

June 9, 2017
Sacramento, California

The Board of Trustees of the American River Flood Control District met in regular session in its office at 185 Commerce Circle, Sacramento, CA at 11:00 a.m. on Friday, June 9, 2017. In attendance were Trustee Holloway, Trustee Redway, Trustee Pavão, Trustee Shah and Trustee Johns. Trustee Holloway presided. Also present from the District were General Manager (GM) Tim Kerr, Field Supervisor Ross Kawamura, Legal Counsel David Aladjem, Legal Counsel Julia Jenness and Office Manager Malane Chapman. No members of the public were present.

Item No. 1 Public Comments on Non-Agenda Items: There were no comments on non-agenda items from members of the public.

Item No. 2 Approval of Consent Agenda Items: On a motion by Trustee Shah seconded by Trustee Pavão, the Board unanimously approved Items 2a) Minutes of Special Meeting on May 19, 2017, 2b) Approval of Report of Investment Transactions April 2017 (City Pool, LAIF, River City) and Treasurer's Certification 2c) District Financial Reports: Statement of Operations (May 2017) and Cash Flow Report, and 2d) Finance Committee Recommendation: Annual Review of Credit Card Policy, Reserve Fund Policy and Investment Policy, 2e) Adopt Resolution No. 2017-05: Levying a Benefit Assessment, Establishing the Rates Thereof and Requesting Collection of Benefit Assessment, 2f) CSDA Board of Directors Election: Sierra Network, Seat C and 2g) Correspondence: None.

Item No. 3 Accounts Payable and General Fund Expenses (May 2017): Trustee Shah requested clarification regarding payments to Kent Arborist. Trustee Redway requested clarification regarding payment to US Bank (Southwest). On a motion by Trustee Pavão seconded by Trustee Redway, the Board unanimously approved payments on the Schedule of Accounts Payable (May 2017) of \$45,596.47 and General Fund Expenses of \$62,863.46 (total aggregate sum \$108,459.93).

Item No. 4 Finance Committee Recommendation: Trustee Shah stated that the Finance Committee met to review both the budget and 5-year projection. He noted that District is continuing to see a positive cash flow. This allowed the Committee to budget for Reserve Fund Transfers as an incremental step to meet reserve requirements. GM Kerr explained that since the Finance Committee meeting the District expressed a need in purchasing some equipment for the upcoming fiscal year.

4a) Finance Committee Recommendation: District Budget FY 2017-18 On a motion by Trustee Pavão seconded by Trustee Shah, the Board unanimously approved the District Budget FY 2017-18 with the addition of \$50,000 to be budgeted for Equipment Purchases (over \$5,000).

4b) *District 5-year Budget Projection:* On a motion by Trustee Redway seconded by Trustee Pavão, the Board unanimously approved the District 5-year Budget Projection with the addition of \$50,000 being budgeted for Equipment Purchases (over \$5,000) in Fiscal Year 2017-2018.

At 11:49 a.m. the Trustees met in closed session with District Counsel Jenness and District Counsel Aladjem.

Item No. 5 Closed Session: Conference with Legal Counsel-Personnel: Government Code 54957 – General Manager’s Annual Performance Evaluation: The Board reviewed the General Manager’s annual performance evaluation. No reportable action was taken.

Item No. 6 Closed Session: Conference with Legal Counsel-Personnel: Government Code 54957 – FY 2017-18 Salary and Benefit Adjustments for District Staff: No reportable action was taken.

The Trustees returned to open session at 12:37 p.m. On a motion by Trustee Pavão seconded by Trustee Johns, the Board unanimously approved a 3% merit increase, longevity bonus and a one-time bonus of \$2,000 for General Manager Kerr in recognition of his extensive hours and excellent performance during the 2017 storm events. On a subsequent motion by Trustee Pavão seconded by Trustee Johns, the Board unanimously approved a 3% cost of living adjustment for District Staff, continuation of 457 plan contributions and longevity bonuses as described in the employee handbook.

Item No. 7 Letter to Central Valley Flood Protection Board Supporting Emergency Flood Repair: On a motion by Trustee Pavão seconded by Trustee Johns, the Board unanimously approved the item. This item was heard out of order.

Item No. 8 Administrative Staff Reports:

a) *General Manager Tim Kerr reported on the following:*

- General Manager’s May Meeting Summary;
- Hydrologic Conditions: Folsom Lake is 95% full with an outflow of 9,500 cfs. The gauge at the I Street Bridge shows a water surface elevation of 14 feet above sea level;
- Next Board Meeting is scheduled for July 14, 2017.

b) *Legal Counsel David Aladjem had nothing further to report.*

c) *Office Manager Malane Chapman reported on the following:*

- Summer Gathering: The event is scheduled to take place on Saturday, July 22 with a cost share between the Board and the Employee Morale expense category.

Item No. 9 Operations and Maintenance Staff Reports:

a) *Field Supervisor Ross Kawamura reported on:*

- Crew activities including tree removal and mowing.

Item No. 10 Questions and Comments by Trustees: Trustee Shah thanked the Trustees and Staff for being flexible with scheduling the May meeting.

Item No 11 Adjourn: There being no further business requiring action by the Board, the meeting was adjourned by Trustee Holloway at 12:52 p.m.

Attest:

Secretary

President