

January 12, 2018
Sacramento, California

The Board of Trustees of the American River Flood Control District met in regular session in its office at 185 Commerce Circle, Sacramento, CA at 11:00 a.m. on Friday, January 12, 2018. In attendance were Trustee Holloway, Trustee Shah, Trustee Pavão and Trustee Johns. Trustee Redway was absent. Trustee Holloway presided. Also present from the District were General Manager (GM) Tim Kerr, Superintendent Ross Kawamura, Legal Counsel David Aladjem and Office Manager Malane Chapman. Two members of the public were present.

Item No. 1 Public Comments on Non-Agenda Items: There were no comments on non-agenda items from members of the public.

Item No. 2 Election of Officers of the Board of Trustees for 2018 (hereinafter "the Board"): On a motion by Trustee Shah seconded by Trustee Johns, the Board unanimously approved the following continuation of the current Officers of the Board of Trustees: President: Trustee Holloway; Vice President: Trustee Redway; Secretary: Trustee Pavão; Assistant Secretary: Office Manager Chapman; Treasurer: Trustee Shah and Assistant Treasurer: GM Kerr.

Item No. 3 Election and Appointments of District Representatives to Associated Organizations for 2018: On a motion by Trustee Shah seconded by Trustee Johns, the Board unanimously approved the following continuation of the following appointments: SAFCA Board of Directors: Trustee Holloway and Trustee Shah; SAFCA Board of Directors-Alternates: Trustee Redway and Trustee Pavão; JPIA Director: Trustee Pavão; JPIA Alternate Director: GM Kerr and California Central Valley Flood Control Association Director (CCVFCA): GM Kerr

Item No. 4 Make Personnel Assignments to Existing Standing/Ad-Hoc Committees for 2018: On a motion by Trustee Shah seconded by Trustee Johns, the Board unanimously approved continuing the existing assignments to Standing/Ad-Hoc Committees: Policy Committee: Trustee Redway and Trustee Johns; Personnel and Benefits Committee: Trustee Redway and Trustee Pavão; Finance Committee: Trustee Holloway and Trustee and Newsletter Committee: Trustee Pavão and Trustee Johns.

Item No. 5 Approval of Consent Agenda Items: On a motion by Trustee Shah seconded by Trustee Johns, the Board unanimously approved Items 5a) Minutes of Regular Meeting on December 8, 2017, 5b) Approval of Report of Investment Transactions November 2017 (City Pool, LAIF, River City) and Treasurer's Certification, 5c) District Financial Reports: Statement of Operations (December 2017) and Cash Flow Report and 5d) Correspondence: None.

Item No. 6 Accounts Payable and General Fund Expenses (December 2017): Trustee Shah requested clarification regarding payments to Capital Rubber Co. Ltd and Sunbelt. Trustee Holloway requested clarification regarding payments to Porters Old 2 New

Automotive. On a motion by Trustee Pavão seconded by Trustee Shah, the Board unanimously approved payments on the Schedule of Accounts Payable (December 2017) of \$68,429.83 and General Fund Expenses of \$63,609.30 (total aggregate sum \$132,039.13).

Item No. 7 Participation in DWR Deferred Maintenance Program: GM Kerr noted that after the Board Packet was distributed he was made aware that the District has until June 30, 2018 to enter into agreement with the program and work is to be completed by June 30, 2019. Trustee Shah asked if the City of Sacramento was still willing to inspect the 22 pipes and if the funds would remain with the State if the work was not completed by the timeline. GM Kerr changed his recommendation and asked the Board to enter agreement and sign the letter of intent. On a motion by Trustee Shah seconded by Trustee Johns, the Board unanimously approved to enter into agreement to participate in the pipe inspection program under DMP as identified in the Department of Water Resources (Department's) Eligibility Notice dated Mary 30, 2017.

AYES: 4
NOES: 0
ABSENT: 1

Item No. 8 ARFCD Flood Safety Plan: Following explanation by staff and on a motion by Trustee Pavão seconded by Trustee Johns, the Board unanimously approved the Flood Safety Plan.

Item No. 9 Administrative Staff Reports:

a) *General Manager Tim Kerr reported on the following:*

- General Manager's December Meeting Summary: DWR Local Maintaining Agency Coordination meeting and Central Valley Flood Control Association Board of Directors meeting were discussed;
- District Staffing – New Hire: GM Kerr introduced the new Range A employee to the Board;
- Hydrologic Conditions: Folsom Lake is 59% full, with an outflow of 2,872 cfs and the gauge at the I Street Bridge shows 10.5 feet above sea level;
- January Bookkeeping/Financial Reporting;
- Next Board Meeting: February 9, 2018.

b) *Legal Counsel David Aladjem had nothing further to report.*

c) *Office Manager Malane Chapman had nothing further to report.*

Item No. 10 Operations and Maintenance Staff Reports:

a) *Superintendent Ross Kawamura reported on:*

- Crew activities including camp repair, erosion repair, fence removal along Alumni Grove at Sacramento State and training with Super-Sacks.

Item No. 11 Questions and Comments by Trustees: Trustee Pavão asked the Board about Trustee contributions to the Summer Function and Holiday Gathering. Trustee Holloway informed the Board about an upcoming Trailhead Dedication in honor of Karolyn W. Simon on January 19, 2018 and asked the Board to attend if they are able.

Item No 12 Adjourn: There being no further business requiring action by the Board, the meeting was adjourned by Trustee Holloway at 12:28 p.m.

Attest:

Secretary

President

DRAFT

January 25, 2018
Sacramento, California

The Board of Trustees of the American River Flood Control District met in special session in its office at 185 Commerce Circle, Sacramento, CA at 11:30 a.m. on Thursday, January 25, 2018. In attendance were Trustee Holloway, Trustee Redway, Trustee Shah and Trustee Johns. Trustee Pavão was absent. Trustee Holloway presided. Also present from the District were General Manager Tim Kerr, Superintendent Ross Kawamura, Legal Counsel David Aladjem and Office Manager Malane Chapman. Nathan and Melissa Davis, Homeowners at 2316 Rogue River were present

Item No. 1 Public Comments on Non-Agenda Items: There were no comments on non-agenda items from members of the public.

