

August 14, 2020
Sacramento, California

In Compliance with CA Executive Orders N-25-20 and N-29-20 the Board of Trustees of the American River Flood Control District met in regular session at 11:00 a.m. on Friday, August 14, 2020 by teleconference. In attendance were Trustee Shah, Trustee Johns Trustee Holloway, Trustee L'Ecluse and Trustee Vander Werf. Trustee Shah presided. Also present from the District were General Manager (GM) Tim Kerr, Superintendent Ross Kawamura, Field Supervisor Scott Webb, Legal Counsel David Aladjem and Office Manager Malane Chapman. Two members of the public were present.

Item No. 1 Public Comments on Non-Agenda Items: No public comment on non-agenda items.

Item No. 2 Approval of Consent Agenda Items: On a motion by Trustee Vander Werf seconded by Trustee L'Ecluse, the Board unanimously approved items 2a) Minutes of Regular Meeting on July 10, 2020, 2b) Approval of Report of Investment Transactions June 2020 (City Pool, LAIF, River City) and Treasurer's Certification, 2c) District Financial Reports: Statement of Operations (July 2020) and Cash Flow Report and 2d) Conflict of Interest Code – Biennial Review, 2e) Accounting Services for FY 2019-2020 Audit and 2f) Correspondence: None.

Roll Call Vote:

Trustee Shah:	AYE	Trustee Vander Werf:	AYE
Trustee L'Ecluse:	AYE		

Trustee Johns and Trustee Holloway were absent for this item.

Item No. 3 Accounts Payable and General Fund Expenses (July 2020): Trustee Holloway asked for clarification on payment made to Kent Arborist Services. Trustee Vander Werf asked for clarification on payment made to Target Specialty Products. Following explanation by staff and on a motion by Trustee Holloway seconded by Trustee Johns, the Board unanimously approved payments on the Schedule of Accounts Payable (July 2020) of \$151,065.87 and General Fund Expenses of \$115,056.08 (total aggregate sum \$266,121.95), which included a correction to Target Specialty Products (\$225.24 for Rodent Abatement and \$13,414.68 for Levee Maint. (Chemicals)).

Roll Call Vote:

Trustee Shah:	AYE	Trustee L'Ecluse:	AYE
Trustee Johns:	AYE	Trustee Vander Werf:	AYE
Trustee Holloway:	AYE		

Item No. 4 Resolution 2020-07: FY 2020-21 Salary and Benefit Adjustments for District Staff and General Manager: Following explanation by District Counsel and GM Kerr the Board unanimously approved the resolution to formalize the salary and benefit adjustments for District staff and general manager.

Roll Call Vote:

Trustee Shah:	AYE	Trustee L'Ecluse:	AYE
Trustee Johns:	AYE	Trustee Vander Werf:	AYE
Trustee Holloway:	AYE		

*Item No. 5 Administrative Staff Reports:*a) *General Manager Tim Kerr reported on the following:*

- General Manager's July Meeting Summary;
- Sacramento County Sheriffs Work-Release, Crew Bus;
- Dude Solutions Workflow Tracking Software;
- High Hazard Tree Removal at Howe Avenue: Trustee L'Ecluse inquired about affects removing roots have on the levee structure;
- District Roof Repair/Replacement Update: preconstruction kickoff meeting, Wednesday, August 19, 2020;
- Assembly Bill 1958 Status: Trustee Shah thanked Assemblyman Cooper;
- Hydrologic Conditions: Folsom Lake 52% of capacity with an outflow 3,062 cfs. The gauge at the I Street Bridge shows a water surface elevation of 7.2 feet above sea level;
- October 9, 2020 Board Meeting – Request to Reschedule: Meeting moved to October 16, 2020;
- Next Board Meeting is scheduled for September 11, 2020.

b) *Legal Counsel David Aladjem had nothing further to report.*c) *Office Manager Malane Chapman:*

- Election Update: Four candidates pulled papers.

*Item No. 6 Operations and Maintenance Staff Reports:*a) *Superintendent Ross Kawamura reported on:*

- Crew activities including rodent abatement, mowing, gate repair, camp cuts and slope repair.

Item No. 7 Questions and Comments by Trustees: There were no questions or comments by Trustees.

Item No. 8 Adjourn: There being no further business requiring action by the Board, the meeting was adjourned by Trustee Shah at 11:52 a.m.

Attest:

 Secretary

 President

**American River Flood Control District
Staff Report**

Investment Transactions Summary; July 2020

LAIF:

- On July 14, 2020 a quarterly interest payment was deposited in the amount of \$1,691.34.

City Pool A

- Statement was not available prior to the September 11, 2020 Board meeting.

Interest Receivable is accrued and transferred to the Cash Balance at the discretion of the City.

River City Bank Money Market:

- On July 1, 2002 a transfer was received from River City Checking in the amount of \$400,000.00.
- On July 8, 2020 a transfer was received from River City Checking in the amount of \$980,000.00.
- On July 27, 2020 a transfer was sent to River City Checking in the amount of \$200,000.00.
- On July 31, 2020 a monthly interest payment was deposited in the amount of \$683.82.

