

January 15, 2021
Sacramento, California

In Compliance with CA Executive Orders N-25-20 and N-29-20 the Board of Trustees of the American River Flood Control District met in regular session at 11:00 a.m. on Friday, January 15, 2021 by teleconference. In attendance were Trustee Shah, Trustee Johns Trustee Holloway, Trustee L'Ecluse and Trustee Vander Werf. Trustee Shah presided. Also present from the District were General Manager (GM) Tim Kerr, Superintendent Ross Kawamura, Field Supervisor Scott Webb, Legal Counsel Rebecca Smith, and Office Manager Malane Chapman. No members of the public were present.

Item No. 1 Public Comments on Non-Agenda Items: No public comment on non-agenda items.

Item No. 2 Election of Officers of the Board of Trustees for 2021: On a motion by Trustee Holloway seconded by Trustee Johns, the Board unanimously approved the 2021 Officers of the Board of Trustees:

- President: Trustee Shah
- Vice President: Trustee Johns
- Secretary: Trustee L'Ecluse
- Assistant Secretary: Office Manager Chapman
- Treasurer: Trustee Vander Werf
- Assistant Treasurer: General Manager Kerr

Roll Call Vote:

Trustee Holloway:	AYE	Trustee Vander Werf:	AYE
Trustee Johns:	AYE	Trustee Shah:	AYE
Trustee L'Ecluse:	AYE		

Item No. 3 Election and Appointments of District Representative to Associated Organizations for 2020: President Shah assigned the following Election and Appointments of District Representatives to Associated Organizations for 2020:

- SAFCA Board of Directors (Two): Trustee Holloway and Trustee Shah
- SAFCA Board of Directors-Alternate (Two): Trustee Vander Werf and Trustee Johns
- JPIA Director: Trustee Johns
- JPIA Alternate Director: Trustee L'Ecluse
- CCVFCA Director: GM Kerr
- LAFCo: Trustee Vander Werf

Roll Call Vote:

Trustee Holloway:	AYE	Trustee Vander Werf:	AYE
Trustee Johns:	AYE	Trustee Shah:	AYE
Trustee L'Ecluse:	AYE		

Item No. 4 Personnel Assignments to Existing Standing/Ad Hoc Committees for 2021

- Policy Committee: Trustee Johns and Trustee L'Ecluse

- Personnel and Benefits Committee: Trustee Shaw, Trustee Holloway and GM Kerr
- Finance Committee: Trustee Shah, Trustee Vander Werf and GM Kerr
- Public Outreach Committee: Trustee L'Ecluse, Trustee Vander Werf and GM Kerr
- Other: Clerk of the Board, Office Manager Chapman

Roll Call Vote:

Trustee Holloway:	AYE	Trustee Vander Werf:	AYE
Trustee Johns:	AYE	Trustee Shah:	AYE
Trustee L'Ecluse:	AYE		

Item No. 5 Approval of Consent Agenda: On a motion by Trustee Shah seconded by Trustee L'Ecluse, the Board unanimously approved items 5c) District Financial Reports: Statement of Operations (December 2020) and Cash Flow Report, 5d) Resolution 2021:01: Delegation of Authority to Act in an Emergency, 5e) Resolution 2021-02: CEQA Exemption for the Program of Routine Maintenance for Calendar Year 2021 and 5f) Correspondence: None.

Roll Call Vote:

Trustee Holloway:	AYE	Trustee Vander Werf:	AYE
Trustee Johns:	AYE	Trustee Shah:	AYE
Trustee L'Ecluse:	AYE		

DRAFT

Item No. 5a Minutes of Regular Meeting on December 11, 2020: Trustee Shah asked to add a sentence that states how Adam Randolph from the City of Sacramento Department of Transportation advised the Board of the City's payout preference. On a motion by Trustee Shah seconded by Trustee L'Ecluse, the Board unanimously approved the correction to the minutes.

Roll Call Vote:

Trustee Holloway:	AYE	Trustee Vander Werf:	AYE
Trustee Johns:	AYE	Trustee Shah:	AYE
Trustee L'Ecluse:	AYE		

Item No. 5b Approval of Report of Investment Transactions November 2020 (City Pool, LAIF, River City) and Treasurer's Certification: Trustee Shah inquired about the \$250,000.00 Transfer from River City Bank Money Market to River City Bank Checking. Following explanation by staff and on a motion by Trustee Shah seconded by Trustee Johns, the Board unanimously approved the Report of Investment Transactions.

Roll Call Vote:

Trustee Holloway:	AYE	Trustee Vander Werf:	AYE
Trustee Johns:	AYE	Trustee Shah:	AYE
Trustee L'Ecluse:	AYE		

Item No. 6 Accounts Payable and General Fund Expenses (December 2020): Trustee Vander Werf inquired about payments to Grainger, Inc. Trustee Holloway inquired about payment to Nutrien Ag Solutions, Inc. Following explanation by staff and on a motion by Trustee L'Ecluse seconded by Trustee Johns, the Board unanimously approved payments on the Schedule of Accounts Payable (December 2020) of \$245,725.04 and General Fund Expenses of \$93,094.58 (total aggregate sum \$332,283.27).

Roll Call Vote:

Trustee Holloway:	AYE	Trustee Vander Werf:	AYE
Trustee Johns:	AYE	Trustee Shah:	AYE
Trustee L'Ecluse:	AYE		

Item No. 7 Contract to Update the Heating, Ventilation, and Air Conditioning (HVAC) Control Panel: GM Kerr briefed the Board on the need to update the control panel.

Trustee L'Ecluse inquired about whether other quotes were acquired and what warranties were included. Trustee Vander Werf asked if this particular control panel was the only option or if other more cost effective, energy efficient models were available. Trustee Shah directed GM Kerr to look into their inquiries before any work is to be completed. On a motion by Trustee L'Ecluse seconded by Trustee Vander Werf, the Board unanimously approved updating the control panel.

Roll Call Vote:

Trustee Holloway:	AYE	Trustee Vander Werf:	AYE
Trustee Johns:	AYE	Trustee Shah:	AYE
Trustee L'Ecluse:	AYE		

Item No. 8 Funding Agreement for the Flood Maintenance Assistance Program (FMAP)

a) Funding Agreement and Resolution Accepting Funds

b) Attachment B Local Maintaining Agency Authorizing Resolution

GM Kerr briefed the Board on the FMAP agreement for year three proposal to continue working on our SWIF and to construct erosion improvements in Arcade Creek. Tina Anderson with MBK Engineers has been a tremendous asset to the District during this process. Legal Counsel Smith informed the Board that the agreements have already gone under legal review. Trustee Shah asked if there is any caps on the amounts of funds that can be asked. GM Kerr advised that Department of Water Resources (DWR) creates the caps based on the amount of funds the District is spending per mile. Trustee Vander Werf asked if some of these funds could be used towards reducing the District carbon footprint. On a motion by Trustee Shah seconded by Trustee Holloway, the Board unanimously approved both items 8a and 8b.

Item No. 9 Personnel – Legal Counsel Selection: GM Kerr informed the Board that at this time there is no action to be taken on this item. The Personnel Committee met on Wednesday to discuss the four firms that submitted proposals. Next week the Board will be meeting with the final two firms. No action was taken on this item. Information was filed by the Board.

