

January 11, 2019  
Sacramento, California

The Board of Trustees of the American River Flood Control District met in regular session in its office at 185 Commerce Circle, Sacramento, CA at 11:00 a.m. on Friday, January 11, 2019. In attendance were Trustee Johns, Trustee Redway, Trustee Shah and Trustee Vander Werf. Trustee Holloway was absent. Trustee Shah presided. Also present from the District were General Manager (GM) Tim Kerr, Superintendent Ross Kawamura, Legal Counsel Scott Shapiro and Office Manager Malane Chapman.

*Item No. 1 Public Comments on Non-Agenda Items:* There were no comments on non-agenda items from members of the public.

*Item No. 2 Approval of Consent Agenda Items:* On a motion by Trustee Redway seconded by Trustee Vander Werf, the Board unanimously approved Items 2a) Minutes of Regular Meeting on December 14, 2018, 2b) Approval of Report of Investment Transactions November 2018 (City Pool, LAIF, River City) and Treasurer's Certification, 2c) District Financial Reports: Statement of Operations (December 2018) and Cash Flow Report, and 2d) Correspondence: None.

*Item No. 3 Accounts Payable and General Fund Expenses (November 2018):* Trustee Shah inquired about payments to Sacramento Web GIS. Trustee Redway inquired about payment to GEI Consultants. Following explanation by staff and on a motion by Trustee Redway seconded by Trustee Vander Werf, the Board unanimously approved payments on the Schedule of Accounts Payable (December 2018) of \$87,879.96 and General Fund Expenses of \$66,886.03 (total aggregate sum \$154,765.99).

*Item No. 4 Furnish and Install (2) Janus International Brand Roll-Up Doors. Furnish and Install (3) LiftMaster Manufactured Commercial Grade Electric Operators:* Following explanations by staff and on a motion by Trustee Redway seconded by Trustee Johns, the Board unanimously approved the purchase and installation of two Janus International Brand Roll-Up Doors and three LiftMaster Manufactured Commercial Grade Electric Operations.

*Item No. 5 Audio Recording Board Meetings:* Trustee Shah directed Staff to prepare a policy which details the pilot program to be presented to the Board at the February 8, 2019 Board meeting. Trustee Vander Werf recommended a one-year pilot program. Trustee Johns suggested follow-up at 7 and 12 months. The report was received and filed by the Board. No action was taken on this item.

*Item No. 6 District Priorities for 2019:* GM Kerr discussed the District goals and priorities for 2019 to the Board. The report was received and filed by the Board. No action was taken on this item.

*Item No. 7 Administrative Staff Reports:*

- a) *General Manager Tim Kerr reported on the following:*
- General Manager's December Meeting Summary;
  - GEI Consultants, Inc. Elderberry Trimming Research:

- Regional Sanitation Confluence Grant;
- Flood Maintenance Assistance Program (FMAP) Grant;
- Hydrologic Conditions: Folsom Lake is 33% full, with an outflow of 1,858 cfs and the gauge at the I Street Bridge shows 12.0 feet above sea level. Snowpack is 90% of average, current 40%;
- Next Board Meeting: February 8, 2019 with Ethics training to follow for those needing to complete.

b) *Legal Counsel Scott Shapiro had nothing further to report.*

c) *Office Manager Malane Chapman reported on the following:*

- Board of Trustees Annual Calendar: Office Manager Chapman presented the Board with a calendar outlining important meetings and deadlines for 2019.

*Item No. 8 Operations and Maintenance Staff Reports:*

a) *Superintendent Ross Kawamura reported on:*

- Crew activities including annual tree trimming, vegetation management, equipment fabrication and camp cleanup.

*Item No. 9 Questions and Comments by Trustees:* Trustee Vander Werf will be continuing the education walks along the levees once a quarter.

*Item No. 10 Adjourn:* There being no further business requiring action by the Board, the meeting was adjourned by Trustee Shah at 12:23 p.m.

Attest:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

**American River Flood Control District  
Staff Report**

**Investment Transactions Summary; December 2018**

**LAIF:**

- There were no transactions in this account during the month of December.

**City Pool A**

- Accrued Interest Receivable for the month of December was \$16,415.12.
- As of December 31, 2018, the balance of Interest Receivable in this account was \$91,756.88.

Interest Receivable is accrued and transferred to the Cash Balance at the discretion of the City.

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**River City Bank Money Market:**

- On December 3, 2018, a transfer was sent to River City Bank Checking in the amount of \$54,640.77.
- On December 14, 2018, a transfer was sent to River City Bank Checking in the amount of \$80,000.00
- On December 31, 2018, a monthly interest payment was deposited in the amount of \$485.14.

**River City Bank Checking:**

- On December 3, 2018, a transfer was received from River City Bank Money Market in the amount of \$54,640.77.
- On December 14, 2018, a transfer was received from River City Bank Money Market in the amount of \$80,000.00.
- On December 20, 2018, a wire was received from Sacramento County for FY 2018-2019 Teeter Payment in the amount of \$25,521.99.
- On December 31, 2018, a monthly interest payment was deposited in the amount of \$3.15.
- Total amount of Accounts Payable cleared during the month of December was \$164,491.47.