River City Bank Checking:

- On July 1, 2020 a transfer was sent to River City Money Market in the amount of \$400,000.00.
- On July 7, 2020 a deposit was received from Sacramento Area Flood Control Agency in the amount of \$980,000.00.
- On July 8, 2020 a transfer was sent to River City Money Market in the amount of \$980,000.00.
- On July 27, 2020 a transfer was received from River City Money Market in the amount of \$200,000.00.
- On July 31, 2020 a monthly interest payment was deposited in the amount of \$13.04.
- Total amount of Accounts Payable cleared during the month of July was \$217,485.83.

**American River Flood Control District
Investment Transaction Report
July 2020**

Item 2b

Balance and Transactions

Account		LAIF	City Pool A	River City Bank Money Market	River City Bank Checking
Beginning Balance	7/1/20	\$463,532.41	\$8,628,237.09	\$55,081.44	\$626,451.65
Transactions					
River City Bank Transfer	7/1/20			\$400,000.00	(\$400,000.00)
River City Bank Deposit	7/7/20				\$980,000.00
River City Bank Transfer	7/8/20			\$980,000.00	(\$980,000.00)
LAIF Interest	7/14/20	\$1,691.34			
River City Bank Transfer	7/27/20			(\$200,000.00)	\$200,000.00
River City Bank Interest	7/31/20			\$683.82	\$13.04
Accounts Payable (cleared)					(\$217,485.83)
Ending Balance:	7/31/20	\$465,223.75	\$8,628,237.09	\$1,235,765.26	\$208,978.86

**City Pool A Interest is accrued and deposited in the account at the discretion of the City.

Interest

Date:	Aug 2019	Sep 2019	Oct 2019	Nov 2019
LAIF	2.34	2.28	2.19	2.10
City Pool A	2.51	2.43	2.41	2.41
River City Bank Money Market	2.18	2.14	2.08	1.88
River City Bank Checking	0.10	0.09	0.10	0.08
Date:	Dec 2019	Jan 2020	Feb 2020	Mar 2020
LAIF	2.04	1.97	1.91	1.79
City Pool A	2.21	2.17	2.18	2.22
River City Bank Money Market	1.78	1.76	1.71	1.57
River City Bank Checking	0.09	0.10	0.10	0.10
Date:	Apr 2020	May 2020	June 2020	Jul 2020
LAIF	1.65	1.36	1.22	1.22
City Pool A	1.97	1.81	1.77	1.77
River City Bank Money Market	1.26	1.13	0.90	0.69
River City Bank Checking	0.10	0.10	0.10	0.09

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

August 03, 2020

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

AMERICAN RIVER FLOOD CONTROL DISTRICT

DISTRICT ENGINEER/MANAGER
 165 COMMERCE CIRCLE, SUITE D
 SACRAMENTO, CA 95815

[Tran Type Definitions](#)

Account Number: 90-34-002

July 2020 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
7/15/2020	7/14/2020	QRD	1647095	N/A	SYSTEM	1,564.01
7/15/2020	7/29/2020	QRD	1650560	N/A	SYSTEM	127.33

Account Summary

Total Deposit:	1,691.34	Beginning Balance:	463,532.41
Total Withdrawal:	0.00	Ending Balance:	465,223.75



River City Bank

WWW.RIVERCITYBANK.COM

PO Box 15247, Sacramento, CA 95851-0247

Return Service Requested

Item 2b



Last statement: June 30, 2020
This statement: July 31, 2020
Total days in statement period: 31

AMERICAN RIVER FLOOD CONTROL DISTRICT
C/O ROBERT MERRITT, CPA
4000 MAGNOLIA HILLS DR
EL DORADO HILLS CA 95762-6561

Page 1
0811100952
(0)

Direct inquiries to:
916-567-2836

Public Fund Money Market

Account number	0811100952	Beginning balance	\$55,081.44
Low balance	\$455,081.44	Total additions	1,380,683.82
Average balance	\$1,181,533.05	Total subtractions	200,000.00
Avg collected balance	\$1,181,533	Ending balance	\$1,235,765.26
Interest paid year to date	\$3,061.70		

DEBITS

Date	Description	Subtractions
07-27	Cash Mgmt Trsfr Dr REF 2091510L FUNDS TRANSFER TO DEP XXXXX0736 FROM	200,000.00

CREDITS

Date	Description	Additions
07-01	Cash Mgmt Trsfr Cr REF 1831402L FUNDS TRANSFER FRMDEP XXXXX0736 FROM	400,000.00
07-08	Cash Mgmt Trsfr Cr REF 1901448L FUNDS TRANSFER FRMDEP XXXXX0736 FROM	980,000.00
07-31	Interest Credit	683.82

DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
06-30	55,081.44	07-08	1,435,081.44	07-31	1,235,765.26
07-01	455,081.44	07-27	1,235,081.44		

