following District accounts:

- LAIF Account, State Treasurer's Office **Dated June 2018**
- Investment Pool A Account, City of Sacramento **Dated June 2018**
- District Checking Account, River City Bank **Dated June 2018**
- District Repurchase Account, River City Bank **Dated June 2018**

Certified by: _____ Date: _____
Cyril Shah, District Treasurer

American River Flood Control District
Statement of Operations
July 1, 2017 to June 30, 2018 (Twelve Months Ending of Fiscal Year 2017-2018)
For Internal Use Only

	Year to Date July 1, 2017 to June 30, 2018	Budget	Percent of Budget
Revenues			
Benefit assessment	\$ 1,287,126	\$ 1,385,000	92.93%
Consolidated capital assessment	780,000	650,000	120.00%
Interest	138,053	75,000	184.07%
O & M agreements	-	225,000	0.00%
Miscellaneous	3,657	3,500	104.49%
Total Revenues	<u>2,208,836</u>	<u>2,338,500</u>	94.46%
M & O Expenses			
Salaries and wages	627,037	664,645	94.34%
Payroll tax expense	46,200	53,172	86.89%
Pension expense	118,652	124,602	95.22%
Compensation insurance	28,586	33,232	86.02%
Medical/dental/vision	168,671	189,474	89.02%
Fuel/oil reimbursement	25,069	30,000	83.56%
Equipment rental	28,347	6,500	436.11%
Equipment repairs/parts	38,464	40,000	96.16%
Equipment purchases (< \$5,000)	-	5,000	0.00%
Shop supplies	16,986	12,000	141.55%
Levee maint. (supp. & material)	7,364	17,000	43.32%
Levee maint. chemicals	14,858	20,000	74.29%
Levee maint. services	59,226	34,000	174.19%
Rodent abatement (supplies & materials)	8,156	10,000	81.56%
Employee uniforms	6,730	5,000	134.60%
Staff training	5,566	15,000	37.11%
Miscellaneous	712	2,000	35.60%
Small tools & equipment	1,561	3,000	52.03%
Emergency preparedness program	6,907	20,000	34.54%
Engineering services	16,451	8,000	205.64%
Encroachment remediation	-	15,000	0.00%
Total M & O Expenses	<u>1,225,543</u>	<u>1,307,625</u>	93.72%
Administration Expenses			
Board of trustees compensation	6,030	7,900	76.33%
Trustee expenses	1,448	1,750	82.74%
Accounting services	13,310	15,000	88.73%
Legal services (general)	24,775	50,000	49.55%
Utilities	31,049	25,000	124.20%
Telephone	17,164	12,500	137.31%
Retiree benefits	136,126	135,270	100.63%
Office equipment/furniture	-	10,000	0.00%
Office supplies	916	2,000	45.80%
Auto allowance	7,084	7,100	99.77%
Parking reimbursement	96	150	64.00%
General office expense	9,839	13,000	75.68%
Technology and software	6,284	17,000	36.96%
Dues and associations	21,124	25,000	84.50%
Property and liability insurance	6,318	30,000	21.06%
Conference/workshop/seminar	-	1,500	0.00%
Public relations/information	22,962	35,000	65.61%
Miscellaneous	8,194	5,000	163.88%
Employee morale/wellness	1,047	1,500	69.80%
Investment fees	10,964	13,000	84.34%
Community services	1,000	1,500	66.67%
Bookkeeping services	9,056	12,000	75.47%
Property taxes	1,660	3,000	55.33%
Building maintenance	4,396	17,000	25.86%
County Dtech fees for DLMS	37,904	60,477	62.68%
County assessment fees	1,061	21,000	5.05%
Interest expense	496	-	Not budgeted
Total Administration Expenses	<u>380,303</u>	<u>522,647</u>	72.76%
Special Projects Expenses			
Engineering studies/survey studies	-	15,000	0.00%
Levee standards compliance	11,173	100,000	11.17%
Small capital projects	8,610	50,000	17.22%
Total Special Project Expenses	<u>19,783</u>	<u>165,000</u>	11.99%
Capital Outlay			
Equipment purchases (over \$5,000)	79,029	50,000	158.06%
Total Capital Outlay	<u>79,029</u>	<u>50,000</u>	
Capital Outlay: District Headquarters Build-Out			
Building improvements/maintenance	-	20,000	0.00%
La Riviera improvements/maintenance	3,072	30,000	10.24%
	<u>3,072</u>	<u>50,000</u>	

Note: Amounts above are not audited

The above information is current through the last day of the previous month's bank activity.