Item No. 2 Fence Encroachment: 2316 Rogue River Drive: GM Kerr noted that in December 2016 a large walnut tree had fallen near the levee toe at 2316 Rogue River Drive and damaged two adjacent residential structures. A remaining tree at that location showed signs of declining health and was suspected to be a risk for topping also. In December 2016 the Board directed GM Kerr to approach the homeowner at 2316 Rogue River and offer to remove the standing hazard tree if the homeowner agreed to re-locate his encroached fence to the property line. The homeowner, Mr. Nathan Davis, agreed to the offer and the District paid a tree service to remove the tree and grind out the stump. Mr. Davis originally proposed to place the fence 18-inches inset onto the property on the eastern corner and 18-inches onto the flood control easement on the western corner point. Prior to the meeting, Mr. Davis submitted a new proposal that showed the last 6-foot section on the western corner be angled back to the District property line. On a motion by Trustee Shah seconded by Trustee Johns, the Board unanimously approved the new proposal where the western corner would be brought back to the District property line and that the District standard maintenance practices would apply on the inset fence line.

Item No. 3 Questions and Comments by Trustees: There were no questions or comments by the Trustees.

Item No. 4 Adjourn: There being no further business requiring action by the Board, the meeting was adjourned by Trustee Holloway at 12:05 p.m.

Attest:

Secretary

President

American River Flood Control District Staff Report

Investment Transactions Summary; December 2017

LAIF:

- There were no transactions in this account during the month of December.

City Pool A

- Accrued Interest Receivable for the month of December was \$10,599.15.
- As of December 31, 2017, the balance of Interest Receivable in this account was \$59,042.00.

Interest Receivable is accrued and transferred to the Cash Balance at the discretion of the City.

River City Bank:

- On December 7, 2017 a miscellaneous deposit was made in the amount of \$407.95
- On December 14, 2017 a deposit was received from SAFCA O&M FY 2016-17 in the amount of \$245,528.40.
- On December 15, 2017 a deposit was received from Sacramento County for FY 2016-2017 Teeter Payment in the amount of \$32,307.85.
- On December 26, 2017 a miscellaneous deposit was made in the amount of \$14.99.
- Total amount of Accounts Payable cleared during the month of December was \$132,999.78.
- On December 31, 2017 a monthly interest payment was deposited in the amount of \$37.10.

**American River Flood Control District
Investment Transaction Report
December 2017**

Item 2c

Balance and Transactions

Account		LAIF	City Pool A	River City Bank
Beginning Balance	12/1/17	\$439,223.13	\$7,267,268.07	\$440,429.63
Transactions				
Miscellaneous	12/7/17			407.95
SAFCA O&M FY 2016-17	12/14/17			245,528.40
Sac County FY 2016-17 Teeter Payment	12/15/17			32,307.85
Miscellaneous	12/26/17			14.99
City Pool A	12/31/17		10,599.15	
River City Bank Interest	12/31/17			37.10
Accounts Payable (cleared)				(132,999.78)
Ending Balance:	12/31/17	\$439,223.13	\$7,267,268.07	\$585,726.14

**City Pool A Interest is accrued and deposited in the account at the discretion of the City.

Interest

Date:	Jan 2017	Feb 2017	Mar 2017	Apr 2017
LAIF	0.75	0.75	0.82	0.88
City Pool A	1.39	1.58	1.47	1.56
River City Bank	0.19	0.25	0.25	0.25
May 2017				
Date:	May 2017	June 2017	July 2017	Aug 2017
LAIF	0.88	0.98	1.05	1.08
City Pool A	1.42	1.55	1.50	1.61
River City Bank	0.25	0.20	0.08	0.08
Sep 2017				
Date:	Sep 2017	Oct 2017	Nov 2017	Dec 2017
LAIF	1.11	1.14	1.17	1.24
City Pool A	1.70	1.66	1.46	1.71
River City Bank	0.08	0.08	0.08	0.08

**American River
Flood Control
District**

AMERICAN RIVER FLOOD CONTROL DISTRICT

MONTHLY REVIEW – DECEMBER 2017

STRATEGY

The ARFCD funds are invested in the City of Sacramento’s Pool A investment fund. The Fund is invested pursuant to the objectives and requirements set forth in the City’s investment policy. The three objectives of the investment policy, in order of priority, are (1) the preservation of capital by the investment in safe instruments, (2) the liquidity needs of the City and pool participants so such parties will have access to cash when they need it, and (3) the maximizing of current income while remaining consistent with the other more important objectives. The City’s investment policy incorporates applicable provisions of state law including, among other things, the prudent person standard and California Code Section 53601 pertaining to eligible investments.

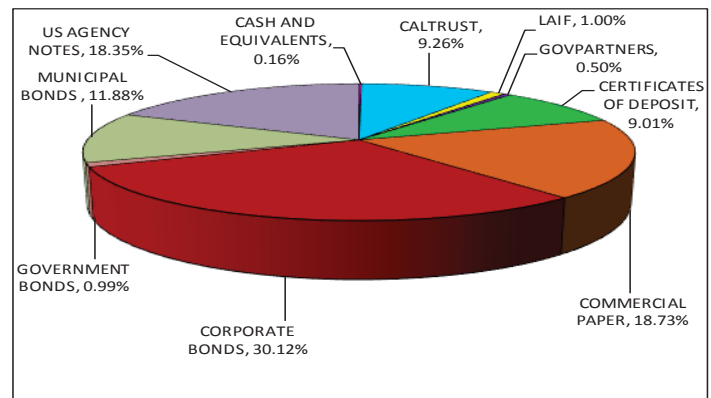
PORTFOLIO STATISTICS

Portfolio’s Beginning Balance	7,315,711
Contributions	0
Withdrawals	0
Interest Earned	10,599
Month-End Market Value	7,326,310

PERFORMANCE

Earned Interest Yield for the Month	1.71%
Laif Rate of Return (book value)	1.24%
90 Day T-Bill	1.27%
Federal Funds	1.28%