**American River Flood Control District  
Investment Transaction Report  
December 2018**

Item 2b

**Balance and Transactions**

Account		LAIF	City Pool A	River City Bank Money Market	River City Bank Checking
Beginning Balance	12/1/18	\$447,349.17	\$7,933,300.92	\$634,481.01	\$20,410.56
<b>Transactions</b>					
City Pool A Interest	12/31/18		16,415.12		
River City Bank Transfer	12/3/18			(54,640.77)	54,640.77
River City Bank Transfer	12/14/18			(80,000.00)	80,000.00
Sac County FY 2018-19 Teeter Payment					25,521.99
River City Bank Interest	12/31/18			485.14	3.15
Accounts Payable (cleared)					(164,491.47)
<b>Ending Balance:</b>	<b>12/31/18</b>	<b>\$447,349.17</b>	<b>\$7,933,300.92</b>	<b>\$500,325.38</b>	<b>\$16,085.00</b>

\*\*City Pool A Interest is accrued and deposited in the account at the discretion of the City.

**Interest**

Date:	Jan 2018	Feb 2018	Mar 2018	Apr 2018
LAIF	1.35	1.41	1.52	1.66
City Pool A	1.65	2.01	1.71	1.97
River City Bank Money Market	0.08	0.08	0.08	0.08
River City Bank Checking	0.00	0.00	0.00	0.00
Date:	May 2018	June 2018	July 2018	Aug 2018
LAIF	1.73	1.85	1.94	2.00
City Pool A	2.08	2.12	2.12	2.20
River City Bank Money Market	0.1	0.10	0.99	1.65
River City Bank Checking	0.00	0.00	0.00	0.06
Date:	Sep 2018	Oct 2018	Nov 2018	Dec 2018
LAIF	2.06	2.14	2.21	<b>2.29</b>
City Pool A	2.89	2.27	2.33	<b>2.41</b>
River City Bank Money Market	1.73	1.79	1.87	<b>1.95</b>
River City Bank Checking	0.06	0.08	0.09	<b>0.06</b>

**American River  
Flood Control  
District**

AMERICAN RIVER FLOOD CONTROL DISTRICT

MONTHLY REVIEW – DECEMBER 2018

STRATEGY

The ARFCD funds are invested in the City of Sacramento’s Pool A investment fund. The Fund is invested pursuant to the objectives and requirements set forth in the City’s investment policy. The three objectives of the investment policy, in order of priority, are (1) the preservation of capital by the investment in safe instruments, (2) the liquidity needs of the City and pool participants so such parties will have access to cash when they need it, and (3) the maximizing of current income while remaining consistent with the other more important objectives. The City’s investment policy incorporates applicable provisions of state law including, among other things, the prudent person standard and California Code Section 53601 pertaining to eligible investments.

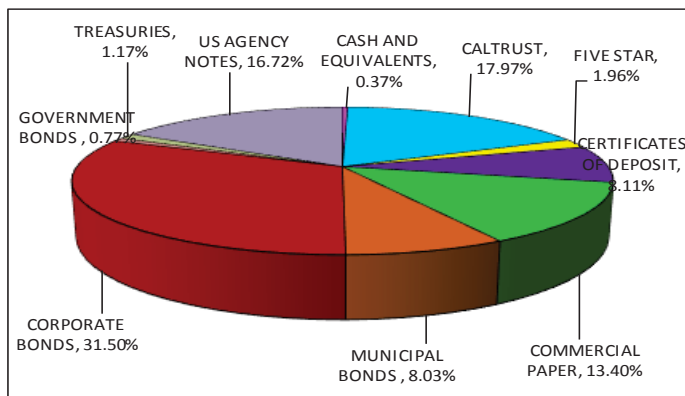
PORTFOLIO STATISTICS

Portfolio’s Beginning Balance	8,008,643
Contributions	0
Withdrawals	0
Interest Earned	16,415
Month-End Market Value	8,025,058

PERFORMANCE

Earned Interest Yield for the Month	2.41%
Laif Rate of Return (book value)	2.29%
90 Day T-Bill	2.35%
Federal Funds	2.26%