AMERICAN RIVER FLOOD CONTROL DISTRICT
July 31, 2020

Page 2
0811100952

INTEREST INFORMATION

Annual percentage yield earned	0.69%
Interest-bearing days	31
Average balance for APY	\$1,181,533.05
Interest earned	\$683.82

OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



River City Bank

WWW.RIVERCITYBANK.COM

PO Box 15247, Sacramento, CA 95851-0247

Return Service Requested

Item 2b



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AMERICAN RIVER FLOOD CONTROL DISTRICT
C/O ROBERT MERRITT, CPA
4000 MAGNOLIA HILLS DR
EL DORADO HILLS CA 95762-6561

Page 1
0811090736
(54)

Direct inquiries to:
916-567-2836

Public Fund Interest Checking

Account number	0811090736	Beginning balance	\$626,451.65
Enclosures	54	Total additions	1,180,013.04
Low balance	\$46,259.20	Total subtractions	1,597,485.83
Average balance	\$195,404.73	Ending balance	\$208,978.86
Avg collected balance	\$163,791		

CHECKS

Number	Date	Amount	Number	Date	Amount
7668	07-20	840.32	7691	07-21	260.18
7669	07-16	35,885.51	7692	07-17	8,120.58
7670	07-20	47.83	7693	07-15	3,591.00
7671	07-16	464.38	7694	07-17	2,537.50
7672	07-17	683.44	7695	07-22	146.81
7673	07-20	365.57	7696	07-20	6,942.37
7674	07-17	227.33	7697	07-20	396.82
7675	07-20	245.78	7698	07-17	600.00
7676	07-17	350.00	7699	07-21	11.80
7677	07-20	932.63	7700	07-16	55.00
7678	07-21	737.98	7701	07-20	400.78
7679	07-21	92.00	7702	07-23	833.36
7680	07-17	1,607.55	7703	07-16	250.00
7681	07-17	193.97	7704	07-20	2,707.93
7682	07-16	4,832.00	7705	07-20	712.50
7684 *	07-16	104.26	7706	07-17	1,529.00
7685	07-20	141.00	7707	07-20	5,009.10
7686	07-21	3,121.25	7708	07-17	1,107.55
7687	07-17	1,131.37	7709	07-20	559.40
7688	07-20	200.95	7710	07-16	910.24
7689	07-17	1,880.72	7711	07-16	823.39
7690	07-17	2,200.00	7712	07-16	200.00

AMERICAN RIVER FLOOD CONTROL DISTRICT
July 31, 2020

Page 2
0811090736

Number	Date	Amount	Number	Date	Amount
7713	07-23	203.66	7718	07-22	97.97
7714	07-17	259.50	7719	07-20	521.31
7715	07-17	657.55	7720	07-22	860.77
7716	07-20	1,043.26	7721	07-17	5,000.00
7717	07-17	472.69	* Skip in check sequence		

DEBITS

Date	Description	Subtractions
07-01	' Cash Mgmt Trsfr Dr REF 1831402L FUNDS TRANSFER TO DEP XXXXX0952 FROM	400,000.00
07-02	' ACH Withdrawal CALPERS 1900 100000016092908	127.94
07-02	' ACH Withdrawal CALPERS 3100 100000016032106	1,844.69
07-02	' ACH Withdrawal CALPERS 3100 100000016032080	3,194.69
07-02	' ACH Withdrawal CALPERS 1900 100000016092896	6,404.99
07-03	' ACH Withdrawal CALPERS 1900 100000016094140	3,024.47
07-06	' ACH Withdrawal HEALTHEQUITY INC HealthEqui 200706	150.00
07-08	' Cash Mgmt Trsfr Dr REF 1901448L FUNDS TRANSFER TO DEP XXXXX0952 FROM	980,000.00
07-15	' ACH Withdrawal INTUIT PAYROLL S QUICKBOOKS 200715 946000047	34,471.27
07-16	' ACH Withdrawal INTUIT PAYROLL S QUICKBOOKS 200716 946000047	6,666.29
07-17	' ACH Withdrawal INTUIT PAYROLL S QUICKBOOKS 200717 946000047	9,562.25
07-21	' ACH Withdrawal CALPERS 1900 100000016096703	250.00
07-21	' ACH Withdrawal CALPERS 3100 100000016063784	2,519.16
07-21	' ACH Withdrawal CALPERS 3100 100000016063749	5,650.15
07-22	' ACH Withdrawal HEALTHEQUITY INC HealthEqui 200722	152.95
07-22	' ACH Withdrawal CALPERS 1900 100000016116736	3,065.74

AMERICAN RIVER FLOOD CONTROL DISTRICT
July 31, 2020

Date	Description	Subtractions
07-31	' ACH Withdrawal INTUIT PAYROLL S QUICKBOOKS 200731 946000047	37,290.86
07-31	' Service Charge ADDITIONAL DEBITS	2.52