*Item No. 10 Administrative Staff Reports:*a) *General Manager Tim Kerr reported on the following:*

- General Manager's December Meeting Summary: Central Valley Flood Protection Board 'No Digging' Sings meeting, Central Valley Flood Protection Board 'No Digging' Signs Site Visit and ARFCD Roof Repair/Replacement Construction meeting were discussed;
- District Roof Repair/Replacement Update: Final punch-list items still need to be completed;
- Arcade Creek Design Update: Currently reviewing the 50% designs from MBK. Ross is working with them on access point ramps;
- Two Rivers Trail Encroachment Permit Update: After the last Board Meeting discussed with Adam Randolph with the City of Sacramento Department of Transportation about the possibility of a maintenance endowment fund;
- Riprap Purchase Opportunity: Contacted by a contractor who is currently bidding on a job in Marysville where they will need to dispose of approximately 20,000 cubic yards of riprap. Possible sell it to the District for only the cost of transportation;
- Caltrans American River Bridge Encroachment Permit;
- District Staffing Updates: Hired a new Levee Worker Range A;
- Hydrologic Conditions: Folsom 29% of total capacity with an outflow of 1,299 cfs. The gauge at I Street Bridge shows a water surface elevation of 5.5 feet above sea level;
- Next Board Meeting is scheduled for February 12, 2021

b) *Legal Counsel Rebecca Smith* informed the Board that it does not look like we will be able to meet outside of the virtual environment until well into Spring.c) *Office Manager Malane Chapman:*

- Increase in Credit Card Purchases: Due to COVID many departments within the City of Sacramento no longer have a cashier counter where we can make payments for water permits. We are now needing to pay for these items using a credit card.

*Item No. 11 Operations and Maintenance Staff Reports:*a) *Superintendent Ross Kawamura:*

- Crew activities including vegetation management, sandbags placed as a water diversion at H-Street sinkhole as a precaution, slope repair, trimming, gate maintenance, vegetation management, sinkhole repair, high hazard tree prune, safety training, rock placement at Gristmill Recreation Area entrance for County of Sacramento, Sheriff's bus crew cleanup along the toe of the levee.

Item No. 12 Questions and Comments by Trustees: Trustee Johns wanted to say thank you to our crew for their work in River Park. Trustee Johns also asked if there was a speed limit along the levee, it has been noticed that other agencies appear to be speeding along the levee. GM Kerr mentioned the speed limit is noted in Title 23 of being 15 mph and that our crews try to keep their speeds to below 10 mph to limit the dust and to make it safe for everyone. Trustee Vander Werf also wanted to say thank you to our crew for taking care of themselves during this pandemic.

Item No. 13 Adjourn: There being no further business requiring action by the Board, the meeting was adjourned by Trustee Shah at 12:30 p.m.

Attest:

Secretary

President

DRAFT

**American River Flood Control District
Staff Report**

Investment Transactions Summary; December 2020

LAIF:

On December 1, 2020 a transfer was sent to River City Bank Checking in the amount of \$400,000.00.

City Pool A

- Accrued Interest Receivable for the month of December was \$8,125.79.
- As of December 31, 2020, the balance of Interest Receivable in this account was \$60,778.39.

Interest Receivable is accrued and transferred to the Cash Balance at the discretion of the City.

River City Bank Money Market:

There were no transactions in this account during the month of December.

River City Bank Checking:

- On December 1, 2020 a transfer was sent from LAIF in the amount of \$400,000.00.
- On December 7, 2020 a miscellaneous deposit was received in the amount of \$61.70.
- On December 28, 2020 a deposit was received from Sacramento Tax Collector in the amount of \$274,176.70.
- On December 29, 2020 a miscellaneous deposit was received in the amount of \$11,808.93.
- On December 31, 2020 a monthly interest payment was deposited in the amount of \$38.95.
- Total amount of Accounts Payable cleared during the month of November was \$471,277.00.

**American River Flood Control District
Investment Transaction Report
December 2020**

Item 2b

Balance and Transactions

Account		LAIF	City Pool A	River City Bank Money Market	River City Bank Checking
Beginning Balance	12/1/20	\$466,211.64	\$8,823,516.56	\$1,049.19	\$134,589.21
Transactions					
LAIF Transfer	12/1/20	(\$400,000.00)			\$400,000.00
River City Bank Miscellaneous Deposit	12/7/20				\$61.70
Sac County FY 2020-2021 Teeter Payment	12/28/20				\$274,176.70
River City Bank Miscellaneous Deposit	12/29/20				\$11,808.93
City Pool A Interest	12/31/20		\$8,125.79		
River City Bank Interest	12/31/20				\$38.95
Accounts Payable (cleared)					(\$222,610.59)
Ending Balance:	12/31/20	\$66,211.64	\$8,823,516.56	\$1,049.19	\$598,064.90

**City Pool A Interest is accrued and deposited in the account at the discretion of the City.

Interest

Date:	Jan 2020	Feb 2020	Mar 2020	Apr 2020
LAIF	1.97	1.91	1.79	1.65
City Pool A	2.17	2.18	2.22	1.97
River City Bank Money Market	1.76	1.71	1.57	1.26
River City Bank Checking	0.10	0.10	0.10	0.10
Date:	May 2020	June 2020	Jul 2020	Aug 2020
LAIF	1.36	1.22	1.22	0.78
City Pool A	1.81	1.77	1.77	1.44
River City Bank Money Market	1.13	0.90	0.69	0.60
River City Bank Checking	0.10	0.10	0.09	0.10
Date:	Sep 2020	Oct 2020	Nov 2020	Dec 2020
LAIF	0.69	0.62	0.58	0.54
City Pool A	1.57	1.29	1.23	1.08
River City Bank Money Market	0.40	0.30	0.26	0.00
River City Bank Checking	0.10	0.10	0.10	0.10

**American River
Flood Control
District**

AMERICAN RIVER FLOOD CONTROL DISTRICT

MONTHLY REVIEW – DECEMBER 2020

STRATEGY

The ARFCD funds are invested in the City of Sacramento’s Pool A investment fund. The Fund is invested pursuant to the objectives and requirements set forth in the City’s investment policy. The three objectives of the investment policy, in order of priority, are (1) the preservation of capital by the investment in safe instruments, (2) the liquidity needs of the City and pool participants so such parties will have access to cash when they need it, and (3) the maximizing of current income while remaining consistent with the other more important objectives. The City’s investment policy incorporates applicable provisions of state law including, among other things, the prudent person standard and California Code Section 53601 pertaining to eligible investments.

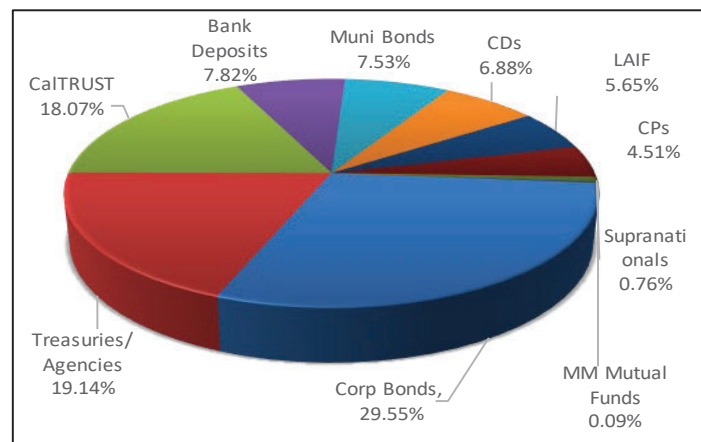
PORTFOLIO STATISTICS

Beginning Balance	8,876,169
Contributions	0
Withdrawals	0
Interest Earned	8,126
Ending Balance	8,884,295

