

Oath of Office

STATE OF CALIFORNIA }
County of Sacramento } ss.

For the office of _____

I, _____, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation of purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Officeholder Signature

Subscribed and sworn to before me, this ____ day of _____, 20____.

Signature of Person Administering Oath

Term Expires: _____

AMERICAN RIVER FLOOD CONTROL DISTRICT

Offices - Appointments - Duties - Assignments (2019)

Brian F. Holloway, President

Trustee Director, SAFCA	ARFCD Committee -- Personnel
----------------------------	------------------------------

Cyril A. Shah, Vice President

Trustee Director, SAFCA	ARFCD Committee -- Finance
----------------------------	----------------------------

Rachelanne Vander Werf, Treasurer

Trustee Alternate Director, JPIA Alternate Director, SAFCA	ARFCD Committee -- Finance ARFCD Committee-- Newsletter
--	--

Steven T. Johns, Secretary

Trustee Director, JPIA Alternate Director SAFCA Director, LAFCO Special District Advisory Committee	ARFCD Committee -- Policy/Government Affairs ARFCD Committee-- Newsletter
--	--

Bettina N. Redway, Trustee

Trustee	ARFCD Committee-- Policy/Government Affaris ARFCD Committee-- Personnel
---------	--

AMERICAN RIVER FLOOD CONTROL DISTRICT Operating Committee Structure (2019)

POLICY/GOVERNMENT AFFAIRS COMMITTEE

Activated: 06/14/95

~~Steven T. Johns~~
~~Bettina C. Redway~~
Tim Kerr, General Manager/Engineer

FINANCE COMMITTEE

Activated: 01/11/95

Cyril A. Shah
Rachelanne Vander Werf
Tim Kerr, General Manager/Engineer

PERSONNEL and BENEFITS COMMITTEE

Activated: 01/11/95

~~Bettina C. Redway~~
Brian F. Holloway
Tim Kerr, General Manager/Engineer

NEWSLETTER COMMITTEE

Activated: 06/11

Steven T. Johns
Rachelanne Vander Werf
Tim Kerr, General Manager/Engineer

LEGISLATIVE COMMITTEE

Activated: 02/10/99

De-Activated: 01/13/17

PROPERTY DEVELOPMENT COMMITTEE

De-Activated: 01/12/98

LEGAL AFFAIRS COMMITTEE

Activated: 01/08/97

Unstaffed: 01/13/99

AMERICAN RIVER FLOOD CONTROL DISTRICT

Offices - Appointments - Duties - Assignments (2019)

Tim Kerr, General Manager/Engineer

Alternate Director, JPIA
Assistant Treasurer
Director, CCVFCA

Committee Staff
Policy
Personnel
Finance
Legislative

Malane Chapman, Office Manager

Clerk of the Board
Assistant Secretary

April 12, 2019
Sacramento, California

The Board of Trustees of the American River Flood Control District met in regular session in its office at 185 Commerce Circle, Sacramento, CA at 11:00 a.m. on Friday, April 12, 2019. In attendance were Trustee Holloway, Trustee Redway, Trustee Johns and Trustee Vander Werf. Trustee Shah was absent. Trustee Holloway presided. Also present from the District were General Manager (GM) Tim Kerr, Superintendent Ross Kawamura, Legal Counsel David Aladjem and Office Manager Malane Chapman. Mr. Robert Merritt was present from Robert Merritt, CPA and Ms. Ingrid Shepline, CPA, was present from Richardson & Company LLP. One member of the public was present.

Item No. 1 Public Comments on Non-Agenda Items: There were no comments on non-agenda items from members of the public.

Item No. 2 Approval of Consent Agenda Items: On a motion by Trustee Redway seconded by Trustee Vander Werf, the Board unanimously approved Items 2a) Minutes of Regular Meeting on March 8, 2019, 2b) Minutes of Special Meeting on March 29, 2019*, 2c) Approval of Report of Investment Transactions February 2019 (City Pool, LAIF, River City) and Treasurer's Certification and 2d) District Financial Reports: Statement of Operations (March 2019) and Cash Flow Report.

*Trustee Johns abstained from Item 2b as he was not in attendance.

Item No. 2e) Correspondence: Letter from Mark Heilman: GM Kerr informed the Board that the resident felt the District was disingenuous about how we presented the emails received from the public regarding the Two Rivers Trail. Trustee Holloway directed GM Kerr to respond to Mr. Heilman explaining how the Trustees and the Public were provided the additional emails and to also include the table that shows the breakdown. Following explanation by staff and on a motion by Trustee Vander Werf seconded by Trustee Johns, the Board unanimously approved this item.

Item No. 3 Accounts Payable and General Fund Expenses (March 2019): Trustee Johns inquired about payments to Sunbelt Rentals. Trustee Redway inquired about payments to Big Sky Office Furniture, Lehr Auto Electric & Emergency Equipment and The Mongan Group. Following explanation by staff and on a motion by Trustee Redway seconded by Trustee Vander Werf, the Board unanimously approved payments on the Schedule of Accounts Payable (March 2019) of \$98,879.96 and General Fund Expenses of \$67,661.99 (total aggregate sum \$166,541.95).

Item No. 4 Presentation to Retiring Trustee:

Resolution 2019-01: Recognizing and Commending Bettina Redway on the Occasion of Her Retirement: Trustee Holloway read the resolution to the Board and staff honoring Ms. Redway for her service to the District. This item was heard out of order.

Item No. 5 Final FY 2017-18 Audit: The Board reviewed the final audit. Following explanation by Ms. Sheipline and on a motion by Trustee Johns seconded by Trustee Vander Werf, the Board unanimously approved the final audit.

Item No. 6 Committee Recommendations – Spring 2019 Newsletter: On a motion by Trustee Johns seconded by Trustee Vander Werf, the Board unanimously approved the newsletter as presented.

Item No. 7 Administrative Staff Reports:

a) *General Manager Tim Kerr reported on the following:*

- General Manager's March Meeting Summary: Steelhead Creek Clean-up Coordination meeting was discussed;
- FY 19 Assessment Services: WSP no longer provides this service, GM Kerr is working with SCI Consulting Group out of Fairfield. SCI will be submitting a proposal in the next week and also suggested completing an updated engineers report;
- Board Vacancy Special Meeting: Special Meeting to be held on May 1, 2019 at 4:00p.m. to review resumes and possibly hold interviews of potential Trustee candidates;
- Hydrologic Conditions: Folsom Lake is 105 thousand-acre feet encroached, with an outflow of 10,000 cfs and the gauge at the I Street Bridge shows 23.5 feet above sea level. Snow pack 155% of normal for this date;
- Next Board Meeting/District Tour: May 10, 2019: It was requested that the District Tour follow the July Board Meeting.

b) *Legal Counsel David Aladjem had nothing further to report.*

c) *Office Manager Malane Chapman reported on the following:*

- California Special District Association: Board Secretary/Clerk Conference – Seaside, November 12-14, 2019. Office Manager Chapman expressed interest in attending the conference for networking and continuing education opportunities. The Board directed Office Manager Chapman to register for the conference.

Item No. 8 Operations and Maintenance Staff Reports:

a) *Superintendent Ross Kawamura reported on:*

- Crew activities including fence repair and sink hole repair.

Item No. 9 Questions and Comments by Trustees: Trustee Johns asked when repairs may happen near H Street Bridge. GM Kerr explained that the District may have to obtain some special permits to make any repairs. Trustee Johns also asked about repairs near Blue Diamond Almond Growers. GM Kerr discussed that the crew used rock to make the repair. Trustee Vander Werf asked about the type of rock used to make the repairs. Trustee Holloway informed the Board he will not be able to attend the next SAFCA meeting. Trustee Vander Werf will be attending in his place. Trustee Holloway passed on a message from Council Member Harris stating that the Executive Committee and Staff did a wonderful job handling the controversial

Two Rivers Trail. Trustee Holloway asked that the Board review the Recreational Trail Policy at an upcoming meeting. Trustee Vander Werf offered to write articles for her quarterly neighborhood newsletter that discuss what the District is working on.

Item No. 10 Adjourn: There being no further business requiring action by the Board, the meeting was adjourned by Trustee Holloway at 12:13 p.m.

Attest:

Secretary

President

DRAFT

The Board of Trustees of the American River Flood Control District met in special session in its office at 185 Commerce Circle, Sacramento, CA at 4:00 p.m. on Wednesday, May 1, 2019. In attendance were Trustee Holloway, Trustee Johns and Trustee Vander Werf. Trustee Shah was absent. Trustee Holloway presided. Also present from the District were General Manager Tim Kerr, Superintendent Ross Kawamura, Legal Counsel David Aladjem and Office Manager Malane Chapman. Four members of the public were present.

Item No. 1 Public Comments on Non-Agenda Items: There were no comments on non-agenda items from members of the public.

Item No. 2 Consideration of Applicants for Board of Trustees: Trustee Holloway thanked the applicants for their interest of becoming a Trustee. Legal Counsel Aladjem explained the Board had until June 11, 2019 to fill the Board vacancy. Trustee Holloway explained candidate interviews and how they were to be conducted. Trustee Vander Werf expressed that Mr. Andrew White should be given an opportunity to interview as he was ill and not able to attend the scheduled meeting. Trustee Vander Werf moved that the meeting for May 10, 2019 be moved to May 17, 2019. Trustee Johns seconded this motion, the Board unanimously approved moving the regularly scheduled meeting for May 10, 2019 to May 17, 2019. The Board conducted interviews with Mr. Spencer Eberle, Ms. Betelhem Girma, Ms. Tamika L'Ecluse and Mr. Matthew Nielsen. The same set of questions was asked of each candidate by the Board Members. This item was heard out of order.

At 4:15 p.m. the Trustees met in closed session with District Counsel Aladjem.

Item No. 3 Closed Session: Conference with Legal Counsel – Personnel: Government Code 54957 – Public Official Appointment: At 4:15 p.m. the Trustees met in closed session with District Counsel Aladjem and GM Kerr. The Board returned to open session at 4:26 p.m. No reportable action was taken. This item was heard out of order.

Item No. 4 Questions and Comments by Trustees: Trustee Vander Werf expressed her concerns about putting the audio recording on the website until after Mr. White had an opportunity to interview. Trustee Johns also expressed his concern and was again grateful for those who took the time to apply for the position. On a motion by Trustee Vander Werf, seconded by Trustee Johns, the Board unanimously approved a Special Meeting for May 9, 2019 at 5:00 p.m. to interview Mr. Andrew White. On a motion by Trustee Vander Werf, seconded by Trustee Johns, the Board unanimously approved the delaying uploading the audio file to the website until after Mr. White interviews on May 9, 2019.

Item No. 5 Adjourn: There being no further business requiring action by the Board, the meeting was adjourned by Trustee Holloway at 5:37 p.m.

Attest:

Secretary

President

The Board of Trustees of the American River Flood Control District met in special session in its office at 185 Commerce Circle, Sacramento, CA at 5:00 p.m. on Thursday, May 9, 2019. In attendance were Trustee Holloway, Trustee Johns and Trustee Vander Werf. Trustee Shah was absent. Trustee Holloway presided. Also present from the District were General Manager Tim Kerr, Superintendent Ross Kawamura, Legal Counsel David Aladjem and Office Manager Malane Chapman. One member of the public was present.

The meeting was called to order at 5:16 p.m. Roll call was taken and a quorum was present.

Item No. 1 Public Comments on Non-Agenda Items: There were no comments on non-agenda items from members of the public.

Item No. 2 Consideration of Applicants for Board of Trustees: Trustee Holloway thanked the applicant for their interest of becoming a Trustee. The Board conducted an interview with Mr. Andrew White and asked the same questions as they asked the other four candidates.

Item No. 3 Closed Session: Conference with Legal Counsel – Personnel: Government Code 54957 – Public Official Appointment: At 4:15 p.m. the Trustees chose not to meet in close session.

Item No. 4 Questions and Comments by Trustees: Trustee Vander Werf directed staff to upload the audio recordings for the May 1, 2019 Special Meeting and the May 9, 2019 Special Meetings to the website.

Item No. 5 Adjourn: There being no further business requiring action by the Board, the meeting was adjourned by Trustee Holloway at 5:30 p.m.

Attest:

Secretary

President

**American River Flood Control District
Staff Report**

Investment Transactions Summary; March 2019

LAIF:

- There were no transactions in this account during the month of March.

City Pool A

- Accrued Interest Receivable for the month of March was \$17,112.68.
- As of March 31, 2019, the balance of Interest Receivable in this account was \$141,806.74.

Interest Receivable is accrued and transferred to the Cash Balance at the discretion of the City.

River City Bank Money Market:

- On March 31, 2019, a Statement Fee cleared during the month of March.
- On March 31, 2019, a monthly interest payment was deposited in the amount of \$1,092.25.

River City Bank Checking:

- On March 31, 2019, a monthly interest payment was deposited in the amount of \$23.32.
- Total amount of Accounts Payable cleared during the month of March was \$126,907.15.

**American River Flood Control District
Investment Transaction Report
March 2019**

Item 6d

Balance and Transactions

Account		LAIF	City Pool A	River City Bank Money Market	River City Bank Checking
Beginning Balance	3/1/19	\$450,052.41	\$7,933,300.92	\$605,631.09	\$328,468.88
Transactions					
City Pool A Interest **	3/31/19		17,112.68		
River City Bank Interest	3/31/19			1,092.25	23.32
Accounts Payable (cleared)				(1.00)	(126,907.15)
Ending Balance:	3/31/19	\$450,052.41	\$7,933,300.92	\$606,722.34	\$201,585.05

**City Pool A Interest is accrued and deposited in the account at the discretion of the City.

Interest

Date:	Apr 2018	May 2018	June 2018	July 2018
LAIF	1.66	1.73	1.85	1.94
City Pool A	1.97	2.08	2.12	2.12
River City Bank Money Market	0.08	0.1	0.10	0.99
River City Bank Checking	0.00	0.00	0.00	0.00
Date:	Aug 2018	Sep 2018	Oct 2018	Nov 2018
LAIF	2.00	2.06	2.14	2.21
City Pool A	2.20	2.89	2.27	2.33
River City Bank Money Market	1.65	1.73	1.79	1.87
River City Bank Checking	0.06	0.06	0.08	0.09
Date:	Dec 2018	Jan 2019	Feb 2019	Mar 2018
LAIF	2.29	2.36	2.39	2.44
City Pool A	2.41	2.45	2.63	2.5
River City Bank Money Market	1.95	2.01	2.10	2.14
River City Bank Checking	0.06	0.09	0.10	0.10

**American River
Flood Control
District**

AMERICAN RIVER FLOOD CONTROL DISTRICT

MONTHLY REVIEW – MARCH 2019

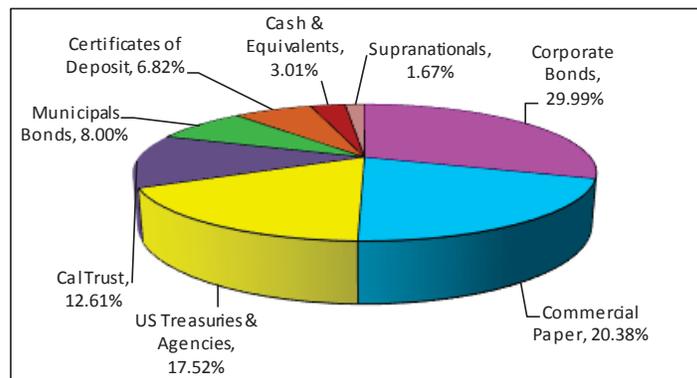
STRATEGY

The ARFCD funds are invested in the City of Sacramento’s Pool A investment fund. The Fund is invested pursuant to the objectives and requirements set forth in the City’s investment policy. The three objectives of the investment policy, in order of priority, are (1) the preservation of capital by the investment in safe instruments, (2) the liquidity needs of the City and pool participants so such parties will have access to cash when they need it, and (3) the maximizing of current income while remaining consistent with the other more important objectives. The City’s investment policy incorporates applicable provisions of state law including, among other things, the prudent person standard and California Code Section 53601 pertaining to eligible investments.