CREDITS

Date	Description	Additions
07-07	Deposit	980,000.00
07-27	' Cash Mgmt Trsfr Cr REF 2091510L FUNDS TRANSFER FRMDEP XXXXX0952 FROM	200,000.00
07-31	' Interest Credit	13.04

DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
06-30	626,451.65	07-08	211,704.87	07-22	47,296.22
07-01	226,451.65	07-15	173,642.60	07-23	46,259.20
07-02	214,879.34	07-16	123,451.53	07-27	246,259.20
07-03	211,854.87	07-17	85,330.53	07-31	208,978.86
07-06	211,704.87	07-20	64,262.98		
07-07	1,191,704.87	07-21	51,620.46		

INTEREST INFORMATION

Annual percentage yield earned	0.09%
Interest-bearing days	31
Average balance for APY	\$163,791.83
Interest earned	\$13.04

OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

CERTIFICATION

The American River Flood Control District's investment portfolio [] is [is not] in compliance with the District's Financial Management Investments Plan.

The District's investment portfolio is not in compliance in the following respects:

A cash flow analysis confirms that the District [is] [is not] expected to be able to meet its expenditure requirements for the next six months.

The District's cash is insufficient to meet obligations for the next six months as a result of the following:

Attached hereto are the most recent statements of accounts of the following District accounts:

- LAIF Account, State Treasurer's Office **Dated July 2020**
- Investment Pool A Account, City of Sacramento **Dated July 2020**
- District Checking Account, River City Bank **Dated July 2020**
- District Repurchase Account, River City Bank **Dated July 2020**

Certified by: _____ Date: _____
Rachelanne Vander Werf, District Treasurer

American River Flood Control District
 Statement of Operations
 July 1, 2020 to August 31, 2020 (Two Months Ending of Fiscal 2021)
 For Internal Use Only

	Year to Date July 1, 2020 to August 31, 2020	Budget	Percent of Budget
Revenues			
Benefit assessment	\$ -	\$ 1,429,793	0.00%
Consolidated capital assessment	-	980,000	0.00%
Interest	1,922	77,267	2.49%
O & M agreements	-	231,801	0.00%
Miscellaneous	-	-	Not budgeted
Total Revenues	<u>1,922</u>	<u>2,718,861</u>	0.07%
M & O Expenses			
Salaries and wages	159,646	833,238	19.16%
Payroll tax expense	12,094	66,659	18.14%
Pension expense	34,336	189,428	18.13%
Compensation insurance	-	41,662	0.00%
Medical/dental/vision	58,764	216,125	27.19%
Fuel/oil reimbursement	2,604	35,000	7.44%
Equipment rental	5,960	20,000	29.80%
Equipment repairs/parts	7,728	50,000	15.46%
Equipment purchases (< \$5,000)	-	15,000	0.00%
Shop supplies	9,103	20,000	45.52%
Levee maint. (supp. & material)	5,826	20,000	29.13%
Levee maint. chemicals	13,415	27,500	48.78%
Levee maint. services	25,393	80,000	31.74%
Rodent abatement (supplies & materials)	225	10,000	2.25%
Employee uniforms	-	7,500	0.00%
Staff training	-	7,500	0.00%
Regulation Compliance (OSHA)	-	6,000	0.00%
Miscellaneous	-	2,000	0.00%
Small tools & equipment	-	7,500	0.00%
Emergency preparedness program	4,200	35,000	12.00%
Engineering services	-	20,000	0.00%
Environmental services/studies	-	5,000	0.00%
Encroachment remediation	-	15,000	0.00%
Urban camp cleanup	2,422	50,000	4.84%
Total M & O Expenses	<u>341,716</u>	<u>1,780,112</u>	19.20%
Administration Expenses			
Board of trustees compensation	1,039	7,600	13.67%
Trustee expenses	-	2,400	0.00%
Trustee training	-	5,000	0.00%
Accounting services	700	15,000	4.67%
Legal services (general)	-	50,000	0.00%
Utilities	4,487	40,000	11.22%
Telephone	1,424	25,000	5.70%
Retiree benefits	34,628	143,000	24.22%
Office/shop/yard lease	1,200	7,200	16.67%
Office equipment/furniture	-	7,500	0.00%
Office supplies	-	-	Not budgeted
Auto allowance	1,184	6,600	17.94%
Parking reimbursement	-	500	0.00%
General office expense	1,042	15,000	6.95%
Technology and software	316	10,000	3.16%
Legislative services	-	-	Not budgeted
Dues and associations	8,359	25,000	33.44%
Property and liability insurance	10,786	42,000	25.68%
Conference/workshop/seminar	-	-	Not budgeted
Public relations/information	-	30,000	0.00%
Miscellaneous	709	5,000	14.18%
Election expense	-	99,723	0.00%
Employee morale/wellness	-	2,000	0.00%
Investment fees	-	20,000	0.00%
Community services	-	1,500	0.00%
Bookkeeping services	675	14,000	4.82%
Property taxes	-	3,000	0.00%
Building maintenance	-	10,000	0.00%
County Dtech fees for DLMS	-	55,000	0.00%
Interest expense	53	-	Not budgeted
Total Administration Expenses	<u>66,602</u>	<u>642,023</u>	10.37%
Special Projects Expenses			
Engineering studies/survey studies	-	170,000	0.00%
Levee standards compliance	-	25,000	0.00%
Encroachment remediation	-	-	Not budgeted
Vegetation management	-	-	Not budgeted
Small capital projects	-	50,000	0.00%
Total Special Project Expenses	<u>-</u>	<u>245,000</u>	0.00%
Capital Outlay			
Bank protection	-	-	Not budgeted
Magpie Creek	-	-	Not budgeted
Property acquisition	-	-	Not budgeted
Miscellaneous	-	-	Not budgeted
Equipment purchases (over \$5,000)	-	100,000	0.00%
Total Capital Outlay	<u>-</u>	<u>100,000</u>	
Capital Outlay: District Headquarters Build-Out			
Building improvements/maintenance	1,575	700,000	0.23%
La Riviera improvements/maintenance	-	2,000	0.00%
	<u>1,575</u>	<u>702,000</u>	