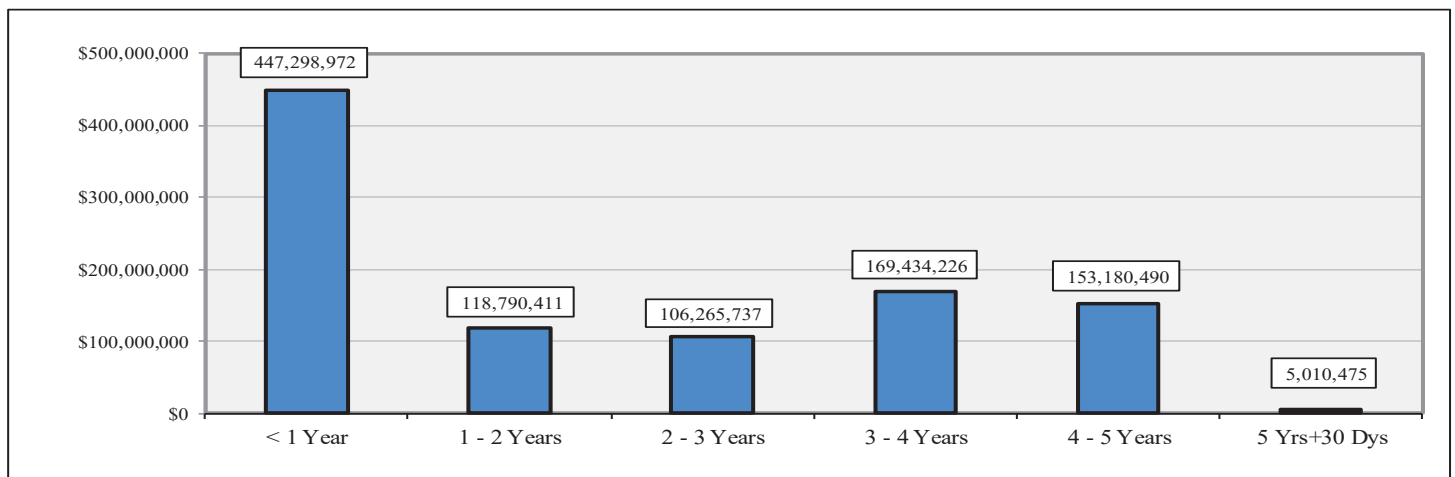
POOL A BY ASSET CLASS



POOL A MATURITY SCHEDULE

Maturity	Market Value	%
< 1 Year	447,298,972	44.73%
1 - 2 Years	118,790,411	11.88%
2 - 3 Years	106,265,737	10.63%
3 - 4 Years	169,434,226	16.94%
4 - 5 Years	153,180,490	15.32%
5 Yrs+30 Dys	5,010,475	0.50%
Total	999,980,311	100.00%

Investment Description	Portfolio at Cost	Yield at Month End
CASH AND EQUIVALENTS	0.16%	1.12%
CALTRUST	9.26%	1.41%
LAIF	1.00%	1.24%
GOVPARTNERS	0.50%	1.24%
CERTIFICATES OF DEPOSIT	9.01%	1.72%
COMMERCIAL PAPER	18.73%	1.56%
CORPORATE BONDS	30.12%	1.98%
GOVERNMENT BONDS	0.99%	1.90%
MUNICIPAL BONDS	11.88%	1.97%
US AGENCY NOTES	18.35%	1.83%



City of Sacramento
 CASH LEDGER
American River Flood Control District
 From 12-01-17 To 12-31-17

Item 2c

All Cash Accounts

Trade Date	Settle Date	Tran Code	Quantity	Security	Amount	Cash Balance
Pool A Interest Receivable						
12-01-17				Beginning Balance		48,442.85
12-31-17	12-31-17	in		Pool A Cash	10,599.15	59,042.00
				Dec 2017 estimated Pool A interest	10,599.15	
12-31-17				Ending Balance		59,042.00
Pool A Cash						
12-01-17				Beginning Balance		7,267,268.07
12-31-17				Ending Balance		7,267,268.07

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp

January 04, 2018

AMERICAN RIVER FLOOD CONTROL DISTRICT

DISTRICT ENGINEER/MANAGER
165 COMMERCE CIRCLE, SUITE D
SACRAMENTO, CA 95815

PMIA Average Monthly Yields

Account Number:
90-34-002

// [Tran Type Definitions](#)

December 2017 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	439,223.13
Total Withdrawal:	0.00	Ending Balance:	439,223.13



River City Bank

WWW.RIVERCITYBANK.COM

PO Box 15247, Sacramento, CA 95851-0247

Return Service Requested

Item 2c

REPURCHASE



Last statement: November 30, 2017

This statement: December 31, 2017

Total days in statement period: 31

AMERICAN RIVER FLOOD CONTROL DISTRICT
4000 MAGNOLIA HILLS DR
EL DORADO HILLS CA 95762-6561

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0811100952
(0)

Direct inquiries to:
916-567-2836

Public Fund Interest Checking

Account number	0811100952	Beginning balance	\$440,429.63
Low balance	\$430,854.51	Total additions	248,008.50
Average balance	\$546,011.55	Total subtractions	102,711.99
Avg collected balance	\$546,011	Ending balance	\$585,726.14

DEBITS

Date	Description	Subtractions
12-01	' Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	2,693.48
12-04	' Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	3,226.37
12-06	' Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	1,657.00
12-13	' Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	2,406.22
12-18	' Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	3,060.80
12-19	' Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	50,954.76
12-20	' Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	8,024.99

REPURCHASE

AMERICAN RIVER FLOOD CONTROL DISTRICT
December 31, 2017

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0811100952

Date	Description	Subtractions
12-21	' Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	168.71
12-22	' Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	291.00
12-26	' Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	599.25
12-27	' Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	187.82
12-28	' Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0736	29,441.59

CREDITS

Date	Description	Additions
12-07	' Automatic Transfer TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX0736	407.95
12-14	' Automatic Transfer TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX0736	245,528.40
12-15	' Automatic Transfer TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX0736	2,035.05
12-31	' Interest Credit	37.10

DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
11-30	440,429.63	12-14	676,382.91	12-22	615,917.70
12-01	437,736.15	12-15	678,417.96	12-26	615,318.45
12-04	434,509.78	12-18	675,357.16	12-27	615,130.63
12-06	432,852.78	12-19	624,402.40	12-28	585,689.04
12-07	433,260.73	12-20	616,377.41	12-31	585,726.14
12-13	430,854.51	12-21	616,208.70		

INTEREST INFORMATION

Annual percentage yield earned	0.08%
Interest-bearing days	31
Average balance for APY	\$546,011.55
Interest earned	\$37.10

REPURCHASE

AMERICAN RIVER FLOOD CONTROL DISTRICT
December 31, 2017

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0811100952

OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



River City Bank

WWW.RIVERCITYBANK.COM

PO Box 15247, Sacramento, CA 95851-0247

Return Service Requested

Item 2c

CHECKING

MEMBER
FDIC



Last statement: November 30, 2017

This statement: December 31, 2017

Total days in statement period: 31

AMERICAN RIVER FLOOD CONTROL DISTRICT
4000 MAGNOLIA HILLS DR
EL DORADO HILLS CA 95762-6561

Page 1
0811090736
(47)

Direct inquiries to:
916-567-2836

Public Fund Interest Checking

Account number	0811090736	Beginning balance	\$-2.38
Enclosures	47	Total additions	380,971.18
Low balance	\$0.00	Total subtractions	380,969.64
Average balance	\$0.00	Ending balance	\$-.84
Avg collected balance	\$-7,933		