PORTFOLIO STATISTICS

Beginning Balance	8,057,995
Contributions	-
Withdrawals	-
Interest Earned	17,113
Ending Balance	8,075,108

CITY POOL A PORTFOLIO COMPOSITION



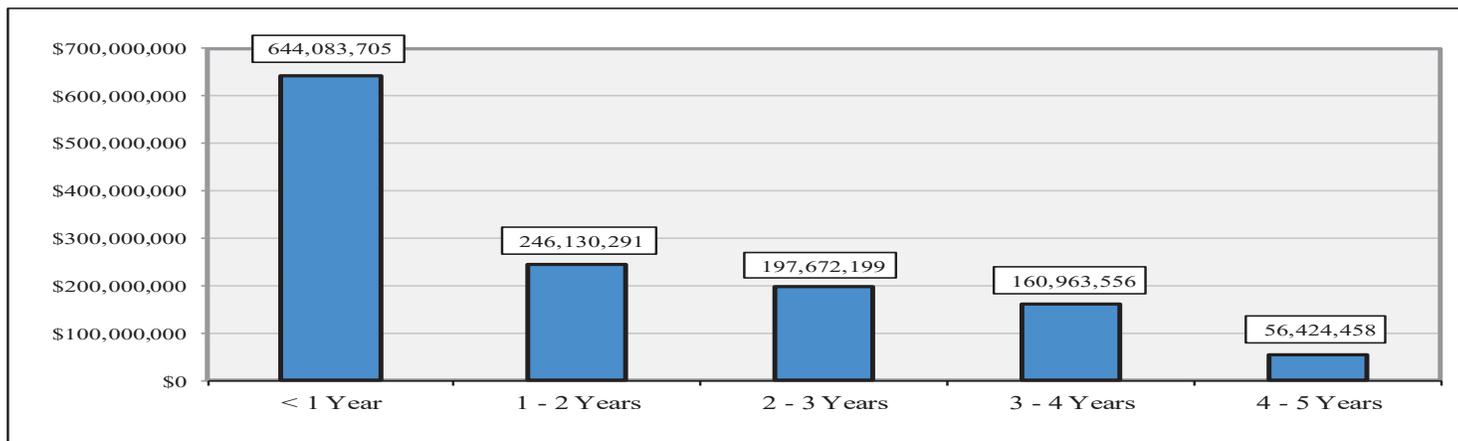
PERFORMANCE COMPARISON

City Pool A	2.50%
LAIF	2.44%
90 Day T-Bill	2.38%
Federal Funds	2.40%

Asset Type	Pct. Assets	YTM
Corporate Bonds	29.99%	2.55%
Commercial Paper	20.38%	2.79%
US Treasuries & Agencies	17.52%	2.24%
CalTrust	12.61%	2.52%
Municipals Bonds	8.00%	2.21%
Certificates of Deposit	6.82%	2.63%
Cash & Equivalents	3.01%	2.24%
Supranationals	1.67%	2.04%

CITY POOL A MATURITY SCHEDULE

Maturity	Market Value	Pct. Holdings
< 1 Year	644,083,705	49.35%
1 - 2 Years	246,130,291	18.86%
2 - 3 Years	197,672,199	15.14%
3 - 4 Years	160,963,556	12.33%
4 - 5 Years	56,424,458	4.32%
Total	1,305,274,209	100.00%



City of Sacramento
 CASH LEDGER
American River Flood Control District
From 03-01-19 To 03-31-19

Item 6d

All Cash Accounts

Trade Date	Settle Date	Tran Code	Quantity	Security	Amount	Cash Balance
Pool A Interest Receivable						
03-01-19				Beginning Balance		124,694.06
03-31-19	03-31-19	in		Pool A Cash	17,112.68	141,806.74
				Mar 2019 estimated Pool A interest		
					17,112.68	
03-31-19				Ending Balance		141,806.74
Pool A Cash						
03-01-19				Beginning Balance		7,933,300.92
03-31-19				Ending Balance		7,933,300.92

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
April 02, 2019

AMERICAN RIVER FLOOD CONTROL DISTRICT

DISTRICT ENGINEER/MANAGER
165 COMMERCE CIRCLE, SUITE D
SACRAMENTO, CA 95815

PMIA Average Monthly Yields

Account Number:
90-34-002

[Tran Type Definitions](#)

March 2019 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	450,052.41
Total Withdrawal:	0.00	Ending Balance:	450,052.41



River City Bank

WWW.RIVERCITYBANK.COM

PO Box 15247, Sacramento, CA 95851-0247

Return Service Requested

Item 6d



Last statement: February 28, 2019

This statement: March 31, 2019

Total days in statement period: 31

AMERICAN RIVER FLOOD CONTROL DISTRICT
C/O ROBERT MERRITT, CPA
4000 MAGNOLIA HILLS DR
EL DORADO HILLS CA 95762-6561

Page 1
0811100952
(0)

Direct inquiries to:
916-567-2836

Public Fund Money Market

Account number	0811100952	Beginning balance	\$605,631.09
Low balance	\$605,631.09	Total additions	1,092.25
Average balance	\$605,631.09	Total subtractions	1.00
Avg collected balance	\$605,631	Ending balance	\$606,722.34
Interest paid year to date	\$2,316.90		

DEBITS

Date	Description	Subtractions
03-31	Service Charge STATEMENT FEE	1.00

CREDITS

Date	Description	Additions
03-31	Interest Credit	1,092.25

DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
02-28	605,631.09	03-31	606,722.34		

INTEREST INFORMATION

Annual percentage yield earned	2.14%
Interest-bearing days	31
Average balance for APY	\$605,631.09
Interest earned	\$1,092.25

AMERICAN RIVER FLOOD CONTROL DISTRICT
March 31, 2019

Page 2
0811100952

OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



River City Bank

WWW.RIVERCITYBANK.COM

PO Box 15247, Sacramento, CA 95851-0247

Return Service Requested

Item 6d



Last statement: February 28, 2019

This statement: March 31, 2019

Total days in statement period: 31

AMERICAN RIVER FLOOD CONTROL DISTRICT
C/O ROBERT MERRITT, CPA
4000 MAGNOLIA HILLS DR
EL DORADO HILLS CA 95762-6561

Page 1
0811090736
(47)

Direct inquiries to:
916-567-2836

Public Fund Interest Checking

Account number	0811090736	Beginning balance	\$328,468.88
Enclosures	47	Total additions	23.32
Low balance	\$201,562.71	Total subtractions	126,907.15
Average balance	\$274,526.18	Ending balance	\$201,585.05
Avg collected balance	\$274,526		

CHECKS

Number	Date	Amount	Number	Date	Amount
6816	03-04	712.00	6880	03-15	72.48
6845 *	03-01	1,801.05	6881	03-18	171.12
6860 *	03-11	180.00	6882	03-15	2,036.83
6861	03-08	145.28	6883	03-19	2,884.50
6862	03-07	150.00	6884	03-28	180.00
6863	03-15	26,877.60	6885	03-14	95.32
6864	03-18	38.54	6886	03-18	879.22
6865	03-19	684.69	6887	03-20	164.65
6866	03-15	531.20	6888	03-15	35.00
6867	03-18	110.30	6889	03-15	937.50
6868	03-14	536.44	6890	03-15	386.06
6869	03-19	1,386.87	6891	03-25	694.15
6870	03-15	1,011.50	6892	03-18	282.16
6871	03-18	92.00	6893	03-15	972.92
6872	03-14	145.23	6894	03-15	119.70
6873	03-15	1,035.00	6895	03-15	970.95
6874	03-18	580.93	6896	03-18	761.40
6875	03-14	168.72	6897	03-14	200.00
6876	03-19	402.34	6898	03-18	4,169.34
6877	03-19	453.79	6899	03-18	625.80
6878	03-15	1,551.03	6900	03-20	3,004.63
6879	03-15	368.13	6901	03-18	419.25

AMERICAN RIVER FLOOD CONTROL DISTRICT
March 31, 2019

Page 2
0811090736

Number	Date	Amount	Number	Date	Amount
6902	03-19	245.40	6905 *	03-29	1,790.65
6903	03-18	222.81	* Skip in check sequence		

DEBITS

Date	Description	Subtractions
03-04	' ACH Withdrawal HEALTHEQUITY INC HealthEqui 190304	302.95
03-07	' ACH Withdrawal INTUIT PAYROLL S QUICKBOOKS 190307 946000047	820.04
03-14	' ACH Withdrawal INTUIT PAYROLL S QUICKBOOKS 190314 946000047	421.85
03-15	' ACH Withdrawal INTUIT PAYROLL S QUICKBOOKS 190315 946000047	27,495.91
03-20	' Direct S/C STOP PAYMENT FEE	30.00
03-22	' ACH Withdrawal HEALTHEQUITY INC HealthEqui 190322	152.95
03-22	' ACH Withdrawal CALPERS 1900 100000015621339	2,761.23
03-22	' ACH Withdrawal CALPERS 3100 100000015575017	1,055.21
03-22	' ACH Withdrawal CALPERS 3100 100000015574977	2,954.26
03-22	' ACH Withdrawal CALPERS 1900 100000015598256	4,322.61
03-29	' ACH Withdrawal INTUIT PAYROLL S QUICKBOOKS 190329 946000047	25,304.68
03-31	' Service Charge ADDITIONAL DEBITS	0.98

CREDITS

Date	Description	Additions
03-31	' Interest Credit	23.32

DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
02-28	328,468.88	03-11	324,357.56	03-20	240,778.45
03-01	326,667.83	03-14	322,790.00	03-22	229,532.19
03-04	325,652.88	03-15	258,388.19	03-25	228,838.04
03-07	324,682.84	03-18	250,035.32	03-28	228,658.04
03-08	324,537.56	03-19	243,977.73	03-29	201,562.71

AMERICAN RIVER FLOOD CONTROL DISTRICT
 March 31, 2019

Page 3
 0811090736

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
03-31	201,585.05				

INTEREST INFORMATION

Annual percentage yield earned	0.10%
Interest-bearing days	31
Average balance for APY	\$274,526.18
Interest earned	\$23.32

OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

CERTIFICATION

The American River Flood Control District's investment portfolio [] is [is not] in compliance with the District's Financial Management Investments Plan.

The District's investment portfolio is not in compliance in the following respects:

A cash flow analysis confirms that the District [is] [is not] expected to be able to meet its expenditure requirements for the next six months.

The District's cash is insufficient to meet obligations for the next six months as a result of the following:

Attached hereto are the most recent statements of accounts of the following District accounts:

- LAIF Account, State Treasurer's Office **Dated March 2019**
- Investment Pool A Account, City of Sacramento **Dated March 2019**
- District Checking Account, River City Bank **Dated March 2019**
- District Repurchase Account, River City Bank **Dated March 2019**

Certified by: _____ Date: _____
Rachelanne Vander Werf, District Treasurer

American River Flood Control District
Statement of Operations
July 1, 2018 to April 30, 2019 (Ten Months Ending of Fiscal 2019)
For Internal Use Only

	Year to Date July 1, 2018 to April 30, 2019	Budget	Percent of Budget	
Revenues				
Benefit assessment	\$ 765,655	\$ 1,429,793	53.55%	
Consolidated capital assessment	-	980,000	0.00%	
Interest	159,207	77,267	206.05%	
O & M agreements	-	231,801	0.00%	
Miscellaneous	6,020	-	Not budgeted	
Total Revenues	<u>930,882</u>	<u>2,718,861</u>	34.24%	
M & O Expenses				
Salaries and wages	562,371	730,938	76.94%	
Payroll tax expense	41,978	58,475	71.79%	
Pension expense	116,658	132,418	88.10%	
Compensation insurance	28,583	36,547	78.21%	
Medical/dental/vision	164,492	211,112	77.92%	
Fuel/oil reimbursement	19,400	30,000	64.67%	
Equipment rental	40,844	20,000	204.22%	
Equipment repairs/parts	29,952	40,000	74.88%	
Equipment purchases (< \$5,000)	9,946	15,000	66.31%	
Shop supplies	11,596	12,000	96.63%	
Levee maint. (supp. & material)	25,255	10,000	252.55%	
Levee maint. chemicals	12,066	20,000	60.33%	
Levee maint. services	49,599	60,000	82.67%	
Rodent abatement (supplies & materials)	5,570	10,000	55.70%	
Employee uniforms	568	5,000	11.36%	
Staff training	2,563	10,000	25.63%	
Miscellaneous	1,251	2,000	62.55%	
Small tools & equipment	4,318	6,000	71.97%	
Emergency preparedness program	9,700	15,000	64.67%	
Engineering services	19,351	20,000	96.76%	
Encroachment remediation	-	15,000	0.00%	
Test urban camp cleanup	-	100,000	0.00%	
Environmental services/studies	3,948	-	Not budgeted	
Total M & O Expenses	<u>1,160,009</u>	<u>1,559,490</u>	74.38%	
Administration Expenses				
Board of trustees compensation	4,677	7,600	61.54%	
Trustee expenses	1,265	1,750	72.29%	
Accounting services	16,300	15,000	108.67%	
Legal services (general)	14,976	50,000	29.95%	
Utilities	28,007	35,000	80.02%	
Telephone	12,576	18,000	69.87%	
Retiree benefits	120,974	135,650	89.18%	
Office equipment/furniture	2,484	7,500	33.12%	
Office supplies	-	2,000	0.00%	
Auto allowance	5,910	6,600	89.55%	
Parking reimbursement	-	500	0.00%	
General office expense	10,496	13,000	80.74%	
Technology and software	4,194	10,000	41.94%	
Dues and associations	22,071	25,000	88.28%	
Property and liability insurance	23,906	30,000	79.69%	
Conference/workshop/seminar	-	3,000	0.00%	
Public relations/information	14,320	30,000	47.73%	
Miscellaneous	2,198	5,000	43.96%	
Employee morale/wellness	208	2,000	10.40%	
Investment fees	7,956	15,000	53.04%	
Community services	1,000	1,500	66.67%	
Bookkeeping services	7,050	14,000	50.36%	
Property taxes	1,737	3,000	57.90%	
Building maintenance	18,175	10,000	181.75%	
County Dtech fees for DLMS	36,313	40,000	90.78%	
Election expense	2,008	96,819	2.07%	
County assessment fees	22,507	-	Not budgeted	Non cash expense, netted against assessment revenue
Interest expense	413	-	Not budgeted	Not budgeted
Total Administration Expenses	<u>381,721</u>	<u>577,919</u>	66.05%	
Special Projects Expenses				
Engineering studies/survey studies	-	15,000	0.00%	
Levee standards compliance	71,163	100,000	71.16%	
Small capital projects	32,564	50,000	65.13%	
Total Special Project Expenses	<u>103,727</u>	<u>165,000</u>	62.86%	
Capital Outlay				
Equipment purchases (over \$5,000)	73,825	93,000	79.38%	
Total Capital Outlay	<u>73,825</u>	<u>93,000</u>		
Capital Outlay: District Headquarters				
Building improvements/maintenance	30,503	40,000	76.26%	
La Riviera improvements/maintenance	4,322	10,000	43.22%	
	<u>34,825</u>	<u>50,000</u>		

Note: Amounts above are not audited

The above information is current through the last day of the previous month's bank activity.

Data has been verified by the bookkeeper and physical copies of checks have not been reviewed or received and some checks may not have cleared the bank account.

