

## AMERICAN RIVER FLOOD CONTROL DISTRICT

### Offices - Appointments - Duties - Assignments (2019)

#### Brian F. Holloway, President

Trustee	ARFCD Committee -- Personnel
Director, SAFCA	

#### Cyril A. Shah, Vice President

Trustee	ARFCD Committee -- Finance
Director, SAFCA	

#### Rachelanne Vander Werf, Treasurer

Trustee	ARFCD Committee -- Finance
Alternate Director, JPIA	ARFCD Committee-- Public Outreach
Alternate Director, SAFCA	
Director, LAFCO Special District Advisory Committee	

#### Steven T. Johns, Secretary

Trustee	ARFCD Committee -- Policy/Government Affairs
Director, JPIA	ARFCD Committee-- Personnel
Alternate Director SAFCA	

#### Tamika L'Ecluse, Trustee

Trustee	ARFCD Committee-- Policy/Government Affairs
	ARFCD Committee-- Public Outreach

## AMERICAN RIVER FLOOD CONTROL DISTRICT Operating Committee Structure (2019)

### POLICY/GOVERNMENT AFFAIRS COMMITTEE

Activated: 06/14/95

Steven T. Johns  
Tamika L'Ecluse  
Tim Kerr, General Manager/Engineer

### FINANCE COMMITTEE

Activated: 01/11/95

Cyril A. Shah  
Rachelanne Vander Werf  
Tim Kerr, General Manager/Engineer

### PERSONNEL and BENEFITS COMMITTEE

Activated: 01/11/95

Steven T. Johns  
Brian F. Holloway  
Tim Kerr, General Manager/Engineer

### PUBLIC OUTREACH COMMITTEE

Activated: 06/11

Tamika L'Ecluse  
Rachelanne Vander Werf  
Tim Kerr, General Manager/Engineer

### LEGISLATIVE COMMITTEE

Activated: 02/10/99

De-Activated: 01/13/17

### PROPERTY DEVELOPMENT COMMITTEE

De-Activated: 01/12/98

### LEGAL AFFAIRS COMMITTEE

Activated: 01/08/97

Unstaffed: 01/13/99

## AMERICAN RIVER FLOOD CONTROL DISTRICT

Offices - Appointments - Duties - Assignments (2019)

### Tim Kerr, General Manager/Engineer

Alternate Director, JPIA  
Assistant Treasurer  
Director, CCVFCA

Committee Staff  
Policy  
Personnel  
Finance  
Legislative

### Malane Chapman, Office Manager

Clerk of the Board  
Assistant Secretary

The Board of Trustees of the American River Flood Control District met in regular session in its office at 185 Commerce Circle, Sacramento, CA at 11:00 a.m. on Friday, November 8, 2019. In attendance were Trustee Holloway, Trustee Johns, Trustee Vander Werf and Trustee L'Ecluse. Trustee Shah was absent. Trustee Holloway presided. Also present from the District were General Manager (GM) Tim Kerr, Superintendent Ross Kawamura, Field Supervisor Scott Webb, Legal Counsel David Aladjem and Office Manager Malane Chapman. Five members of the public were present.

*Item No. 1 Public Comments on Non-Agenda Items:* No public comment on non-agenda items.

*Item No. 2 Approval of Consent Agenda Items:* On a motion by Trustee Vander Werf seconded by Johns, the Board unanimously approved items 2a) Minutes of Regular Meeting on October 11, 2019, 2b) Approval of Report of Investment Transactions September 2019 (City Pool, LAIF, River City) and Treasurer's Certification, 2c) District Financial Reports: Statement of Operations (October 2019) and Cash Flow Report, 2d) Correspondence: Letter Received from Steven E. LaMar and Letter Received from Pam Tobin.

*Item No. 3 Accounts Payable and General Fund Expenses (October 2019):* Trustee Holloway requested clarification on payment to Nordic Industries, Inc. Trustee Vander Werf requested clarification on payment to Subtronic Corporation. Following explanation by staff and on a motion by Trustee Johns seconded by Trustee L'Ecluse, the Board unanimously approved payments on the Schedule of Accounts Payable (October 2019) of \$119,508.59 and General Fund Expenses of \$94,264.04 (total aggregate sum \$213,772.63).