CHECKS

Number	Date	Amount	Number	Date	Amount
6121	12-06	596.00	6191	12-19	825.00
6122	12-01	58.79	6193 *	12-20	460.97
6141 *	12-22	291.00	6194	12-20	621.71
6156 *	12-06	1,061.00	6195	12-20	200.00
6171 *	12-19	8,400.00	6196	12-20	3,612.79
6172	12-19	26,362.93	6197	12-20	32.50
6173	12-21	38.81	6198	12-18	2,500.00
6174	12-19	711.41	6199	12-18	28.49
6176 *	12-18	285.00	6200	12-20	1,624.57
6177	12-19	6,358.00	6201	12-19	362.64
6178	12-20	32.44	6202	12-20	206.15
6179	12-19	1,213.50	6203	12-19	452.28
6180	12-27	202.81	6205 *	12-18	58.97
6181	12-19	641.87	6206	12-20	100.34
6182	12-20	934.84	6207	12-19	79.85
6183	12-20	198.68	6208	12-19	60.98
6184	12-19	793.60	6209	12-21	129.90
6185	12-18	83.96	6210	12-26	494.57
6186	12-19	4,539.75	6211	12-18	24.00
6187	12-18	80.38	6212	12-26	82.00
6189 *	12-26	22.68			
6190	12-13	2,406.22			

* Skip in check sequence

CHECKING

AMERICAN RIVER FLOOD CONTROL DISTRICT
December 31, 2017

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0811090736

DEBITS

Date	Description	Subtractions
12-01	' ACH Withdrawal CALPERS 3100 100000015058928	445.05
12-01	' ACH Withdrawal CALPERS 3100 100000015087268	2,187.26
12-04	' ACH Withdrawal CALPERS 1900 100000015132299	3,226.37
12-07	' Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0952	407.95
12-14	' Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0952	245,528.40
12-15	' ACH Withdrawal INTUIT PAYROLL S QUICKBOOKS 171215 946000047	536.14
12-15	' ACH Withdrawal CALPERS 3100 100000015113339	979.24
12-15	' ACH Withdrawal CALPERS 1900 100000015147384	1,948.96
12-15	' ACH Withdrawal CALPERS 3100 100000015113301	2,738.59
12-15	' ACH Withdrawal INTUIT PAYROLL S QUICKBOOKS 171215 946000047	24,054.87
12-15	Incoming Wire Fee 201712150001993 COUNTY OF SACRAMENSACRAMENTO CA 9581 PROPERTY TAX DISTR	15.00
12-15	' Automatic Transfer TRANSFER TO DEPOSIT SYSTEM ACCOUNT XXXXXX0952	2,035.05
12-19	' ACH Withdrawal HEALTHEQUITY INC HealthEqui 171219	152.95
12-28	' ACH Withdrawal HEALTHEQUITY INC HealthEqui 171228	150.00
12-28	' ACH Withdrawal CALPERS 3100 100000015113359	890.20
12-28	' ACH Withdrawal CALPERS 3100 100000015113321	2,586.67
12-28	' ACH Withdrawal CALPERS 1900 100000015154631	1,914.96
12-28	' ACH Withdrawal INTUIT PAYROLL S QUICKBOOKS 171228 946000047	23,899.76
12-31	' Service Charge ADDITIONAL DEBITS	0.84

CHECKING

AMERICAN RIVER FLOOD CONTROL DISTRICT
December 31, 2017

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CREDITS

Date	Description	Additions
12-01	' Automatic Transfer TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX0952	2,693.48
12-04	' Automatic Transfer TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX0952	3,226.37
12-06	' Automatic Transfer TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX0952	1,657.00
12-07	Deposit	407.95
12-13	' Automatic Transfer TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX0952	2,406.22
12-14	Deposit	245,528.40
12-15	Incoming Wire 201712150001993 COUNTY OF SACRAMENSACRAMENTO CA 9581 PROPERTY TAX DISTR	32,307.85
12-18	' Automatic Transfer TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX0952	3,060.80
12-19	' Automatic Transfer TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX0952	50,954.76
12-20	' Automatic Transfer TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX0952	8,024.99
12-21	' Automatic Transfer TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX0952	168.71
12-22	' Automatic Transfer TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX0952	291.00
12-26	' Automatic Transfer TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX0952	599.25
12-27	' Automatic Transfer TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX0952	187.82
12-27	Deposit	14.99
12-28	' Automatic Transfer TRANSFER FROM DEPOSIT SYSTEM ACCOUNT XXXXXX0952	29,441.59

CHECKING

AMERICAN RIVER FLOOD CONTROL DISTRICT
December 31, 2017

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DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
11-30	-2.38	12-14	0.00	12-22	0.00
12-01	0.00	12-15	0.00	12-26	0.00
12-04	0.00	12-18	0.00	12-27	0.00
12-06	0.00	12-19	0.00	12-28	0.00
12-07	0.00	12-20	0.00	12-31	-0.84
12-13	0.00	12-21	0.00		

INTEREST INFORMATION

Annual percentage yield earned	0.00%
Interest-bearing days	31
Average balance for APY	\$0.00
Interest earned	\$0.00

OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

CERTIFICATION

The American River Flood Control District's investment portfolio [] is [is not] in compliance with the District's Financial Management Investments Plan.

The District's investment portfolio is not in compliance in the following respects:

A cash flow analysis confirms that the District [is] [is not] expected to be able to meet its expenditure requirements for the next six months.

The District's cash is insufficient to meet obligations for the next six months as a result of the following:

Attached hereto are the most recent statements of accounts of the following District accounts:

- LAIF Account, State Treasurer's Office **Dated December 2017**
- Investment Pool A Account, City of Sacramento **Dated December 2017**
- District Checking Account, River City Bank **Dated December 2017**
- District Repurchase Account, River City Bank **Dated December 2017**

Certified by: _____ Date: _____
Cyril Shah, District Treasurer

American River Flood Control District
Statement of Operations
July 1, 2017 to January 31, 2018 (Seven Months Ending of Fiscal Year 2017-2018)
For Internal Use Only