Note: Amounts above are not audited

The above information is current through the last day of the previous month's bank activity.

Data has been verified by the bookkeeper and physical copies of checks have not been reviewed or received and some checks may not have cleared the bank account.

Cash Flow Report													
Maintenance and Operations Expens	20-Jul	20-Aug	20-Sep	20-Oct	20-Nov	20-Dec	21-Jan	21-Feb	21-Mar	21-Apr	21-May	21-Jun	TOTAL
500 - Salary/Wages	84,955.85	72,305.42	72,875.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	230,136.93
501 - Payroll Taxes	6,551.57	5,583.83	5,583.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17,718.41
502 - Pension	17,202.17	15,822.01	10,208.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	43,232.78
503 - Compensation Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
504 - Medical/Dental/Vision	24,342.88	19,791.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	44,134.12
508 - Fuel/Oil	2,345.10	4,356.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,701.49
509 - Equipment Rental	0.00	5,960.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,960.25
510 - Equipment Purchase(< \$5000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511 - Equipment Repair/Parts	15,604.93	6,143.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,748.84
512 - Shop Supplies	4,256.28	8,016.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,272.38
514 - Levee Maint(Supplies&Materi	100.38	5,826.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,926.62
515 - Levee Maintenance Services	2,200.00	25,393.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	27,593.37
516 - Employee Uniforms	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
518 - Staff Training	1,529.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,529.00
519 - Miscellaneous O&M	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
521 - Small Tools & Equip	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
523 - Levee Maint. (Chemicals)	0.00	13,414.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,414.68
525 - Emergency Preparedness Pr	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
530 - Encroachment Remediation I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532 - Rodent Abatement	0.00	225.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	225.24
533 - Urban Camp Cleanup	1,380.45	2,421.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,802.19
605 - Engineering Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
615 - Survey Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
616 - Environmental Services/Studi	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total M&O Expense	160,468.61	185,260.42	88,667.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	434,396.30
Administrative Expenses	20-Jul	20-Aug	20-Sep	20-Oct	20-Nov	20-Dec	21-Jan	21-Feb	21-Mar	21-Apr	21-May	21-Jun	TOTAL
505 - Telephone	1,521.70	1,626.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,148.62
506 - Utility Charges	3,362.49	4,354.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,717.42
507 - Office/Shop Lease	600.00	600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,200.00
513 - Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
517 - Auto Allowance	550.00	550.00	550.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,650.00
520 - Retiree Benefits	11,542.63	11,542.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23,085.26
522 - Office Equipment/Furniture	129.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	129.24
526 - Mileage/Parking Reimburse	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
527 - General Office Expense	1,081.26	1,386.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,467.34
529 - Pre-funding Retiree Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531 - Technology & Software	467.39	1,139.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,607.12
600 - Board of Trustees Compensa	1,380.45	2,421.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,802.19
601 - Trustee Expenses	475.00	475.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	950.00
602 - Accounting Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
603 - Legal Fees (General)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
604 - Flood Litigation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
606 - Legislative Services	0.00	700.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	700.00
607 - Dues and Assoc. Expenes	4,832.00	11,702.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,534.50
608 - Insurance Premiums	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
609 - Conference /Workshops/Sem	3,591.00	4,090.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,681.60
610 - Public Relations Information	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
611 - Election Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
612 - District Annexations	0.00	12,051.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,051.47
613 - Community Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
614 - Miscellaneous Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
617 - Investment Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
618 - Property Tax	3,579.77	238.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,818.02
619 - Building Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
620 - Bookkeeping Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
621 - County Assessment Fees	0.00	4,391.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,391.00
622 - County DTech Fees for DLMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

AMERICAN RIVER FLOOD CONTROL DISTRICT
Cash Flow Report
July 2020 through June 2021

623 - Employee Morale/Wellness	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Administrative	33,112.93	57,270.85	550.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	90,933.78