PERFORMANCE COMPARISON

City Pool A	1.08%
LAIF	0.54%
90 Day T-Bill	0.07%
Federal Funds	0.09%

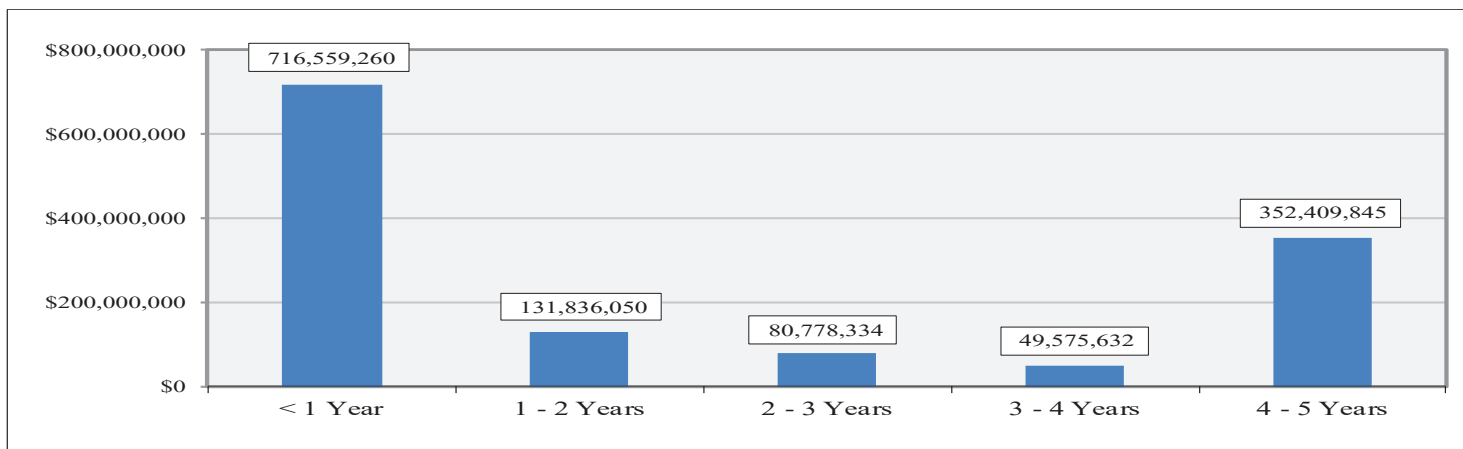
CITY POOL A PORTFOLIO COMPOSITION



CITY POOL A MATURITY SCHEDULE

Maturity	Market Value	Pct. Holdings
< 1 Year	716,559,260	53.84%
1 - 2 Years	131,836,050	9.90%
2 - 3 Years	80,778,334	6.07%
3 - 4 Years	49,575,632	3.72%
4 - 5 Years	352,409,845	26.47%
Total	1,331,159,121	100.00%

Asset Type	Pct. Assets	YTM
Corp Bonds	29.55%	1.98%
Treasuries/Agencies	19.14%	0.82%
CalTRUST	18.07%	0.46%
Bank Deposits	7.82%	0.51%
Muni Bonds	7.53%	1.89%
CDs	6.88%	0.81%
LAIF	5.65%	0.54%
CPs	4.51%	0.33%
Supranationals	0.76%	1.27%
MM Mutual Funds	0.09%	0.01%



City of Sacramento
CASH LEDGER
American River Flood Control District
From 12-01-20 To 12-31-20

All Cash Accounts

Trade Date	Settle Date	Tran Code	Quantity	Security	Amount	Cash Balance
Pool A Interest Receivable						
12-01-20				Beginning Balance		52,652.60
12-31-20	12-31-20	in		Pool A Cash	8,125.79	60,778.39
				Dec 2020 estimated Pool A interest		
					8,125.79	
12-31-20				Ending Balance		60,778.39
Pool A Cash						
12-01-20				Beginning Balance		8,823,516.56
12-31-20				Ending Balance		8,823,516.56

California State Treasurer *Fiona Ma, CPA*



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

January 05, 2021

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

AMERICAN RIVER FLOOD CONTROL DISTRICT

DISTRICT ENGINEER/MANAGER
165 COMMERCE CIRCLE, SUITE D
SACRAMENTO, CA 95815

[Tran Type Definitions](#)

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Account Number: 90-34-002

December 2020 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
12/1/2020	11/30/2020	RW	1660930	N/A	TIMOTHY R. KERR	-400,000.00

Account Summary

Total Deposit:	0.00	Beginning Balance:	466,211.64
Total Withdrawal:	-400,000.00	Ending Balance:	66,211.64



River City Bank

WWW.RIVERCITYBANK.COM

PO Box 15247, Sacramento, CA 95851-0247

Return Service Requested

Item 2b



Last statement: November 30, 2020
This statement: December 31, 2020
Total days in statement period: 31

AMERICAN RIVER FLOOD CONTROL DISTRICT
C/O ROBERT MERRITT, CPA
4000 MAGNOLIA HILLS DR
EL DORADO HILLS CA 95762-6561

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0811100952
(0)

Direct inquiries to:
916-567-2836

Public Fund Money Market

Account number	0811100952	Beginning balance	\$1,049.19
Low balance	\$1,049.19	Total additions	.00
Average balance	\$1,049.19	Total subtractions	0.00
Avg collected balance	\$1,049	Ending balance	1,049.19
Interest paid year to date	\$4,110.63		

INTEREST INFORMATION

Annual percentage yield earned	0.00%
Interest-bearing days	31
Average balance for APY	\$1,049.19
Interest earned	\$0.00

**** No activity this statement period ****

OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



River City Bank

WWW.RIVERCITYBANK.COM

PO Box 15247, Sacramento, CA 95851-0247

Return Service Requested

Item 2b



Last statement: November 30, 2020

This statement: December 31, 2020

Total days in statement period: 31

AMERICAN RIVER FLOOD CONTROL DISTRICT
C/O ROBERT MERRITT, CPA
4000 MAGNOLIA HILLS DR
EL DORADO HILLS CA 95762-6561

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0811090736
(61)

Direct inquiries to:
916-567-2836

Public Fund Interest Checking

Account number	0811090736	Beginning balance	\$134,589.21
Enclosures	61	Total additions	686,086.28
Low balance	\$351,983.56	Total subtractions	222,610.59
Average balance	\$468,723.17	Ending balance	\$598,064.90
Avg collected balance	\$459,876		

CHECKS

Number	Date	Amount	Number	Date	Amount
7862	12-09	289.00	7956	12-22	808.43
7911 *	12-03	27.00	7957	12-24	1,871.03
7917 *	12-04	7,830.00	7958	12-22	1,122.00
7919 *	12-08	342.50	7959	12-24	48.72
7925 *	12-07	1,125.00	7960	12-22	660.00
7926	12-03	4,412.00	7961	12-24	229.64
7927	12-01	1,310.52	7962	12-22	1,268.71
7930 *	12-03	802.65	7963	12-22	123.98
7933 *	12-08	200.00	7964	12-24	2,062.64
7934	12-01	203.66	7965	12-23	3,215.72
7940 *	12-08	495.00	7966	12-22	365.17
7941	12-24	2,175.00	7967	12-29	503.36
7942	12-23	783.00	7968	12-22	1,603.32
7946 *	12-23	580.87	7969	12-22	1,692.44
7947	12-24	32,310.22	7970	12-23	2,349.00
7948	12-29	64.22	7971	12-23	549.90
7949	12-22	693.79	7972	12-21	941.50
7950	12-23	371.87	7973	12-22	1,575.23
7951	12-23	5,566.01	7974	12-31	600.00
7952	12-23	582.39	7975	12-29	146.54
7954 *	12-21	2,678.00	7976	12-24	505.22
7955	12-24	320.10	7977	12-21	1,125.00

AMERICAN RIVER FLOOD CONTROL DISTRICT
December 31, 2020

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Number	Date	Amount	Number	Date	Amount
7978	12-29	1,085.67	7987	12-22	940.46
7979	12-22	958.10	7988	12-21	522.77
7980	12-24	670.00	7989	12-23	1,137.53
7981	12-22	648.04	7991 *	12-18	151.50
7983 *	12-30	203.66	7992	12-22	1,995.00
7984	12-22	1,730.83	* Skip in check sequence		
7986 *	12-29	3,085.65			