Data has been verified by the bookkeeper and physical copies of checks have not been reviewed or received and some checks may not have cleared the bank account.

AMERICAN RIVER FLOOD CONTROL DISTRICT
Cash Flow Report
July 2018 through June 2019

Cash Flow Report

Maintenance and Operations Expense	Jul 18	Aug 18	Sept 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	TOTAL
500 - Salary/Wages	54,173.03	29,823.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	83,996.58
501 - Payroll Taxes	4,173.85	2,282.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,456.66
502 - Pension	12,673.06	(689.88)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,983.18
503 - Compensation Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
504 - Medical/Dental/Vision	15,339.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,339.13
508 - Fuel/Oil	3,476.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,476.23
509 - Equipment Rental	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
510 - Equipment Purchase(< \$5000)	6,452.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,452.49
511 - Equipment Repair/Parts	7,863.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,863.87
512 - Shop Supplies	694.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	694.04
514 - Levee Maint(Supplies&Materi	628.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	628.17
515 - Levee Maintenance Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
516 - Employee Uniforms	4,896.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,896.47
518 - Staff Training	350.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	350.00
519 - Miscellaneous O&M	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
521 - Small Tools & Equip	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
523 - Levee Maint. (Chemicals)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
525 - Emergency Preparedness Prc	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
530 - Encroachment Remediation N	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532 - Rodent Abatement	404.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	404.83
605 - Engineering Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
615 - Survey Services	187.23	15.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	202.23
616 - Environmental Services/Studie	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total M&O Expense	111,312.40	31,431.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	142,743.88

Administrative Expenses	Jul 18	Aug 18	Sept 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	TOTAL
505 - Telephone	1,057.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,057.50
506 - Utility Charges	2,494.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,494.07
507 - Office/Shop Lease	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
513 - Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
517 - Auto Allowance	550.00	275.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	825.00
520 - Retiree Benefits	11,300.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,300.68
522 - Office Equipment/Furniture	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
526 - Mileage/Parking Reimburseme	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
527 - General Office Expense	760.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	760.67
529 - Pre-funding Retiree Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531 - Technology & Software	389.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	389.89
600 - Board of Trustees Compensa	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
601 - Trustee Expenses	285.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	285.00
602 - Accounting Services	82.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	82.41
603 - Legal Fees (General)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
604 - Flood Litigation	5,646.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,646.68
606 - Legislative Services	1,079.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,079.00
607 - Dues and Assoc. Expenes	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
608 - Insurance Premiums	8,751.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,751.70
609 - Conference /Workshops/Semi	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610 - Public Relations Information	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
611 - Election Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
612 - District Annexations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
613 - Community Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
614 - Miscellaneous Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
617 - Investment Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
618 - Property Tax	3,682.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,682.00
619 - Building Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

AMERICAN RIVER FLOOD CONTROL DISTRICT
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620 - Bookkeeping Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
621 - County Assessment Fees	787.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	787.50
622 - County DTech Fees for DLMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
623 - Employee Morale/Wellness	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Administrative	36,867.10	275.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	37,142.10

Special Projects Expenses	Jul 18	Aug 18	Sept 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	TOTAL
702 - Engineering/Survey Studies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
703 - Encroachment Remediation S	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704 - Vegetation Management	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
705 - Small Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
707 - Levee Standards Compliance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Special Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Capital Outlay: Flood Control	Jul 18	Aug 18	Sept 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	TOTAL
700 - Bank Protection	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
701 - Magpie Creek	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
706 - Property Acquisition	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
709 - Equipment Purchase (> \$5000)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Capital Outlay: Flood Control	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Income	Jul 18	Aug 18	Sept 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	TOTAL
120 - Benefit Assessment	0.00	39,740.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39,740.55
122 - SAFCA CAD4	780,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	780,000.00
123 - Interest	1,006.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,006.47
124 - O&M Agreements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
126 - Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Income	781,006.47	39,740.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	820,747.02