Special Projects Expenses	20-Jul	20-Aug	20-Sep	20-Oct	20-Nov	20-Dec	21-Jan	21-Feb	21-Mar	21-Apr	21-May	21-Jun	TOTAL
702 - Engineering/Survey Studies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
703 - Encroachment Remediation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704 - Vegetation Management	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
705 - Small Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
707 - Levee Standards Compliance	2,537.50	2,085.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,622.50
Total Special Projects	2,537.50	2,085.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,622.50

Capital Outlay: Flood Control	20-Jul	20-Aug	20-Sep	20-Oct	20-Nov	20-Dec	21-Jan	21-Feb	21-Mar	21-Apr	21-May	21-Jun	TOTAL
700 - Bank Protection	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
701 - Magpie Creek	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
706 - Property Acquisition	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
709 - Equipment Purchase (> \$500)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Capital Outlay: Flood Control	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Income	20-Jul	20-Aug	20-Sep	20-Oct	20-Nov	20-Dec	21-Jan	21-Feb	21-Mar	21-Apr	21-May	21-Jun	TOTAL
120 - Benefit Assessment	0.00	30,998.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,998.97
122 - SAFCA CAD4	980,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	980,000.00
123 - Interest	2,388.20	616.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,004.89
124 - O&M Agreements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
126 - Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Income	982,388.20	31,615.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,014,003.86

Fund Balance

District Operations Fund	Jul 20	Aug 20	Sept 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21
Beginning Balance	1,665,499.72	2,801,768.88	2,588,768.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Income	1,332,388.20	31,615.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	196,119.04	244,616.27	89,217.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	72,000.00
Ending Balance	2,801,768.88	2,588,768.27	2,499,551.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(72,000.00)

Capital Outlay Reserve Fund	Jul 20	Aug 20	Sept 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21
Beginning Balance	1,270,000.00	920,000.00	920,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	350,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	920,000.00	920,000.00	920,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Retiree Health Benefit Reserve Fund	Jul 20	Aug 20	Sept 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21
Beginning Balance	3,552,014.00	3,552,014.00	3,552,014.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	72,000.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	3,552,014.00	3,552,014.00	3,552,014.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	72,000.00

Flood Emergency Response Reserve Fund	Jul 20	Aug 20	Sept 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21
Beginning Balance	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Emergency Repair Reserve Fund	Jul 20	Aug 20	Sept 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21
Beginning Balance	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Total Balance	10,273,782.88	10,060,782.27	9,971,565.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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Water Resources ♦ Flood Control ♦ Water Rights

GILBERT COSIO, JR., P.E.
 MARC VAN CAMP, P.E.
 WALTER BOUREZ, III, P.E.
 RIC REINHARDT, P.E.
 DON TRIEU, P.E.
 DARREN CORDOVA, P.E.
 NATHAN HERSHEY, P.E., P.L.S.
 LEE G. BERGFELD, P.E.
 BEN TUSTISON, P.E.
 THOMAS ENGLER, P.E., CFM
 MICHAEL MONCRIEF, P.E.

ANGUS NORMAN MURRAY
 1913-1985

CONSULTANTS:
 JOSEPH I. BURNS, P.E.
 DONALD E. KIENLEN, P.E.

MEMORANDUM

DATE: August 14, 2020

TO: Tim Kerr, P.E., General Manager, American River Flood Control District

FROM: Ric Reinhardt, P.E., MBK Engineers; Pro Mitra, P.E., MBK Engineers

SUBJECT: Summary of June 19, 2020 Field Visit with ARFCD along American River Levees, Natomas East Main Drainage Canal East Levee, Rio Linda South Levee, and Dry Creek North Levee

On June 19, 2020, a field visit was conducted with the American River Flood Control District staff (ARFCD), which is the local maintaining agency (LMA) for the urban portion of the American River north and south levees, Arcade Creek north and south levees, Natomas East Main Drainage Canal (NEMDC) east levee, Rio Linda south levee, and Dry Creek north levee. MBK Engineers staff (MBK), representing the Sacramento Area Flood Control Agency (SAFCA), were also in attendance during the field visit.

The following personnel were in attendance at the field visit:

- ARFCD: Tim Kerr (General Manager), Ross Kawamura (Superintendent)
- MBK Engineers: Ric Reinhardt, Pro Mitra

Ric Reinhardt is the Certifying Engineer for Federal Emergency Management Agency (FEMA) and Urban Levee Design Criteria (ULDC) compliance. The purpose of the field visit was to review the status of maintenance and identify any actions needed to meet FEMA and ULDC requirements for maintenance and make recommendations to ensure the levee can be certified as meeting both FEMA and ULDC maintenance criteria. The field visit did not include the Arcade Creek levees due to the recently completed levee improvement work and frequent site visits by Mr. Reinhardt to account for the current condition of the levees. The previous field visit for the ARFCD levees was conducted in 2012 in preparation of the FEMA Certification Package 1.