AMERICAN RIVER FLOOD CONTROL DISTRICT
Cash Flow Report
July 2018 through June 2019

Cash Flow Report

Maintenance and Operations Expens	Jul 18	Aug 18	Sept 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	TOTAL
500 - Salary/Wages	54,173.03	58,087.91	61,528.70	54,969.50	57,035.35	81,246.01	27,966.03	57,464.14	55,002.06	54,399.98	55,932.06	0.00	617,804.77
501 - Payroll Taxes	4,173.85	4,482.27	4,754.48	3,861.68	3,503.40	5,807.05	2,675.19	4,985.99	4,253.86	4,221.88	4,294.73	0.00	47,014.38
502 - Pension	12,673.06	12,483.57	11,913.77	7,394.26	15,652.21	10,969.24	8,685.50	10,906.76	7,381.96	11,179.02	(1,007.50)	0.00	108,231.85
503 - Compensation Insurance	8,751.70	0.00	0.00	8,827.33	0.00	0.00	10,069.07	0.00	0.00	0.00	0.00	0.00	27,648.10
504 - Medical/Dental/Vision	15,339.13	15,339.13	15,339.13	15,339.13	15,339.13	14,142.28	15,423.55	15,689.55	15,908.86	15,585.32	0.00	0.00	153,445.21
508 - Fuel/Oil	3,476.23	2,162.66	1,590.25	5,507.45	1,195.40	3,496.29	1,042.44	1,351.87	1,551.03	1,503.04	0.00	0.00	22,876.66
509 - Equipment Rental	0.00	1,420.71	7,838.74	6,966.92	7,685.31	3,053.15	1,111.94	4,171.48	4,169.34	4,310.64	0.00	0.00	40,728.23
510 - Equipment Purchase(< \$5000	6,452.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,452.49
511 - Equipment Repair/Parts	7,863.87	1,711.15	2,395.66	983.92	790.74	1,256.86	1,495.97	2,790.43	5,256.16	10,668.77	0.00	0.00	35,213.53
512 - Shop Supplies	694.04	564.90	735.07	809.91	2,053.06	2,037.41	1,160.57	207.06	935.73	3,233.03	0.00	0.00	12,430.78
514 - Levee Maint(Supplies&Materi	628.17	0.00	3,409.94	2,744.97	295.52	12,921.63	0.00	3,865.74	702.78	1,124.71	0.00	0.00	25,693.46
515 - Levee Maintenance Services	0.00	1,373.85	5,148.34	6,842.33	20,564.54	696.25	617.72	10,624.04	2,318.02	1,452.02	0.00	0.00	49,637.11
516 - Employee Uniforms	4,896.47	0.00	0.00	0.00	0.00	306.80	89.31	0.00	0.00	172.12	0.00	0.00	5,464.70
518 - Staff Training	350.00	0.00	52.39	119.14	63.63	711.56	0.00	180.00	270.00	0.00	240.00	0.00	1,986.72
519 - Miscellaneous O&M	0.00	0.00	0.00	0.00	1,125.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,125.00
521 - Small Tools & Equip	0.00	0.00	3,545.50	746.66	1,940.44	0.00	0.00	0.00	815.66	0.00	0.00	0.00	7,048.26
523 - Levee Maint. (Chemicals)	0.00	0.00	0.00	0.00	0.00	9,397.77	2,418.69	102.23	0.00	316.06	0.00	0.00	12,234.75
525 - Emergency Preparedness Pr	0.00	0.00	0.00	0.00	8,400.00	1,031.61	0.00	0.00	0.00	268.79	0.00	0.00	9,700.40
530 - Encroachment Remediation I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532 - Rodent Abatement	404.83	0.00	0.00	0.00	2,587.63	0.00	0.00	0.00	0.00	2,568.45	0.00	0.00	5,560.91
605 - Engineering Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
615 - Survey Services	187.23	154.01	234.76	154.01	148.66	313.93	403.19	205.72	198.43	324.67	39.00	0.00	2,363.61
616 - Environmental Services/Studi	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total M&O Expense	120,064.10	97,780.16	118,486.73	115,267.21	138,380.02	147,387.84	73,159.17	112,545.01	98,763.89	111,328.50	59,498.29	0.00	1,192,660.92

Administrative Expenses	Jul 18	Aug 18	Sept 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	TOTAL
505 - Telephone	1,057.50	1,083.40	1,418.71	1,335.95	1,285.00	2,696.87	3,931.06	1,403.04	1,158.05	1,726.04	0.00	0.00	17,095.62
506 - Utility Charges	2,494.07	2,891.72	3,455.51	3,121.87	2,938.77	2,845.25	2,901.94	2,790.70	2,950.67	4,154.59	0.00	0.00	30,545.09
507 - Office/Shop Lease	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
513 - Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
517 - Auto Allowance	550.00	550.00	550.00	550.00	550.00	825.00	275.00	550.00	550.00	550.00	550.00	0.00	6,050.00
520 - Retiree Benefits	11,300.68	11,300.68	11,300.68	10,045.45	10,882.27	10,968.74	10,968.74	10,968.74	10,968.74	10,968.74	0.00	0.00	109,673.46
522 - Office Equipment/Furniture	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,484.34	0.00	0.00	2,484.34
526 - Mileage/Parking Reimburse	0.00	0.00	0.00	116.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	116.63
527 - General Office Expense	760.67	936.58	1,531.21	843.08	1,054.71	1,142.84	1,697.20	754.77	2,785.70	1,181.38	0.00	0.00	12,688.14
529 - Pre-funding Retiree Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531 - Technology & Software	389.89	730.24	259.99	484.94	259.99	259.99	341.18	200.00	1,166.34	291.18	0.00	0.00	4,383.74
600 - Board of Trustees Compensa	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
601 - Trustee Expenses	285.00	380.00	475.00	380.00	285.00	475.00	380.00	475.00	380.00	760.00	285.00	0.00	4,560.00
602 - Accounting Services	82.41	33.70	28.46	177.93	296.99	462.35	0.00	26.05	201.15	26.94	17.74	0.00	1,353.72
603 - Legal Fees (General)	0.00	0.00	0.00	0.00	0.00	2,050.00	0.00	0.00	0.00	13,550.00	0.00	0.00	15,600.00
604 - Flood Litigation	5,646.68	5,689.00	866.59	656.00	943.00	3,634.36	2,214.00	656.00	2,046.50	3,959.50	0.00	0.00	26,311.63
606 - Legislative Services	1,079.00	302.00	0.00	0.00	0.00	2,823.25	3,964.74	5,134.25	2,884.50	4,242.75	0.00	0.00	20,430.49
607 - Dues and Assoc. Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
608 - Insurance Premiums	0.00	0.00	5,653.00	180.00	16,190.00	90.00	0.00	286.00	0.00	0.00	0.00	0.00	22,399.00
609 - Conference /Workshops/Sem	0.00	0.00	0.00	20,857.00	0.00	0.00	0.00	0.00	0.00	9,686.73	0.00	0.00	30,543.73
610 - Public Relations Information	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
611 - Election Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,319.74	0.00	0.00	14,319.74
612 - District Annexations	0.00	0.00	0.00	0.00	0.00	0.00	2,008.00	0.00	0.00	0.00	0.00	0.00	2,008.00
613 - Community Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
614 - Miscellaneous Admin	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00
617 - Investment Fees	0.00	0.00	0.00	0.00	564.00	282.00	2,632.00	470.00	0.00	0.00	0.00	0.00	3,948.00
618 - Property Tax	3,682.00	3,716.00	0.00	0.00	3,967.00	0.00	0.00	3,989.00	0.00	0.00	0.00	0.00	15,354.00
619 - Building Maintenance	0.00	0.00	0.00	0.00	1,659.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,659.54
620 - Bookkeeping Services	277.46	1,415.97	417.39	71.00	2,150.00	569.74	507.96	2,949.64	1,544.71	0.00	0.00	0.00	9,903.87
621 - County Assessment Fees	787.50	975.00	450.00	600.00	1,162.50	375.00	525.00	1,087.50	937.50	1,912.50	0.00	0.00	8,812.50
622 - County DTEch Fees for DLMS	0.00	189.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	189.91
623 - Employee Morale/Wellness	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

AMERICAN RIVER FLOOD CONTROL DISTRICT
Cash Flow Report
July 2018 through June 2019

Total Administrative	28,392.86	30,194.20	26,406.54	39,419.85	44,188.77	29,500.39	33,346.82	31,740.69	27,573.86	69,814.43	852.74	0.00	361,431.15
-----------------------------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	--------	------	------------

Special Projects Expenses	Jul 18	Aug 18	Sept 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	TOTAL
702 - Engineering/Survey Studies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
703 - Encroachment Remediation &	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704 - Vegetation Management	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
705 - Small Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
707 - Levee Standards Compliance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Special Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Capital Outlay: Flood Control	Jul 18	Aug 18	Sept 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	TOTAL
700 - Bank Protection	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
701 - Magpie Creek	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
706 - Property Acquisition	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
709 - Equipment Purchase (> \$500)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,801.05	0.00	0.00	0.00	0.00	1,801.05
Total Capital Outlay: Flood Control	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,801.05	0.00	0.00	0.00	0.00	1,801.05

Income	Jul 18	Aug 18	Sept 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	TOTAL
120 - Benefit Assessment	0.00	39,740.55	0.00	0.00	0.00	25,521.99	0.00	743,367.68	0.00	0.00	0.00	0.00	808,630.22
122 - SAFCA CAD4	780,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	780,000.00
123 - Interest	3,107.73	1,480.93	1,244.38	3,463.58	680.39	488.29	2,969.66	991.88	1,115.57	3,915.99	0.00	0.00	19,458.40
124 - O&M Agreements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	221,348.40	0.00	0.00	0.00	0.00	221,348.40
126 - Miscellaneous Income	0.00	224.62	160.00	5,760.00	0.00	0.00	0.00	0.00	0.00	0.00	8,170.29	0.00	14,314.91
Total Income	783,107.73	41,446.10	1,404.38	9,223.58	680.39	26,010.28	2,969.66	965,707.96	1,115.57	3,915.99	8,170.29	0.00	1,843,751.93

Fund Balance

District Operations Fund	Jul 18	Aug 18	Sept 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19
Beginning Balance	2,294,495.71	1,929,146.48	1,842,618.22	1,699,129.33	1,553,665.85	1,371,777.45	1,220,899.50	1,117,363.17	1,402,329.43	1,277,107.25	1,099,880.31	0.00
Income	783,107.73	41,446.10	1,404.38	9,223.58	680.39	26,010.28	2,969.66	965,707.96	1,115.57	3,915.99	8,170.29	0.00
Expenses	1,148,456.96	127,974.36	144,893.27	154,687.06	182,568.79	176,888.23	106,505.99	680,741.70	126,337.75	181,142.93	60,351.03	0.00
Ending Balance	1,929,146.48	1,842,618.22	1,699,129.33	1,553,665.85	1,371,777.45	1,220,899.50	1,117,363.17	1,402,329.43	1,277,107.25	1,099,880.31	1,047,699.57	0.00

Capital Outlay Reserve Fund	Jul 18	Aug 18	Sept 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19
Beginning Balance	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	0.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	0.00

Retiree Health Benefit Reserve Fund	Jul 18	Aug 18	Sept 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19
Beginning Balance	1,443,558.00	2,443,558.00	2,980,014.00	2,980,014.00	2,980,014.00	2,980,014.00	2,980,014.00	2,980,014.00	2,980,014.00	2,980,014.00	2,980,014.00	0.00
Income	1,000,000.00	536,456.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	2,443,558.00	2,980,014.00	2,980,014.00	2,980,014.00	2,980,014.00	2,980,014.00	2,980,014.00	2,980,014.00	2,980,014.00	2,980,014.00	2,980,014.00	0.00

Flood Emergency Response Reserve Fund	Jul 18	Aug 18	Sept 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19
Beginning Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	0.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	0.00

Emergency Repair Reserve Fund	Jul 18	Aug 18	Sept 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19
Beginning Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	0.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	0.00

Total Balance	8,437,704.48	8,887,632.22	8,744,143.33	8,598,679.85	8,416,791.45	8,265,913.50	8,162,377.17	8,447,343.43	8,322,121.25	8,144,894.31	8,092,713.57	0.00
----------------------	--------------	--------------	--------------	--------------	--------------	--------------	--------------	--------------	--------------	--------------	--------------	------

American River Flood Control District

Resolution No. 2019-02

**LEVYING A BENEFIT ASSESSMENT
ESTABLISHING THE RATES THEREOF
AND
REQUESTING COLLECTION OF BENEFIT ASSESSMENTS**

WHEREAS, the Board of Trustees of American River Flood Control District is authorized under various sections of the American River Flood Control District Act, as amended, to levy an assessment upon property in benefit zones within said District, to be apportioned in accordance with prescribed and adopted percentages for said zones, to carry out the objectives and purposes of said Act and to pay costs and expenses of maintaining, operating, extending, and repairing facilities, works, and improvements of said District for the ensuing fiscal year; and

WHEREAS, pursuant to Sections 17(a), 17(b), and 18 of said Act, as amended, the District is further authorized and empowered to elect to have its assessments collected by the County of Sacramento; and

WHEREAS, the Board of Trustees of District has previously divided the District into zones of benefit (Zones A through C), which zones are designated on a map or plat of the District filed in the office of said Board of Trustees, a copy of which has been previously provided to the Auditor of the County of Sacramento; and

WHEREAS, no ballot or election is required under Article XIID of the California Constitution, since assessment rates are not being increased for the FY 2019-20 assessment; and

WHEREAS, the Board has duly considered the matter of the amount of funds for the stated purposes, each and all of them, and being fully advised;

NOW THEREFORE BE IT RESOLVED as follows:

1. There be and is hereby levied upon and against the lands within the American River Flood Control District a benefit assessment equal in rate to the rate previously established by the County Auditor-Controller for FY 1996-97 for each benefit zone (Zone A, Zone B, and Zone C) and land use category established by the above referenced Water Code sections.
2. For each benefit assessment Zone within the District the assessment rate shall be as follows:
 - Zone A: 15.5456 for each benefit product (same as FY 96-97)
 - Zone B: 15.1251 for each benefit product (same as FY 96-97)
 - Zone C: 4.9696 for each benefit product (same as FY 96-97)

3. The Board of Trustees of District hereby elects to have the District's assessments collected by the County of Sacramento pursuant to Sections 17(a), 17(b), and 18 of the said District Act, as amended; said assessments to be collected at the same time and manner and subject to the same penalties and interest for delinquencies as shall apply to the taxes collected by the County.
4. The Secretary of the Board is hereby authorized and directed to transmit a certified copy of this Resolution to the Auditor, Municipal Services Agency and County Executive of the County of Sacramento immediately upon adoption with the request that the County Municipal Services Agency compute and impose upon the respective Zones this District's benefit assessment, based on the above prescribed rates.

PASSED AND UNANIMOUSLY ADOPTED this 17th day of May, 2019.

ATTEST:

President
Board of Trustees

Secretary
Board of Trustees

April 26, 2019

American River Flood Control District
185 Commerce Circle
Sacramento CA 95815

ATTN: Tim Kerr, General Manager

RE: Two Rivers Trail (Phase II) Project

Dear Mr. Kerr;

Thank you for your prompt and courteous April 17, 2019, response (copy attached) to my April 1, 2019, letter (copy attached) requesting "a summary of all public comments submitted to the ARFCD""including both those supporting and opposing the ARFCD approval of the proposed permit and the Two River Trails project" "as well as an explanation of why only e-mails expressing support were included in the agenda materials package for the ARFCD's March 29, 2019, meeting".

Unfortunately, your April 17, 2019, response only addressed "e-mails", not "all public comments submitted to the ARFCD" as I had requested. Since I myself submitted a written letter (copy attached), not an electronic communication, my concern was that the view of those opposing construction of the City's proposed bicycle trail may not have been adequately presented or considered by the Board of Trustees in consideration of their approval.

While I appreciate your summary of e-mails received as well as the chronology of the various postings you made to your website, it is easy to forget that not all communications are made electronically, and that not all respondents rely solely on, are comfortable with, our conversant in the available electronic medium upon which so many seem to rely.

If it wouldn't be too much trouble, may I request that additional communications (telephone, letter etc) be added to your matrix summarizing the e-mails you received? Thank you in advance for your response.