Fund Balance

District Operations Fund	Jul 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18
Beginning Balance	2,294,495.71	1,927,322.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Income	781,006.47	39,740.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	1,148,179.50	31,706.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	1,927,322.68	1,935,356.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Capital Outlay Reserve Fund	Jul 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18
Beginning Balance	1,065,000.00	1,065,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	1,065,000.00	1,065,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Retiree Health Benefit Reserve Fund	Jul 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18
Beginning Balance	1,443,558.00	2,443,558.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Income	1,000,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	2,443,558.00	2,443,558.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Flood Emergency Response Reserve Fund	Jul 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18
Beginning Balance	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

AMERICAN RIVER FLOOD CONTROL DISTRICT
Cash Flow Report
 July 2018 through June 2019

Item 2c

Emergency Repair Reserve Fund												
Beginning Balance	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Balance	8,435,880.68	8,443,914.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

July 17, 2018

Mr. Tim Kerr, General Manager
American River Flood Control District
185 Commerce Circle
Sacramento, California 95815-4201

RE: LIABILITY, PROPERTY, AND WORKERS' COMPENSATION RISK ASSESSMENT

Dear Mr. Kerr:

It was a pleasure meeting with you and your staff on July 3, 2018. The purpose was to obtain an update on District operations, review loss histories, and assess any risk exposures. Please thank Malane Chapman, Office Manager, and Ross Kawamura, Field Supervisor, for their time and consideration during my visit.

We discussed the District's loss histories and associated Experience Modification (X-mod) rates. In the current Liability Program coverage year, the District's X-mod remained at a favorable 0.89, and the District's workers' compensation X-mod decreased to 0.92. The District has not had a property loss since the 2005/06 policy year. I commend the District for its continuing efforts in its loss control and safety efforts. I will continue to advise the District on C2E "best practices" that may assist in the reduction of losses.

As we move into summer, precautions should be taken to protect ourselves against heat illness. It's also a good time to conduct heat illness training to staff on the environmental and personal risk factors for heat illness, your District's heat illness prevention procedures, the importance of frequent consumption of small quantities of water, acclimatization, and the types and symptoms of heat exposure. You can utilize our [Heat Illness Prevention template](#) that includes a lone worker standard operating procedure to customize an ARFCD specific heat illness program.

Last fall Ross and I talked about staff's occupational exposure to unsanitary conditions when doing maintenance or repair on the levees. Many of these biohazard wastes are associated with unsheltered homeless, transients, or homeless encampments. While Sacramento County is the lead agency in handling homeless encampment relocation and clean-up, the District is responsible for maintaining a safe and secure work area(s) for staff within their operational area.

I applaud ARFCD for implementing a bloodborne pathogens program that includes training and thorough exposure determinations offering staff Hepatitis A and B vaccines. These are fundamental risk control efforts to minimize employees' occupational exposure to blood or other potentially infectious materials (OPIM). I searched the department of public health website to learn of best practices for working in and around these unsanitary conditions, but could not

locate any resource materials. The next best reference I found was a [code of safe operating procedures by Caltrans](#). In this document you may find useful information with operating procedures for working around urine, biological waste, and hypodermic needles. I encourage ARFCD to develop or revise any SOPs using this Caltrans resource.

During my visit last year, we discussed the proposed Silica standard, which is now enforceable by Cal/OSHA. We reviewed Cal/OSHA's respirable crystalline silica dust [Table 1](#). Ross needs more time to review Table 1 to determine District operations that could create silica dust exposures. Great Silica exposure control resources are available on the website of [Working Safely with Silica](#). The District can use the *Working Safely with Silica* website to create its Silica standard operating procedures (SOPs). OSHA factsheets are a great resource for developing SOPs and can be found [here](#). Ross expressed concerns about exposure control techniques for the District's colloidal mixing machine. I continue to work with him on finding appropriate exposure control methods for this equipment and operational task.