Field Visit Observations

Observations made during the field visit included, but were not limited to, the following items:

1. Several trees that were identified as high hazard (e.g., fruit/nut bearing, on landside slope, or on landside toe) have been removed over time. Trees that remain do not appear to be in a state of decline. ARFCD is monitoring whether rodent activity is present near fruit/nut bearing trees and will decide if removal is necessary.
2. No presence of high hazard encroachments along the levees observed and included in FEMA Certification Packages 1 and 2.
3. Some vegetative overgrowth exists near the waterside levee toe on the American River north levee (ARNL) near Cal Expo. The overgrowth is neither severe nor any cause of concern.
4. ARFCD staff identified beaver activity at the toe of the levee at ARNL station 3042+50, upstream of the Highway 160 bridge crossing. ARFCD installed a concrete cutoff trench at the waterside toe of the levee on the landside of the bike trail. Repairs on the bike trail indicate that the collapse is occurring due to the beaver dens.

Summary

ARFCD staff does an exceptional job with their maintenance practices in trimming low-hanging tree branches, managing borrowing rodents, thinning vegetation overgrowth where feasible, and removing snags and trees in state of decline on the landside of the levee.

Non-compliant groundcover, such as ivy and ice plants spread across a large area, is categorized as a high-hazard encroachment and have been removed in the locations that were previously identified in the first field survey in 2012. ARFCD staff have been successful in contacting and engaging with the property owners to remove unwanted encroachments in the Cert package 1 and 2 reaches. Due to ARFCD's relationships with adjacent property owners, they have made significant progress in removing encroachments and moving fences off of government property to reclaim the landside toe access corridor in the Cert package 3 reach as well.

Over the past few years, there has been a significant increase in the homeless population on lands managed by ARFCD. As a result, they have had to defer some of their maintenance projects, such as working with property owners to relocate fences encroaching on government property, in order to remove debris from homeless encampments and repair damage done to the levees by homeless people, an example being excavations into the levee slope to provide a level surface for tents.

Recommendations

MBK is recommending the following actions be implemented by ARFCD:

1. Continue focusing on removal of high-hazard trees over time.
2. Continue working with River Park residents to address high-hazard encroachments in advance of next FEMA certification report, scheduled in 2025.
3. ARFCD should continue to use its own discretion in prioritizing remediation efforts for encroachments that impede access or visibility for O&M and emergency actions along the slope and/or at the levee toe.
4. ARFCD should continue with their enforcement and remediation efforts, as they determine appropriate, to meet their obligations for levee O&M.

5. ARFCD should consider working with other regional agencies as appropriate to address the beaver damage at ARNL Station 3042+50. While the concrete cutoff trench is an acceptable interim approach to managing the risk from potential damage caused by beavers, an abatement program should be implemented to reduce the potential of future burrowing activity along the levee.

Overall, ARFCD sets the bar for how an LMA should maintain their levees throughout the year on a regular basis and sustaining their outreach efforts with adjacent property owners to address high-hazard encroachments. ARCFD and SAFCA shall continue to move forward with their long-term goals in resolving property boundaries and establishing levee easements for landside access.



Ric Reinhardt, P.E.

PM/oh

R:\4895.3\ SUMMARY OF 06-19-20 FIELD VISIT WITH ARFCD

City of
SACRAMENTO
Police Department

DANIEL HAHN
Chief of Police

5770 Freeport Blvd., Suite 100
Sacramento, CA 95822-3516

(916) 808-0800
Fax: (916) 808-0818
www.sacpd.org

August 10, 2020

Good day,

Hello, my name is Brian Ellis, your geographically assigned area lieutenant for the Sacramento Police Department. Recently a public safety request has come to my attention and I'm respectfully seeking your input.

We all recognize the many social challenges that those experiencing homelessness has caused our community. Throughout this year, we've had many requests to help with on-going issues of people living out of their car(s) and/or travel trailers in the Commerce Cir and Lathrop Way corridor. The western and southern portions of the business park are plagued with excessive trash and blight. With the inability to enforce local camping ordinances, we have to seek other alternatives to attend to the public safety requests we get from community members.

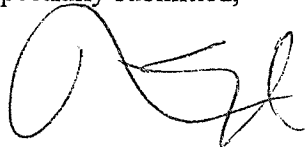
We have a potential solution to remedy the on-going camping and blight activities on Commerce Cir and Lathrop Way, which is to seek council approval to disallow street parking at night throughout the business park on city streets from the hours of 10pm to 6am.

I have a few questions I need your help with:

1. Are you in favor of no street parking from 10pm to 6am on Commerce Cir and Lathrop Way?
2. Would this positively affect your business?
3. Any additional recommendations or comments?