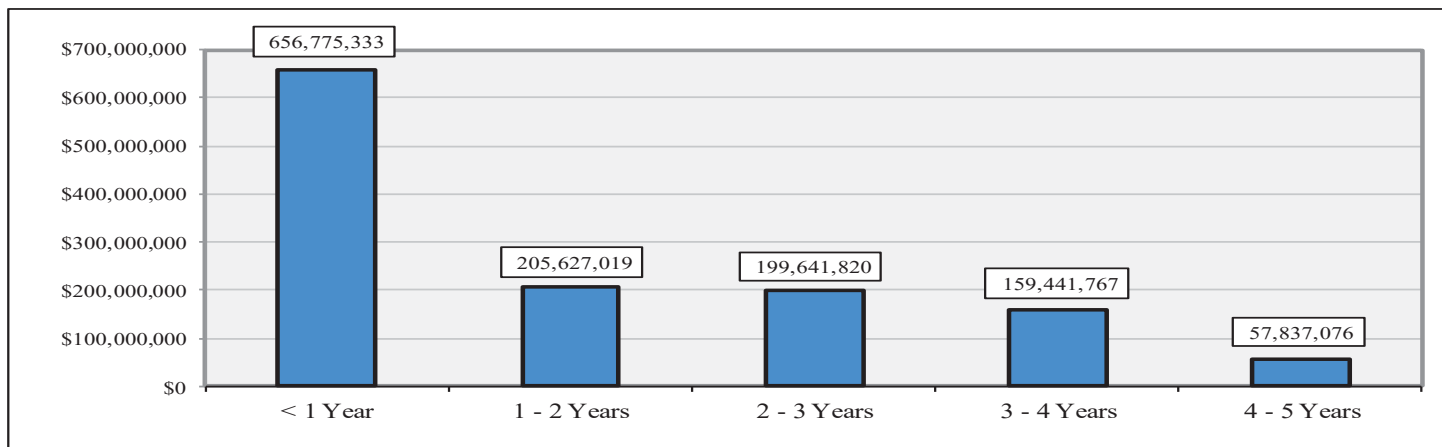
POOL A BY ASSET CLASS



POOL A MATURITY SCHEDULE

Maturity	Market Value	%
< 1 Year	656,775,333	51.34%
1 - 2 Years	205,627,019	16.07%
2 - 3 Years	199,641,820	15.61%
3 - 4 Years	159,441,767	12.46%
4 - 5 Years	57,837,076	4.52%
Total	1,279,323,015	100.00%

Investment Description	Portfolio at Cost	Yield at Month End
CASH AND EQUIVALENTS	0.37%	1.12
CALTRUST	17.97%	2.29
FIVE STAR	1.96%	2.29
CERTIFICATES OF DEPOSIT	8.11%	2.61
COMMERCIAL PAPER	13.40%	2.74
MUNICIPAL BONDS	8.03%	2.21
CORPORATE BONDS	31.50%	2.42
GOVERNMENT BONDS	0.77%	1.90
TREASURIES	1.17%	2.37
US AGENCY NOTES	16.72%	2.30



City of Sacramento  
 CASH LEDGER  
**American River Flood Control District**  
*From 12-01-18 To 12-31-18*

Item 2b

**All Cash Accounts**

Trade Date	Settle Date	Tran Code	Quantity	Security	Amount	Cash Balance
<b>Pool A Interest Receivable</b>						
12-01-18				Beginning Balance		75,341.76
12-31-18	12-31-18	in		Pool A Cash	16,415.12	91,756.88
				Dec 2018 estimated Pool A interest	16,415.12	
12-31-18				Ending Balance		91,756.88
<b>Pool A Cash</b>						
12-01-18				Beginning Balance		7,933,300.92
12-31-18				Ending Balance		7,933,300.92

**Local Agency Investment Fund**  
**P.O. Box 942809**  
**Sacramento, CA 94209-0001**  
**(916) 653-3001**

[www.treasurer.ca.gov/pmia-laif/laif.asp](http://www.treasurer.ca.gov/pmia-laif/laif.asp)

January 02, 2019

AMERICAN RIVER FLOOD CONTROL DISTRICT

DISTRICT ENGINEER/MANAGER  
165 COMMERCE CIRCLE, SUITE D  
SACRAMENTO, CA 95815

PMIA Average Monthly Yields

**Account Number:**

90-34-002

Tran Type Definitions

December 2018 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	447,349.17
Total Withdrawal:	0.00	Ending Balance:	447,349.17





# River City Bank

WWW.RIVERCITYBANK.COM

PO Box 15247, Sacramento, CA 95851-0247

Return Service Requested

Item 2b



Last statement: November 30, 2018

This statement: December 31, 2018

Total days in statement period: 31

AMERICAN RIVER FLOOD CONTROL DISTRICT  
C/O ROBERT MERRITT, CPA  
4000 MAGNOLIA HILLS DR  
EL DORADO HILLS CA 95762-6561

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0811100952  
( 0)

Direct inquiries to:  
916-567-2836

## Public Fund Money Market

Account number	0811100952	Beginning balance	\$393,562.07
Low balance	\$258,921.30	Total additions	485.14
Average balance	\$295,994.90	Total subtractions	134,640.77
Avg collected balance	\$295,994	Ending balance	\$259,406.44
Interest paid year to date	\$6,335.33		

### DEBITS

Date	Description	Subtractions
12-03	' Cash Mgmt Trsfr Dr REF 3371605L FUNDS TRANSFER TO DEP XXXXX0736 FROM DECEMBER PAYROLL	54,640.77
12-14	' Cash Mgmt Trsfr Dr REF 3481149L FUNDS TRANSFER TO DEP XXXXX0736 FROM NOVEMBER EXPENSES	80,000.00

### CREDITS

Date	Description	Additions
12-31	' Interest Credit	485.14

### DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
11-30	393,562.07	12-14	258,921.30		
12-03	338,921.30	12-31	259,406.44		

AMERICAN RIVER FLOOD CONTROL DISTRICT  
December 31, 2018

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0811100952

**INTEREST INFORMATION**

Annual percentage yield earned	1.95%
Interest-bearing days	31
Average balance for APY	\$295,994.90
Interest earned	\$485.14

