

May 13, 2022
Sacramento, California

In Compliance with CA Assembly Bill 361 the Board of Trustees of the American River Flood Control District met in regular session at 11:00 a.m. on Friday, May 13, 2022 by teleconference. In attendance were Trustee Shah, Trustee Johns, Trustee Holloway, Trustee L'Ecluse and Trustee Vander Werf. Trustee Shah presided. Also present from the District were General Manager (GM) Tim Kerr, Field Supervisor Scott Webb, Legal Counsel Rebecca Smith and Office Manager Malane Chapman. Two members of the public were present.

Item No. 1 Resolution No. 2022-09; Proclaiming a Local Emergency Persists, Re-Ratifying the COVID-19 State of Emergency, and Re-Authorizing Remote Teleconference Meeting of American River Flood Control District Pursuant to the Ralph M. Brown Act: On a motion by Trustee Holloway seconded by Trustee Shah, the Board unanimously approved this item.

Roll Call Vote:

Trustee Holloway:	AYE	Trustee Johns:	AYE
Trustee L'Ecluse:	AYE	Trustee Shah:	AYE
Trustee Vander Werf:	AYE		

Item No. 2 Public Comments on Non-Agenda Items:

Item No. 3 Approval of Consent Agenda: On a motion by Trustee Holloway seconded by Trustee Shah, the Board unanimously approved items 3a) Minutes of Regular Meeting on April 8, 2022, 3b) Approval of Report of Investment Transactions March 2022 (City Pool, LAIF, River City) and Treasurer's Certification, 3c) District Financial Reports: Statement of Operations (April 2022) and Cash Flow Report, 3d) Finance Committee Recommendations: Annual Review of Credit Card Policy, Reserve Fund Policy, and Investment Policy, and 3e) Correspondence: None.

Items No. 4 Accounts Payable and General Fund Expenses (April 2022): Trustee Vander Werf inquired about the payment Kent Arborist Services. Trustee Holloway inquired about payment to Hunt & Sons. On a motion by Trustee Holloway seconded by Trustee L'Ecluse, the Board unanimously approved payments on the Schedule of Accounts Payable (April 2022) of \$86,753.54 and General Fund Expenses of \$112,945.03 (total aggregate sum \$199,698.57).

Roll Call Vote:

Trustee Holloway:	AYE	Trustee Johns:	AYE
Trustee L'Ecluse:	AYE	Trustee Shah:	AYE
Trustee Vander Werf:	AYE		

At 11:08 a.m. the Trustees met in closed session with District Counsel Smith and GM Kerr.

Item No. 5 Conference with Legal Counsel – Anticipated Litigation: Government Code 54956.9(b) – One Case

The Trustees returned to open session at 11:55 a.m. and Legal Counsel reported that District will begin the process of working with a contractor who will respectfully, carefully and humbly start clearing the parcel.

Item No. 6 Lathrop Way Encampments No action was taken on this item by the Board

Item No. 7 Finance Committee Recommendations:

a) District Budget Fiscal Year 2022-2023

b) District 5-year Budget Projections

Trustee Vander Werf reported that the Finance Committee met and reviewed the proposed budget and 5-year projections with staff and recommends that the Board approve the Fiscal Year 2022-2023 budget. On a motion by Trustee Holloway seconded by Trustee L'Ecluse, the Board unanimously approved these items.

Roll Call Vote:

Trustee Holloway:	AYE	Trustee Johns:	AYE
Trustee L'Ecluse:	AYE	Trustee Shah:	AYE
Trustee Vander Werf:	AYE		

Item No. 8 Fixed Asset and Capitalization Policy: GM Kerr explained that the District's bookkeeper recommended that the District have a fixed asset and capitalization policy in place. On a motion by Trustee Shah seconded by Trustee L'Ecluse, the Board unanimously approved this item.

Roll Call Vote:

Trustee Holloway:	AYE	Trustee Johns:	AYE
Trustee L'Ecluse:	AYE	Trustee Shah:	AYE
Trustee Vander Werf:	AYE		

Item No. 9 Adopt Resolution 2022-10: Levying a Benefit Assessment, Establishing the Rate Thereof and Requesting Collection of Benefit Assessment: On a motion by Trustee Holloway seconded by Trustee L'Ecluse, the Board unanimously approved this item. This item was heard out of order.

Roll Call Vote:

Trustee Holloway:	AYE	Trustee Johns:	AYE
Trustee L'Ecluse:	AYE	Trustee Shah:	AYE
Trustee Vander Werf:	AYE		

Item No. 10 Sacramento County Sheriff's Work Crew Contract: GM Kerr briefed the Board on the benefits of the Sheriff's Work Crew Contract. On a motion by Trustee Johns seconded by Trustee Shah, the motion passed by a 3 to 2 vote.

Roll Call Vote:

Trustee Holloway:	AYE	Trustee Johns:	AYE
Trustee L'Ecluse:	NAY	Trustee Shah:	AYE
Trustee Vander Werf:	NAY		

Item No. 11 Awarding Contract for District Transition to By-District Elections

- a) Redistricting Insights
- b) SCI Consulting Group

GM Kerr discussed with the Board about the two companies who presented last month. On a motion by Trustee Holloway seconded by Trustee L'Ecluse, the Board unanimously selected Redistricting Insights to perform the By-District Elections mapping for the District.

Roll Call Vote:

Trustee Holloway:	AYE	Trustee Johns:	AYE
Trustee L'Ecluse:	AYE	Trustee Shah:	AYE
Trustee Vander Werf:	AYE		

Item No. 12 Authorize General Manger to Request Bids for Rip-Rap Purchase and Delivery: GM Kerr informed the Board that the District would like to purchase Rip-Rap for work along Arcade Creek. On a motion by Trustee L'Ecluse seconded by Trustee Johns, the Board unanimously approved directing staff to request bids for purchase and delivery of Rip-Rap.

Roll Call Vote:

Trustee Holloway:	AYE	Trustee Johns:	AYE
Trustee L'Ecluse:	AYE	Trustee Shah:	AYE
Trustee Vander Werf:	AYE		

Item No. 13 Administrative Staff Reports:

- a) *General Manager Tim Kerr reported on the following:*

- General Manager's April Meeting Summary: USACE Erosion O&M meeting was discussed;
- CalTrans American River Bridge Widening Update;
- Hydrologic Conditions: Folsom Lake is 85% of total capacity with an outflow of 1,663 cfs. The gauge at I Street Bridge shows a water surface elevation of 5.5 feet above sea level;
- Next Board Meeting is scheduled for June 10, 2022

- b) *Legal Counsel Rebecca Smith:* Assembly Bill 1944 is currently on the docket to permanently allow for Boards to continue hybrid meetings.

- c) *Office Manager Malane Chapman:* Informed the Board that the current remote platform does not allow for breakout rooms and the option for participants to phone in. Office Manger Chapman asked the Board if this is of concern or if they would

prefer to continue to have a phone-in option. Trustees expressed that they would like to have a phone-in option but understands if video platforms eliminate the option. Trustee L'Ecluse suggested purchasing an Owl for future meetings.

Item No. 10 Operations and Maintenance Staff Reports:

Field Supervisor Scott Webb:

- Crew activities including mowing, equipment maintenance, camp cleanup, tree work, and heat injury training.

Item No. 11 Questions and Comments by Trustees: Trustee Shah suggested that the Trustees have their personal contact information placed on the website or at a minimum a bio.

Item No. 12 Adjourn: There being no further business requiring action by the Board, the meeting was adjourned by Trustee Shah at 12:58 p.m.

Attest:

Secretary

President

DRAFT