A few months ago, the JPIA had a question on the respiratory protection nomination submitted to our H.R. LaBounty Safety Awards Program. This nomination was rolled over to the fall so I could review ARFCD's written respiratory protection program (RPP). You provided me with the written plan and I observed the following:

- Employees currently using a filtering face piece respirator are trained in the District's RPP with an acknowledgement page on file.
- An appropriate medical clinic or service provider conducts employee medical evaluations via the questionnaire.
- Employees receive a copy of [8 CCR 5144 Appendix D](#).
- Affected employees receive annual respiratory protection training.

A successful respiratory protection program must be regularly evaluated to ensure that it is up-to-date and effective. The frequency in which an employer evaluates its respirator program will depend on the complexity and the extent of respiratory hazards in your workplace.

The JPIA's H.R. LaBounty Safety Awards Program has been revised to refocus the program's emphasis on nominations promoting results-oriented activities. The District is encouraged to [download](#) and review the revised Safety Award Program Description and Nomination Form.

Ross shared that community members on recreation trails of the levees are increasingly coming in too close contact with ARFCD equipment and tasks. Currently, heavy equipment owned by the District has numerous warning and alert devices such as high-intensity rotating, flashing, oscillating, or strobe lights, signs, or special lighting. Despite these warnings and alerts, devices joint use participants encroach within the District's work zone; I have two suggestions for ARFCD consideration. First, review the California Manual of Uniform Traffic Control Devices (CA-MUTCD), and assess if there are additional temporary traffic control provisions the District can implement. The section on [mobile work duration](#) should be reviewed closely. In some events a spotter or flagger may be a best practice to deter a community member from entering your work area.

Public outreach promoting ARFCD work zone safety and/or maintenance activities and recreation use conditions, promotes responsible behavior to users. Educational efforts can include the District's website, brochures, partnership with other local agencies, and recreation groups. Click [here](#) for a public notification by a town cautioning trail users to maintenance work. Another notification tool is community messages or signs indicating content such as "MAINTENANCE CREW CURRENTLY WORKING ON RECREATION TRAIL. USE CAUTION."

Lights and warnings are "best practices" in the JPIA's Commitment to Excellence (C2E) *Construction* loss reduction menu to reduce third party exposures. Traffic control activities per the CA-MUTCD are also best practices in our C2E *Construction* focus.

We toured the District's main facilities including the shop areas. I appreciate the new emergency eyewash and shower unit, drill press, belt, and disc sander. I also observed additional cooling equipment located in the rear of the shop. The new oscillating fan and evaporative air cooler are excellent additions, as California is moving towards an indoor heat illness prevention standard.

In October 2016, Governor Brown signed and approved Senate Bill 1167, which went into effect on January 1, 2017. The law directs Cal/OSHA to draft and propose heat illness and injury prevention standards for indoor workplaces by January 1, 2019. California has an active outdoor workplace heat illness standard since 2006. You can view Cal/OSHA's advisory meeting draft standards on *Heat Illness Prevention in Indoor Places of Employment* [here](#).



I will return to your District later this summer to conduct a Silica Training class. Next year's risk assessment visit will be to various levee maintenance locations, observing any potential joint use conflict with recreation users and maintenance work.

In the meantime, should you have any questions or need assistance, please contact me at (800) 231.5742, Ext. 3137, or via email at rflint@acwajpia.com.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Robin Flint', is shown above the typed name.

Robin Flint, ARM, CSP, CEAS I
Senior Risk Management Advisor

717:tl

c: Ross Kawamura, Field Supervisor
William Pavao, JPIA Board Member

City of
SACRAMENTO

COMMUNITY DEVELOPMENT
DEPARTMENT

300 Richards Blvd. 3rd Floor
Sacramento, CA 95811

275-0300-009-0000
AMERICAN RIVER FLOOD CONTROL DISTRICT
165 COMMERCE CIR
SACRAMENTO, CA 95815

Public Notice/Ethan Meltzer/Z17-253

Invoices Paid

	DATE	AMOUNT	CHECK #
Quickbooks (Employees)	7/13/18	\$29.25	EFT
HSA (Employee)	7/10/18	\$150.00	EFT
HSA (Miscellaneous Admin)	7/10/18	\$2.95	EFT
Quickbooks (Trustees)	7/19/18	\$9.75	EFT
Quickbooks (Employees)	7/31/18	\$108.25	EFT
American Power Energy Services (Building Improvements/M	7/23/18	\$1,699.65	6540
Cash (Petty Cash)	7/26/18	\$100.00	6541
Cashier, DPR (Staff Training)	7/30/18	\$100.00	6542
Cashier, DPR (Staff Training)	7/30/18	\$100.00	6543
Cashier, DPR (Staff Training)	7/30/18	\$50.00	6544
	Total	\$2,349.85	