**OVERDRAFT/RETURN ITEM FEES**

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



# River City Bank

WWW.RIVERCITYBANK.COM

PO Box 15247, Sacramento, CA 95851-0247

Return Service Requested

Item 2b



Last statement: November 30, 2018

This statement: December 31, 2018

Total days in statement period: 31

AMERICAN RIVER FLOOD CONTROL DISTRICT  
C/O ROBERT MERRITT, CPA  
4000 MAGNOLIA HILLS DR  
EL DORADO HILLS CA 95762-6561

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0811090736  
( 50)

Direct inquiries to:  
916-567-2836

## Public Fund Interest Checking

Account number	0811090736	Beginning balance	\$20,410.56
Enclosures	50	Total additions	160,165.91
Low balance	\$16,083.95	Total subtractions	164,491.47
Average balance	\$60,308.60	Ending balance	\$16,085.00
Avg collected balance	\$60,308		

## CHECKS

Number	Date	Amount	Number	Date	Amount
6707	12-03	3,967.00	6744	12-24	1,031.61
6714 *	12-03	7,685.31	6745	12-21	1,371.33
6722 *	12-03	528.21	6746	12-26	723.25
6723	12-12	561.56	6747	12-21	3,496.29
6725 *	12-19	164.13	6748	12-21	167.12
6726	12-14	308.11	6749	12-21	44.59
6727	12-21	146.82	6750	12-19	347.07
6728	12-20	24,621.02	6751	12-19	279.00
6729	12-27	33.71	6752	12-31	2,544.25
6731 *	12-26	1,043.57	6754 *	12-21	35.00
6732	12-20	256.98	6755	12-20	180.46
6733	12-24	333.63	6756	12-28	23.82
6734	12-24	345.39	6757	12-24	375.00
6735	12-24	350.00	6759 *	12-20	1,145.66
6736	12-24	282.62	6760	12-20	690.43
6737	12-31	579.68	6761	12-21	761.40
6738	12-31	110.63	6762	12-21	200.00
6739	12-21	92.00	6763	12-24	3,168.43
6740	12-20	2,424.80	6764	12-24	9,397.77
6741	12-20	3,634.36	6765	12-24	9,917.15
6742	12-21	63.85	6766	12-28	182.81
6743	12-24	282.00	6767	12-28	960.88

AMERICAN RIVER FLOOD CONTROL DISTRICT  
December 31, 2018

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0811090736

Number	Date	Amount	Number	Date	Amount
6768	12-27	396.37	6774 *	12-28	306.80
6769	12-26	247.76	* Skip in check sequence		
6771 *	12-24	998.56			

## DEBITS

Date	Description	Subtractions
12-03	' ACH Withdrawal HEALTHEQUITY INC HealthEqui 181203	150.00
12-03	' ACH Withdrawal CALPERS 3100 100000015456742	1,055.21
12-03	' ACH Withdrawal CALPERS 1900 100000015505867	2,561.23
12-03	' ACH Withdrawal CALPERS 3100 100000015456698	2,954.26
12-04	' ACH Withdrawal CALPERS 1900 100000015507004	4,322.61
12-14	' ACH Withdrawal INTUIT PAYROLL S QUICKBOOKS 181214 946000047	25,104.06
12-18	' ACH Withdrawal HEALTHEQUITY INC HealthEqui 181218	152.95
12-18	' ACH Withdrawal CALPERS 1900 100000015525268	2,526.12
12-18	' ACH Withdrawal CALPERS 3100 100000015487423	959.28
12-18	' ACH Withdrawal CALPERS 3100 100000015487379	2,849.36
12-18	' ACH Withdrawal CALPERS 3100 100000015456719	293.97
12-20	' ACH Withdrawal INTUIT PAYROLL S QUICKBOOKS 181220 946000047	536.13
12-20	Incoming Wire Fee 201812200061550 COUNTY OF SACRAMENSACRAMENTO CA 9581 PROPERTY TAX DISTR	15.00
12-27	' ACH Withdrawal HEALTHEQUITY INC HealthEqui 181227	150.00
12-27	' ACH Withdrawal CALPERS 1900 100000015533471	2,561.23
12-27	' ACH Withdrawal CALPERS 3100 100000015487446	1,055.21
12-27	' ACH Withdrawal CALPERS 3100 100000015487403	2,954.26
12-28	' ACH Withdrawal INTUIT PAYROLL S QUICKBOOKS 181228 946000047	27,480.30

AMERICAN RIVER FLOOD CONTROL DISTRICT  
December 31, 2018

Date	Description	Subtractions
12-31	' Service Charge ADDITIONAL DEBITS	2.10

**CREDITS**

Date	Description	Additions
12-03	' Cash Mgmt Trsfr Cr REF 3371605L FUNDS TRANSFER FRMDEP XXXXX0952 FROM DECEMBER PAYROLL	54,640.77
12-14	' Cash Mgmt Trsfr Cr REF 3481149L FUNDS TRANSFER FRMDEP XXXXX0952 FROM NOVEMBER EXPENSES	80,000.00
12-20	Incoming Wire 201812200061550 COUNTY OF SACRAMENSACRAMENTO CA 9581 PROPERTY TAX DISTR	25,521.99
12-31	' Interest Credit	3.15