Sincerely,



Mark Heilman
141 Ada Way
Sacramento, CA 95819

cc:

Brian Holloway, President
American River Flood Control District
185 Commerce Circle
Sacramento CA 95815

Cyril Shah, Vice President
American River Flood Control District
185 Commerce Circle
Sacramento CA 95815

Steven Johns, Secretary
American River Flood Control District
185 Commerce Circle
Sacramento CA 95815

Rachelanne Vander Werf, Treasurer
American River Flood Control District
185 Commerce Circle
Sacramento CA 95815

Bettina Redway, Trustee
American River Flood Control District
185 Commerce Circle
Sacramento CA 95815



185 Commerce Circle
Sacramento, CA 95815
voice (916) 929-4006
fax (916) 929-4160
www.arfcd.org

Board of Trustees
Brian F. Holloway
Cyril A. Shah
Rachelanne Vander Werf
Steven T. Johns
Bettina C. Redway

Item 6g-1
General Manager
Timothy R. Kerr, P.E.

April 17, 2019

Mr. Mark Heilman
141 Ada Way
P.O. Box 191142
Sacramento, CA 95819

Dear Mr. Heilman,

This letter is in response to your letter dated April 1, 2019. In your letter, you expressed concern that our District staff did not accurately convey the entire package of e-mails we received regarding the Board's requested action on the City of Sacramento Two Rivers Trail. I shared your letter and concerns with the Board of Trustees at their April 12, 2019 meeting.

The Board and I want to assure you that the number and content of the e-mails received was accurately presented. Due to the high volume of e-mails received starting on March 20, 2019, the e-mails were posted on our website in three batches. The emails were posted on our website at www.arfcd.org to include them as part of the Board packet for the March 29 Special Meeting.

On Wednesday March 26, 12 e-mails were included with the initial posting of the Board packet. Of these 12 emails, one e-mail was in support of the trail and 11 were opposed. Immediately following the initial posting of the Board packet, we received an abundance of e-mails on this item. These e-mails were included in the next batch of 48 e-mails that were posted to our website and distributed to the Board of Trustees on March 28. Of these 48 e-mails, all 48 were in support of the trail and 0 were opposed. In the time between posting this batch of emails to our website and the start of the Board of Trustees meeting on March 29, we received 15 more e-mails. These were provided to the Trustees at the time of their meeting. The tally for these 15 e-mails was 13 in support of the trail and 2 opposed. This last batch of e-mails was posted to our website immediately following the meeting.

All 75 of the e-mails received between March 20, 2019 and the start of the Board meeting on March 29, 2019 were presented to the Board of Trustees and are available for the public's review on our website www.arfcd.org under the Meetings section. I am including a table with this letter that summarizes the tally of e-mails received on this topic.

I hope this information helps to answer your questions posed in your April 1, 2019 letter. It is our sincerest effort to provide transparency and truthfulness in the presentation of information to our Trustees and the public.

Sincerely,

Tim Kerr, General Manager

ARFCD
Two Rivers Trail - Public Comment E-mail Summary

March 20,2019	March 26,2019	March 27,2019	March 28,2019	March 29,2019
	12		48	15
For: 1	Against: 11	For: 48	Against: 0	For: 13 Against: 2

Total E-mails Recieved	75
Total E-mails conveyed to Board and Public	75
Final Tally:	
For:	62
Against:	13

April 1, 2019

American River Flood Control District
185 Commerce Circle
Sacramento CA 95815

ATTN: Tim Kerr, General Manager

RE: Two Rivers Trail (Phase II) Project

Dear Mr. Kerr;

On March 29, 2019, I attended an American River Flood Control District (ARFCD) Board of Trustees Special Meeting where the agenda item under consideration was a request from the City of Sacramento to allow a portion of the Two River Trail project to be constructed on the top of the levee. Materials provided to the public relative to this agenda topic included:

- the ARFCD Recreational Trails Policy;
- Special Terms and Conditions adopted by the ARFCD in implementation of the Policy;
- a copy of the ARFCD proposed Permit;
- copies of e-mails sent to the ARFCD General Manger relating to the Two River Trails project.

In reviewing these materials, I noted that virtually all the e-mails included in the materials package expressed support for the Two River Trails project. By including only e-mails supporting the Two Rivers Trail project the public's position on this Project presented to the Board may have been essentially distorted and may have unduly influenced the Board's position on approval or disapproval of the City's request.

It is bewildering to me that the ARFCD may have received only communications in support of the Two River Trails project, especially since I personally submitted comments opposed to the approval of the City's permit request. I can only assume, based on the mixed public positions on this project at various Community Meetings, that others did as well.

I would request a summary of all public comments submitted to the ARFCD relative to the City's request, including both those supporting and opposing the ARFCD approval of the proposed permit and the Two River Trails project, as well as an explanation of why only e-mails expressing support were included in the agenda materials package for the ARFCD's March 29, 2019, meeting.

Thank you in advance for your response.

Sincerely,

Mark Heilman
141 Ada Way
P.O. Box 191142
Sacramento, CA 95819

cc:

Brian Holloway, President
American River Flood Control District
185 Commerce Circle
Sacramento CA 95815

Cyril Shah, Vice President
American River Flood Control District
185 Commerce Circle
Sacramento CA 95815

Steven Johns, Secretary
American River Flood Control District
185 Commerce Circle
Sacramento CA 95815

Rachelanne Vander Werf, Treasurer
American River Flood Control District
185 Commerce Circle
Sacramento CA 95815

Bettina Redway, Trustee
American River Flood Control District
185 Commerce Circle
Sacramento CA 95815

March 24, 2019

American River Flood Control District
185 Commerce Circle
Sacramento CA 95815

ATTN: Tim Kerr, General Manager

RE: Two Rivers Trail (Phase II) Project

Dear Mr. Kerr;

I am a resident of the River Park neighborhood in Sacramento and the City is proposing to construct a bicycle trail (the so-called Two Rivers Trail (Phase II) Project) along the levee behind my community, to which I am opposed.

I have reviewed the City of Sacramento American and Sacramento River Parkway Plans, The City of Sacramento Bicycle Master Plan and the Sacramento County American River Parkway Plan. From my review, this project is in direct opposition to the positions in these policy documents previously adopted by the Sacramento City Council. As a result of reviewing these policy documents I drafted several questions which I sent to the Mayor of Sacramento, the Sacramento Councilmember representing my district and the City of Sacramento Senior Engineer managing the project.

Specifically, I posed:

- 27 questions concerning the City of Sacramento American and Sacramento River Parkway Plan (approved by the Sacramento City Council November 13, 2012);
- 12 questions concerning the City of Sacramento Bicycle Master Plan (approved by the Sacramento City Council August 16, 2016); and,
- 33 questions concerning the Sacramento County American River Parkway Plan (adopted by the Sacramento City Council via approval of Resolution 2008-731 on November 6, 2008).

Ten (10) months after having submitted my questions, I received a letter from the Senior Engineer managing the project in which he told me *"I do not have the time to individually address your 65 questions nor is such a response required"*. I received no response from the Councilmember or the Mayor to my inquiries.

I am opposed to this project because no one from the City can explain why this project is necessary or how it would align and support the various policy positions already adopted by the City Council.

In addition, in order for the project to move forward the City must obtain a permit from the U.S. Army Corp of Engineers. My contact with the Army Corps of Engineers revealed that the City has made no request for such a permit and there is no guarantee that one would be awarded.

I have attended several community meetings where my City Councilmember assured the audience that the purpose was to gather community input and that the project is not a preordained conclusion.

However, whenever the City Senior Engineer project manger speaks of the project at these meetings, he speaks about it from the perspective of what will happen , not what is being considered, as if completion of the project is pre-ordained.

I have heard several commenters at this meeting present possible ideas why this project is necessary. These include:

- The project is designed to provide access to the nature area for the disabled. If this is true there are alternatives to meet this goal that do not require the construction of a bicycle path to accomplish this goal.
- The project is necessary to provide a link between the existing bicycle trail and the bicycle trail recently constructed from Old Sacramento to Tiscornia Park. If this is true, a link already exists on the opposite side of the American River. Further, from my contacts with the State Department of Transportation (CalTrans), they have a planned project to widen the bridge crossing the American River at Cal Expo. As a part of this planned project they will add pedestrian access on the bridge, providing a direct link from the existing bicycle trail to the recently constructed bicycle trail at Tiscornia Park.. This would seem to obviate the need for the Two Trails Project.

This is the last remaining undisturbed nature area in the American River Parkway and it is used by many residents of various areas of Sacramento. It is home to several species of wildlife which would be disturbed by the construction of a duplicate bicycle path. Additionally, it would increase conflict and collisions between the high speed biking that a paved trail would prioritize and the nature enthusiasts and pedestrians that enjoy this undisturbed nature area. This often occurs on the existing bicycle path now which I have personally experienced . Although my home does not directly front the levee across which construction is proposed, I live one block from the levee and currently enjoy the undisturbed nature area. Construction of a bicycle trail would interfere with the privacy of the residents directly adjacent to the levee, increase the impacts of illegal camping by City residents experiencing homelessness and potentially increase litter and crime along the proposed trail and surrounding areas.

Additionally, one need only observe the level of the river after the recent stormy season (which continues) to see that the proposed bicycle trail would be unavailable to bicycle commuters, forcing them to use the existing bicycle trail which is above the increased river flows or avail themselves of the many bicycle lanes already implemented by the City of Sacramento on many of the City's surface streets. Finally, the construction of this proposed project would remove existing vegetation and increase conflict with levee maintenance and repair which is necessary after high water periods such as we are currently experiencing.

Thank you in advance for allowing me to voice my concerns with this project.

Sincerely,

Mark Heilman
141 Ada Way
P.O. Box 191142
Sacramento, CA 95819

cc:

Brian Holloway, President
American River Flood Control District
185 Commerce Circle
Sacramento CA 95815

Cyril Shah, Vice President
American River Flood Control District
185 Commerce Circle
Sacramento CA 95815

Steven Johns, Secretary
American River Flood Control District
185 Commerce Circle
Sacramento CA 95815

Rachelanne Vander Werf, Treasurer
American River Flood Control District
185 Commerce Circle
Sacramento CA 95815

Bettina Redway, Trustee
American River Flood Control District
185 Commerce Circle
Sacramento CA 95815



185 Commerce Circle
Sacramento, CA 95815
voice (916) 929-4006
fax (916) 929-4160
www.arfcd.org

May 8, 2019

Mr. Mark Heilman
141 Ada Way
P.O. Box 191142
Sacramento, CA 95819

Dear Mr. Heilman,

This letter is in response to your letter to the District dated April 26, 2019. You indicated concern that your previous letter dated March 24, 2019 was not included in the Board packet or my e-mail summary table. The March 24 letter was addressed to me and also to the Board Trustees by carbon copy. Since you already supplied a copy of the letter to the Trustees directly, I did not include the letter with the numerous public contacts that were not yet available to the Board. Typically, if the public contacts me directly I inform the Board by enclosing the contents of that contact in the Board packet. This information is either placed under the Correspondence section of our Consent Calendar or placed in the packet of materials specific to the pertinent Agenda Item. By doing so, the Board is informed of the contact and the disclosure of the information becomes part of the public record. Since the Board already had a copy of your March 24 letter for their consideration, it did not seem necessary to provide an additional copy for their consideration. Your concern does bring up a good point though, in that perhaps we should consider putting all contacts from the public in our Correspondence section of the agenda even if the Trustees already have a copy. In doing so, it would help keep a more complete record of our public communications. I will discuss this consideration with the Board.

Also, to address your concern about the total quantity of public contacts regarding the City's trail request, yours was the only public contact that was solely submitted in writing. Two others provided written comments with an E-mail follow-up forwarding the written comment. These contacts were included in the posted e-mails and neither were previously supplied to the Board of Trustees directly.

I hope this helps to answer your questions regarding the practices of the American River Flood Control District.

Sincerely,

Tim Kerr, General Manager

Invoices Paid

	DATE	AMOUNT	CHECK #
Quickbooks (Employees)	4/15/19	\$29.25	EFT
Quickbooks (Trustees)	4/15/19	\$13.00	EFT
Mailing Systems, Inc (Public Relations Information)	4/15/19	\$546.13	6963
HSA (Employee)	4/16/19	\$150.00	EFT
HSA (Miscellaneous Admin)	4/16/19	\$2.95	EFT
Signs Now (Trustee Expense)	4/16/19	\$26.94	6964
Quickbooks (Employees)	4/18/19	\$108.25	EFT
Fruitridge Printing (Public Relations Information)	4/29/19	\$9,587.99	EFT
Quickbooks (Employees)	4/30/19	\$108.25	EFT
HSA (Employee)	5/1/19	\$150.00	EFT
Papa (Staff Training)	5/2/19	\$160.00	6967
Papa (Staff Training)	5/7/19	\$80.00	6968
	Total	\$10,962.76	

Trustee Compensation

	DATE	GROSS	NET	CHK#
4/12/19 Board Meeting				
Holloway, Brian F	4/19/19	\$95.00	\$86.78	Direct Dep
Johns, Steven T	4/19/19	\$95.00	\$86.78	Direct Dep
Redway, Bettina C	4/19/19	\$95.00	\$86.79	Direct Dep
Vander Werf, Rachelanne	4/19/19	\$95.00	\$86.78	Direct Dep
	Total	\$380.00	\$347.13	

Trustee Taxes

	DATE	AMOUNT	CHK#
4/12/19 Board Meeting			
Federal Tax Payment	4/15/19	\$58.14	EFT
CA Withholding & SDI	4/15/19	\$3.80	EFT
CA UI & ETT	4/15/19	\$6.28	EFT
	Total	\$68.22	

Payroll Summary

	DATE	GROSS	NET	CHK#
PP ending 4/15/19				
Malane Chapman	4/16/19	3190.88	2058.91	Direct Dep
Elvin Diaz	4/16/19	2163.92	1512.60	Direct Dep
David Diaz	4/16/19	2294.16	1323.08	Direct Dep
Gilberto Gutierrez	4/16/19	2574.88	1566.89	Direct Dep
Ross Kawamura	4/16/19	4035.98	2063.80	Direct Dep
Lucas Kelley	4/16/19	1760.00	1371.49	Direct Dep
Tim Kerr	4/16/19	7077.17	5146.65	Direct Dep
Erich Quiring	4/16/19	2294.16	1536.48	Direct Dep
Jose Ramirez	4/16/19	2574.88	1847.96	Direct Dep
PP ending 04/30/19				
Malane Chapman	5/1/19	3190.88	2058.90	Direct Dep
Elvin Diaz	5/1/19	2163.92	1512.59	Direct Dep
David Diaz	5/1/19	2294.16	1323.08	Direct Dep
Gilberto Gutierrez	5/1/19	2574.88	1566.89	Direct Dep
Ross Kawamura	5/1/19	4035.98	2063.81	Direct Dep
Lucas Kelley	5/1/19	1760.00	1371.49	Direct Dep
Tim Kerr	5/1/19	7077.17	5146.66	Direct Dep
Erich Quiring	5/1/19	2294.16	1536.46	Direct Dep
Jose Ramirez	5/1/19	2574.88	1847.95	Direct Dep
	Total	\$53,357.18	\$36,855.69	

Employee & Relief GM Taxes

	DATE	AMOUNT	CHK#
PP ending 4/15/19			
Federal Tax Payment	4/15/19	\$7,010.02	EFT
CA Withholding & SDI	4/15/19	\$1,326.90	EFT
CA UI & ETT	4/15/19	\$0.00	EFT
PP ending 4/30/19			
Federal Tax Payment	4/30/19	\$2,742.00	EFT
CA Withholding & SDI	4/30/19	\$1,326.89	EFT
CA UI & ETT	4/30/19	\$0.00	EFT
	Total	\$12,405.81	

Employee Pension

	DATE	AMOUNT	CHK#
PP endin 4/15/19			
PERS Retirement Contribution (Unfunded Liability)	4/30/19	\$4,322.61	EFT
PERS Retirement Contribution	4/16/19	\$4,009.48	EFT
457 Deferred Comp (Employee Paid)	4/16/19	\$2,681.23	EFT
457 District Contribution	4/16/19	\$80.00	EFT
PP ending 4/30/19			
PERS Retirement Contribution	5/1/19	\$4,009.47	EFT
457 Deferred Comp (Employee Paid)	5/1/19	\$2,681.23	EFT
457 District Contribution	5/1/19	\$80.00	EFT
	Total	\$17,864.01	

Total of Invoices Paid and Payroll \$78,503.62

**American River Flood Control District
Central Valley Flood Protection Board Permit Application
New 18-inch Culvert on Arcade Creek South Levee (City of Sacramento)
Staff Report**

Discussion:

This application is for the replacement of an unpermitted 18" culvert located on the south levee of Arcade Creek near Rio Linda Boulevard. The culvert was found during the construction of SAFCA's North Sacramento Streams project. The culvert was previously undocumented but has been deemed necessary by the City of Sacramento Department of Utilities.