	Year to Date July 1, 2017 to January 31, 2018	Budget	Percent of Budget
Revenues			
Benefit assessment	\$ -	\$ 1,385,000	0.00%
Consolidated capital assessment	-	650,000	0.00%
Interest	61,328	75,000	81.77%
O & M agreements	-	225,000	0.00%
Miscellaneous	3,657	3,500	104.49%
Total Revenues	64,985	2,338,500	2.78%
M & O Expenses			
Salaries and wages	359,036	664,645	54.02%
Payroll tax expense	25,622	53,172	48.19%
Pension expense	69,621	124,602	55.87%
Compensation insurance	17,291	33,232	52.03%
Medical/dental/vision	108,243	189,474	57.13%
Fuel/oil reimbursement	9,664	30,000	32.21%
Equipment rental	25,938	6,500	399.05%
Equipment repairs/parts	16,796	40,000	41.99%
Equipment purchases (< \$5,000)	-	5,000	0.00%
Shop supplies	8,083	12,000	67.36%
Levee maint. (supp. & material)	2,217	17,000	13.04%
Levee maint. chemicals	12,341	20,000	61.71%
Levee maint. services	51,990	34,000	152.91%
Rodent abatement (supplies & materials)	6,208	10,000	62.08%
Employee uniforms	256	5,000	5.12%
Staff training	2,974	15,000	19.83%
Miscellaneous	653	2,000	32.65%
Small tools & equipment	-	3,000	0.00%
Emergency preparedness program	6,907	20,000	34.54%
Engineering services	12,323	8,000	154.04%
Encroachment remediation	-	15,000	0.00%
Total M & O Expenses	736,163	1,307,625	56.30%
Administration Expenses			
Board of trustees compensation	3,431	7,900	43.43%
Trustee expenses	840	1,750	48.00%
Accounting services	1,750	15,000	11.67%
Legal services (general)	10,543	50,000	21.09%
Utilities	14,479	25,000	57.92%
Telephone	9,051	12,500	72.41%
Retiree benefits	91,614	135,270	67.73%
Office equipment/furniture	-	10,000	0.00%
Office supplies	527	2,000	26.35%
Auto allowance	4,123	7,100	58.07%
Parking reimbursement	29	150	19.33%
General office expense	5,910	13,000	45.46%
Technology and software	4,544	17,000	26.73%
Dues and associations	21,124	25,000	84.50%
Property and liability insurance	23,631	30,000	78.77%
Conference/workshop/seminar	-	1,500	0.00%
Public relations/information	4,182	35,000	11.95%
Miscellaneous	2,174	5,000	43.48%
Employee morale/wellness	882	1,500	58.80%
Investment fees	3,634	13,000	27.95%
Community services	1,000	1,500	66.67%
Bookkeeping services	3,731	12,000	31.09%
Property taxes	1,660	3,000	55.33%
Building maintenance	1,846	17,000	10.86%
County Dtech fees for DLMS	37,904	60,477	62.68%
County assessment fees	1,061	21,000	5.05%
Interest expense	261	-	Not budgeted
Total Administration Expenses	249,931	522,647	47.82%
Special Projects Expenses			
Engineering studies/survey studies	-	15,000	0.00%
Levee standards compliance	11,173	100,000	11.17%
Small capital projects	8,610	50,000	17.22%
Total Special Project Expenses	19,783	165,000	11.99%
Capital Outlay			
Equipment purchases (over \$5,000)	48,189	50,000	96.38%
Total Capital Outlay	48,189	50,000	
Capital Outlay: District Headquarters Build-Out			
Building improvements/maintenance	-	20,000	0.00%
La Riviera improvements/maintenance	746	30,000	2.49%
	746	50,000	

Note: Amounts above are not audited

The above information is current through the last day of the previous month's bank activity.

Data has been verified by the bookkeeper and physical copies of checks have not been reviewed or received and some checks may not have cleared the bank account.

AMERICAN RIVER FLOOD CONTROL DISTRICT
Cash Flow Report
July 2017 through June 2018

Cash Flow Report

Maintenance and Operations Expen	Jul 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	TOTAL
500 · Salary/Wages	47,744.54	50,883.41	51,666.88	50,964.96	51,666.88	74,781.73	26,944.12	28,770.76	0.00	0.00	0.00	0.00	383,423.28
501 · Payroll Taxes	3,674.40	3,923.51	3,992.41	3,648.14	3,160.27	4,494.90	2,619.55	2,577.95	0.00	0.00	0.00	0.00	28,091.13
502 · Pension	10,923.54	5,981.02	11,142.09	9,080.39	7,296.32	11,252.62	6,465.42	6,662.84	0.00	0.00	0.00	0.00	68,804.24
503 · Compensation Insurance	8,741.45	0.00	0.00	0.00	8,081.08	0.00	9,209.70	0.00	0.00	0.00	0.00	0.00	26,032.23
504 · Medical/Dental/Vision	13,701.42	13,701.42	13,800.42	13,701.42	13,701.42	14,791.05	14,371.05	397.99	0.00	0.00	0.00	0.00	98,166.19
508 · Fuel/Oil	2,966.92	2,085.35	2,513.28	837.83	1,708.85	822.09	949.15	0.00	0.00	0.00	0.00	0.00	11,883.47
509 · Equipment Rental	4,310.00	2,060.14	4,643.10	3,333.48	5,598.71	3,612.79	6,690.24	0.00	0.00	0.00	0.00	0.00	30,248.46
510 · Equipment Purchase(< \$500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
511 · Equipment Repair/Parts	2,536.96	3,662.27	3,409.60	2,276.33	2,061.22	2,871.17	1,562.99	0.00	0.00	0.00	0.00	0.00	18,380.54
512 · Shop Supplies	1,471.30	869.01	1,771.04	711.22	1,353.41	469.05	3,128.55	0.00	0.00	0.00	0.00	0.00	9,773.58
514 · Levee Maint(Supplies&Mate	0.00	392.13	0.00	208.74	269.14	1,118.96	401.31	0.00	0.00	0.00	0.00	0.00	2,390.28
515 · Levee Maintenance Services	6,508.48	9,004.85	1,075.98	27,637.64	9,159.76	0.00	5,161.23	0.00	0.00	0.00	0.00	0.00	58,547.94
516 · Employee Uniforms	0.00	486.19	0.00	0.00	0.00	0.00	455.53	0.00	0.00	0.00	0.00	0.00	941.72
518 · Staff Training	738.93	164.58	5.20	235.36	327.31	375.54	14.99	0.00	0.00	0.00	0.00	0.00	1,861.91
519 · Miscellaneous O&M	0.00	0.00	0.00	540.62	1,061.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,601.62
521 · Small Tools & Equip	2,601.61	222.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,824.26
523 · Levee Maint. (Chemicals)	44.31	1,432.03	0.00	0.00	7,803.26	0.00	3,105.70	0.00	0.00	0.00	0.00	0.00	12,385.30
525 · Emergency Preparedness Pl	0.00	0.00	0.00	0.00	0.00	9,706.54	0.00	0.00	0.00	0.00	0.00	0.00	9,706.54
530 · Encroachment Remediation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532 · Rodent Abatement	0.00	26.88	333.93	5,831.10	0.00	1.34	14.76	0.00	0.00	0.00	0.00	0.00	6,208.01
605 · Engineering Services	3,878.00	2,986.75	4,745.50	1,645.50	386.25	4,539.75	1,005.60	0.00	0.00	0.00	0.00	0.00	19,187.35
615 · Survey Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
616 · Environmental Services/Stud	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total M&O Expense	109,841.86	97,882.19	99,099.43	120,652.73	113,634.88	128,837.53	82,099.89	38,409.54	0.00	0.00	0.00	0.00	790,458.05