DEBITS

Date	Description	Subtractions
12-01	' ACH Withdrawal INTUIT PAYROLL S QUICKBOOKS 201201 946000047	32,165.27
12-01	Incoming Wire Fee 202012010109990 STATE OF CALIFORNI	15.00
12-08	' Direct S/C STOP PAYMENT FEE	30.00
12-11	' ACH Withdrawal CALPERS 1900 100000016259230	2,995.74
12-11	' ACH Withdrawal CALPERS 3100 100000016210020	3,084.12
12-11	' ACH Withdrawal CALPERS 1900 100000016252583	127.94
12-11	' ACH Withdrawal CALPERS 3100 100000016208831	2,434.52
12-11	' ACH Withdrawal CALPERS 1900 100000016252572	6,404.99
12-14	' ACH Withdrawal HEALTHEQUITY INC HealthEqui 201214	152.95
12-16	' ACH Withdrawal HEALTHEQUITY INC HealthEqui 201216	150.00
12-16	' ACH Withdrawal INTUIT PAYROLL S QUICKBOOKS 201216 946000047	32,093.81
12-17	' ACH Withdrawal CALPERS 1900 100000016271654	2,995.74
12-17	' ACH Withdrawal CALPERS 3100 100000016234160	2,434.52
12-17	' ACH Withdrawal CALPERS 3100 100000016237641	3,084.12
12-18	' ACH Withdrawal INTUIT PAYROLL S QUICKBOOKS 201218 946000047	528.17
12-31	' ACH Withdrawal HEALTHEQUITY INC HealthEqui 201231	150.00

AMERICAN RIVER FLOOD CONTROL DISTRICT
December 31, 2020

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Date	Description	Subtractions
12-31	' ACH Withdrawal INTUIT PAYROLL S QUICKBOOKS 201231 946000047	34,101.20
12-31	' Service Charge ADDITIONAL DEBITS	2.94

CREDITS

Date	Description	Additions
12-01	Incoming Wire 202012010109990 STATE OF CALIFORNI	400,000.00
12-07	Deposit	61.70
12-28	Deposit	274,176.70
12-29	' ACH Deposit RITCHIE BROS AUC PAYMENT SACRAMENTO, CA 202 0/12/09	10,837.50
12-29	Deposit	971.43
12-31	' Interest Credit	38.95

DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
11-30	134,589.21	12-11	470,356.00	12-23	392,176.13
12-01	500,894.76	12-14	470,203.05	12-24	351,983.56
12-03	495,653.11	12-16	437,959.24	12-28	626,160.26
12-04	487,823.11	12-17	429,444.86	12-29	633,083.75
12-07	486,759.81	12-18	428,765.19	12-30	632,880.09
12-08	485,692.31	12-21	423,497.92	12-31	598,064.90
12-09	485,403.31	12-22	407,312.42		

INTEREST INFORMATION

Annual percentage yield earned	0.10%
Interest-bearing days	31
Average balance for APY	\$459,876.75
Interest earned	\$38.95

OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

CERTIFICATION

The American River Flood Control District's investment portfolio [] is [is not] in compliance with the District's Financial Management Investments Plan.

The District's investment portfolio is not in compliance in the following respects:

A cash flow analysis confirms that the District [is] [is not] expected to be able to meet its expenditure requirements for the next six months.

The District's cash is insufficient to meet obligations for the next six months as a result of the following:

Attached hereto are the most recent statements of accounts of the following District accounts:

LAIF Account, State Treasurer's Office	<u>Dated December 2020</u>
Investment Pool A Account, City of Sacramento	<u>Dated December 2020</u>
District Checking Account, River City Bank	<u>Dated December 2020</u>
District Repurchase Account, River City Bank	<u>Dated December 2020</u>

Certified by: _____ Date: _____
 Rachelanne Vander Werf, District Treasurer

American River Flood Control District
Statement of Operations
July 1, 2020 to January 31, 2021 (Seven Months Ending of Fiscal 2021)
For Internal Use Only

	Year to Date July 1, 2020 to January 31, 2021	Budget	Percent of Budget
Revenues			
Benefit assessment	\$ 751,485	\$ 1,429,793	52.56%
Consolidated capital assessment	-	980,000	0.00%
Interest	64,830	77,267	83.90%
O & M agreements	-	231,801	0.00%
Miscellaneous	26,695	-	Not budgeted
Total Revenues	843,010	2,718,861	31.01%
M & O Expenses			
Salaries and wages	509,394	833,238	61.13%
Payroll tax expense	35,849	66,659	53.78%
Pension expense	112,384	189,428	59.33%
Compensation insurance	13,562	41,662	32.55%
Medical/dental/vision	155,903	216,125	72.14%
Fuel/oil reimbursement	12,997	35,000	37.13%
Equipment rental	7,320	20,000	36.60%
Equipment repairs/parts	39,925	50,000	79.85%
Equipment purchases (< \$5,000)	-	15,000	0.00%
Shop supplies	26,986	20,000	134.93%
Levee maint. (supp. & material)	16,062	20,000	80.31%
Levee maint. chemicals	19,881	27,500	72.29%
Levee maint. services	82,604	80,000	103.26%
Rodent abatement (supplies & materials)	6,134	10,000	61.34%
Employee uniforms	5,902	7,500	78.69%
Staff training	3,322	7,500	44.29%
Regulation Compliance (OSHA)	10,275	6,000	171.25%
Miscellaneous	1,125	2,000	56.25%
Small tools & equipment	6,118	7,500	81.57%
Emergency preparedness program	5,932	35,000	16.95%
Engineering services	4,235	20,000	21.18%
Environmental services/studies	-	5,000	0.00%
Encroachment remediation	-	15,000	0.00%
Urban camp cleanup	9,211	50,000	18.42%
Total M & O Expenses	1,085,121	1,780,112	60.96%
Administration Expenses			
Board of trustees compensation	3,636	7,600	47.84%
Trustee expenses	-	2,400	0.00%
Trustee training	-	5,000	0.00%
Accounting services	2,875	15,000	19.17%
Legal services (general)	15,004	50,000	30.01%
Utilities	22,443	40,000	56.11%
Telephone	10,401	25,000	41.60%
Retiree benefits	93,447	143,000	65.35%
Office/shop/yard lease	4,200	7,200	58.33%
Office equipment/furniture	479	7,500	6.39%
Auto allowance	4,128	6,600	62.55%
Parking reimbursement	-	500	0.00%
General office expense	8,411	15,000	56.07%
Technology and software	11,337	10,000	113.37%
Dues and associations	23,524	25,000	94.10%
Property and liability insurance	28,476	42,000	67.80%
Public relations/information	-	30,000	0.00%
Miscellaneous	2,419	5,000	48.38%
Election expense	145,993	99,723	146.40%
Employee morale/wellness	-	2,000	0.00%
Investment fees	4,412	20,000	22.06%
Community services	-	1,500	0.00%
Bookkeeping services	5,025	14,000	35.89%
Property taxes	1,710	3,000	57.00%
Building maintenance	9,867	10,000	98.67%
County Dtech fees for DLMS	31,669	55,000	57.58%
County assessment fees	19,178	-	Not budgeted
Interest expense	370	-	Not budgeted
Total Administration Expenses	449,004	642,023	69.94%
Special Projects Expenses			
Engineering studies/survey studies	1,474	170,000	0.87%
Levee standards compliance	-	25,000	0.00%
Small capital projects	-	50,000	0.00%
Total Special Project Expenses	1,474	245,000	0.60%
Capital Outlay			
Equipment purchases (over \$5,000)	212,405	100,000	212.41%
Total Capital Outlay	212,405	100,000	
Capital Outlay: District Headquarters Build-Out			
Building improvements/maintenance	342,552	700,000	48.94%
La Riviera improvements/maintenance	54	2,000	2.70%
	342,606	702,000	

Note: Amounts above are not audited

The above information is current through the last day of the previous month's bank activity.

Data has been verified by the bookkeeper and physical copies of checks have not been reviewed or received and some checks may not have cleared the bank account.