The application consists of installing a new levee pipe crossing that meets Title 23 standards. The pipe crossing will have a flap gate on the waterside outlet and a positive closure on the waterside hinge point. The positive closure will consist of a gate valve to prevent back flow during high water conditions. The gate valve requires a gate riser structure in the waterside slope hinge point of the levee to operate the valve. The entire pipe crossing feature including the gate valve and riser structure will be operated and maintained by the City of Sacramento.

Recommendation:

The General Manager recommends that the Board of Trustees endorse the City of Sacramento's permit application.

APPLICATION FOR A CENTRAL VALLEY FLOOD PROTECTION BOARD ENCROACHMENT PERMIT

Application No. _____ (For Office Use Only)

1. Description of proposed work being specific to include all items that will be covered under the issued permit.

This application is for the replacement of an unpermitted 18" culvert located in Sacramento on the southern levee of Arcade Creek. Replacement of the culvert will follow Title 23 guidance as shown in Attachment A and B, detailed scope of work.

2. Project

Location: Sacramento County, in Section n/a Township: 9N (N) (E) (S), Range: 5E (W), M. D. B. & M. Latitude: See Attachment A Longitude: See Attachment A Stream: Arcade Creek, Levee: Arcade Creek Designated Floodway: Arcade Creek APN: See Attachment A

3. Doug Henry of City of Sacramento, Department of Utilities Name of Applicant / Land Owner Address

Sacramento CA 95822 916-808-6955 City State Zip Code Telephone Number dhenry@cityofsacramento.org E-mail

4. Karl Brustad of Peterson Brustad, Inc. Name of Applicant's Representative Company

Folsom CA 95630 916-608-2212 City State Zip Code Telephone Number kbrustad@pbieng.com E-mail

5. Endorsement of the proposed project from the Local Maintaining Agency (LMA):

We, the Trustees of American River Flood Control District (ARFCD) approve this plan, subject to the following conditions: Name of LMA

- Conditions listed on back of this form Conditions Attached No Conditions

Trustee Date Trustee Date

Trustee Date Trustee Date

Attachment A

SAFCA NORTH AREA STREAMS LEVEE IMPROVEMENT PROJECT 2019:

CITY OF SACRAMENTO 18" CMP REPLACEMENT

SUMMARY OF PROPOSED WORK

April 24, 2019

INTRODUCTION

The Sacramento Area Flood Control Agency (SAFCA) is proceeding with a 2019 construction project to finalize miscellaneous improvements that were not completed as part of the North Area Streams (NAS) Levee Improvement Project construction. An unpermitted 18" CMP culvert was identified in the field at STA 4076+60. This application is to replace this culvert per Title 23 guidance and procure a CVFPB encroachment permit.

LOCATION

This culvert is located within Sacramento County. The existing culvert provides local drainage for several nearby properties. The City of Sacramento is submitting this application to remove the existing CMP culvert and replace it with a 24" culvert with positive closures per Title 23 guidance.

Utilities to be Modified			
Location/Description	Levee Station	APN	Latitude
			Longitude
18" CMP	4076+60	251-0301-010	38.626612, -121.443508

DESCRIPTION

This utility is upstream of Rio Linda Blvd on the Arcade Creek South Levee. The 18" CMP will be removed and replaced with a 24" RCP as shown in Attachment B.

ADJACENT PARCELS

All of the parcels adjacent to the utilities to be modified are listed in the table presented below.

Accessor Parcel #	Address	Owner	Owner Address	City	Zip
25103010270000	981 Arcade Blvd	Barbara A. Engelhardt	No Address	Sacramento	95815
25103010260000	995 Arcade Blvd	Miguel A. Caro Jr & Sonya E. Cara	1108 Meadowlark Dr	Vacaville	95687
25103010320000	999 Arcade Blvd	Go Time Investments	8251 Alpine Ave	Sacramento	95826
25103010330000	1001 Arcade Blvd	Losimani & Akesiu Tupou	1001 Arcade Blvd	Sacramento	95815
25103010240000	1015 Arcade Blvd	Cc Investment Properties	374 Clarence Ave	Sunnyvale	94086
25103010230000	1025 Arcade Blvd	Gary & Judi Simmen	1025 Arcade Blvd	Sacramento	95815
25103010210000	Arcade Blvd	Kenneth G. Bell	P.O. Box 580441	Elk Grove	95758
25103010200000	1045 Arcade Blvd	Kenneth G. Bell	P.O. Box 580441	Elk Grove	95758
25103010110000	3273 Belden St	Annie A. Gutierrez	3273 Belden St	Sacramento	95815

TOWNSHIP AND RANGE INFORMATION

Note that gaps exist in Townships and Ranges within the project area. Land not covered by T9N R5E has been in private ownership since before California joined the United States and therefore is not part of the Township and Range system, which was a survey of federal lands.

SITE PHOTOGRAPHS

Attached to this Summary of Proposed Work are photographs showing Arcade Creek Levee and channel areas representative of proposed work sites.



Figure 1. Landside slope on Arcade Creek south levee looking southeast



Figure 2. 18" CMP culvert along landside slope looking north

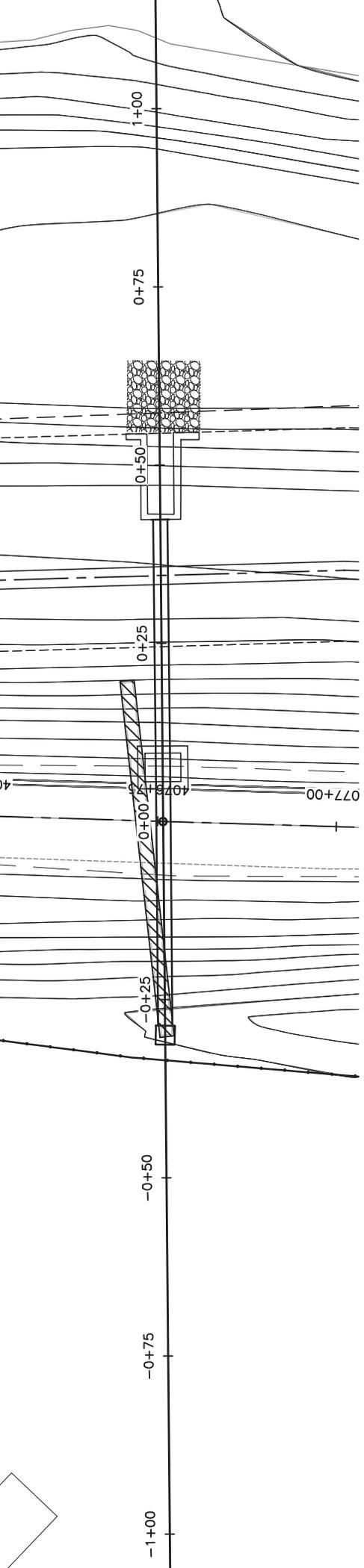


Figure 3. 18" CMP culvert along landside slope looking west



Figure 4. Closeup of 18" CMP culvert along waterside slope

Attachment B



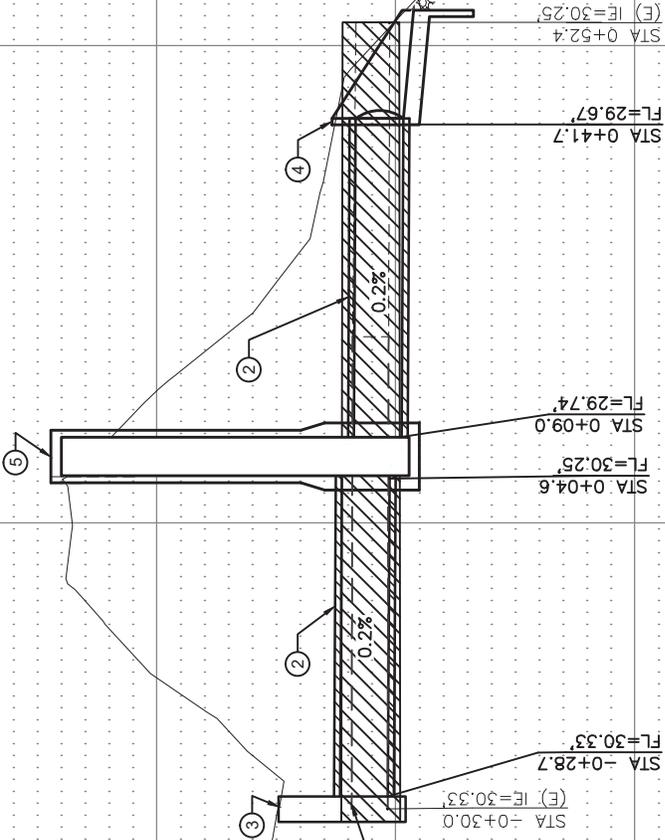
EXISTING 18" CMP STA
 46 PER DETAIL 1/C546.

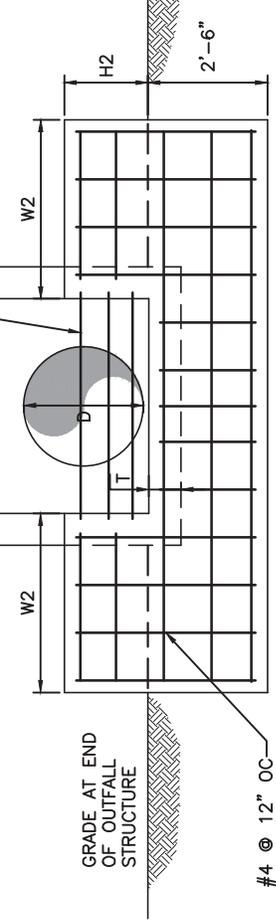
STA -0+28.7 TO STA
 46 WITH 24" FLAP GATE

PER OUTLET DETAILS

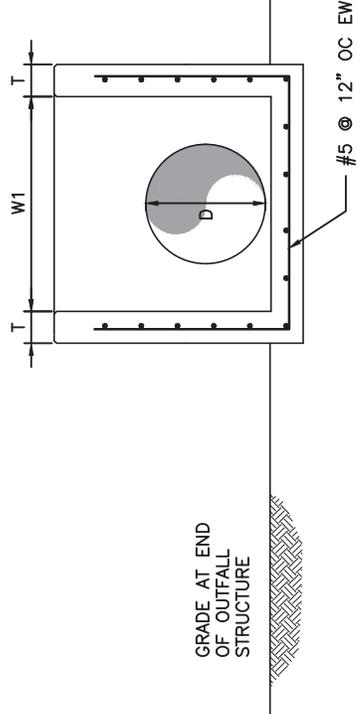
PER OUTLET DETAILS

STRUCTURE PER GATE RISER
 DETAIL OF GATE STRUCTURE
 FLOODWALL.

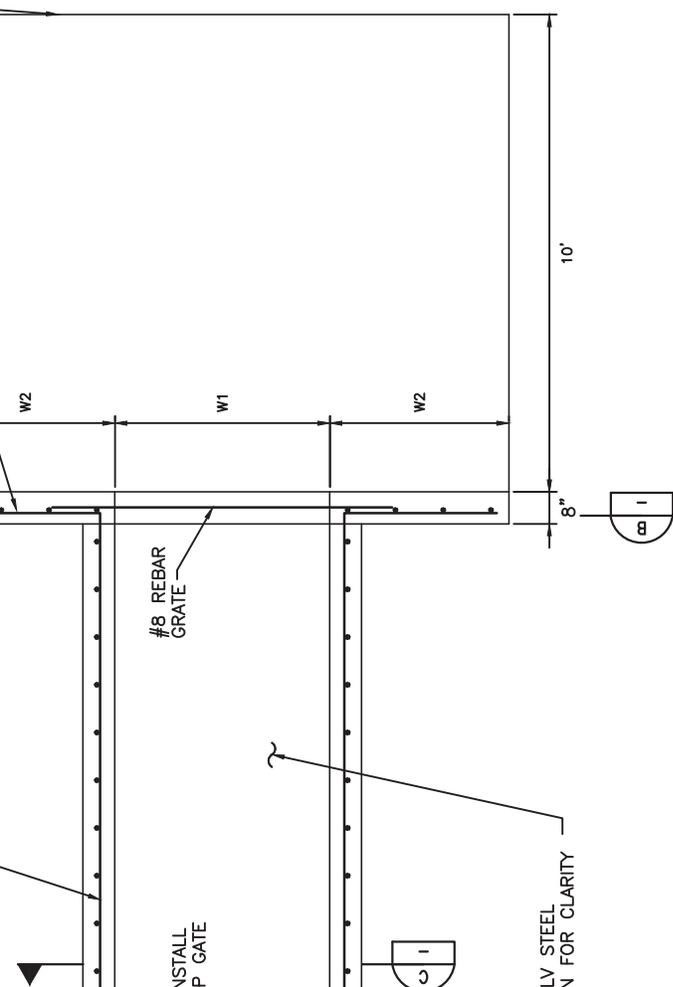




SECTION
1/2"=1'-0"



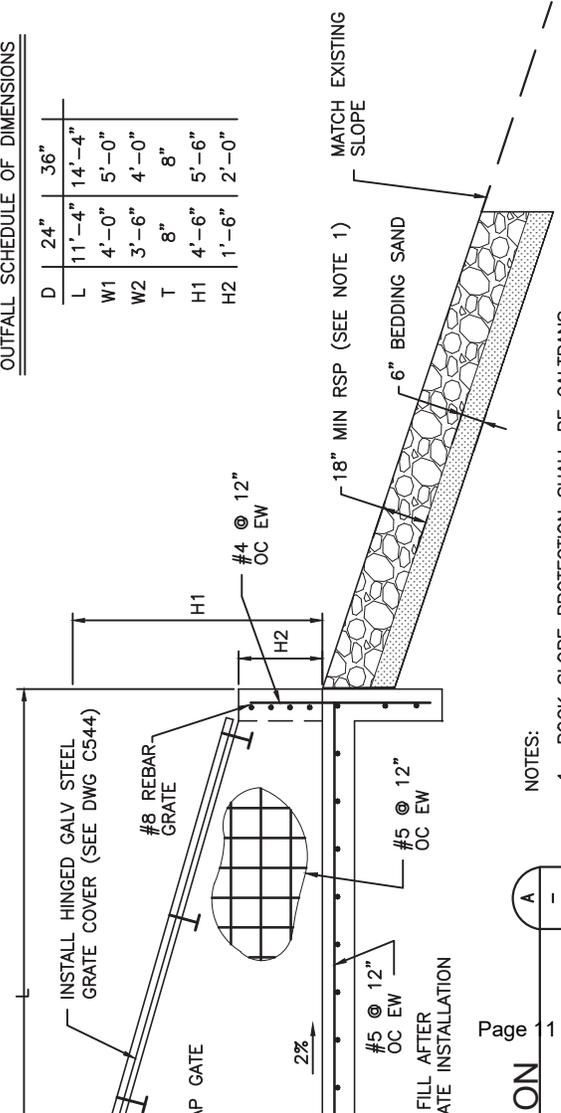
SECTION
1/2"=1'-0"