**DAILY BALANCES**

Date	Amount	Date	Amount	Date	Amount
11-30	20,410.56	12-18	99,072.09	12-26	55,423.90
12-03	56,150.11	12-19	98,281.89	12-27	48,273.12
12-04	51,827.50	12-20	90,299.04	12-28	19,318.51
12-12	51,265.94	12-21	83,920.64	12-31	16,085.00
12-14	105,853.77	12-24	57,438.48		

**INTEREST INFORMATION**

Annual percentage yield earned	0.06%
Interest-bearing days	31
Average balance for APY	\$60,308.60
Interest earned	\$3.15

**OVERDRAFT/RETURN ITEM FEES**

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

**CERTIFICATION**

The American River Flood Control District's investment portfolio [] is [ is not] in compliance with the District's Financial Management Investments Plan.

The District's investment portfolio is not in compliance in the following respects:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A cash flow analysis confirms that the District [ is] [ is not] expected to be able to meet its expenditure requirements for the next six months.

The District's cash is insufficient to meet obligations for the next six months as a result of the following:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attached hereto are the most recent statements of accounts of the following District accounts:

- LAIF Account, State Treasurer's Office      **Dated December 2018**
- Investment Pool A Account, City of Sacramento      **Dated December 2018**
- District Checking Account, River City Bank      **Dated December 2018**
- District Repurchase Account, River City Bank      **Dated December 2018**

Certified by: \_\_\_\_\_ Date: \_\_\_\_\_  
Rachelanne Vander Werf, District Treasurer

American River Flood Control District  
Statement of Operations  
July 1, 2018 to January 31, 2019 (Seven Months Ending of Fiscal 2019)  
For Internal Use Only

	Year to Date July 1, 2018 to January 31, 2019	Budget	Percent of Budget
<b>Revenues</b>			
Benefit assessment	\$ (188)	\$ 1,429,793	-0.01%
Consolidated capital assessment	-	980,000	0.00%
Interest	103,091	77,267	133.42%
O & M agreements	-	231,801	0.00%
Miscellaneous	6,020	-	Not budgeted
<b>Total Revenues</b>	<u>108,923</u>	<u>2,718,861</u>	4.01%
<b>M &amp; O Expenses</b>			
Salaries and wages	397,037	730,938	54.32%
Payroll tax expense	29,248	58,475	50.02%
Pension expense	82,760	132,418	62.50%
Compensation insurance	18,896	36,547	51.70%
Medical/dental/vision	118,960	211,112	56.35%
Fuel/oil reimbursement	14,994	30,000	49.98%
Equipment rental	28,192	20,000	140.96%
Equipment repairs/parts	11,177	40,000	27.94%
Equipment purchases (< \$5,000)	9,946	15,000	66.31%
Shop supplies	7,220	12,000	60.17%
Levee maint. (supp. & material)	20,098	10,000	200.98%
Levee maint. chemicals	11,816	20,000	59.08%
Levee maint. services	34,669	60,000	57.78%
Rodent abatement (supplies & materials)	2,833	10,000	28.33%
Employee uniforms	396	5,000	7.92%
Staff training	2,113	10,000	21.13%
Miscellaneous	1,251	2,000	62.55%
Small tools & equipment	3,502	6,000	58.37%
Emergency preparedness program	9,432	15,000	62.88%
Engineering services	7,090	20,000	35.45%
Encroachment remediation	-	15,000	0.00%
Test urban camp cleanup	-	100,000	0.00%
Environmental services/studies	3,478	-	Not budgeted
<b>Total M &amp; O Expenses</b>	<u>815,108</u>	<u>1,559,490</u>	52.27%
<b>Administration Expenses</b>			
Board of trustees compensation	2,911	7,600	38.30%
Trustee expenses	993	1,750	56.74%
Accounting services	2,750	15,000	18.33%
Legal services (general)	8,314	50,000	16.63%
Utilities	18,170	35,000	51.91%
Telephone	8,289	18,000	46.05%
Retiree benefits	88,068	135,650	64.92%
Office equipment/furniture	-	7,500	0.00%
Office supplies	-	2,000	0.00%
Auto allowance	4,133	6,600	62.62%
Parking reimbursement	-	500	0.00%
General office expense	6,383	13,000	49.10%
Technology and software	2,536	10,000	25.36%
Dues and associations	22,071	25,000	88.28%
Property and liability insurance	23,906	30,000	79.69%
Conference/workshop/seminar	-	3,000	0.00%
Public relations/information	-	30,000	0.00%
Miscellaneous	1,534	5,000	30.68%
Employee morale/wellness	208	2,000	10.40%
Investment fees	3,967	15,000	26.45%
Community services	1,000	1,500	66.67%
Bookkeeping services	3,113	14,000	22.24%
Property taxes	1,737	3,000	57.90%
Building maintenance	12,675	10,000	126.75%
County Dtech fees for DLMS	36,313	40,000	90.78%
Election expense	2,008	96,819	2.07%
Interest expense	248	-	Not budgeted
<b>Total Administration Expenses</b>	<u>251,327</u>	<u>577,919</u>	43.49%
<b>Special Projects Expenses</b>			
Engineering studies/survey studies	-	15,000	0.00%
Levee standards compliance	71,163	100,000	71.16%
Small capital projects	30,763	50,000	61.53%
<b>Total Special Project Expenses</b>	<u>101,926</u>	<u>165,000</u>	61.77%
<b>Capital Outlay</b>			
Equipment purchases (over \$5,000)	73,825	93,000	79.38%
<b>Total Capital Outlay</b>	<u>73,825</u>	<u>93,000</u>	
<b>Capital Outlay: District Headquarters</b>			
Building improvements/maintenance	30,503	40,000	76.26%
La Riviera improvements/maintenance	4,322	10,000	43.22%
	<u>34,825</u>	<u>50,000</u>	