AMERICAN RIVER FLOOD CONTROL DISTRICT
Cash Flow Report
July 2020 through June 2021

Cash Flow Report

Maintenance and Operations Expens	20-Jul	20-Aug	20-Sep	20-Oct	20-Nov	20-Dec	21-Jan	21-Feb	21-Mar	21-Apr	21-May	21-Jun	TOTAL
500 - Salary/Wages	84,955.85	72,305.42	71,963.98	74,588.44	66,019.98	104,073.57	35,778.71	69,715.98	0.00	0.00	0.00	0.00	579,401.93
501 - Payroll Taxes	6,551.57	5,583.83	5,557.69	5,247.26	4,156.05	6,597.80	3,378.64	6,001.34	0.00	0.00	0.00	0.00	43,074.18
502 - Pension	17,202.17	15,822.01	21,318.10	16,226.03	9,575.75	19,891.06	10,916.85	3,042.82	0.00	0.00	0.00	0.00	113,994.79
503 - Compensation Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
504 - Medical/Dental/Vision	24,342.88	19,791.24	19,837.24	19,791.24	18,145.44	20,694.56	20,260.56	0.00	0.00	0.00	0.00	0.00	142,863.16
508 - Fuel/Oil	2,345.10	4,356.39	2,664.57	2,714.69	0.00	3,215.72	1,797.58	0.00	0.00	0.00	0.00	0.00	17,094.05
509 - Equipment Rental	0.00	5,960.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,960.25
510 - Equipment Purchase(< \$5000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511 - Equipment Repair/Parts	15,604.93	6,143.91	9,008.02	5,524.43	1,973.22	6,102.41	9,813.15	0.00	0.00	0.00	0.00	0.00	54,170.07
512 - Shop Supplies	4,256.28	8,016.10	4,875.31	4,929.78	1,128.15	5,753.11	2,078.35	1,036.66	0.00	0.00	0.00	0.00	32,073.74
514 - Levee Maint(Supplies&Materi	100.38	5,826.24	187.69	2,822.64	1,140.03	3,901.62	2,183.43	0.00	0.00	0.00	0.00	0.00	16,162.03
515 - Levee Maintenance Services	2,200.00	25,393.37	26,643.08	9,097.84	11,407.70	1,955.02	9,552.09	0.00	0.00	0.00	0.00	0.00	86,249.10
516 - Employee Uniforms	0.00	0.00	5,768.62	280.37	0.00	503.36	0.00	0.00	0.00	0.00	0.00	0.00	6,552.35
518 - Staff Training	1,529.00	0.00	525.00	1,614.36	0.00	0.00	532.72	0.00	0.00	0.00	0.00	0.00	4,201.08
519 - Miscellaneous O&M	0.00	0.00	0.00	0.00	1,125.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,125.00
521 - Small Tools & Equip	0.00	0.00	273.52	0.00	0.00	4,273.10	688.99	0.00	0.00	0.00	0.00	0.00	5,235.61
523 - Levee Maint. (Chemicals)	0.00	13,414.68	1,344.74	0.00	0.00	0.00	5,009.22	0.00	0.00	0.00	0.00	0.00	19,768.64
525 - Emergency Preparedness Pr	0.00	0.00	0.00	0.00	0.00	1,731.94	0.00	0.00	0.00	0.00	0.00	0.00	1,731.94
530 - Encroachment Remediation I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532 - Rodent Abatement	0.00	225.24	766.80	4,130.07	1,123.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,246.06
533 - Urban Camp Cleanup	1,380.45	2,421.74	3,622.43	409.50	825.01	1,308.34	513.50	0.00	0.00	0.00	0.00	0.00	10,480.97
605 - Engineering Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
615 - Survey Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
616 - Environmental Services/Studi	0.00	0.00	0.00	0.00	0.00	0.00	145,993.01	0.00	0.00	0.00	0.00	0.00	145,993.01
Total M&O Expense	160,468.61	185,260.42	174,356.79	147,376.65	116,620.28	180,001.61	248,496.80	79,796.80	0.00	0.00	0.00	0.00	1,292,377.96

Administrative Expenses	20-Jul	20-Aug	20-Sep	20-Oct	20-Nov	20-Dec	21-Jan	21-Feb	21-Mar	21-Apr	21-May	21-Jun	TOTAL
505 - Telephone	1,521.70	1,626.92	1,545.83	1,783.83	1,827.13	2,006.12	1,814.41	0.00	0.00	0.00	0.00	0.00	12,125.94
506 - Utility Charges	3,362.49	4,354.93	3,882.24	3,785.69	3,680.19	2,926.48	3,681.49	0.00	0.00	0.00	0.00	0.00	25,673.51
507 - Office/Shop Lease	600.00	600.00	600.00	0.00	1,200.00	600.00	600.00	0.00	0.00	0.00	0.00	0.00	4,200.00
513 - Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
517 - Auto Allowance	550.00	550.00	550.00	550.00	550.00	825.00	275.00	550.00	0.00	0.00	0.00	0.00	4,400.00
520 - Retiree Benefits	11,542.63	11,542.63	11,542.63	11,542.63	11,542.63	12,095.66	12,095.66	0.00	0.00	0.00	0.00	0.00	81,904.47
522 - Office Equipment/Furniture	129.24	0.00	478.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	607.74
526 - Mileage/Parking Reimburse	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
527 - General Office Expense	1,081.26	1,386.08	951.91	1,723.35	1,309.66	1,097.73	3,406.69	0.00	0.00	0.00	0.00	0.00	10,956.68
529 - Pre-funding Retiree Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531 - Technology & Software	467.39	1,139.73	5,407.82	435.38	4,108.69	402.98	683.96	0.00	0.00	0.00	0.00	0.00	12,645.95
600 - Board of Trustees Compensa	1,380.45	2,421.74	3,622.43	409.50	825.01	1,308.34	513.50	0.00	0.00	0.00	0.00	0.00	10,480.97
601 - Trustee Expenses	0.00	0.00	0.00	0.00	60.17	4,226.84	5,987.92	0.00	0.00	0.00	0.00	0.00	10,274.93
602 - Accounting Services	475.00	475.00	475.00	475.00	475.00	475.00	475.00	0.00	0.00	0.00	0.00	0.00	3,325.00
603 - Legal Fees (General)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
604 - Flood Litigation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
606 - Legislative Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
607 - Dues and Assoc. Expenes	0.00	700.00	0.00	0.00	0.00	2,175.00	0.00	0.00	0.00	0.00	0.00	0.00	2,875.00
608 - Insurance Premiums	4,832.00	11,702.50	3,733.00	4,347.50	373.50	3,800.00	2,750.00	0.00	0.00	0.00	0.00	0.00	31,538.50
609 - Conference /Workshops/Sem	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610 - Public Relations Information	3,591.00	4,090.60	3,294.00	0.00	0.00	941.50	0.00	0.00	0.00	0.00	0.00	0.00	11,917.10
611 - Election Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
612 - District Annexations	0.00	0.00	5,862.00	10,144.00	7,653.00	0.00	12.26	0.00	0.00	0.00	0.00	0.00	23,671.26
613 - Community Services	0.00	12,051.47	0.00	23,586.93	6,374.50	0.00	7,187.68	0.00	0.00	0.00	0.00	0.00	49,200.58
614 - Miscellaneous Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
617 - Investment Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
618 - Property Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
619 - Building Maintenance	3,579.77	238.25	172.36	166.94	79.40	796.35	383.80	114.75	0.00	0.00	0.00	0.00	5,531.62
620 - Bookkeeping Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
621 - County Assessment Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
622 - County DTech Fees for DLMS	0.00	0.00	0.00	1,709.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,709.68

AMERICAN RIVER FLOOD CONTROL DISTRICT
Cash Flow Report
July 2020 through June 2021

623 - Employee Morale/Wellness	0.00	4,391.00	0.00	0.00	4,412.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,803.00
Total Administrative	33,112.93	57,270.85	42,117.72	60,660.43	44,470.88	33,677.00	39,867.37	664.75	0.00	0.00	0.00	0.00	0.00	311,841.93

Special Projects Expenses	20-Jul	20-Aug	20-Sep	20-Oct	20-Nov	20-Dec	21-Jan	21-Feb	21-Mar	21-Apr	21-May	21-Jun	TOTAL
702 - Engineering/Survey Studies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
703 - Encroachment Remediation §	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704 - Vegetation Management	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
705 - Small Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
707 - Levee Standards Compliance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Special Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Capital Outlay: Flood Control	20-Jul	20-Aug	20-Sep	20-Oct	20-Nov	20-Dec	21-Jan	21-Feb	21-Mar	21-Apr	21-May	21-Jun	TOTAL
700 - Bank Protection	0.00	0.00	31,669.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	31,669.50
701 - Magpie Creek	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
706 - Property Acquisition	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
709 - Equipment Purchase (> \$500)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Capital Outlay: Flood Control	0.00	0.00	31,669.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	31,669.50