Administrative Expenses	Jul 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	TOTAL
505 · Telephone	1,018.25	1,048.45	1,056.94	1,018.12	1,291.36	1,074.05	1,055.52	0.00	0.00	0.00	0.00	0.00	7,562.69
506 · Utility Charges	2,753.83	2,281.71	2,741.07	2,311.02	3,153.53	1,288.83	2,931.79	0.00	0.00	0.00	0.00	0.00	17,461.78
507 · Office/Shop Lease	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
513 · Office Supplies	506.71	0.00	220.03	61.22	118.36	0.00	29.99	0.00	0.00	0.00	0.00	0.00	936.31
517 · Auto Allowance	550.00	550.00	550.00	550.00	550.00	825.00	275.00	275.00	0.00	0.00	0.00	0.00	4,125.00
520 · Retiree Benefits	11,272.49	11,272.49	11,272.49	11,272.49	11,272.49	11,991.88	11,991.88	(397.99)	0.00	0.00	0.00	0.00	79,948.22
522 · Office Equipment/Furniture	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
526 · Mileage/Parking Reimburs	45.15	0.00	0.00	235.15	0.00	24.00	0.00	0.00	0.00	0.00	0.00	0.00	304.30
527 · General Office Expense	1,159.75	756.29	1,293.60	755.59	1,393.26	719.89	1,794.98	0.00	0.00	0.00	0.00	0.00	7,873.36
529 · Pre-funding Retiree Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531 · Technology & Software	270.26	269.85	514.21	527.38	2,275.37	384.51	268.04	0.00	0.00	0.00	0.00	0.00	4,509.62
600 · Board of Trustees Compens	285.00	380.00	475.00	380.00	760.00	475.00	760.00	0.00	0.00	0.00	0.00	0.00	3,515.00
601 · Trustee Expenses	363.22	81.63	5.81	60.61	58.20	66.57	478.85	0.00	0.00	0.00	0.00	0.00	1,114.89
602 · Accounting Services	0.00	0.00	0.00	0.00	0.00	0.00	1,750.00	0.00	0.00	0.00	0.00	0.00	1,750.00
603 · Legal Fees (General)	1,448.67	6,298.00	6,255.50	1,129.50	525.00	1,498.50	1,134.50	0.00	0.00	0.00	0.00	0.00	18,289.67
604 · Flood Litigation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
606 · Legislative Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
607 · Dues and Assoc. Expenses	0.00	5,489.00	60.00	0.00	9,601.00	6,358.00	0.00	0.00	0.00	0.00	0.00	0.00	21,508.00
608 · Insurance Premiums	0.00	0.00	0.00	19,592.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19,592.00
609 · Conference /Workshops/Ser	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
610 · Public Relations Information	0.00	0.00	0.00	0.00	0.00	2,500.00	11,444.98	0.00	0.00	0.00	0.00	0.00	13,944.98
611 · Election Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
612 · District Annexations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
613 · Community Services	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00
614 · Miscellaneous Admin	155.70	146.95	224.75	(3,430.55)	382.89	260.14	476.45	0.00	0.00	0.00	0.00	0.00	(1,783.67)
617 · Investment Fees	0.00	3,619.00	0.00	0.00	3,634.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,253.00
618 · Property Tax	0.00	0.00	0.00	0.00	1,659.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,659.54
619 · Building Maintenance	112.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	112.93
620 · Bookkeeping Services	1,012.50	1,200.00	768.75	1,087.50	0.00	825.00	1,050.00	0.00	0.00	0.00	0.00	0.00	5,943.75

AMERICAN RIVER FLOOD CONTROL DISTRICT
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621 · County Assessment Fees	0.00	15.00	0.00	0.00	0.00	15.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30.00
622 · County DTEch Fees for DLM	0.00	1,764.00	5,608.29	6,497.50	25,494.33	0.00	303.91	0.00	0.00	0.00	0.00	0.00	0.00	39,668.03
623 · Employee Morale/Wellness	88.40	915.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,004.27
Total Administrative	21,042.86	36,088.24	31,046.44	42,047.53	62,169.33	28,306.37	36,745.89	(122.99)	0.00	0.00	0.00	0.00	0.00	257,323.67

Special Projects Expenses	Jul 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 178	May 18	Jun 18	TOTAL
702 · Engineering/Survey Studies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
703 · Encroachment Remediation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704 · Vegetation Management	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
705 · Small Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
707 · Levee Standards Complianc	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Special Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Capital Outlay: Flood Control	Jul 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	TOTAL
700 · Bank Protection	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
701 · Magpie Creek	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
706 · Property Acquisition	0.00	7,593.18	0.00	1,118.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,711.98
709 · Equipment Purchase (> \$50k)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Capital Outlay: Flood Control	0.00	7,593.18	0.00	1,118.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,711.98

Income	Jul 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	TOTAL
120 · Benefit Assessment	0.00	40,376.68	0.00	0.00	0.00	32,307.85	788,621.15	0.00	0.00	0.00	0.00	0.00	861,305.68
122 · SAFCA CAD4	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
123 · Interest	1,807.07	48.24	36.23	2,091.19	17.48	37.10	38.19	0.00	0.00	0.00	0.00	0.00	4,075.50
124 · O&M Agreements	0.00	0.00	0.00	0.00	0.00	245,528.40	0.00	0.00	0.00	0.00	0.00	0.00	245,528.40
126 · Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Income	1,807.07	40,424.92	36.23	2,091.19	17.48	277,873.35	788,659.34	0.00	0.00	0.00	0.00	0.00	1,110,909.58

Fund Balance

District Operations Fund	Jul 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18
Beginning Balance	2,294,495.71	1,165,418.06	1,071,872.55	941,762.91	781,153.84	605,367.11	726,096.56	1,395,910.12	0.00	0.00	0.00	0.00
Income	1,807.07	40,424.92	36.23	2,091.19	17.48	277,873.35	788,659.34	0.00	0.00	0.00	0.00	0.00
Expenses	1,130,884.72	133,970.43	130,145.87	162,700.26	175,804.21	157,143.90	118,845.78	38,286.55	0.00	0.00	0.00	0.00
Ending Balance	1,165,418.06	1,071,872.55	941,762.91	781,153.84	605,367.11	726,096.56	1,395,910.12	1,357,623.57	0.00	0.00	0.00	0.00