Note: Amounts above are not audited

The above information is current through the last day of the previous month's bank activity.

Data has been verified by the bookkeeper and physical copies of checks have not been reviewed or received and some checks may not have cleared the bank account.

AMERICAN RIVER FLOOD CONTROL DISTRICT  
Cash Flow Report  
July 2018 through June 2019

Cash Flow Report

Maintenance and Operations Expens	Jul 18	Aug 18	Sept 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	TOTAL
500 - Salary/Wages	54,173.03	58,087.91	61,528.70	54,969.50	57,035.35	81,246.01	27,966.03	29,498.11	0.00	0.00	0.00	0.00	424,504.64
501 - Payroll Taxes	4,173.85	4,482.27	4,754.48	3,861.68	3,503.40	5,807.05	2,675.19	2,638.80	0.00	0.00	0.00	0.00	31,896.72
502 - Pension	12,673.06	12,483.57	11,913.77	7,394.26	15,652.21	10,969.24	8,685.50	(549.54)	0.00	0.00	0.00	0.00	79,222.07
503 - Compensation Insurance	8,751.70	0.00	0.00	8,827.33	0.00	0.00	10,069.07	0.00	0.00	0.00	0.00	0.00	27,648.10
504 - Medical/Dental/Vision	15,339.13	15,339.13	15,339.13	15,339.13	15,339.13	14,142.28	15,423.55	0.00	0.00	0.00	0.00	0.00	106,261.48
508 - Fuel/Oil	3,476.23	2,162.66	1,590.25	5,507.45	1,195.40	3,496.29	1,042.44	0.00	0.00	0.00	0.00	0.00	18,470.72
509 - Equipment Rental	0.00	1,420.71	7,838.74	6,966.92	7,685.31	3,053.15	1,111.94	0.00	0.00	0.00	0.00	0.00	28,076.77
510 - Equipment Purchase(< \$5000	6,452.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,452.49
511 - Equipment Repair/Parts	7,863.87	1,711.15	2,395.66	983.92	790.74	1,256.86	1,495.97	0.00	0.00	0.00	0.00	0.00	16,498.17
512 - Shop Supplies	694.04	564.90	735.07	809.91	2,053.06	2,037.41	1,160.57	0.00	0.00	0.00	0.00	0.00	8,054.96
514 - Levee Maint(Supplies&Materi	628.17	0.00	3,409.94	2,744.97	295.52	12,921.63	0.00	0.00	0.00	0.00	0.00	0.00	20,000.23
515 - Levee Maintenance Services	0.00	1,373.85	5,148.34	6,842.33	20,564.54	696.25	617.72	0.00	0.00	0.00	0.00	0.00	35,243.03
516 - Employee Uniforms	4,896.47	0.00	0.00	0.00	0.00	306.80	89.31	0.00	0.00	0.00	0.00	0.00	5,292.58
518 - Staff Training	350.00	0.00	52.39	119.14	63.63	711.56	0.00	0.00	0.00	0.00	0.00	0.00	1,296.72
519 - Miscellaneous O&M	0.00	0.00	0.00	0.00	1,125.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,125.00
521 - Small Tools & Equip	0.00	0.00	3,545.50	746.66	1,940.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,232.60
523 - Levee Maint. (Chemicals)	0.00	0.00	0.00	0.00	0.00	9,397.77	2,418.69	0.00	0.00	0.00	0.00	0.00	11,816.46
525 - Emergency Preparedness Pr	0.00	0.00	0.00	0.00	8,400.00	1,031.61	0.00	0.00	0.00	0.00	0.00	0.00	9,431.61
530 - Encroachment Remediation I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532 - Rodent Abatement	404.83	0.00	0.00	0.00	2,587.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,992.46
605 - Engineering Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
615 - Survey Services	187.23	154.01	234.76	154.01	148.66	313.93	403.19	15.00	0.00	0.00	0.00	0.00	1,610.79
616 - Environmental Services/Studi	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total M&amp;O Expense</b>	<b>120,064.10</b>	<b>97,780.16</b>	<b>118,486.73</b>	<b>115,267.21</b>	<b>138,380.02</b>	<b>147,387.84</b>	<b>73,159.17</b>	<b>31,602.37</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>842,127.60</b>