Income	20-Jul	20-Aug	20-Sep	20-Oct	20-Nov	20-Dec	21-Jan	21-Feb	21-Mar	21-Apr	21-May	21-Jun	TOTAL
120 - Benefit Assessment	0.00	30,998.97	0.00	0.00	0.00	0.00	761,943.10	0.00	0.00	0.00	0.00	0.00	792,942.07
122 - SAFCA CAD4	980,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	980,000.00
123 - Interest	2,388.20	616.69	328.85	1,135.62	42.90	38.95	580.39	0.00	0.00	0.00	0.00	0.00	5,131.60
124 - O&M Agreements	0.00	0.00	0.00	0.00	0.00	274,176.70	0.00	0.00	0.00	0.00	0.00	0.00	274,176.70
126 - Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	10,837.50	19,435.00	0.00	0.00	0.00	0.00	0.00	30,272.50
Total Income	982,388.20	31,615.66	328.85	1,135.62	42.90	285,053.15	781,958.49	0.00	0.00	0.00	0.00	0.00	2,082,522.87

Fund Balance

District Operations Fund	Jul 20	Aug 20	Sept 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21
Beginning Balance	1,665,499.72	2,804,306.38	2,593,390.77	2,377,245.11	2,170,343.65	2,009,295.39	2,080,669.93	2,574,264.25	0.00	0.00	0.00	0.00
Income	1,332,388.20	31,615.66	328.85	1,135.62	42.90	285,053.15	781,958.49	0.00	0.00	0.00	0.00	0.00
Expenses	193,581.54	242,531.27	216,474.51	208,037.08	161,091.16	213,678.61	288,364.17	80,461.55	0.00	0.00	0.00	72,000.00
Ending Balance	2,804,306.38	2,593,390.77	2,377,245.11	2,170,343.65	2,009,295.39	2,080,669.93	2,574,264.25	2,493,802.70	0.00	0.00	0.00	(72,000.00)

Capital Outlay Reserve Fund	Jul 20	Aug 20	Sept 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21
Beginning Balance	1,270,000.00	920,000.00	920,000.00	920,000.00	920,000.00	920,000.00	920,000.00	920,000.00	0.00	0.00	0.00	0.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	350,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	920,000.00	920,000.00	920,000.00	920,000.00	920,000.00	920,000.00	920,000.00	920,000.00	0.00	0.00	0.00	0.00

Retiree Health Benefit Reserve Fund	Jul 20	Aug 20	Sept 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21
Beginning Balance	3,552,014.00	3,552,014.00	3,552,014.00	3,552,014.00	3,552,014.00	3,552,014.00	3,552,014.00	3,552,014.00	0.00	0.00	0.00	0.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	72,000.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	3,552,014.00	3,552,014.00	3,552,014.00	3,552,014.00	3,552,014.00	3,552,014.00	3,552,014.00	3,552,014.00	0.00	0.00	0.00	72,000.00

Flood Emergency Response Reserve Fund	Jul 20	Aug 20	Sept 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21
Beginning Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00

Emergency Repair Reserve Fund	Jul 20	Aug 20	Sept 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21
Beginning Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00

Total Balance	10,276,320.38	10,065,404.77	9,849,259.11	9,642,357.65	9,481,309.39	9,552,683.93	10,046,278.25	9,965,816.70	0.00	0.00	0.00	0.00
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**California Special
Districts Association**
Districts Stronger Together

DATE: January 28, 2021
TO: CSDA Voting Member Presidents and General Managers
FROM: CSDA Elections and Bylaws Committee
SUBJECT: **CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS
SEAT A**

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2022 - 2024 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent. (See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.
(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.
*(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.
*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

Nomination Procedures: Any Regular Member in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations is March 29, 2021. Nominations and supporting documentation may be mailed or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814
 Fax: 916.442.7889
 E-mail: amberp@csda.net

Once received, nominees will receive a candidate's letter. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on May 28, 2021. All votes must be received through the system no later than 5:00 p.m. July 16, 2021. The successful candidates will be notified no later than July 20, 2021. All selected Board Members will be introduced at the Annual Conference in Monterey, CA in August 2021.

Expiring Terms

(See enclosed map for Network breakdown)

Northern Network Seat A – Ralph Emerson, GM, Garberville Sanitary District*
Sierra Network Seat A – Noelle Mattock, Director, El Dorado Hills Community Services District*
Bay Area Network Seat A – Chad Davisson, GM, Ironhouse Sanitary District*
Central Network Seat A – Vacant
Coastal Network Seat A – Elaine Magner, Director, Pleasant Valley Recreation and Park District*
Southern Network Seat A – Jo MacKenzie, Director, Vista Irrigation District*

This year we will be using a web-based online voting system, allowing your district to cast your vote easily and securely. *Electronic Ballots will be emailed to the main contact in your district May 28, 2021. All votes must be received through the system no later than 5:00 p.m. July 16, 2021.*

*Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail Amberp@csda.net by **March 29, 2021** in order to ensure that you will receive a paper ballot on time.*

CSDA will mail paper ballots on May 28, 2021 per district request only. ALL ballots must be received by CSDA no later than 5:00 p.m. July 16, 2021.

The successful candidates will be notified no later than July 20, 2021. All selected Board Members will be introduced at the Annual Conference in Monterey, CA in August 2021.

(* = Incumbent is running for re-election)

If you have any questions, please contact Amber Phelen at amberp@csda.net.



**California Special
Districts Association**
Districts Stronger Together

2021 BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: _____

District: _____

Mailing Address: _____

Network: _____ (see map)

Telephone: _____

(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: _____

E-mail: _____

Nominated by (optional): _____

Return this form and a Board resolution/minute action supporting the candidate and Candidate Information Sheet by mail or email to:

CSDA
Attn: Amber Phelen
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732

amberp@csda.net

DEADLINE FOR RECEIVING NOMINATIONS – March 29, 2021



**California Special
Districts Association**
Districts Stronger Together

2021 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: _____

District/Company: _____

Title: _____

Elected/Appointed/Staff: _____

Length of Service with District: _____

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

4. List civic organization involvement:

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after March 29, 2021 will not be included with the ballot.**



California Special Districts Association
DISTRICT NETWORKS



**American River Flood Control District
Central Valley Flood Protection Board Permit Application
American River Bridge Widening (CalTrans)**

Staff Report

Status Update:

This item is being pushed to the March 2021 Board meeting.

The applicant for this permit has requested that the Board postpone its review of the application until March 2021. CalTrans intends to have the final environmental document for the project released by that time and wants the review of this request to coincide with the release of the environmental document.

**American River Flood Control District
Central Valley Flood Protection Board Permit Application
1870 Claremont Road**

Staff Report

Discussion:

The parcel owner at 1870 Claremont Road in Carmichael California seeks to obtain an encroachment permit to rehabilitate the existing septic system. The parcel is located on the waterside of the District levee and is within the American River designated floodway. The work includes abandonment of the existing septic tank and installing a new tank adjacent to the existing one. The tank and all lines will be 50-feet from the levee toe.

The Board received an encroachment permit application associated with this parcel in December 2017 for a home remodel. The Board approved granting an endorsement for the application.

The structures to be modified under this request are outside the levee toe area and the proposed work will not have an impact on the District levee.

Recommendation:

The General Manager recommends that the Board of Trustees endorse the permit application.

**APPLICATION FOR A CENTRAL VALLEY FLOOD PROTECTION BOARD
ENCROACHMENT PERMIT**

Application No. _____
(For Office Use Only)

1. Description of proposed work being specific to include all items that will be covered under the issued permit.

Replacement of the existing septic system. A new septic tank and leach lines would be constructed 50 feet from the waterside levee toe. The existing septic tank and leach lines will be abandon in place.