Trustee Compensation

	DATE	GROSS	NET	CHK#
7/13/18 Board Meeting				
Holloway, Brian F	7/20/18	\$95.00	\$86.78	Direct Dep
Johns, Steven T	7/20/18	\$95.00	\$86.79	Direct Dep
Pavao, William J	7/20/18	\$95.00	\$86.78	Direct Dep
	Total	\$285.00	\$260.35	

Trustee Taxes

	DATE	AMOUNT	CHK#
7/13/18 Board Meeting			
Federal Tax Payment	7/20/18	\$8.26	EFT
CA Withholding & SDI	7/20/18	\$2.85	EFT
CA UI & ETT	7/20/18	\$5.14	EFT
	Total	\$16.25	

Payroll Summary

	DATE	GROSS	NET	CHK#
PP ending 7/15/18				
Malane Chapman	7/16/18	2900.80	1874.13	Direct Dep
Elvin Diaz	7/16/18	1967.20	1447.51	Direct Dep
David Diaz	7/16/18	2085.60	1248.96	Direct Dep
Gilberto Gutierrez	7/16/18	2340.80	1489.05	Direct Dep
Ross Kawamura	7/16/18	4035.98	2310.54	Direct Dep
Tim Kerr	7/16/18	7077.17	5112.43	Direct Dep
Erich Quiring	7/16/18	2085.60	1408.90	Direct Dep
Jose Ramirez	7/16/18	2340.80	1685.51	Direct Dep
Zerimar Robles	7/16/18	1871.20	1400.34	Direct Dep
PP ending 7/31/18				
Malane Chapman	8/1/18	3480.96	2246.19	Direct Dep
Elvin Diaz	8/1/18	2360.64	1718.35	Direct Dep
David Diaz	8/1/18	2502.72	1551.45	Direct Dep
Gilberto Gutierrez	8/1/18	2808.96	1757.03	Direct Dep
Ross Kawamura	8/1/18	4035.98	2310.53	Direct Dep
Tim Kerr	8/1/18	7077.17	5112.44	Direct Dep
Erich Quiring	8/1/18	2502.72	1645.67	Direct Dep
Jose Ramirez	8/1/18	2808.96	2013.20	Direct Dep
Zerimar Robles	8/1/18	2245.44	1650.36	Direct Dep
	Total	\$54,283.26	\$37,982.59	

Employee & Relief GM Taxes

	DATE	AMOUNT	CHK#
PP ending 7/15/18			
Federal Tax Payment	7/16/18	\$6,500.54	EFT
CA Withholding & SDI	7/16/18	\$1,187.83	EFT
CA UI & ETT	7/16/18	\$0.00	EFT
PP ending 7/31/18			
Federal Tax Payment	8/1/18	\$7,378.62	EFT
CA Withholding & SDI	8/1/18	\$1,453.64	EFT
CA UI & ETT	8/1/18	\$0.00	EFT
	Total	\$16,520.63	

Employee Pension

	DATE	AMOUNT	CHK#
PP ending 7/15/18			
PERS Retirement Contribution (Unfunded Liability)	7/2/18	\$4,322.61	EFT
PERS Retirement Contribution	7/16/18	\$4,480.25	EFT
457 Deferred Comp (Employee Paid)	7/16/18	\$2,446.12	EFT
457 District Contribution	7/16/18	\$80.00	EFT
PP ending 7/31/18			
PERS Retirement Contribution	8/1/18	\$4,504.27	EFT
457 Deferred Comp (Employee Paid)	8/1/18	\$2,516.34	EFT
457 District Contribution	8/1/18	\$80.00	EFT
	Total	\$18,429.59	

Total of Invoices Paid and Payroll	\$75,559.26
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American River Flood Control District

Designation of Surplus Equipment Staff Report

Discussion:

District staff seeks to designate as surplus various pieces of equipment that are no longer optimal or are only used very infrequently. The disposal of these items will free up valuable space in the warehouse and make room for optimized replacement items.

