

May 10, 2024
Sacramento, California

The Board of Trustees of the American River Flood Control District met in regular session at 11:00 a.m. on Friday, May 10, 2024. In attendance were Trustee Johns, Trustee L'Ecluse, Trustee Shah, Trustee Holloway, and Trustee Vander Werf. Trustee Johns presided. Also present from the District were General Manager (GM) Tim Kerr, Retired Annuitant Ross Kawamura, Interim-Superintendent David Diaz, Legal Counsel Rebecca Smith, Legal Counsel Kim Lucia and Office Manager Malane Chapman. One member of the public was present.

Item No. 1 Public Comments on Non-Agenda Items: Lisa Sanchez with the River City Waterway Alliance spoke to the Board about the work the alliance has been doing along Arcade Creek. Also wanted to thank the District for their assistance and equipment.

Item No. 2 Approval of Consent Agenda: On a motion by Trustee Holloway seconded by Shah, the Board unanimously approved items 2a) Minutes of Regular Meeting on April 12, 2022 2b) Approval of Report of Investment Transactions March 2024 (City Pool, LAIF, River City) and Treasurer's Certification, 2c) District Financial Reports: Statement of Operations (March 2024) and Cash Flow Report, 2e) Correspondence: None.

Item No. 2d Finance Committee Recommendations: Annual Review of Credit Card Policy, Reserve Fund Policy, and Investment Policy: Trustee Shah thanked Legal Counsel Smith for her work on the language for the investment policy. After review of the investment policy changes and on a motion by Trustee Shah seconded by Trustee Holloway, the Board unanimously approved the Finance Committee Recommendations: Annual Review of Credit Card Policy, Reserve Fund Policy, and Investment Policy.

Item No. 3 Accounts Payable and General Fund Expenses (April 2024): Trustee Holloway inquired on payments made to Sacramento Revenue. Trustee Vander Werf inquired about payments made to Bobcat Central, Cintas, North Sacramento Land Company, Paco Ventures LLC, Powerplan, and Radial Tire Center, LLC. Trustee L'Ecluse inquired about payments made to L and D Landfill, and Mahaney CO., John F. Following explanation by staff and on a motion by Trustee Vander Werf seconded by Trustee L'Ecluse, the Board unanimously approved payments on the Schedule of Accounts Payable (April 2024) of \$71,871.64 and General Fund Expenses of \$127,455.32 (total aggregate sum \$199,326.96).

Item No. 4 Declaration of Surplus Equipment - Bobcat: Following explanation by staff and on a motion by Trustee L'Ecluse seconded by Trustee Vander Werf, the Board unanimously approved the Declaration of Surplus Equipment – Bobcat.

Item No. 5 Draft Fiscal Year 2022-2023 Audit: GM Kerr briefed the Board on the Fiscal Year 2022-2023 draft audit. Trustee Shah expressed his gratitude for Office Manger Chapman's hard-work on not only the audit but the budget. On a motion by Trustee Shah seconded by Trustee L'Ecluse, the Board unanimously approved the draft audit as final.

Item No. 6 Resolution 2024-05: Levying a Benefit Assessment, Establishing the Rate Thereof and Requesting Collection of Benefit Assessment: On a motion by Trustee Johns seconded by Trustee Holloway, the Board unanimously approved Resolution 2024-05.

Item No. 7 Resolution 2024-06: District Pay Ranges: On a motion by Trustee L'Ecluse seconded by Trustee Holloway, the Board unanimously approved Resolution 2024-06. This item was heard out of order.

At 11:33 a.m. the Trustees met in closed session with District Legal Counsel Smith, District Legal Counsel Lucia and GM Kerr.

Item No. 8 Conference with Legal Counsel – Personnel: Government Code 549547 – FY 2024-25 Salary and Benefit Adjustments for District Staff

Item No. 9 Conference with Legal Counsel – Real Property Negotiations: Government Code 54956.8 – 0 Lathrop Way, Sacramento

The Trustees returned to open session at 11:58 a.m. Legal Counsel Smith reported out that the Board took no action.

On a motion by Trustee Shah seconded by Trustee Vander Werf, the Board unanimously approved Personnel Committee's recommendations for District Staff's Salary and Benefit Adjustment with the following corrections to strike the extraneous \$250 longevity bonus and to add \$500 longevity bonus for E. Diaz.

Item No. 10 Administrative Staff Reports:

a) *General Manager Tim Kerr reported on the following:*

- General Manager's April Meeting Summary: USACE SAFCA Site LAR C3A Site Visit was discussed;
- Hydrologic Conditions: Folsom Lake is 90% of total capacity with an outflow of 4,134 cfs. The gauge at I Street Bridge shows a water surface elevation of 12.5-feet above sea level;
- Next Board Meeting is scheduled for June 14, 2024

b) *Legal Counsel Rebecca Smith:* Legal Counsel Smith had nothing further to report.

c) *Office Manager Malane Chapman:*

- *CalPERS – 2024 Pathways for Women Conference, August 26-27, 2024, Anaheim:* Office Manger Chapman requested approval to attend the conference.

Item No. 11 Operations and Maintenance Staff Reports:

Interim-Superintendent David Diaz:

- Crew activities including mowing, and equipment cross-training.

Item No. 12 Questions and Comments by Trustees: Trustee Holloway suggested to the Board to watch the USACE webinar. Trustee L'Ecluse suggested that the Board attend the CSDA Special District Leadership Academy – North, San Rafael, November 3-6, 2024.

Item No. 13 Adjourn: There being no further business requiring action by the Board, the meeting was adjourned by Trustee Johns at 12:20 p.m.

Attest:

Secretary

President

DRAFT