*Item No. 4 LAFCo; Selection of Special District Commissioner and Selection of Alternate Special District Commissioner.* Commissioner and Alternate Commissioner Candidates Gary Page, Charlea Moore, Brandon Rose and Elliot Mulberg provided the Board with a two to three minute statement. Via a submitted video, Commissioner Candidate Lindsey Liebig also addressed the Board. On a motion by Johns seconded by Trustee Vander Werf, the Board cast a vote for Brandon Rose for Commissioner. On a motion by Trustee Vander Werf seconded by Trustee Johns, the Board cast vote for Charlea Moore for Alternate Commissioner. This item was heard out of order.

*Item No. 5 Emergency Material Contracts:* Following explanation by staff and on a motion by Trustee Vander Werf seconded by Trustee L'Ecluse, the Board unanimously approved the emergency material contracts a) Granite Construction, b) Teichert Construction and c) Nordic Construction.

*Item No. 6 Recreational Trails Policy:* Trustee Johns suggested adding language to the policy to include meeting with the GM, elements for full application for variance, such as engineered drawings and specificity and level of estimates, and details about public meeting(s) such as timing and notice. Trustee L'Ecluse motioned to hold a Workshop on November 22, 2019 at noon to discuss the Recreational Trails Policy in more detail, seconded by Trustee Vander Werf, the Board unanimously approved the motion. The report was received and filed by the Board. No action was taken on this item.

*Item No. 7 Administrative Staff Reports:*

a) *General Manager Tim Kerr reported on the following:*

- General Manager's October Meeting Summary: Assembly Bill 137 meeting with Senator Richard Pan was discussed;
- *Arcade Creek Erosion;*
- *Deferred Maintenance Project – Pipe;*
- Hydrologic Conditions: Folsom Lake 59% of capacity with an outflow 2,883 cfs. The gauge at the I Street Bridge shows a water surface elevation of 5.7 feet above sea level;
- Next Board Meeting is scheduled for December 13, 2019.

b) *Legal Counsel David Aladjem had nothing further to report.*

c) *Office Manager Malane Chapman reporting on the following:*

- *Holiday Gathering: Following the December Board meeting, catered by Texas West Bar-B-Que;*
- *Newsletter: Meeting with Outreach Committee in the next couple of weeks with plans to present to the full Board in January.*

*Item No. 8 Operations and Maintenance Staff Reports:*

a) *Superintendent Ross Kawamura reported on:*

- Crew activities including camp cleanup, garbage cleanup, vegetation management, fence repair, gate repair, erosion control, rodent abatement and tree removal.

*Item No. 9 Questions and Comments by Trustees:* Trustee Holloway reported from the SAFCA executive committee that the Army Corps of Engineers has plans to do additional erosion protection within the District.

*Item No. 10 Closed Session: Conference with Legal Counsel – Anticipated Threat of Litigation: Government Code 54956.9(d)(2):* At 12:35 p.m. the Trustees met in closed session with District Counsel Aladjem, GM Kerr and Office Manger Chapman. The Board returned to open session at 1:01 p.m. No reportable action was taken.

*Item No. 11 Adjourn:* There being no further business requiring action by the Board, the meeting was adjourned by Trustee Holloway at 1:03 p.m.

Attest:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

The Board of Trustees of the American River Flood Control District met in workshop in its office at 185 Commerce Circle, Sacramento, CA at 12:00 p.m. on Friday, November 22, 2019. In attendance were Trustee Holloway, Trustee Johns, Trustee Shah and Trustee Vander Werf. Trustee L'Ecluse was absent. Trustee Holloway presided. Also present from the District were General Manager (GM) Tim Kerr, Legal Counsel David Aladjem and Office Manager Malane Chapman. One member of the public was present.

*Item No. 1 Public Comments on Non-Agenda Items:* No public comment on non-agenda items.

*Item No. 2 Recreational Trails Policy:* The Board discussed the recreational trails policy and variance criteria. The Board asked that the Policy Committee and staff work to create a variance checklist which includes that the GM must deem the submittal complete prior to being placed on agenda.

*Item No. 3 Questions and Comments by Trustees:* There were no questions or comments by Trustees.

*Item No. 4 Adjourn:* There being no further business requiring action by the Board, the meeting was adjourned by Trustee Holloway at 1:05 p.m.