2. Project

Location: Sutter County, in Section 28
(N) (E)
Township: 09 N (S), Range: 06 E (W), M. D. B. & M.
Latitude: 38.5983 Longitude: -121.3318
Stream: American River, Levee: Right Bank Designated Floodway: _____
APN: 283-0260-017

3. Casey Kelly of 1870 Claremont Road
Name of Applicant / Land Owner Address

Carmichael CA 95608 916-425-1075
City State Zip Code Telephone Number
ckelly@follettusa.com
E-mail

4. Ric Reinhardt of MBK Engineers
Name of Applicant's Representative Company

Sacramento CA 95825 916-456-4400
City State Zip Code Telephone Number
reinhardt@mbkengineers.com
E-mail

5. Endorsement of the proposed project from the Local Maintaining Agency (LMA):

We, the Trustees of American River Flood Control District approve this plan, subject to the following conditions:
Name of LMA

Conditions listed on back of this form Conditions Attached No Conditions

Trustee _____ Date _____ Trustee _____ Date _____
Trustee _____ Date _____ Trustee _____ Date _____

APPLICATION FOR A CENTRAL VALLEY FLOOD PROTECTION BOARD ENCROACHMENT PERMIT

6. Names and addresses of adjacent property owners sharing a common boundary with the land upon which the contents of this application apply. If additional space is required, list names and addresses on back of the application form or an attached sheet.

Name	Address	Zip Code
(see attached)		

7. Has an environmental determination been made of the proposed work under the California Environmental Quality Act of 1970? Yes No Pending

If yes or pending, give the name and address of the lead agency and State Clearinghouse Number:
CEQA Lead Agency - Sacramento County, 827 7th Street, Sacramento, CA 95814

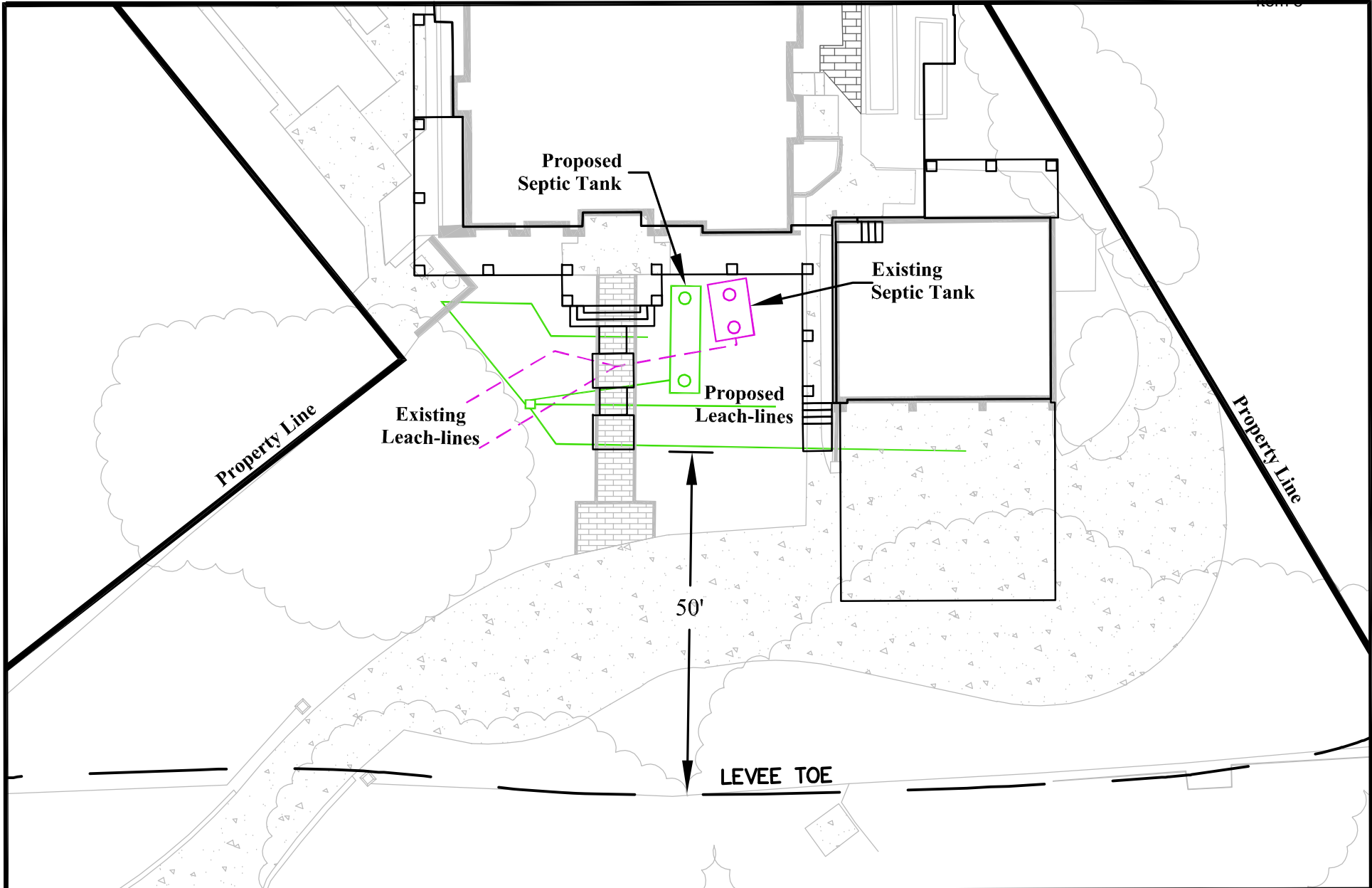
SCH No. N/A

8. When is the project scheduled for construction? Summer 2021

9. Please check exhibits accompanying this application.
- A. Regional and vicinity maps showing the location of the proposed work.
 - B. Drawings showing plan view(s) of the proposed work to include map scale.
 - C. Drawings showing the cross section dimensions and elevations (vertical datum?) of levees, berms, stream banks, flood plain,
 - D. Drawings showing the profile elevations (vertical datum?) of levees, berms, flood plain, low flow, etc.
 - E. A minimum of four photographs depicting the project site.


1/26/21
 Signature of Applicant Date

Include any additional information:



455 University Avenue, Suite 100
 Sacramento, California 95825
 Phone: (916) 456-4400 • Fax: (916) 456-0253

1870 CLAREMONT DRIVE

SEPTIC SYSTEM

SCALE:	1" = 20'
JOB NUMBER:	3221
DRAWN BY:	MB
DATE:	01/25/2021
SHEET:	1 OF 1

American River Flood Control District

Deauthorization of McClaren Drive Levee Reach

Staff Report

Discussion:

The north levee of the American River extends from the Sacramento River to 0.7 miles upstream of Arden Way. There is a distinct discontinuity in the appearance and operation of the levee at Arden Way.

Downstream of Arden Way to the Sacramento River, the American River Levee has full access for operations and maintenance from toe to toe with landside and waterside toe roads along much of that distance. The short segment upstream of Arden Way along McClaren Drive is characterized by little to no access for operations and maintenance. Much of the levee in that segment is behind private fences or within the yards and landscaping of the private residences.

Hydraulic modelling of the river levels at high flood flows have shown that the US Army Corps of Engineers' objective release from Folsom Dam does not have water touching the levee upstream of Arden Way. For some reason, that is unclear at this time, the segment of levee along McClaren Drive was built on high ground and was not built for the same flood objective as the rest of the District levee downstream of Arden Way.