Capital Outlay Reserve Fund	Jul 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18
Beginning Balance	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	0.00	0.00	0.00	0.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	0.00	0.00	0.00	0.00

Retiree Health Benefit Reserve Fund	Jul 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18
Beginning Balance	1,443,558.00	2,443,558.00	2,443,558.00	2,443,558.00	2,443,558.00	2,443,558.00	2,443,558.00	2,443,558.00	0.00	0.00	0.00	0.00
Income	1,000,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	2,443,558.00	2,443,558.00	2,443,558.00	2,443,558.00	2,443,558.00	2,443,558.00	2,443,558.00	2,443,558.00	0.00	0.00	0.00	0.00

Flood Emergency Response Reserve Fund	Jul 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18
Beginning Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00

Emergency Repair Reserve Fund	Jul 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18
Beginning Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00

AMERICAN RIVER FLOOD CONTROL DISTRICT
Cash Flow Report
 July 2017 through June 2018

Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00
Total Balance	7,673,976.06	7,580,430.55	7,450,320.91	7,289,711.84	7,113,925.11	7,234,654.56	7,904,468.12	7,866,181.57	0.00	0.00	0.00	0.00

AMERICAN RIVER FLOOD CONTROL DISTRICT

RESOLUTION NO. 2018 – 03

ADOPTING FINDINGS AND AUTHORIZING FILING OF A NOTICE OF EXEMPTION FOR THE PROGRAM OF ROUTINE MAINTENANCE FOR CALENDAR YEAR 2018

WHEREAS, the California Environmental Quality Act (CEQA) requires each public agency to consider the environmental impacts of all discretionary activities undertaken by that agency, and

WHEREAS, the annual program of routine maintenance of the District’s flood control facilities falls within the scope of CEQA, and

WHEREAS, the flood control facilities of the District all lie within Sacramento County;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of District, by the adoption of this Resolution, does hereby find as follows:

- The District’s annual program of routine maintenance of existing flood control facilities for calendar year 2018 falls within the categorical exemptions to the CEQA.
- The proposed program of work for calendar year 2018 will not have a significant adverse effect upon the environment.
- The proposed program of work for calendar year 2018 does not constitute an exception to the exemptions of CEQA.

AND BE IT FURTHER RESOLVED that the General Manager of the District is authorized to sign and directed to file with the Clerk of Sacramento County Notice of Exemption on behalf of the District as to the program of routine maintenance of the District for calendar year 2018, and

BE IT FURTHER RESOLVED that the General Manager of the District is directed to post a true copy of the Notice of Exemption for not less than thirty (30) days in a conspicuous location at 185 Commerce Circle, Sacramento, CA, 95815, and

BE IT FURTHER RESOLVED that the General Manager of District is directed to request the Clerk of Sacramento County to post in a conspicuous place for public review a true copy of the Notice of Exemption for not less than thirty (30) days; to certify to the District that the Notice was posted as requested and, after completion of the thirty (30) day period, return to the District with a notation of the period it was posted.

PASSED, APPROVED, and UNANIMOUSLY ADOPTED this 9th day of February 2018.

ATTEST:

Secretary

President

Notice of Exemption

To: Office of Planning and Research
P.O. Box 3044, Room 212
Sacramento, CA 95812-3044

County Clerk
County of Sacramento
P.O. Box 839
Sacramento, CA 95812-0839

From: American River Flood Control District
185 Commerce Circle
Sacramento, CA 95815

Project Title: Routine Maintenance for the Calendar Year 2018

Project Location - Specific: American River North & South Levees, Arcade Creek North & South Levees, Robla South Levee, Dry Creek North Levee, Steelhead Creek East Levee, Sacramento River East Levee (.4 miles) Magpie Creek Diversion Channel

Project Location - City: Sacramento **Project Location - County:** Sacramento

Description of Nature, Purpose and Beneficiaries of Project: The program of routine maintenance includes, but is not limited to, all mowing, vegetation pruning, fallen or hazardous tree removal, road grading, minor earthwork repairs and the placement of rock revetment on Sacramento area flood control levees, as well as any other similar activities that are needed to meet standards established by applicable law. The north and south levees of the American River, Arcade Creek, Robla Creek, and Dry Creek and the east levees of Steelhead Creek and the Sacramento River are part of the federal Sacramento River Flood Control Project and have been turned over to the American River Flood Control District for operation and maintenance. These levees protect residents, property, infrastructure, government facilities, and habitat in the Sacramento metropolitan area. In addition, the District undertakes the operation and maintenance of other levees in the Sacramento metropolitan area under contract with the Sacramento Area Flood Control Agency or other public agencies in the region.

Name of Public Agency Approving Project: American River Flood Control District

Name of Person or Agency Carrying Out Project: American River Flood Control District

Exempt Status: *(check one)*

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: Sec. 15301
- Statutory Exemptions. State code number: _____

Reasons why project is exempt: The activities to be conducted under the program of routine maintenance consist of the operation, repair, maintenance, and/or minor alteration of existing flood control levees, facilities and structures involving negligible or no expansion of currently established use. Existing facilities to be covered under this program consist of publicly-owned utilities used to provide flood protection to the Sacramento metropolitan area. Activities would include restoration or rehabilitation of deteriorated or damaged structures and facilities to meet current standards of public health and safety.

Lead Agency
Contact Person: Tim Kerr, General Manager

Area Code/Telephone/Extension: (916) 929-4006

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: _____

Date: 02/09/2018

Title: General Manager

Signed by Lead Agency Date received for filing at OPR:

Signed by Applicant

Invoices Paid

	DATE	AMOUNT	CHECK #
Quickbooks (614 Miscellaneous Admin)	1/9/18	\$112.25	EFT
Clark Pest Control (527 General Office Expense)	1/12/18	\$525.00	6215
Quickbooks (Employees)	1/16/18	\$208.25	EFT
HSA (614 Miscellaneous Admin)	1/17/18	\$2.95	EFT
HSA (Employee Paid)	1/17/18	\$150.00	EFT
Quickbooks (Trustees)	1/22/18	\$13.00	EFT
Fruitridge Printing (610 Public Relations Information)	1/22/18	\$9,763.23	6262
Hamilton Embroidery (516 Employee Uniforms)	1/24/18	\$428.00	6264
Robles, Zerimar R (516 Employee Uniforms)	1/24/18	\$101.66	6265
Quickbooks (Trustees)	1/30/18	\$7.00	EFT
Quickbooks (Employees)	1/30/18	\$114.25	EFT
HSA (Employee Paid)	2/2/18	\$150.00	EFT
	Total	\$11,463.34	