Attest:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

**American River Flood Control District  
Staff Report**

**Investment Transactions Summary; October 2019**

**LAIF:**

- On October 15, 2019 a quarterly interest payment was deposited in the amount of \$2,807.41.

**City Pool A**

- Accrued Interest Receivable for the month of October was \$17,803.82.
- As of October 31, 2019, the balance of Interest Receivable in this account was \$72,316.23.

Interest Receivable is accrued and transferred to the Cash Balance at the discretion of the City.

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**River City Bank Money Market:**

- On October 11, 2019 a transfer was sent to River City Bank Checking in the amount of \$200,000.00.
- On October 31, 2019 a monthly interest payment was deposited in the amount of \$1,150.95.

**River City Bank Checking:**

- On October 11, 2019 a transfer was received from River City Bank Money Market in the amount of \$200,000.00.
- Total amount of Accounts Payable cleared during the month of October was \$276,739.93.
- On October 31, 2019 a monthly interest payment was deposited in the amount of \$14.27.

**American River Flood Control District  
Investment Transaction Report  
October 2019**

Item 5c

**Balance and Transactions**

<b>Account</b>		<b>LAIF</b>	<b>City Pool A</b>	<b>River City Bank Money Market</b>	<b>River City Bank Checking</b>
Beginning Balance	10/1/19	\$455,769.42	\$8,628,237.09	\$792,065.69	\$149,529.53
<b>Transactions</b>					
River City Bank Transfer	10/11/19			(200,000.00)	200,000.00
LAIF Interest	10/15/19	2,807.41			
City Pool A Interest	10/31/19		17,803.82		
River City Bank Interest	10/31/19			1,150.95	14.27
Accounts Payable (cleared)					(276,739.93)
<b>Ending Balance:</b>	<b>10/31/19</b>	<b>\$458,576.83</b>	<b>\$8,628,237.09</b>	<b>\$593,216.64</b>	<b>\$72,803.87</b>

\*\*City Pool A Interest is accrued and deposited in the account at the discretion of the City.

**Interest**

<b>Date:</b>	<b>Nov 2018</b>	<b>Dec 2018</b>	<b>Jan 2019</b>	<b>Feb 2019</b>
LAIF	2.21	2.29	2.36	2.39
City Pool A	2.33	2.41	2.45	2.63
River City Bank Money Market	1.87	1.95	2.01	2.10
River City Bank Checking	0.09	0.06	0.09	0.10
<b>Date:</b>	<b>Mar 2019</b>	<b>Apr 2019</b>	<b>May 2019</b>	<b>June 2019</b>
LAIF	2.44	2.45	2.45	2.43
City Pool A	2.5	2.58	2.56	2.56
River City Bank Money Market	2.14	2.19	2.22	2.23
River City Bank Checking	0.10	0.10	0.10	0.10
<b>Date:</b>	<b>Jul 2019</b>	<b>Aug 2019</b>	<b>Sep 2019</b>	<b>Oct 2019</b>
LAIF	2.38	2.34	2.28	<b>2.19</b>
City Pool A	2.56	2.51	2.43	<b>2.41</b>
River City Bank Money Market	2.20	2.18	2.14	<b>2.08</b>
River City Bank Checking	0.10	0.10	0.09	<b>0.10</b>