TYPICAL OUTFALL STRUCTURE PLAN
1/2"=1'-0"

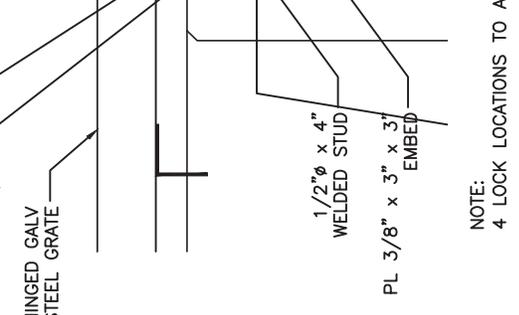
OUTFALL SCHEDULE OF DIMENSIONS

D	24"	36"
L	11'-4"	14'-4"
W1	4'-0"	5'-0"
W2	3'-6"	4'-0"
T	8"	8"
H1	4'-6"	5'-6"
H2	1'-6"	2'-0"



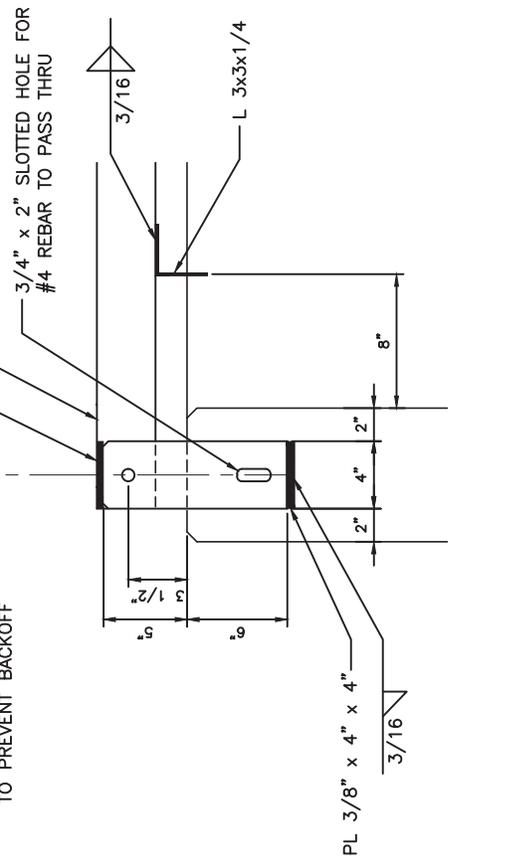
NOTES:

- ROCK SLOPE PROTECTION SHALL BE CALTRANS NO. 3 ROCK. PLACEMENT OF ROCK SHALL BE IN ACCORDANCE WITH METHOD B AS SPECIFIED IN THE CALTRANS STANDARD SPECIFICATION



TYPICAL OUTFALL STRUCTURE

PLAN
1/2" = 1'-0"



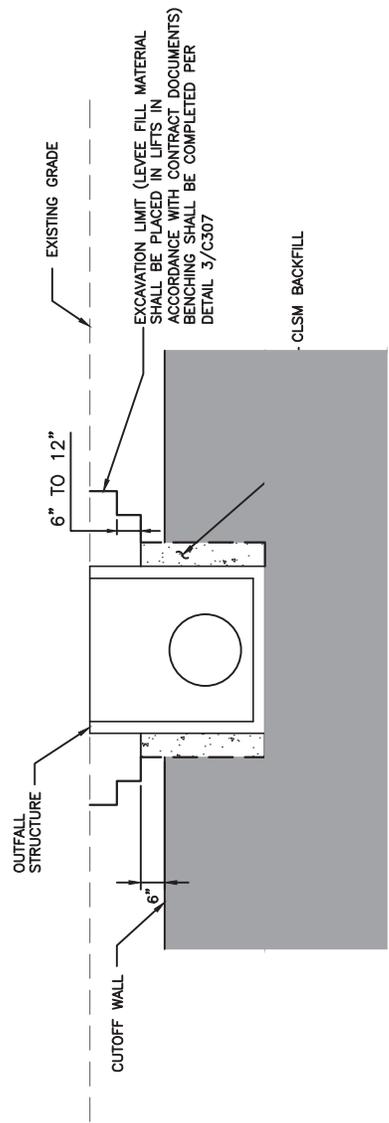
OUTLET ACCESS CONTROL RACK DETAIL

DETAIL
N/S

NOTE:
4 LOCK LOCATIONS TO A

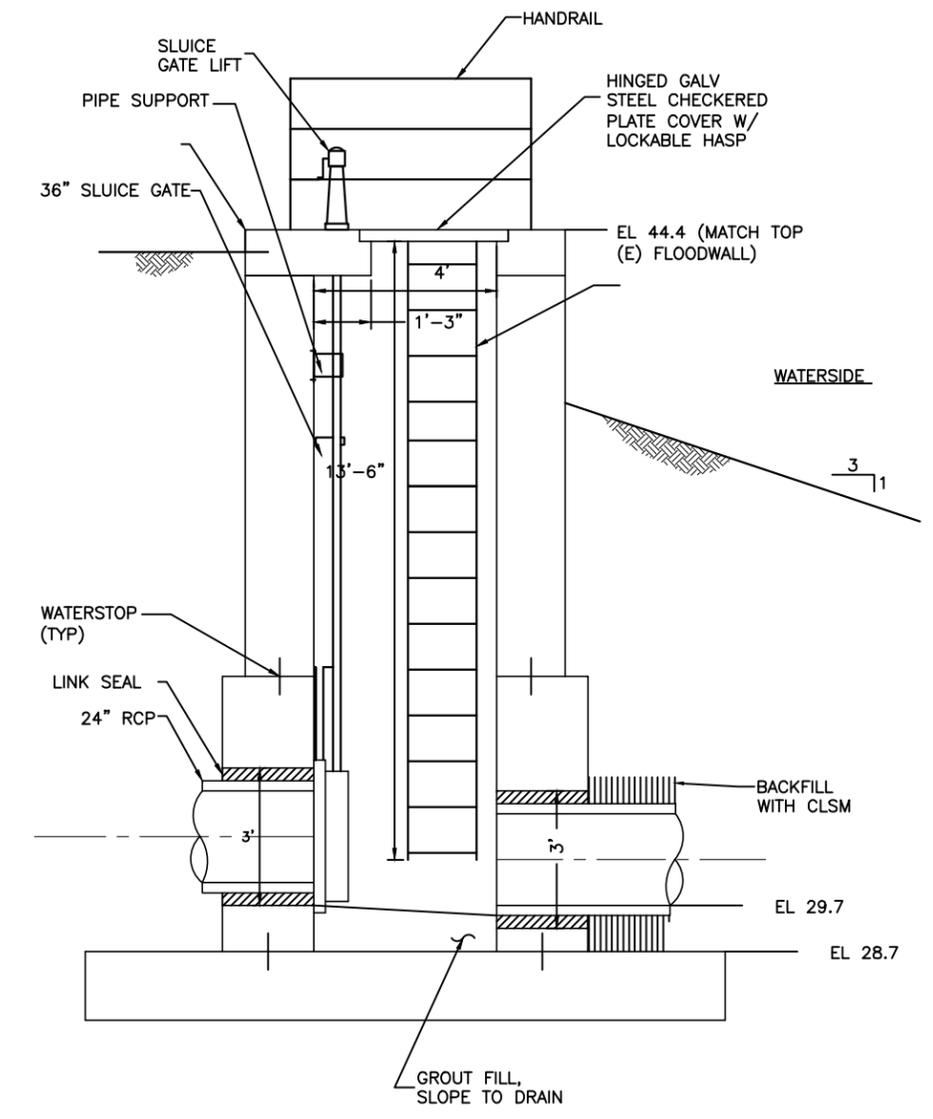
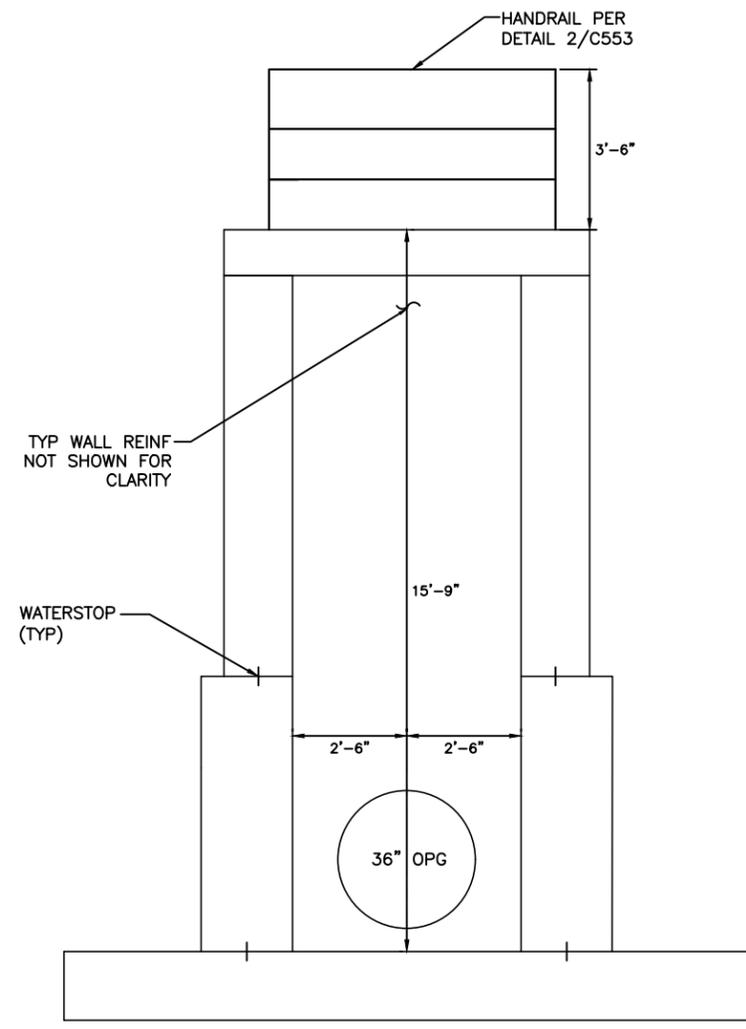
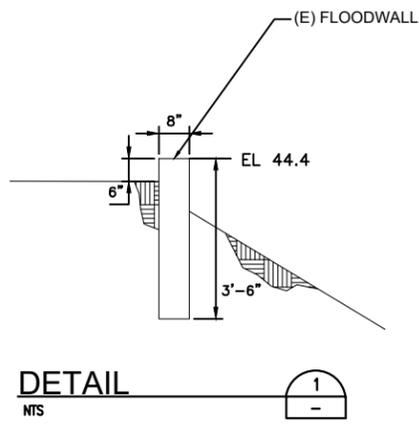
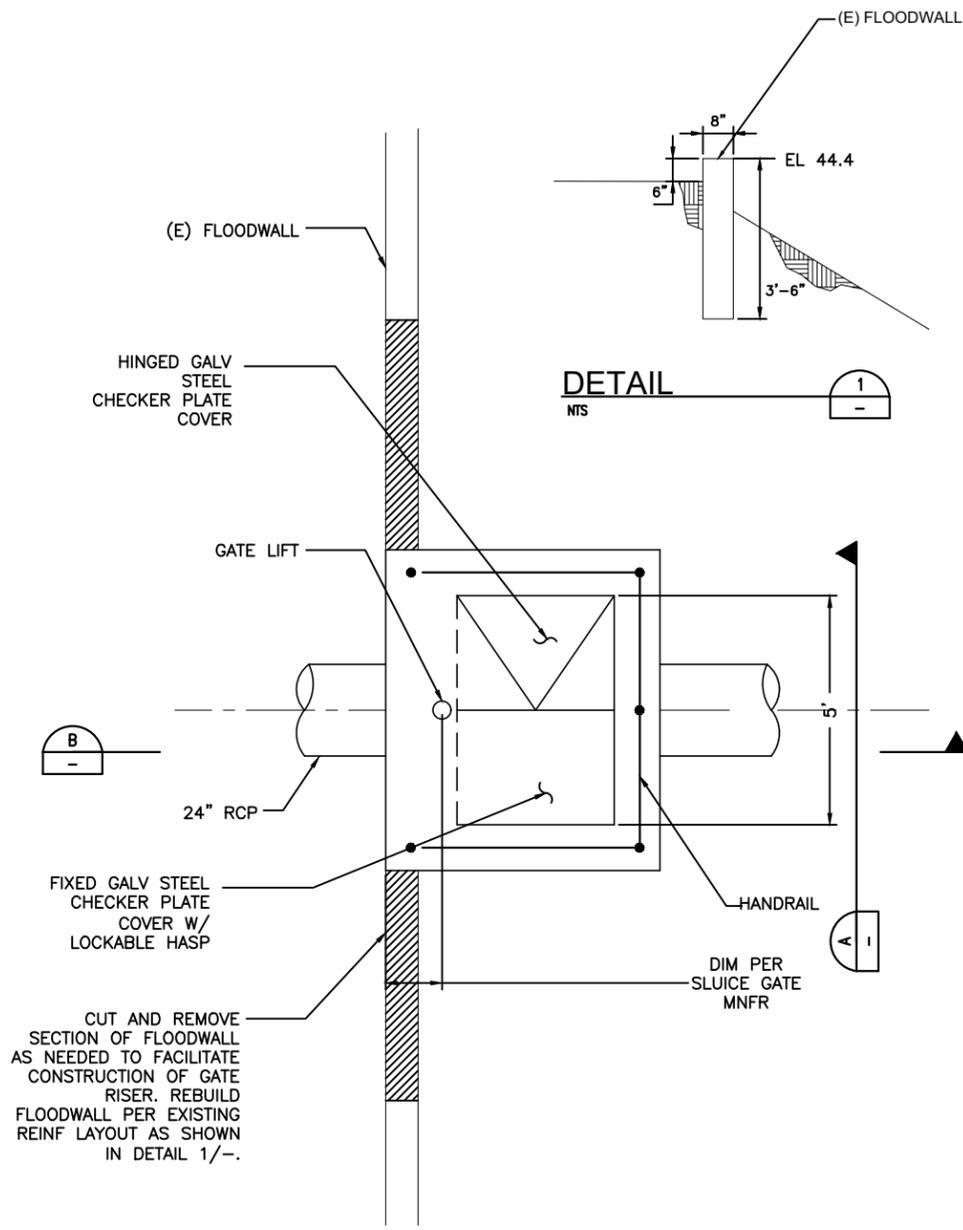
OUTLET ACCESS CONTROL

DETAIL
N/S



INSTALLATION OF OUTFALL STRUCTURE WITHIN CUTOFF WALL

DETAIL
N/S



GATE RISER STRUCTURE PLAN
1/2"=1'-0"

SECTION A-A
NTS

SECTION B-B
NTS

PLOT BY: BSALVADOR - Apr 08, 2019 - 10:04:18am
 DRAWING: P:\SAFCA\AECOM 2019 Construction US Drawings\5.1 CAD\SAFCA.MAS - DETAILS2 - NEW CULVERT.dwg

REV.	DATE	BY	CHK.	APPR.	DESCRIPTION
0	4/07/2017	AM	AM	AM	CONFORMED; ISSUED FOR CONSTRUCTION

DESIGNED BY:	
DRAWN BY:	
CHECKED BY:	
IN CHARGE:	
DATE:	

PBI

1180 Iron Point Rd. Suite 260
Folsom, CA 95630
PH. 916-608-2212
Fax 916-608-2232

REGISTERED PROFESSIONAL ENGINEER
KARL B. BRUSARD
NO. 57869
Exp. 6/30/18
CIVIL
STATE OF CALIFORNIA

SAFCA
Sacramento Area Flood Control Agency

NORTH AREA STREAMS LEVEE IMPROVEMENT PROJECT
 NEMDC EAST - STA 3028+00 TO STA 3053+00
 ARCADE CREEK SOUTH - STA 4000+00 TO STA 4084+00
 ARCADE CREEK NORTH - STA 5023+00 TO STA 5101+00

VOL 2 - NAS LEVEE IMPROVEMENT PLANS
**GATE RISER STRUCTURE
 PLAN AND
 SECTION**

VERIFY SCALES
 BAR IS ONE INCH ON ORIGINAL
 DRAWING. ADJUST SCALE FOR
 REDUCED PLOTS

DRAWING NO. SHEET

Page 13

General Manager's Meeting Summary

April 2019

4/1: SAFCA Agency Staff meeting. I attended this meeting to coordinate on local flood control topics. Items of discussion included a hydrologic watershed study for Placer County, the Urban Level of Protection report for Sacramento County, the Two Rivers Trail in River Park, and FMAP grant funding for RD 1000.