Trustee Compensation

	DATE	GROSS	NET	CHK#
1/12/18 Board Meeting				
Holloway, Brian	1/19/18	\$95.00	\$86.78	Direct Dep
Johns, Steven T	1/19/18	\$95.00	\$86.78	Direct Dep
Pavao, William J	1/19/18	\$95.00	\$86.78	Direct Dep
Shah, Cyril A	1/19/18	\$95.00	\$86.78	Direct Dep
1/25/18 Board Special Meeting				
Holloway, Brian	2/1/18	\$95.00	\$86.78	Direct Dep
Johns, Steven T	2/1/18	\$95.00	\$86.78	Direct Dep
Redway, Bettina C	2/1/18	\$95.00	\$86.78	Direct Dep
Shah, Cyril A	2/1/18	\$95.00	\$86.78	Direct Dep
	Total	\$760.00	\$694.24	

Trustee Taxes

	DATE	AMOUNT	CHK#
1/12/18 Board Meeting			
Federal Tax Payment	1/18/18	\$11.04	EFT
CA Withholding & SDI	1/18/18	\$3.80	EFT
CA UI & ETT	1/18/18	\$6.88	EFT
1/25/18 Board Special Meeting			
Federal Tax Payment	1/31/18	\$11.04	EFT
CA Withholding & SDI	1/31/18	\$3.80	EFT
CA UI & ETT	1/31/18	\$6.82	EFT
	Total	\$43.38	

Payroll Summary

	DATE	GROSS	NET	CHK#
PP ending 1/15/18				
Malane Chapman	1/16/18	2946.24	1872.21	Direct Dep
Elvin Diaz	1/16/18	1998.48	1470.72	Direct Dep
David Diaz	1/16/18	2221.12	1578.18	Direct Dep
Gilberto Gutierrez	1/16/18	2493.04	1541.50	Direct Dep
Ross Kawamura	1/16/18	3784.00	2062.97	Direct Dep
Tim Kerr	1/16/18	6851.08	4805.03	Direct Dep
Erich Quiring	1/16/18	2221.12	1426.26	Direct Dep
Jose Ramirez	1/16/18	2493.04	1819.39	Direct Dep
Zerimar Robles	1/16/18	1936.00	1501.48	Direct Dep
PP ending 1/31/18				
Malane Chapman	2/1/18	3214.08	2152.45	Direct Dep
Elvin Diaz	2/1/18	2180.16	1639.96	Direct Dep
David Diaz	2/1/18	2423.04	1755.87	Direct Dep
Gilberto Gutierrez	2/1/18	2719.68	1705.53	Direct Dep
Ross Kawamura	2/1/18	4128.00	2377.52	Direct Dep
Tim Kerr	2/1/18	6851.08	4978.02	Direct Dep
Erich Quiring	2/1/18	2423.04	1600.44	Direct Dep
Jose Ramirez	2/1/18	2719.68	2029.53	Direct Dep
Zerimar Robles	2/1/18	2112.00	1667.20	Direct Dep
	Total	\$53,602.88	\$37,984.26	

Employee & Relief GM Taxes

	DATE	AMOUNT	CHK#
PP ending 1/15/18			
Federal Tax Payment	1/16/18	\$7,265.12	EFT
CA Withholding & SDI	1/16/18	\$1,253.42	EFT
CA UI & ETT	1/16/18	\$485.18	EFT
PP ending 1/31/18			
Federal Tax Payment	2/1/18	\$2,759.00	EFT
CA Withholding & SDI	2/1/18	\$1,415.04	EFT
CA UI & ETT	2/1/18	\$375.66	EFT
	Total	\$13,553.42	

Employee Pension

	DATE	AMOUNT	CHK#
PP ending 1/15/18			
PERS Retirement Contribution (Unfunded Liability)	1/4/18	\$3,226.37	EFT
PERS Retirement Contribution	1/16/18	\$3,717.83	EFT
457 Deferred Comp (Employee Paid)	1/16/18	\$1,868.96	EFT
457 District Contribution	1/16/18	\$80.00	EFT
PP ending 1/31/18			
PERS Retirement Contribution	2/1/18	\$3,958.76	EFT
457 Deferred Comp (Employee Paid)	2/1/18	\$1,902.95	EFT
457 District Contribution	2/1/18	\$80.00	EFT
	Total	\$14,834.88	

Total of Invoices Paid and Payroll	\$78,573.52
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General Manager's Meeting Summary – January 2018

1/8: SAFCA Agency Staff meeting. I attended this meeting to coordinate on local flood control topics. Items of discussion included SAFCA's possible land acquisition in the Magpie Creek floodplain, homeless camp clean-up by the City of Sacramento Department of Utilities, an encroached house in Natomas, ARFCD's new Flood Safety Plan.

1/12: American River Flood Control District Board of Trustees meeting. The Board met in regular session. The agenda items included the annual election of officers, participation in the State's Deferred Maintenance Program for pipe inspections, and adoption of a new Flood Safety Plan.

1/18: 2316 Rogue River Site Visit. Superintendent Kawamura and I met with a homeowner at 2316 Rogue River Drive to inspect the location of a newly constructed fence. Comparing measurements in the field to a survey done by Psomas indicated the fence may be encroached up to 18-inches on one end of the alignment. I informed the homeowner that this will likely need to be corrected but I could refer the topic to my Board of Trustees for their determination.

1/19: Two Rivers Trail Grand Opening Event. Office Manager Chapman, Superintendent Kawamura, and I attended this event to celebrate the dedication of the new Two Rivers Trail - Trailhead to past Trustee Karolyn W. Simon. Numerous members of the public were in attendance as well as Trustee Holloway and retired Superintendent Richard Marck.

1/22: SAFCA Agency Staff meeting. I attended this meeting to coordinate on local flood control topics. Items of discussion included the government shutdown, the Army Corps' method for establishing a flood water surface of the Sacramento River in Natomas, and how the City approaches levee setback mapping and dedications in their specific plan.

1/25: American River Flood Control District Board of Trustees Special meeting. The Board met in special session to review the construction of a fence along the District easement at 2316 Rogue River Drive. This was the location of a very large tree removal where the District agreed to perform the removal if the homeowner agreed to relocate the fence to the property line. Measurements in the field indicate the new fence location may be a bit off from the actual property line alignment. The Board and homeowner agreed that the construction would be acceptable if the homeowner altered the encroached corner of the fence to be set at the proper location.