Bandsaw

Drill Press

4 Pumps with Hoses

Post Hole Digger

Small John Deere Flail Mower

Gas Welder

Generator

Recommendation:

The General Manager recommends that the Board of Trustees designate the bandsaw, drill press, 4 pumps with hoses, post hole digger, small John Deere Flail mower, gas welder and generator as surplus and direct staff to sell or dispose of the equipment per the guidelines in the Surplus Equipment Policy.

American River Flood Control District

Purchase of Bobcat Compact Track Loader from Sourcewell Cooperative Purchasing

Staff Report

Discussion:

State law requires that purchases over \$25,000 must be made through a public bidding process. This ensures that public funds are spent on items at the best available price. In the past, the District has acquired large equipment through solicitation of public bids or through cooperative purchasing program such as the CA Multiple Award Schedule or Sourcewell. Cooperative purchasing programs have already bid the items for sale publicly and include discounted rates based on collective bidding.

The District recently obtained a cost quote for a compact track loader from Bobcat at the Sourcewell cooperative purchasing rate. The Sourcewell rate is the best available price for this model of Bobcat Compact Track Loader. The total price of \$73,824.94 includes:

- Bobcat Compact Track Loader
- Enclosed cab with heat and AC
- Rear Camera Kit
- 74" Loader Bucket
- 74" Industrial Grapple Bucket
- 90" 6-Way Dozer Blade
- 74" Combo Bucket
- Flail Cutter Head

Recommendation:

The General Manager recommends that the Board of Trustees approve the purchase of a Bobcat Compact Track Loader from Sourcewell.



Product Quotation

Quotation Number: HMM-09357

Date: 2018-07-02 20:29:28

Customer Name/Address:

Bobcat Delivering Dealer

**ORDERS TO BE PLACED WITH:
Contract Holder/Manufacturer**

**AMERICAN RIVER FLOOD
CONTROL DIST
185 COMMERCE CIRCLE
SACRAMENTO, CA 95815**

**Bobcat of Sacramento,
Sacramento, CA
575 DISPLAY WAY
SACRAMENTO CA 95838
Phone: 916-504-3461
Fax: 209-466-7438**

**Clark Equipment Company
dba Bobcat Company
250 E Beaton Dr, PO Box 6000
West Fargo, ND 58078
Phone: 701-241-8719
Fax: 701-280-7860
Contact: Heather Messmer
Heather.Messmer@doosan.com**

Description	Part No	Qty	Price Ea.	Total
T595 T4 Bobcat Compact Track Loader	M0249	1	\$40,796.20	\$40,796.20
74.0 HP Tier 4 Turbo Diesel Engine	Lift Path: Vertical			
Auxiliary Hydraulics: Variable Flow	Lights, Front & Rear			
Backup Alarm	Operator Cab			
Bob-Tach	<ul style="list-style-type: none"> Includes: Adjustable Suspension Seat, Top & Rear Windows, Parking Brake, Seat Bar & Seat Belt Roll Over Protective Structure (ROPS) meets SAE-J1040 & ISO 3471 Falling Object Protective Structure (FOPS) meets SAE-J1043 & ISO 3449, Level I; (Level II is available through Bobcat Parts) 			
Bobcat Interlock Control System (BICS)	Parking Brake: Spring Applied, Pressure Released (SAPR)			
Controls: Bobcat Standard	Solid Mounted Carriage with 4 Rollers			
Cylinder Cushioning - Lift, Tilt	Tracks: Rubber, 12.6" Wide			
Engine/Hydraulic Systems Shutdown	Machine Warranty: 12 Months, unlimited hours			
Glow Plugs (Automatically Activated)	Bobcat Engine Warranty: Additional 12 Months or total of 2000 hours after initial 12 month warranty			
Horn				
Instrumentation: Engine Temperature & Fuel Gauges, Hourmeter, RPM and Warning Lights				
Lift Arm Support				
A91 Option Package	M0249-P01-A91	1	\$7,225.36	\$7,225.36
Cab enclosure with Heat and AC	Deluxe Instrument Panel			
High Flow Hydraulics	Keyless Start			
Two Speed Travel	Attachment Control Kit			
Sound Reduction	Cab Accessories Package			
Hydraulic Bucket Positioning	3-Point Seat Belt			
Power Bob-Tach				
Selectable Joystick Controls (SJC)	M0249-R01-C04	1	\$588.30	\$588.30
16" Rubber Track	M0249-R09-C02	1	\$1,063.38	\$1,063.38
Reversing Fan	M0249-R32-C02	1	\$366.30	\$366.30
Automatic Ride Control	M0249-R33-C02	1	\$440.30	\$440.30
Telematics US	M0249-R51-C02	1	\$0.00	\$0.00
Rear Camera Kit	7329670	1	\$650.70	\$650.70
74" C/I Bucket	6731409	1	\$818.52	\$818.52
--- Bolt-On Teeth (8)	6737322	16	\$23.45	\$375.20
74" Industrial Bucket Grapple	7168290	1	\$2,862.92	\$2,862.92
90" Dozer Blade, 6-Way	6905811	1	\$4,078.16	\$4,078.16
74" Combination Bucket	7167312	1	\$2,656.96	\$2,656.96
FC200 Flail Cutter	7101894	1	\$9,358.64	\$9,358.64

