

March 13, 2020
Sacramento, California

The Board of Trustees of the American River Flood Control District met in regular session in its office at 185 Commerce Circle, Sacramento, CA at 11:00 a.m. on Friday, March 13, 2020. In attendance were Trustee Shah, Trustee Johns Trustee Holloway, Trustee L'Ecluse and Trustee Vander Werf. Trustee Shah presided. Also present from the District were General Manager (GM) Tim Kerr, Superintendent Ross Kawamura, Legal Counsel Rebecca Smith and Office Manager Malane Chapman. Mr. Dane Wadlè was present from California Special District Association (CSDA). One member of the public was present.

Item No. 1 Public Comments on Non-Agenda Items: No public comment on non-agenda items.

Item No. 2 Approval of Consent Agenda Items: On a motion by Trustee Johns seconded by Trustee Holloway, the Board unanimously approved items 2a) Minutes of Regular Meeting on February 14, 2020, 2b) Minutes of Special Meeting on March 3, 2020, 2c) Approval of Report of Investment Transactions January 2020 (City Pool, LAIF, River City) and Treasurer's Certification, 2d) District Financial Reports: Statement of Operations (February 2020) and Cash Flow Report and 2e) Correspondence: None.

Item No. 3 Accounts Payable and General Fund Expenses (February 2020): On a motion by Trustee Johns seconded by Trustee L'Ecluse, the Board unanimously approved payments on the Schedule of Accounts Payable (February 2020) of \$76,964.94 and General Fund Expenses of \$85,749.77 (total aggregate sum \$162,714.71).

Item No. 4 Information: Presentation by Dane Wadlè, California Special District Association (CSDA) Updates: Mr. Wadlè spoke about the programs available at CSDA, legislative issues and professional development events.

Item No. 5 District Election 2020: On a motion by Trustee Holloway seconded by Trustee Vander Werf, the Board unanimously approved items 5a) Memorandum of Understanding (MOU) with Sacramento County Elections and 5b) Resolution 2020-01: Calling General Election.

Item No. 6 Draft FY 2018-19 Audit: The Board reviewed the draft audit. The Board requested a member from Richardson & Company LLP to attend the April meeting to present a final version of the audit. The report was received and filed by the Board. No action was taken on this item.

Item No. 7 Total Compensation Study (Grace Consulting): GM Kerr informed the Board that the Personnel Committee asked that a total compensation study be conducted for the upcoming fiscal year. In 2014 a total compensation study was performed by Grace Consulting and in 2017 Grace Consulting provided an updated pay scale. Cost estimate of \$9,265 is in line with the cost from the previous study conducted in 2014. On a motion

by Trustee Johns seconded by Trustee L'Ecluse, the Board approved Grace Consulting to perform Total Compensation Study.

Item No. 8 Pipe Removal Project Timeline: Trustee Shah reminded the Board that this topic was discussed at the March 3, 2020 Special Board Meeting. GM Kerr provided the Board with a timeline. On a motion by Trustee Vander Werf seconded by Trustee L'Ecluse, the Board unanimously delegated authority to the GM to approve final design and to advertise contract prior to the next Board Meeting on April 10, 2020.

Item No. 9 Homeless Camp Cleanup Cost Summary: GM Kerr presented the Board with a breakdown of costs incurred July 1, 2019 to December 31, 2019. The report was received and filed by the Board. No action was taken on this item.

Item No. 10 Administrative Staff Reports:

a) *General Manager Tim Kerr reported on the following:*

- General Manager's February Meeting Summary: Sacramento City Council Meeting was discussed;
- Engineer's Report Research;
- SMUD Reconducting Project;
- Hydrologic Conditions: Folsom Lake 44% of capacity with an outflow 1,748 cfs. The gauge at the I Street Bridge shows a water surface elevation of 6.5 feet above sea level;
- Next Board Meeting is scheduled for April 10, 2020.

b) *Legal Counsel Rebecca Smith discussed the Brown Act during the COVID-19.*

c) *Office Manager Malane Chapman had nothing further to report.*

Item No. 11 Operations and Maintenance Staff Reports:

a) *Superintendent Ross Kawamura reported on:*

- Crew activities including vehicle maintenance, vegetation management, robotic mower maintenance, mowing, camp cleanup and camp cut repairs.

Item No. 12 Questions and Comments by Trustees: Trustee Shah suggested having funds for Board Member education. GM Kerr informed the Board that the Flood Forum was postponed.

Item No. 13 Adjourn: There being no further business requiring action by the Board, the meeting was adjourned by Trustee Shah at 11:55 a.m.

Attest:

Secretary

President