

July 13, 2018
Sacramento, California

The Board of Trustees of the American River Flood Control District met in regular session in its office at 185 Commerce Circle, Sacramento, CA at 11:00 a.m. on Friday, July 13, 2018. In attendance were Trustee Holloway, Trustee Pavão and Trustee Johns. Trustees Redway and Shah were absent. Trustee Holloway presided. Also present from the District were General Manager (GM) Tim Kerr, Superintendent Ross Kawamura, Legal Counsel David Aladjem and Office Manager Malane Chapman. Mr. Dane Wadlé was present from California Special District Association (CSDA). One member of the public was present.

Item No. 1 Public Comments on Non-Agenda Items: There were no comments on non-agenda items from members of the public.

Item No. 2 Approval of Consent Agenda Items: On a motion by Trustee Johns seconded by Trustee Pavão, the Board unanimously approved Items 2a) Minutes of Regular Meeting on June 15, 2018*, 2b) Approval of Report of Investment Transactions May 2018 (City Pool, LAIF, River City) and Treasurer's Certification, 2c) District Financial Reports: Statement of Operations (June 2018) and Cash Flow Report, 2d) Accounting Services for FY 2017-2018 Audit and 2e) Converting River City Bank Repurchase Account x0952 to a Public Funds Money Market Account, 2f) Furnish and Install (4) Janus International Brand Roll-Up Doors. Furnish and Install (5) LiftMaster Manufactured Commercial Grade Electric Operators and 2g) Correspondence: None.

*Trustee Pavão abstained from Item 2a, as he did not attend the meeting.

Item No. 3 Accounts Payable and General Fund Expenses (June 2018): On a motion by Trustee Johns seconded by Trustee Pavão, the Board unanimously approved payments on the Schedule of Accounts Payable (June 2018) of \$72,615.41 and General Fund Expenses of \$68,111.98 (total aggregate sum \$140,727.39).

Item No. 4 The Use of Cooperative Purchase Agreements from Sourcewell, Formally Known as National Joint Powers Alliance (NJPA) with Various Vendors for the Purchase of District Equipment and Vehicles: GM Kerr explained that State law requires any purchases costing over \$25,000 must be made through a public bidding process. This ensures that public funds are spent on items at the best available price. In the past, the District has acquired large equipment through solicitation of public bids and also through a cooperative purchasing program ran by the State of California, California Multiple Award Schedules (CMAS). The District recently learned about a national cooperative purchasing group known as Sourcewell. Many California agencies, cities and Reclamation Districts are currently using Sourcewell to comply with public bidding requirements for their purchasing. Legal Counsel Aladjem noted that this program, like CMAS, could be used in lieu of bidding. Following explanations by staff and on a motion by Trustee Pavão seconded by Trustee Johns, the Board unanimously approved this item.

Item No. 5 La Riviera Easement Deed: Following explanations by staff and on a motion by Trustee Pavão seconded by Trustee Johns, the Board unanimously approved to delegate authority to the President to sign the Easement Deed.

Item No. 6 Information: Presentation by Dane Wadlé, California Special District Association (CSDA) Updates: Mr. Wadlé spoke about the programs available at CSDA, legislative issues and professional development events.

Item 7 Administrative Staff Reports:

a) *General Manager Tim Kerr reported on the following:*

- General Manager's June Meeting Summary: US Army Corps of Engineers Relief Well O&M meeting and Meeting with Sac City Fire Department were discussed;
- Caltrans Scour Mitigation Permit Application: GM Kerr informed the Board that a hydrologic analysis is needed before District can make a recommendation on permit;
- Pride Industries: GM Kerr briefed the Board about County Collaboration utilizing 311 systems to track homeless efforts, hire Pride Industries to perform work needed. Estimated cost for four employees per month \$10,000. GM Kerr will reach out to other RDs in area to see about possibility of cost-sharing.
- Hydrologic Conditions: Folsom Lake is 78% full, with an outflow of 5,128 cfs and the gauge at the I Street Bridge shows 8 feet above sea level;
- Next Board Meeting: August 10, 2018.

b) *Legal Counsel David Aladjem had nothing further to report.*

c) *Office Manager Malane Chapman provided the Board with important dates regarding upcoming General Election.*

Item No. 8 Operations and Maintenance Staff Reports:

a) *Superintendent Ross Kawamura reported on:*

- Crew activities including mowing at Soil Born Farms, trimming in Unit 9, updating equipment and roadway patch work.

Item No. 9 Questions and Comments by Trustees: There were no questions or comments by Trustees.

Item No. 10 Adjourn: There being no further business requiring action by the Board, the meeting was adjourned by Trustee Holloway at 12:06 p.m.

Attest:

Secretary

President