Administrative Expenses	Jul 18	Aug 18	Sept 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	TOTAL
505 - Telephone	1,057.50	1,083.40	1,418.71	1,335.95	1,285.00	2,696.87	3,931.06	0.00	0.00	0.00	0.00	0.00	12,808.49
506 - Utility Charges	2,494.07	2,891.72	3,455.51	3,121.87	2,938.77	2,845.25	2,901.94	0.00	0.00	0.00	0.00	0.00	20,649.13
507 - Office/Shop Lease	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
513 - Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
517 - Auto Allowance	550.00	550.00	550.00	550.00	550.00	825.00	275.00	275.00	0.00	0.00	0.00	0.00	4,125.00
520 - Retiree Benefits	11,300.68	11,300.68	11,300.68	10,045.45	10,882.27	10,968.74	10,968.74	0.00	0.00	0.00	0.00	0.00	76,767.24
522 - Office Equipment/Furniture	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
526 - Mileage/Parking Reimburse	0.00	0.00	0.00	116.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	116.63
527 - General Office Expense	760.67	936.58	1,531.21	843.08	1,054.71	1,142.84	1,697.20	0.00	0.00	0.00	0.00	0.00	7,966.29
529 - Pre-funding Retiree Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531 - Technology & Software	389.89	730.24	259.99	484.94	259.99	259.99	341.18	0.00	0.00	0.00	0.00	0.00	2,726.22
600 - Board of Trustees Compensa	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
601 - Trustee Expenses	285.00	380.00	475.00	380.00	285.00	475.00	380.00	0.00	0.00	0.00	0.00	0.00	2,660.00
602 - Accounting Services	82.41	33.70	28.46	177.93	296.99	462.35	0.00	0.00	0.00	0.00	0.00	0.00	1,081.84
603 - Legal Fees (General)	0.00	0.00	0.00	0.00	0.00	2,050.00	0.00	0.00	0.00	0.00	0.00	0.00	2,050.00
604 - Flood Litigation	5,646.68	5,689.00	866.59	656.00	943.00	3,634.36	2,214.00	0.00	0.00	0.00	0.00	0.00	19,649.63
606 - Legislative Services	1,079.00	302.00	0.00	0.00	0.00	2,823.25	3,964.74	0.00	0.00	0.00	0.00	0.00	8,168.99
607 - Dues and Assoc. Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
608 - Insurance Premiums	0.00	0.00	5,653.00	180.00	16,476.00	90.00	0.00	0.00	0.00	0.00	0.00	0.00	22,399.00
609 - Conference /Workshops/Sem	0.00	0.00	0.00	20,857.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,857.00
610 - Public Relations Information	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
611 - Election Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
612 - District Annexations	0.00	0.00	0.00	0.00	0.00	0.00	2,008.00	0.00	0.00	0.00	0.00	0.00	2,008.00
613 - Community Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
614 - Miscellaneous Admin	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00
617 - Investment Fees	0.00	0.00	0.00	0.00	564.00	282.00	2,632.00	0.00	0.00	0.00	0.00	0.00	3,478.00
618 - Property Tax	3,682.00	3,716.00	0.00	0.00	3,967.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,365.00
619 - Building Maintenance	0.00	0.00	0.00	0.00	1,659.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,659.54
620 - Bookkeeping Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
621 - County Assessment Fees	787.50	975.00	450.00	600.00	1,162.50	375.00	525.00	0.00	0.00	0.00	0.00	0.00	4,875.00
622 - County DTEch Fees for DLMS	0.00	189.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	189.91
623 - Employee Morale/Wellness	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00



AMERICAN RIVER FLOOD CONTROL DISTRICT  
Cash Flow Report  
July 2018 through June 2019

Total Administrative	28,115.40	28,778.23	25,989.15	39,348.85	42,324.77	28,930.65	32,838.86	275.00	0.00	0.00	0.00	0.00	226,600.91
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Special Projects Expenses	Jul 18	Aug 18	Sept 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	TOTAL
702 - Engineering/Survey Studies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
703 - Encroachment Remediation &	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704 - Vegetation Management	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
705 - Small Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
707 - Levee Standards Compliance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Special Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Capital Outlay: Flood Control	Jul 18	Aug 18	Sept 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	TOTAL
700 - Bank Protection	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
701 - Magpie Creek	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
706 - Property Acquisition	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
709 - Equipment Purchase (> \$500)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Capital Outlay: Flood Control	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Income	Jul 18	Aug 18	Sept 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	TOTAL
120 - Benefit Assessment	0.00	39,740.55	0.00	0.00	0.00	25,521.99	0.00	743,367.68	0.00	0.00	0.00	0.00	808,630.22
122 - SAFCA CAD4	780,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	780,000.00
123 - Interest	3,107.73	1,480.93	1,244.38	3,463.58	680.39	488.29	2,969.66	0.00	0.00	0.00	0.00	0.00	13,434.96
124 - O&M Agreements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
126 - Miscellaneous Income	0.00	224.62	160.00	5,760.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,144.62
Total Income	783,107.73	41,446.10	1,404.38	9,223.58	680.39	26,010.28	2,969.66	743,367.68	0.00	0.00	0.00	0.00	1,608,209.80