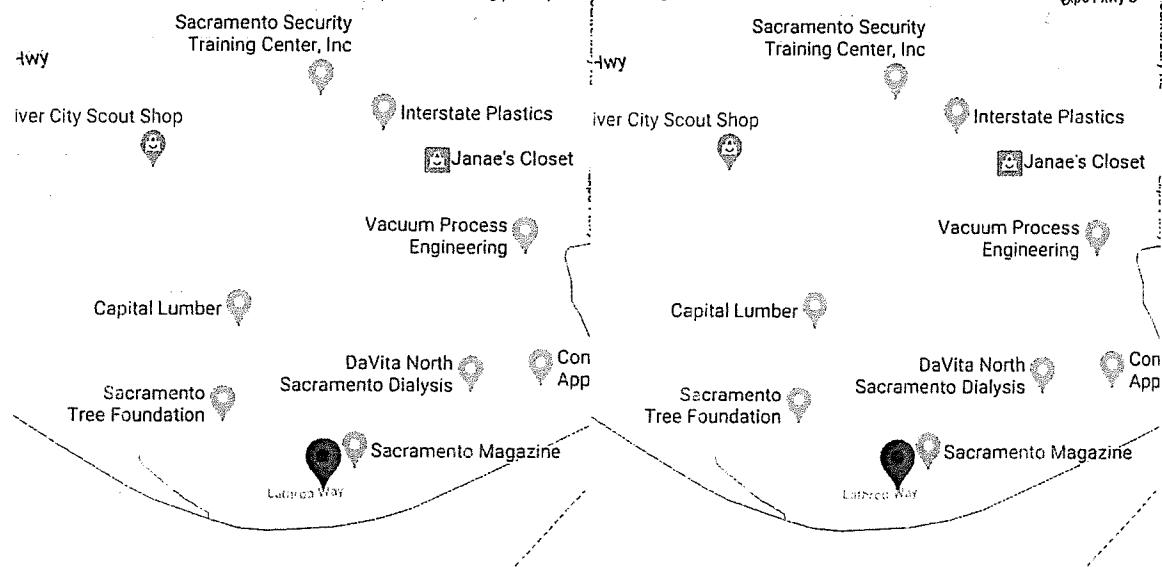
If you could kindly send me an email at bellis@sacpd.org with your remarks. If I happen to miss one of your business neighbors, will you kindly pass on my information to them. It is important to hear your input to ensure we are making the best decision that ultimately affects your community, and your voice is important. Should there be anything else you would like to discuss, never hesitate to reach out.

Respectfully submitted,



Brian Ellis
Lieutenant, North Command
(916) 808-2460
bellis@sacpd.org

AREA WHERE INCIDENTS HAPPENING	TO INCLUDE ENTIRE AREA
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August 2020

8/11: AR South- City of Sacramento- MA 9 SWIF Coordination. I met via teleconference with representatives from the State DWR and the City of Sacramento to discuss the ongoing effort for updating our shared System-Wide Improvement Framework. The staff from the State is currently updating the language in the SWIF and individual agencies are updating the status of each documented infraction in the Corps' Periodic Inspection.

8/11: Phone Meeting with Dude Solutions. I met with staff from the software company Dude Solutions to discuss the presentation to the Board of Trustees at the August meeting. Dude Solutions provided a cost quote to set-up and configure the software with a prorated license for the remainder of 2020.

8/14: American River Flood Control District Board of Trustees meeting. The Board met in regular session. The agenda items included a resolution adopting this year's Staff Salary and Benefits Adjustments and a staff report on the GM's plan to start using Dude Solutions workflow tracking software at the District.

8/17: ARFCD Fire Extinguisher Training. District staff participated in fire extinguisher training from Fire Code. Each employee had the opportunity to put out a training fire using the provided extinguisher.

8/18: AR South- City of Sacramento- MA 9 SWIF Coordination. I met via teleconference with representatives from the State DWR and the City of Sacramento to discuss the ongoing effort for updating our shared System-Wide Improvement Framework. The staff from the State is currently updating the language in the SWIF and individual agencies are updating the status of each documented infraction in the Corps' Periodic Inspection.

8/18: Phone Meeting with Dude Solutions. Field Supervisor Webb and I met with staff from the software company Dude Solutions to discuss the implementation of Dude Solutions workflow tracking software. Malcom Meath from Dude will set up training meetings with our implementation consultant.

8/19: ARFCD Roof Repair/Replacement Pre-Construction Meeting.

District staff met with Lionakis and Rua and Son to go over the construction of the new roof project. Contacts were established for access and billing. Rua submitted a Request-For-Information (RFI) for revising the coping design around the parapets. Lionakis will review the proposal and respond in writing.

8/25: Steelhead Creek Clean-up Meeting.

Superintendent Kawamura and I participated in a reoccurring meeting with the Central Valley Regional Water Quality Control Board, RD 1000, and the City of Sacramento to discuss the annual clean-up effort in Steelhead Creek. This year, the City will distribute trash bags prior to the clean-up and RD 1000 and ARFCD will use equipment to load and haul-off the filled bags.

8/31: Web Meeting with Dude Solutions.

Field Supervisor Webb and I met with staff from the software company Dude Solutions to discuss implementation of the workflow tracking software. The implementation consultant went over the company's online training resources and scheduling for the implementation of the software.