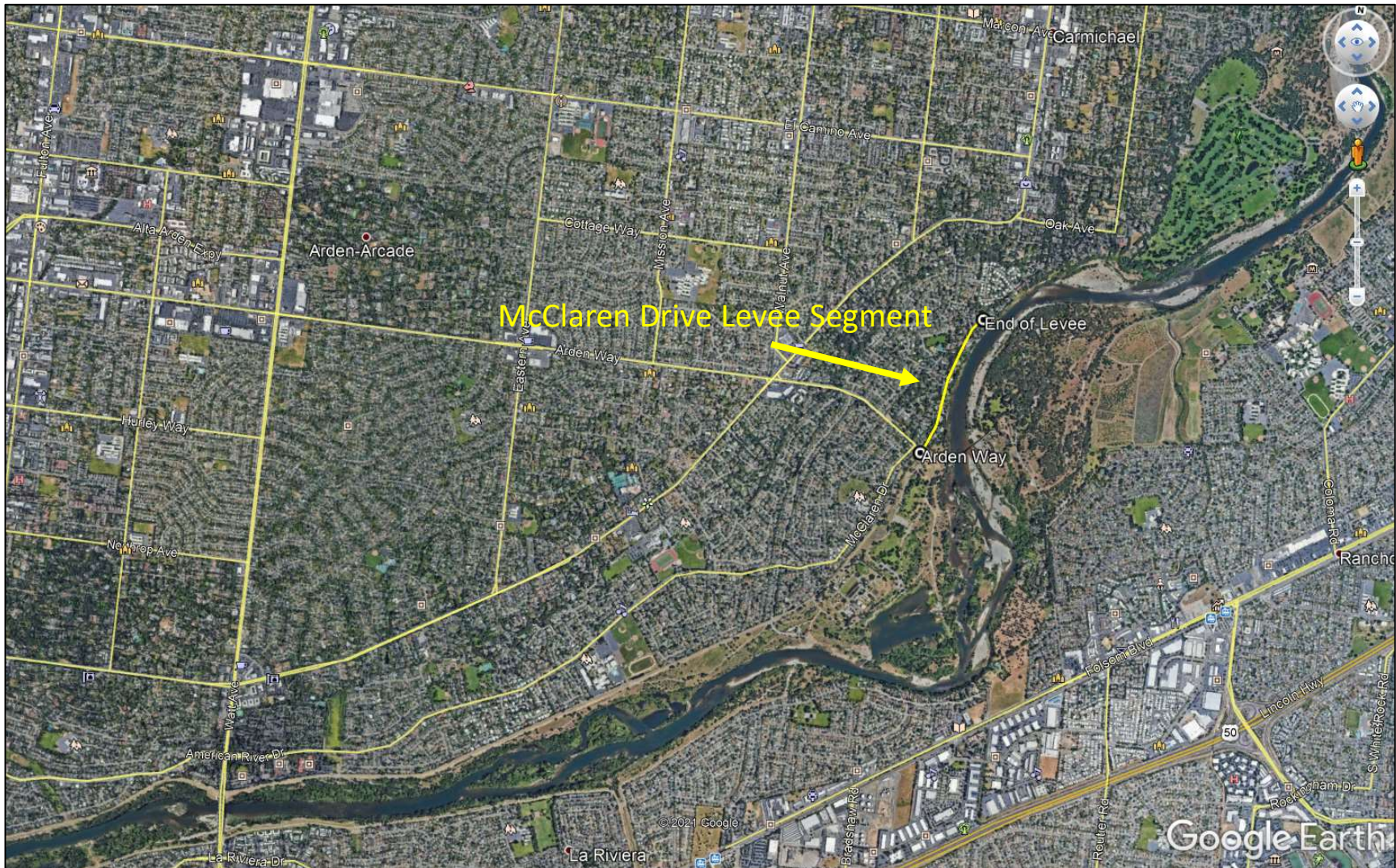
For a number of years, District staff has investigated ways to remove the McClaren Drive section of levee from the federal authorization for our flood control system. If the levee segment is not necessary for protecting the Carmichael community from inundation at the floodways' current design level, removing the levee segment's status of being within the federal system could release the District from the burden of having to operate and maintain it to the strict state and federal standards for urban levees.

Staff enlisted the help of MBK Engineers to help identify ways to deauthorize the McClaren Drive levee segment. Ric Reinhardt with MBK Engineers recently informed us that they were able to help a reclamation district in Marysville accomplish this very same goal. The effort involved getting their local Congress member to sponsor a bill or put language in an existing bill to deauthorize a levee reach that was no longer necessary for the current plan of flood control. Ric was confident the same approach could be used to seek deauthorization of the McClaren Drive levee segment.

Recommendation:

The General Manager recommends that the Board of Trustees approve the plan to have MBK Engineers develop a methodology for us to engage our Congress member on the topic of deauthorizing the McClaren Drive levee segment.

McClaren Drive Levee Segment American River North Levee



McClaren Drive Levee Segment American River North Levee



American River Flood Control District Personnel Legal Counsel Selection

Staff Report

Discussion:

The Personnel Committee is conducting a thorough examination of potential attorneys to serve as the District's Personnel Legal Counsel. The Committee solicited proposals from four law firms to represent the District in this role. The solicitation was distributed in late November with a due date for responses on December 18, 2020. Proposals were received from Downey Brand, Boutin Jones, Delfino Madden, and Weintraub Tobin.

The Committee met in January to review the four proposals. Upon consideration of the experience and qualifications of each respondent, the Committee chose to continue their consideration of two of the respondents in more detail. The Committee scheduled web interviews with the attorneys from Boutin Jones and Delfino Madden to take place on February 19, 2021.

The Committee met with the Attorneys under consideration at the scheduled web interviews. The Committee discussed the results of the interviews internally and will be ready to make a recommendation to the Board at the February Board of Trustees meeting.

Recommendation:

The General Manager recommends that the Board of Trustees adopt the Personnel Committee recommendation.

General Manager's Meeting Summary

January 2021

1/12: ARFCD Personnel Committee meeting. The Personnel Committee met to review the four proposals received to provide personnel legal services to the District. Upon review of the experience and qualifications of each respondent, the Committee chose to invite two of the candidates to meet for web interviews.

1/15: American River Flood Control District Board of Trustees meeting. The Board met in regular session. The agenda items included selection of officers and appointments for the Board, a scope of work for installation of a new HVAC control panel, and a resolution and Funding Agreement to participate in the State's Flood Maintenance Assistance Program.

1/19: ARFCD Personnel Committee – Attorney Interviews. The Personnel Committee met with attorneys from Boutin Jones and Delfino Madden to learn more about their qualifications to serve as the District's personnel legal counsel.

1/20: ARFCD Roof Repair/Replacement Construction Meeting. Superintendent Kawamura and I met with Don Mariano from Lionakis and Dennis Philips from Rua and Son to discuss completion of the roof project. The group inspected the middle exhaust vent and discussed the timeline to hear back from the manufacturer about addressing the faulty unit.

1/25: US Army Corps of Engineers Bank Protection O&M meeting. I participated in this web meeting to discuss the possible maintenance required for the USACE's proposed new bank protection sites on the Lower American River. The bank protection features will be adjacent to the channel rather than on the District levee. The group discussed the maintenance jurisdiction boundaries between the State and local district. I also suggested providing maintenance access to the sites in case maintenance was ever required.

1/25: City of Sacramento Two Rivers Trail meeting. District Legal Counsel Smith and I met with staff from the City to discuss the District encroachment permit language for the Two Rivers Trail. Discussion focused on monetary compensation from the City to cover increased maintenance costs.

Roof Contract Cost Tracking February 2021

Rua & Son Roof Repair/Repalcement

- Cost Quote Documents

Base Bid Cost		\$ 327,080.00
Change Order #1	Poly sheeting to reinforce insulation	\$ 11,520.00
Change Order #2	Repair/replace Dry Rotted Framing	\$ 6,717.00
Change Order #3	Replace Missing Insulation	\$ 6,299.00
Change Order #4	Credit for allowance	\$ (12,500.00)
		\$ 339,116.00

Billing to Date

- Billing Invoices based on actual work

October AP	\$ 169,669.80	paid
November AP	\$ 126,837.35	paid
November GF	\$ 9,426.10	paid
January AP	\$ 3,861.75	paid
February AP	\$ 11,714.40	not paid
Retention (5%)	\$ 16,075.47	not paid
		\$ 337,584.87