Total of Items Quoted	\$71,280.94
Freight Charges	\$1,956.00
Dealer Assembly Charges	\$588.00
Quote Total - US dollars	\$73,824.94

Notes:

**Prices per the NJPA Contract #042815-CEC. Effective thru 05-19-2019*
**Customer must be a Coop Member to buy off contract – Log onto www.njpacoop.org if not a member to sign up.*
**Terms Net 30 Days. Credit cards accepted.*
**FOB Origin – Prepay and Add to Quote*
**Delivery: 60 to 90 days from ARO.*
**State Sales Taxes apply. IF Tax Exempt, please include Tax Exempt Certificate with order.*
**TID# 38-0425350*
****Orders Must Be Placed with: Clark Equipment Company dba Bobcat Company, Govt Sales, 250 E Beaton Drive, PO Box 6000, West Fargo, ND 58078.***

Prices & Specifications are subject to change. Please call before placing an order. Applies to factory ordered units only.

ORDER ACCEPTED BY:

SIGNATURE

DATED

PRINT NAME AND TITLE

PURCHASE ORDER #

SHIP TO ADDRESS:_____

BILL TO ADDRESS (if different than Ship To):_____



General Manager's Meeting Summary – July 2018

7/3: Annual ACWA JPIA Facility Inspection with Robin Flint. Office Manager Chapman, Superintendent Kawamura, and I met with Robin Flint from ACWA JPIA to conduct our annual facility inspection. Robin also shared information with us on pending regulations for silica dust and heat illness.

7/9: SAFCA Agency Staff meeting. I attended this meeting to coordinate on local flood control topics. Items of discussion included the new federal flood control funding allotment for the region of \$1.8 billion and an active erosion site along the Garden Highway in RD 1000.

7/11: Meeting with Pride Industries. Superintendent Kawamura and I met with representatives from Pride Industries to discuss their company's ability to provide staffing for levee work. Pride employs individuals with minor disabilities and trainers that work alongside them. Pride aims to find full-time employment for its teams and can supply staffing in teams of 4.

7/13: American River Flood Control District Board of Trustees meeting. The Board met in regular session. The agenda items included a discussion on cooperative purchasing, an easement deed to the State of California for the La Riviera Staging Area, and a presentation from the California Special Districts Association.

7/17: Lower American River Bank Protection Working Group. I attended this working group to continue discussions on the potential for bank and levee erosion along the Lower American River. The group heard a briefing on the work flow plan for developing repair strategies and designs.

7/23: SAFCA Agency Staff meeting. I attended this meeting to coordinate on local flood control topics. Items of discussion included SAFCA's hiring of an Associate Engineer and real estate acquisition for SAFCA projects.

7/31: SAFCA North Sacramento Streams Project Site Tour. Superintendent Kawamura and I toured parts of the project site with Construction Manager Mark Martin to inspect possible erosion sites within the channel.