4/1: ARFCD Finance Committee meeting. The Finance Committee met to review the Draft FY 17-18 Audit.

4/12: American River Flood Control District Board of Trustees meeting. The Board met in regular session. The agenda items included the Draft FY 2017-18 Audit, a resolution honoring retiring Trustee Bettina Redway, and the 2019 District Newsletter.

4/15: SAFCA Agency Staff meeting. I attended this meeting to coordinate on local flood control topics. Items of discussion included strategic planning for the Central Valley Flood Control Association, encroachment enforcement along the Garden Highway in RD 1000, and trash removal contracts used by the City of Sacramento Department of Utilities.

4/24: CA Central Valley Flood Protection Board Coordination Committee meeting. I attended this meeting to hear a discussion on State grant funding available under the Flood Maintenance Assistance Program. The group discussed the local agency concerns about accepting all liability for funded projects and covering the State's legal costs in the event of a lawsuit.

4/26: Deferred Maintenance Project Pipe Inspection Meeting with Mead and Hunt. I met with Nancy Moricz from Mead and Hunt to discuss how to proceed with the list of 'Not Found' pipes and which pipes need further investigation.

4/29: SAFCA Agency Staff meeting. I attended this meeting to coordinate on local flood control topics. Items of discussion included the Reach I levee construction in Natomas, unauthorized camping on flood control facilities, and coordination with PG&E on levee encroachments.

4/30: Deferred Maintenance Project Pipe Field Visit. I met with Nancy Moricz from Mead and Hunt to inspect 3 levee pipe crossing locations.

April 16, 2019

Submitted via electronically:
tkerr@arfed.org

Tim Kerr, P.E.
General Manager
American River Flood Control District
185 Commerce Circle
Sacramento, CA 95815

Re: Proposal for Annual Administration of Special Assessments

Dear Tim:

SCI Consulting Group ("SCI") is pleased to submit, for your review, this proposal to provide Annual Assessment Administration Services for the continuation of American River Flood Control District's ("District") three assessment zones. SCI has discussed the current assessments with you, and we are proposing to provide comprehensive annual assessment administration services to the District for multiple years, beginning this year (FY 2019-20), including a detailed parcel audit in the first year, as described herein. Also, we are proposing an optional review of your underlying assessment engineering and development of a Proposition 218-compliant Engineer's Report, but due to the short timeline, the Engineer's Report would be supporting the FY 2020-21 process.

Serving California public agencies since 1985, we clearly understand that these special levies provide vital funding to the District and that the District is seeking to retain the services of a professional levy administration firm to ensure accurate, legally compliant and successful collection of these important revenues. The annual continuance of these special levies is not automatic. It involves important technical, procedural elements and legal requirements each year including the preparation of the annual Engineer's Report. Our commitment is to provide these comprehensive services and minimize the time and resources from the District.

We respectfully offer the following qualities of SCI for your consideration:

MOST COMPREHENSIVE LEVY ADMINISTRATION SCOPE The administration of the District's special levies is a very important fiduciary responsibility that should entail significant effort to ensure that the special levies are collected accurately and defensibly. Through the process of designing and establishing many new post-Proposition 218 benefit assessments, we have gained unparalleled and comprehensive Proposition 218 data flow and compliance expertise.

EXISTING LEVY OPTIMIZATION EXPERTISE As noted, SCI's primary expertise is the levy administration of assessments, fees, charges and special taxes for public agencies. With over 33 years of experience in this specialized field, we have never missed a levy submission deadline and have an unparalleled track record of finding additional revenues for agency levies that were previously administered by another firm. In fact, in nearly every case in which SCI has begun to administer special levies that were previously

handled by another firm or public agency; we have often uncovered significant additional revenues due to incorrect previous amounts or missing parcels that should be subject to the levies.

COLLECTIVE LEGAL EXPERTISE SCI has also gained considerable and unmatched advantage from the collective input of most of the State's leading Proposition 218 specialized attorneys with whom we worked on formations, and on the continued justification of the over 120 post-Proposition 218 agency-wide assessments we created and annually reauthorize.

KNOWLEDGE OF ARFCD We have worked extensively throughout Sacramento and Sutter Counties including local cities and districts. We currently provide, or have provided consulting services to the agencies within Sacramento and Sutter Counties:

- Arden Park, Carmichael, Fair Oaks, Fulton, Mission Oaks, North Highlands, Orangevale, Rio Linda, Southgate and Sunrise Recreation and Park Districts
- Cities of Folsom, Sacramento and Yuba
- Galt, Sacramento City, Yuba City School Districts
- Reclamation Districts 3, 349, 551, 554, 556, 800, 1000 and 1001, Brannan-Andrus Levee Maintenance District, and Sacramento Flood Control Agency ("SAFCA")

SCI'S 2017 AUDIT OF CONSOLIDATED CAPITAL ASSESSMENT DISTRICT NO. 2 On January 17, 2017, SCI was engaged by the SAFCA to conduct a comprehensive audit on their balloted Consolidated Capital Assessment District No. 2 assessment roll. SCI developed a database including the entire SAFCA boundary and assigned land uses independently from the balloted assessment roll based on the County Assessor land use codes. For each attribute category, a comparison analysis was completed between the two data sets and discrepancies were flagged. Finally, aerial research was conducted on the flagged records on a sampling basis to review the variances and trends that emerged from the comparison analysis. As a result, SCI gained unique insight and understanding of SFACA's processes, methodologies and parcel data.

UNMATCHED ABILITY TO HANDLE LARGE AREA/COMPLEX LEVIES SCI has successfully formed more agency-wide benefit assessments than all other firms in the State, combined. This is further evidence of our ability to form and administer large levy assessments. These include new assessments covering all parcels in Alameda, Orange, San Diego, San Joaquin, San Mateo and Santa Clara Counties.

UNMATCHED TECHNICAL CAPABILITIES Every person in our firm, aside from our administrative staff, is a database expert. We have developed in house, specialized programs to improve our levy administration services. We are also GIS and mapping experts. We invite you to compare, or better yet test our database and technical expertise with the staff from any other firm.

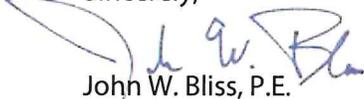
LOW OVERHEAD/LOW COST PROVIDER We understand that levy administration services must be provided cost effectively, particularly to keep the District's costs within budget constraints. For this reason, we maintain the lowest overhead and leanest structure in the industry. While other firms maintain multiple offices, hierarchical administration and much higher overhead costs, we operate more effectively and with much lower overhead out of one central office located in an economically favorable business area.

UNMATCHED RESPONSIVENESS AND CUSTOMER SERVICE We invite you to call our toll-free property owner assistance line at (800) 273-5167 and compare our level of service and responsiveness with any other firm. We answer calls directly with knowledgeable levy administration staff. We also provide the highest level of customer service and responsiveness for all our clients, including responding to all of our clients within the same day.

This proposal is valid for 90 days.

We look forward to this opportunity to assist the District with this important project and stand ready to proceed. If you have any questions or require additional information, please do not hesitate to contact me. I can be reached at (707) 430-4300 or via email at john.bliss@sci-cg.com.

Sincerely,



John W. Bliss, P.E.
President

SCOPE OF WORK

Based upon our current understanding of the District's requested services, we propose the following scope of work for the Operation and Maintenance Assessment District No. 1, the Natomas Basin Local Assessment District and the Consolidated Capital Assessment District No. 2:

Background Research and First Year Parcel Audit

The First Year Parcel Audit will include a geographical and zone review to confirm the correct parcels are subjected to the assessment and tax. Also, the approved methodology for both the assessment and tax will be used to evaluate and recalculate all levies and compared with the previous year levies. At the end of the First Year Audit, SCI will meet with the District to discuss our findings and determine policy and procedures going forward.

The starting point for calculating and confirming the levies for all parcels within the District and three assessment zones for the first fiscal year involves using SCI's extensive statewide database of property and ownership information. This important internal data includes all parcels in the State with over two decades of historical data and extensive parcel attributes. To complement this data, we also utilize current assessor and tax roll data from the County Assessor and Auditor-Controller.

Furthermore, we acquire, compare and incorporate additional data and property information from the District and other real property vendors, title company information vendors, and other sources as necessary. Going beyond the assessor data and our internal parcel information allows us to incorporate and compare other information that typically enhances the comprehensive accuracy of our parcel information.

Determination of Preliminary Levies

Twice a year, SCI recalculates and confirm levies on a parcel-by-parcel basis for all subject properties in the three assessment district zones and for the entire District boundaries for the parcel tax. This additional step, while more time consuming than simply relying on assessor property characteristics and previous levy amounts, has consistently proven to result in more accurate levies and higher overall special levy revenues.

Beginning each March, SCI will determine preliminary levies based on the most current assessor lien roll data. SCI will also work with District staff to develop annual budgets for each zone and the parcel tax. We will research changes in property data, property usage, property valuations and levy changes from the previous year for all parcels within the District and flag all parcels that require property research to determine the appropriate special levy. This process allows us to discover any issues with the assessor's data early. It also allows us to provide the District with a timely and accurate projection of special levy revenues for the upcoming fiscal year.

Preparation of Resolutions and Notices

SCI will prepare all resolutions, the notices of public hearings and agenda reports for the continuation of the special levies. SCI will also assist with the publication of the notices for the continuation of the special levies.

Determination of Final Levies

After the close of each fiscal year, SCI will determine the final levies based on the final lien roll data as of July 1. All new or changed parcels will be identified and the final levies determined on a parcel-by-parcel basis.

Quality Assurance and Quality Control

We take great pride in our levy administration process and our stringent quality control and oversight to ensure the accuracy of the levies. Each year for every special levy, we run over 50 checks and validation queries on each parcel so any parcels that may require additional research can be identified,

researched and determined. After the preliminary levies have been determined by the levy administrator, another levy administrator with SCI will perform a complete independent peer review and audit, including a parcel-by-parcel confirmation of the special levies. Any questions or issues uncovered are fully reviewed and resolved. Finally, before the levies are finalized, a manager will perform another full round of quality assurance and review. These multiple stage reviews and quality assurance steps are a key element in SCI's proven ability to ensure the highest level of accuracy and to maximize special levy revenues for our clients.

Levy Submittal and Confirmation

Once the special levies have been internally approved, SCI prepares the final levy rolls for submittal to the Sacramento and Sutter County Tax Collectors. SCI will also meet the Tax Collectors' levy roll submission requirements and provide them all necessary documentation for inclusion of the special levies on the Counties' consolidated property tax bills. We have never missed an assessment submittal deadline. Additionally, electronic levy rolls sorted by assessor parcel number and Property Owner's Name will be prepared and submitted to the District. Once the special levies are received and approved, SCI will receive written confirmation of the approval of the special levies and communicate the confirmation of the special levies with the District.

At the District's request, SCI will also develop and make available to the District an Internet based website or computer program that will allow District staff to quickly locate parcel data by owner name, parcel number, street address or other requested search criteria.

Inquiries and Information Requests

SCI will coordinate with the Sacramento and Sutter County Tax Collectors for our taxpayer inquiry line (800) 273-5167 to be placed aside the special levy amount on the Sacramento and Sutter County tax bills so property owners, title companies, realtors and other interested parties can directly contact SCI throughout the fiscal year with questions regarding the special levies. Our representatives are fluent in English and Spanish, and calls are returned within 24 hours. Our goal is to represent the District professionally and minimize any inconvenience to the inquiring taxpayer and the District.

Meetings

SCI shall attend any meetings related to the administration of the District's special levies. We anticipate at least one kickoff meeting with the District and attendance at one District Board meeting annually.

OPTIONAL (FY 2020-21) Assessment Engineering and Development of Engineer's Report

SCI will make recommendations to improve compliance with Proposition 218 and other legal requirements and develop a Proposition 218-compliant Engineer's Report. SCI will review the draft Engineer's Report with District staff, District Board-members, legal counsel and other parties and incorporate comments as appropriate. Due to schedule constraints for 2019-20, the Engineer's Report compliance review may be postponed to 2020-21.

PROJECT TEAM

If selected for this project, John Bliss, President of SCI, would serve as the Assessment Engineer of Record and principal-in-charge of the annual levy administration. Jerry Bradshaw would serve as the day-to-day project manager and levy administrator. Such a collaborative, team-based approach helps to assure the District's objectives are well understood and accomplished and all technical and procedural requirements are met. Their bios are provided below.

John Bliss, M.Eng., P.E., President, License No. C052091

John Bliss, a professional engineer and President of SCI, specializes in assessment engineering, special and general benefit analysis, crafting legally compliant, robust Engineer's Reports, levy administration, cost estimating and budgeting, database design and implementation, regulatory compliance, and

revenue measure formations. He has 16 years of experience in this field of expertise. Moreover, John is a recognized expert assessment engineer and Proposition 218 compliance specialist who has served as an expert witness and technical authority. He also has worked with most of the leading Proposition 218 specialized attorneys in the State, which has further expanded his professional and technical expertise.

During his tenure at SCI, John has served as the responsible Assessment Engineer on over 300 Engineer's Reports for new or increased assessments, comprising more post-Proposition 218 new assessment engineering than any other assessment engineer in the State.

John also has served as the project lead for the California Statewide Fire Benefit Fee assessment. John led SCI's successful effort to identify every parcel in Counties throughout the State in State Responsibility Areas and, thus, subject to this new annual assessment fee on property tax bills. (SCI was selected sole-source for this project, based on the State's determination of our unmatched levy administration capabilities.) John also lead SCI's time-compressed and successful assessment calculation efforts and our creation of a highly-integrated information exchange system with the GIS/spatial analysis firm based in India and the State of California for this new statewide fee.

John also has extensive programming and database expertise. John has materially contributed to the specialized and proprietary computer and database programs we utilize as part of our levy administration procedures. Prior to joining SCI, John co-founded several information technology companies that focused on database and infrastructure management including ConstructionPrice, and US Components, and worked as field construction engineer for Shimmick Construction Company and the U.S. Department of Transportation.

John graduated from Brown University with a Bachelor of Science Degree in Engineering and holds a master's Degree in Civil Engineering from The University of California, Berkeley, where he was a Regent's Scholar. He is a licensed professional Civil Engineer in the State of California and is a LEED accredited professional.

Jerry Bradshaw, P.E., Senior Assessment Engineer, License No. C48845

Jerry Bradshaw brings over 20 years of civil engineering experience, much of it in the employ of city government. During that time, he has been very active in both the operations and maintenance of public facilities such as landscaping and has also been involved in numerous ballot measures. While at SCI, Jerry has worked on several projects involving ballot measures and new assessment formations. This includes the recent efforts in the cities of Placentia and Orange where he was the project manager for new landscape maintenance district overlays proposed to residents in Proposition 218 ballot proceedings, like the Pleasant Hill Recreation and Park District project.

While working as a City Engineer and Public Works Director for two mid-sized cities in the San Francisco Bay Area, he developed expertise working with neighborhood and community groups in promoting initiatives of various sorts from assessment district formation, sales tax measures, and numerous other non-balloted initiatives. At SCI, his communications and engineering expertise continues to be an asset on his many assignments.