Fund Balance

District Operations Fund	Jul 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18
Beginning Balance	2,294,495.71	1,929,423.94	1,844,311.65	1,701,240.15	1,555,847.67	1,375,823.27	1,225,515.06	1,122,486.69	0.00	0.00	0.00	0.00
Income	783,107.73	41,446.10	1,404.38	9,223.58	680.39	26,010.28	2,969.66	743,367.68	0.00	0.00	0.00	0.00
Expenses	1,148,179.50	126,558.39	144,475.88	154,616.06	180,704.79	176,318.49	105,998.03	31,877.37	0.00	0.00	0.00	0.00
Ending Balance	1,929,423.94	1,844,311.65	1,701,240.15	1,555,847.67	1,375,823.27	1,225,515.06	1,122,486.69	1,833,977.00	0.00	0.00	0.00	0.00

Capital Outlay Reserve Fund	Jul 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18
Beginning Balance	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	0.00	0.00	0.00	0.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	1,065,000.00	0.00	0.00	0.00	0.00

Retiree Health Benefit Reserve Fund	Jul 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18
Beginning Balance	1,443,558.00	2,443,558.00	2,443,558.00	2,443,558.00	2,443,558.00	2,443,558.00	2,443,558.00	2,443,558.00	0.00	0.00	0.00	0.00
Income	1,000,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	2,443,558.00	2,443,558.00	2,443,558.00	2,443,558.00	2,443,558.00	2,443,558.00	2,443,558.00	2,443,558.00	0.00	0.00	0.00	0.00

Flood Emergency Response Reserve Fund	Jul 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18
Beginning Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00

Emergency Repair Reserve Fund	Jul 17	Aug 17	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18
Beginning Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00

<b>Total Balance</b>	<b>8,437,981.94</b>	<b>8,352,869.65</b>	<b>8,209,798.15</b>	<b>8,064,405.67</b>	<b>7,884,381.27</b>	<b>7,734,073.06</b>	<b>7,631,044.69</b>	<b>8,342,535.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
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# **American River Flood Control District**

## **Audio Recording Board Meetings Policy**

The Board of Trustees seeks to implement a program to record the proceedings of their monthly Board meetings. The intent of this program is to make the content of the meetings available to the public and for the recordings to provide an additional means for the public to hear the Board discussions.

This policy will outline the specific methods and parameters to be used to generate the audio recordings as well as a timeline for the implementation of the program.

### **Audio Recordings**

The Board of Trustees' monthly Board meetings shall be recorded with an audio voice recorder. The Audio recording file will be placed on the District website under the monthly meeting section of the site on the first weekday following the meeting, or as soon as possible thereafter. Per the California Secretary of State file retention policy, the recordings shall be retained on the website for 15 months. Notification shall be made on the posted meeting Agenda that the meeting will be audio recorded and a similar notification shall be displayed in the Board meeting room.

### **Audio Recording Pilot Program**

The Board of Trustees intends to implement the audio recording program as a pilot program for the period of one year to determine if there is a public benefit from the program. Online analytics will track the number of times the audio files are down loaded over the course of the pilot program. The Board of Trustees shall review the efficacy of the Audio Recording Pilot Program at intervals of 6 and 12 months from the initiation of the program. At the end of the pilot program, the Board of Trustees shall determine if it intends to continue, revise, or suspend the program. The Board reserves the option to revise the pilot program or this policy at any time during the course of the pilot program.

## General Manager's Meeting Summary

### January 2019

**1/4: Meeting with Cara Allen from the Lower American River Conservancy.** I met with Cara Allen to provide a brief overview on the American River Flood Control District. Ms. Allen works for the Wildlife Conservation Board and is the program manager for the Lower American River Conservancy. The Conservancy is a fund center for grants to assist stakeholders in the Lower American River on capital improvement projects.

**1/7: SAFCA Agency Staff meeting.** I attended this meeting to coordinate on local flood control topics. Items of discussion included LMA coordination for work near homeless camps, the new General Manger for RD 1000, erosion sites along the City of Sacramento levee, and tree toppling due to the recent storm.

**1/7: SAFCA Watershed Management meeting.** I attended this meeting to coordinate on best management practices for addressing homeless camps within the area's floodways and levee easements. SAFCA plans to host coordination meetings between the LMAs and the City and County.

**1/10: Hansen Ranch Site Visit.** Superintendent Kawamura and I met with KC Sorgen from SAFCA to discuss having the District remove unnecessary access ramps and fencing along both sides of the Dry Creek Floodway at Hansen Ranch. Ms. Sorgen indicated that the District could keep the earthen embankment material from the access ramps upon their removal.

**1/11: American River Flood Control District Board of Trustees meeting.** The Board met in regular session. The agendized items included a contract to install roll-up doors and actuators in the warehouse, discussion of audio recording Board meetings, and a memo on District Priorities for 2019.

**1/18: Deferred Maintenance Project Pipe Inspection Meeting with Mead and Hunt.** I met with Nancy Moricz from Mead and Hunt to discuss her team's progress on the identification and mapping of the eligible pipes under the State's Deferred Maintenance Grant program. Ms. Moricz color coded the pipes for differing classifications and mapped them in an electronic visual database. Ms. Moricz plans to brief the Board on her progress at the February meeting.