

February 10, 2017
Sacramento, California

The Board of Trustees of the American River Flood Control District met in regular session in its office at 185 Commerce Circle, Sacramento, CA at 11:00 a.m. on Friday, February 10, 2017. In attendance were Trustee Simon, Trustee Holloway, Trustee Redway, Trustee Pavão and Trustee Shah. Trustee Simon presided. Also present from the District were General Manager (GM) Tim Kerr, Superintendent Richard Marck, Field Supervisor Ross Kawamura, Legal Counsel David Aladjem, Office Manager Malane Chapman and Divya Mankikar with CalPERS. One member of the public was present.

Item No. 1 Public Comments on Non-Agenda Items: There were no comments on non-agenda items from members of the public.

Item No. 2 Oath of Office for Re-Elected Trustees: Trustee Holloway administered the Oath of Office for Trustee Shah.

Item No. 3 Election and Appointments of District Representative to Associated Organizations for 2017: LAFCo Special District Advisory Committee (2-year term): On a motion by Trustee Holloway seconded by Trustee Redway, the Board unanimously approved the appointment of Trustee Pavão to LAFCo Special District Advisory Committee.

Item No. 4 Approval of Consent Agenda Items: Item 4b) Approval of Report of Investment Transactions December 2016 (City Pool A, LAIF, River City) and Treasurer's Certificate and 4c) District Financial Reports: Statement of Operations (January 2017) and Cash Flow Report was removed from the Consent Agenda. On a motion by Trustee Holloway seconded by Trustee Pavão, the Board unanimously approved Items 4a) Minutes of Regular Meeting on January 13, 2017 and 4d) Correspondence: None.

Item No. 4b Approval of Report of Investment Transactions December 2016 (City Pool A, LAIF, River City) and Treasurer's Certification: Trustee Shah asked about the return on investments for the City Pool A account. Following explanation by staff and on a motion by Trustee Shah seconded by Trustee Pavão, the Board unanimously approved the item.

Item No. 4c District Financial Reports: Statement of Operations (January 2017) and Cash Flow Report: Trustee Shah inquired about where on the Cash Flow the interest from City Pool A is shown. Following explanation by staff and on a motion by Trustee Shah seconded by Trustee Pavão, the Board unanimously approved the item.

Item No. 5 Accounts Payable and General Fund Expenses (January 2017): Trustee Simon requested clarification of payment to Sacramento Revenue, Valley Truck and

Tractor Co. and West Coast Arborists, Inc. Trustee Holloway requested clarification of payment to Burrell Consulting Group, Inc. Following explanations by staff and on a motion by Trustee Holloway seconded by Trustee Redway, the Board unanimously approved payments on the Schedule of Accounts Payable (January 2017) of \$61,482.68 and General Fund Expenses of \$148,243.64 (total aggregate sum \$209,726.32).

Item No. 6 Letter of Resignation – Karolyn W. Simon: 6a) Direction to Staff to Notice Vacancy, 6b) Direction to Staff to Schedule Interview(s) with candidate(s), 6c) Selection of Ad hoc Interview Committee and 6d) Direction to Staff to prepare Resolution of Appreciation. Following explanations by staff and on a motion by Trustee Redway seconded by Trustee Shah, the Board unanimously directed GM Kerr to post notice of vacancy for 15 days starting March 13, 2017 asking for applications and to hold a special meeting prior to the April 14, 2017 Board of Trustees meeting.

Item No. 7 American River Parkway Foundation 2017 Clean-up Program: Following explanation by staff and on a motion by Trustee Holloway seconded by Trustee Shah, the Board approved \$1000 provided the American River Flood Control District logo would appear on the t-shirts given to cleanup volunteers or some form of displayable item. Ayes: Trustee Holloway, Trustee Pavão, Trustee Redway and Trustee Shah. Nays: Trustee Simon.

Item No. 8 Endorsement of the Baler Building Permit: Applicant City of Sacramento: Item was continued to March 10, 2017.

Item No. 9 Administrative Staff Reports:

a) *General Manager Tim Kerr reported on the following:*

- General Manager's January Meeting Summary: GM Kerr discussed his participation in daily conference calls with the Sacramento County Emergency Operations Center;
- Sonitrol Security Alarm: GM Kerr noted that the District updated the security system;
- January 2017 Storm – Staff Hours: GM Kerr noted the additional cost in personal. Trustee Shah thanked the District for working 24 hour patrols;
- Parson-Brinkerhoff Consulting Services: Direct Levy Management System (DLMS): GM Kerr discussed the possibility of having an outside agency perform the Direct Levy Management System duties.
- Hydrologic Conditions: Folsom Lake is 75% full with an outflow of 83,458 cfs. The gauge at the I Street Bridge shows a water surface elevation of 29.21 feet above sea level;
- Next Board Meeting is scheduled for March 10, 2017.

b) *Legal Counsel David Aladjem had nothing further to report.*

- c) *Office Manager Malane Chapman reported on the following:*
- California Special Districts Association: Board Secretary/Clerk Conference - Anaheim, October 22-24, 2017, was directed by the Board to provided cost estimate.
 - AT&T Contract Negotiations: Contract expired in June 2016, Office Manager Chapman is working with AT&T to renegotiate rates and to remove numbers the District no longer uses.
 - Form 700, Statements of Economic Interests: Office Manager Chapman informed the Board of the 2017 due date.
 - District Newsletter: Newsletter is expected be ready to present to the Board at the March 10 meeting.

Item No. 10 Operations and Maintenance Staff Reports:

- a) *Superintendent Richard Marck*
- Crew activities including removing of down trees in between storms, elderberry trimming, working with the California Conservation Corp, repairing roads and staff patrolling during the high water event.

Item No. 11 Questions and Comments by Trustees: There were no questions or comments by Trustees.

Item No. 12 Adjourn There being no further business requiring action by the Board, the meeting was adjourned by Trustee Simon at 12:28 p.m.

Attest:

Secretary

President