Maria Garcia-Adarve, Senior Consultant

Maria Garcia-Adarve contributes over 18 years of experience in special levy administration, peer review, assessment formations, surveys, and revenue measure consulting projects to the SCI team. Maria has extensive special levy formation and administration expertise. Maria also has significant experience with the successful formation of new community-wide assessments and fees, and she has worked as a leading consultant on some of the largest new assessments in the State of California, such as the County-wide assessment for vector control and weed abatement throughout San Diego County. Maria graduated with honors from the University of Phoenix, with a Bachelor of Science degree in Business and Information Systems.

Kyle Tankard, Senior Consultant

Kyle Tankard contributes experience leading and assisting in the formation of local revenue ballot measures and their annual administration, for both benefit assessments and special taxes. He currently administers a variety of assessments and taxes for vector, landscaping and lighting, levee and flood control and other special districts throughout California. His scope of work extends to include public opinion research, public outreach, data analysis and GIS mapping and database management. Kyle graduated from the University of California, Santa Cruz with a Bachelor of Arts in Environmental Studies with GIS emphasis. Kyle led the 2017 audit of Consolidated Capital Assessment District No. 2.

Chris Coulter

Chris Coulter contributes experience in funding measure feasibility, data analysis, and financial analysis services for public, private and non-profit sector organizations to the SCI team. He specializes in rate study analysis and Proposition 218 formation of benefit assessment districts, community facility districts and fee rate structures. In addition, Chris is experienced in spatial and regional analysis, opinion research, public outreach, demographic studies and ballot measure development. Chris is a graduate of the University of California at Berkeley with a Bachelor of Art degree in English Literature.

REFERENCES

Bethel Island Municipal Improvement District
3085 Stone Rd
Bethel Island, CA 94511
(925) 684-2210
Contact: Regina Espinoza, District Manager
E-mail: respinoza@bimid.com

Bethel Island is the most heavily populated Delta island and had suffered from severe property tax revenue deflation loss and local economic hardships. The local population had considerable skepticism toward the local governing agency, the Bethel Island Municipal Improvement District ("BIMID"). In fact, BIMID had proposed a special tax in 2010 which was soundly defeated. To complicate matters even more, there was a long-stalled development project (called Delta Cove) that was beginning to be revived and potentially include more than one-third of all the houses on the island. Negotiations between the developer and BIMID were difficult and the proposed assessment was a major point of contention. The community was distrustful of both BIMID and the developer.

SCI was hired to manage all aspects of a proposed new revenue mechanism to leverage Department of Water Resources grant funding by providing the required local funding share, and to fund inadequate maintenance. SCI realized that considerable effort would have to be made to regain credibility in the community. A comprehensive, multi-faceted community outreach plan was developed that included direct meetings with major property owners, as well as community meetings, wherein property owners could engage Board members and engineering experts. Several community meetings were conducted along with special one-on-one meetings with major property owners and developers.

SCI developed a proposition 218 compliant engineering approach and Engineer's Report that captured the unique attributes of flood depths and housing stock (i.e., many houses are built on stilts) with a strict goal to create a fair, equitable, and easy-to-understand rate structure. The rate structure was well-accepted by the community and served to help it win widespread support.

SCI assisted the District and other project team members with outreach efforts with property owners and developers. The Assessment was ultimately approved with over 68% support, only four years after a similar tax (Measure X) managed by a different consultant, received only 41% support.

SAFCA

1007 7th Street, 7th Floor
 Sacramento, CA 95814
 Contact: Jason D. Campbell, Deputy Executive Director
 (916) 875-6119; campbellja@saccounty.net

On January 17, 2017, SCI was engaged by the SAFCA to conduct a comprehensive audit on their balloted Consolidated Capital Assessment District No. 2 assessment roll. The original proposal recommended an audit to be performed on a sampling basis. An independent database would be developed comprised of 5% to 10% of the District’s 160,000 parcels, with a similar sample size for each land use category. However, after the initial review of the assessment methodology and data gathering, it was concluded that this method would not provide a comprehensive review of the SAFCA’s assessment roll. A revised scope of work was proposed to focus on the important attributes that directly affect the assessment calculation: flood depth, parcel acreage, stories and building square footage.

A database was developed for the entire SAFCA, and land uses were assigned independently from the balloted assessment roll based on the County Assessor land use codes. For each attribute category, a comparison analysis was completed between the two data sets and discrepancies were flagged. For convenience, the term “assessment ballot roll” indicates the existing SAFCA roll and the term “County data” indicates the Sacramento County Assessor’s data. Finally, aerial research was conducted on the flagged records on a sampling basis to review the variances and trends that emerged from the comparison analysis.

In 2018, SCI as engaged to provide annual assessment administration services to SAFCA

City of Folsom

50 Natoma Street
 Folsom, CA 95630
 Contact: Lorraine Poggione, Landscaping and Lighting District Manager
 (916) 355-7207 ext:220-3017; lpoggione@folsom.ca.us

SCI was initially hired in 2003 to administer the 19 landscaping and lighting assessments in the City at that time. These assessments had previously been administered in-house. In the first year of our administration, we uncovered over \$24,000 in additional annual revenues due to previous under-assessments on certain parcels. In addition, we performed a comprehensive Proposition 218 compliance analysis that resulted in significant upgrades to the assessment engineering findings and special benefit analysis required under Proposition 218.

SCI has served as the City’s Engineer of Record and assessment administrator since 2003. During this time, we have also assisted the City with many assessment ballot proceedings to increase existing assessment rates, or to establish new assessment districts. In addition, we assisted the City with a comprehensive analysis of the expenditure and future capital improvement reserve needs for all the assessment districts in the City.

City of Sacramento, Department of Utilities

1395 35th Avenue
 Sacramento, CA 95822
 Contact: Wally Cole, Senior Management Analyst
 (916) 808-6203; wcole@cityofsacramento.org

The Department of Utilities with the City of Sacramento hired SCI to assist them with a stormwater rate implementation in April 2017. SCI was specifically tasked to develop a funding options report to help the City confirm the property-related fee approach, perform public opinion research and survey, provide recommendations for a ballot measure, and assist their community outreach effort. This work

has been completed, although the City has deferred the balloting to 2018. One of the complicating factors for this project was that the stormwater fee study was done by another consulting firm simultaneously with their water and sewer rate studies, and due to the different Proposition 218 requirements for storm drainage, had to be separated out and handled differently, both procedurally as well as in the community outreach area.

SCI has been preliminarily selected to perform additional public opinion research as well as manage the ballot process when this measure moves forward.

City of San Mateo

330 West 20th Avenue

San Mateo, CA 94403

Contact: Larry Patterson, City Manager

(650) 522-7303; lpatterson@cityofsanmateo.org

As an initial phase, SCI conducted a scientific survey of property owners to measure the level of support for flood control improvements and a benefit assessment to fund these improvements. This survey found that property owners highly supported the proposed improvements and assessments, if they clearly understood the need for enhanced flood control and the benefits to their property. As a next phase, SCI assisted the City and other project team members with outreach efforts with property owners to build consensus for the proposed improvements and assessments. Thereafter, SCI prepared the Engineer’s Report and conducted a successful assessment ballot proceeding that is generating ongoing annual revenues for the maintenance and improvement of levees and other flood control improvements.

FEES

In consideration for the work accomplished, as outlined in this proposal, SCI shall be compensated as detailed below.

1. Compensation for Annual Levy Administration Services shall be fixed fee amounts for the following:

<u>Fiscal Year 2019-20 Levy Administration</u>	<u>Fee</u>
First Year Parcel Audit	\$9,750
Annual Administration as described in Scope of Work	\$16,250

<u>Fiscal Year 2020-21 Levy Administration</u>	<u>Fee</u>
OPTIONAL Engineer’s Report	\$36,500
Annual Administration as described in Scope of Work	\$21,000

<u>Fiscal Year 2021-22 Levy Administration</u>	<u>Fee</u>
Annual Administration as described in Scope of Work	\$21,500

<u>Fiscal Year 2022-23 Levy Administration</u>	<u>Fee</u>
Annual Administration as described in Scope of Work	\$22,000

Optional One-year extensions:

<u>Fiscal Year 2023-24 Levy Administration</u>	<u>Fee</u>
Annual Administration as described in Scope of Work	\$22,000

<u>Fiscal Year 2024-25 Levy Administration</u>	<u>Fee</u>
Annual Administration as described in Scope of Work	\$22,000

2. Compensation for the additional objectives will be developed based upon project specifics upon request.
3. Compensation amount for all consultant work for district formation/annexation services and new or increased assessments will be developed based on the complexity of each project.
4. Each fiscal year, 50% of the annual fees shall be due upon the filing of the levies with the Sacramento and Sutter County Tax Collectors in August, with the remaining 50% due on January 15.
5. Customary incidental expenses including property data, travel and other out-of-pocket costs, shall be billed as incurred, with a total amount not to exceed \$1,500 per fiscal year without prior authorization from the District.
6. The scope of services for annual administration includes two in-person meetings with the District for the first two fiscal years and one in-person meetings for each subsequent year. Any additional in-person meetings shall be charged at the rate of \$1,050 per person per meeting.

OTHER INFORMATION

Acknowledgement of Agreement and Insurance

SCI accepts the terms and conditions of RFP. We have no exceptions to the Scope of Services or to the Professional Services Agreement and the Certification of Insurance requirements.

Employment Policies

SCI does not and shall not discriminate against any employee in the work place or against any applicant for such employment or against any other person because of race, religion, sex, color, national origin, handicap, or age or any other arbitrary basis. SCI Consulting Group insures compliance with all civil rights laws and other related statutes.

Conflict of Interest Statements

SCI has no known past, ongoing or potential conflicts of interest for working with the District, performing the Scope of Work or any other service for this Project.

Insurance

SCI carries professional Errors and Omissions insurance in the amount of \$2 million per occurrence and \$2 million aggregate. SCI also carries general liability insurance in the amount of \$2 million per occurrence and \$4 million aggregate.

Independent Contractor

If selected, SCI shall perform all services included in this proposal as an independent contractor.

Scope of Work

In the event the District elects to request optional, additive scope of work, SCI will work with the District to negotiate compensation for these additional tasks and execute an Addendum to the agreement for these additional services.

Responsibilities of the District

SCI will make every effort to minimize the workload on the District, but may need assistance, iteratively, with project overview and history, scheduling and budgeting.

Coordination with the District

SCI will coordinate services with District staff through frequent and concise communications including face-to-face meetings, telephone calls and e-mail.



RECLAMATION DISTRICT 1000

DATE: May 10, 2019

AGENDA ITEM NO. 6.3

TITLE: Review and Authorize District Correspondence

SUBJECT: Review and Consider Authorizing the General Manager to Submit a Letter to the Appropriate Agencies Requesting Assistance with the Immediate Removal of Unauthorized Encampments on the District Levee System, which Impede the District's Ability to Perform its Public Safety Responsibilities to Monitor, Maintain, Rebuild, Construct and Operate the Levee System

EXECUTIVE SUMMARY:

Reclamation District No. 1000 (District; RD 1000), is currently experiencing a rapid and unprecedented increase in unauthorized encampments along the District's Levee System. These encampments pose a risk to public safety within and around the Natomas Basin, as they impede the District from carrying out its responsibility to monitor, maintain, rebuild, construct and operate the Levee System. As a result, staff recommends the Board review and consider authorizing the General Manager to submit a letter to the appropriate agencies requesting assistance with the immediate removal of unauthorized encampments on the District Levee System.

BACKGROUND:

The District is currently experiencing a rapid and unprecedented increase in unauthorized encampments along the District's Levee System. These encampments pose a risk to public safety within and around the Natomas Basin, as they impede the District from carrying out its responsibility to monitor, maintain, rebuild, construct and operate the Levee System. Specifically, due to the nature of the encampments, the District is unable to ensure the Levee System is protected from potentially dangerous degradation of the levees.

For the majority of the two-month period from February 14, 2019 through April 11, 2019, the District was on 24-hour monitoring patrols due to elevated river elevations. During this same time period, the number of unauthorized encampments exponentially increased on the Levee System, as the flood channels swelled, the inhabitants moved to higher ground atop the levees. On March 25, 2019, the District was alerted to an excavation into the levee at an abandoned encampment near Northgate Boulevard along the Garden Highway. Figures 1 and 2, provided on the following page, show the excavation and damage at the abandoned encampment site.

Figure 1 - Abandoned Encampment along Garden Highway near Northgate



Figure 2 - Abandoned Encampment along Garden Highway near Northgate



TITLE: Review & Authorize Correspondence

By April 4, 2019, when the District returned to monitor the excavation and ensure stability of the site, the site had been completely covered over again by tarps, tents and other debris. Figure 3, shows the re-established encampment, as seen by the District on April 4, 2019.

Figure 3 - Re-established Encampment along Garden Highway near Northgate



Figure 3 is typical of the encampments along the District's Levee System. Due to the nature of the unauthorized encampments, it is nearly impossible for the District to visually inspect the system. Without the ability to pull back the tarps and tents, there is no way to know if the levee system is protected. Figure 4, on the following page, is another encampment along Garden Highway. Again, while not visually apparent because the site is covered, it is suspected that excavation is occurring, note the yellow handled shovel in the middle of the figure.

TITLE: Review & Authorize Correspondence**Figure 4 - Suspected Encampment Excavation**

With limited resources and an already compressed schedule for routine maintenance, the District has not been able to perform an inventory of the total number of unauthorized encampments along the Levee System. Nevertheless, the District estimates more than 150 unauthorized encampments are currently established. The District is in desperate need of assistance to immediately remove the unauthorized encampments, whereby allowing for the critical and necessary inspection of the Levee System.

TITLE: Review & Authorize Correspondence

RECOMMENDATION:

Staff recommends the Board review and consider authorizing the General Manager to Submit a Letter to the Appropriate Agencies Requesting Assistance with the Immediate Removal of Unauthorized Encampments on the District Levee System, which Impede the District's Ability to Perform its Public Safety Responsibilities to Monitor, Maintain, Rebuild, Construct and Operate the Levee System.

FINANCIAL IMPACT:

Unknown.

ATTACHMENTS:

1. RD 1000 Request for Assistance with Immediate Removal of Unauthorized Encampments

STAFF RESPONSIBLE FOR REPORT:

Kevin L. King, General Manager

Date: 05/01/2019



RECLAMATION DISTRICT 1000

DATE: May 10, 2019

AGENDA ITEM NO. 6.4

TITLE: Discuss Development of District Policy

SUBJECT: Discuss Development of District Policy to Address Unauthorized Encampments on the District Levee System

EXECUTIVE SUMMARY:

Reclamation District No. 1000 (District; RD 1000), has a need to develop and adopt a set of policies to address unauthorized encampments on the District's Levee System. Over the last three (3) years, the District has experienced a rapid and unprecedented increase in unauthorized encampments along the District's Levee System. These encampments pose numerous risks to public safety within and around the Natomas Basin, including but not limited to impeding the District from carrying out its responsibility to monitor, maintain, rebuild, construct and operate the Levee System. As such, development of District policies to address the unauthorized encampments is appropriate.

The District acknowledges the multifaceted and complex legal, societal, and functional realities of homelessness. Nevertheless, in the absence of a comprehensive and implementable set of policies, the District may be ill-equipped to carry out its core mission and objective of flood protection for the Natomas Basin. Development of the policies may take up to six (6) months to complete. Staff is seeking Board direction and the possible establishment of an Ad-hoc Committee to work through policy development.

RECOMMENDATION:

Staff recommends the Board consider establishment of an Ad-hoc Committee to work through development of a comprehensive set of policies and strategies to address unauthorized encampments on the District's Levee System.

FINANCIAL IMPACT:

Estimated \$10,000 (approximately 100 hours of Staff time, 30 hours of Committee time and 20 hours of Legal review)

ATTACHMENTS:

None

STAFF RESPONSIBLE FOR REPORT:

Kevin L. King, General Manager

Date: 05/02/2019