**American River  
Flood Control  
District**

**AMERICAN RIVER FLOOD CONTROL DISTRICT**

**MONTHLY REVIEW – OCTOBER 2019**

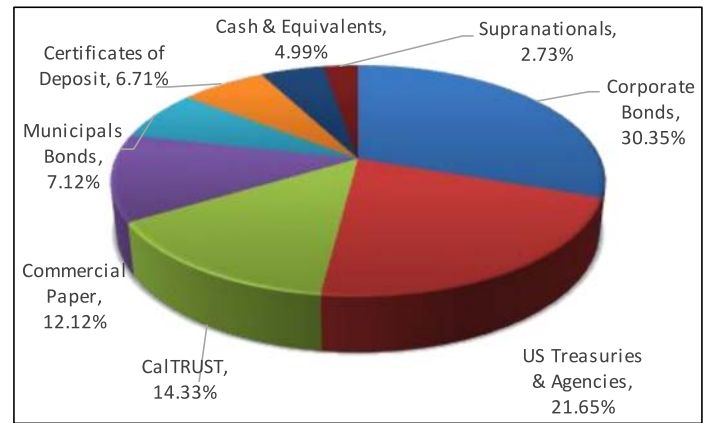
**STRATEGY**

The ARFCD funds are invested in the City of Sacramento’s Pool A investment fund. The Fund is invested pursuant to the objectives and requirements set forth in the City’s investment policy. The three objectives of the investment policy, in order of priority, are (1) the preservation of capital by the investment in safe instruments, (2) the liquidity needs of the City and pool participants so such parties will have access to cash when they need it, and (3) the maximizing of current income while remaining consistent with the other more important objectives. The City’s investment policy incorporates applicable provisions of state law including, among other things, the prudent person standard and California Code Section 53601 pertaining to eligible investments.

**PORTFOLIO STATISTICS**

Beginning Balance	8,682,749
Contributions	-
Withdrawals	-
Interest Earned	17,804
Ending Balance	8,700,553

**CITY POOL A PORTFOLIO COMPOSITION**



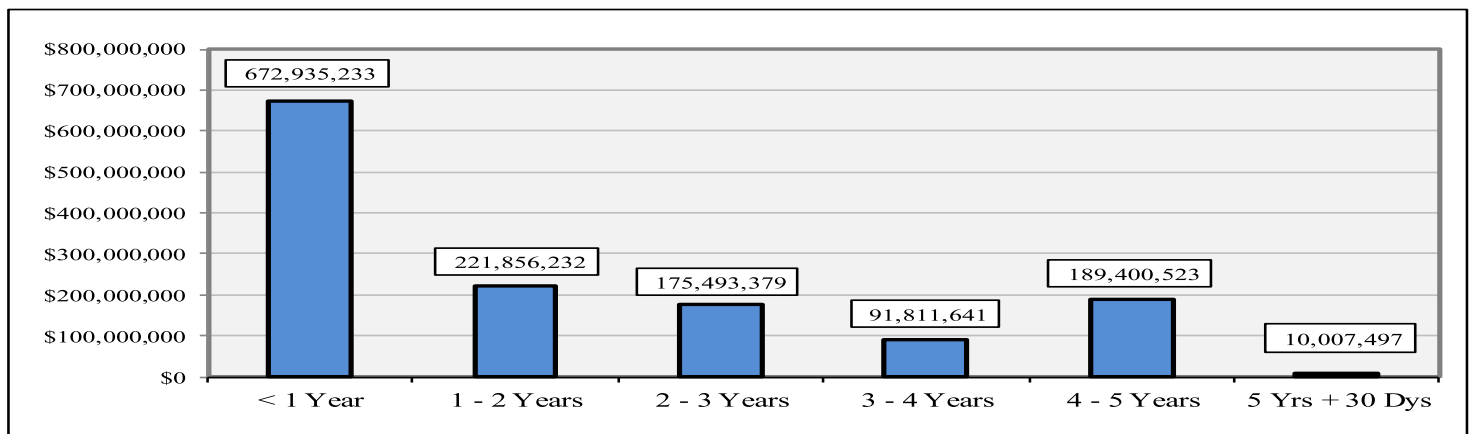
**PERFORMANCE COMPARISON**

City Pool A	2.41%
LAIF	2.19%
90 Day T-Bill	1.59%
Federal Funds	1.82%

**CITY POOL A MATURITY SCHEDULE**

Maturity	Market Value	Pct. Holdings
< 1 Year	672,935,233	49.43%
1 - 2 Years	221,856,232	16.29%
2 - 3 Years	175,493,379	12.89%
3 - 4 Years	91,811,641	6.74%
4 - 5 Years	189,400,523	13.91%
5 Yrs + 30 Dys	10,007,497	0.74%
Total	1,361,504,505	100.00%

Asset Type	Pct. Assets	YTM
Corporate Bonds	30.35%	2.58%
US Treasuries & Agencies	21.65%	2.12%
CalTRUST	14.33%	2.02%
Commercial Paper	12.12%	2.43%
Municipals Bonds	7.12%	2.25%
Certificates of Deposit	6.71%	2.48%
Cash & Equivalents	4.99%	2.10%
Supranationals	2.73%	2.11%



City of Sacramento  
 CASH LEDGER  
*American River Flood Control District*  
 From 10-01-19 To 10-31-19

Item 5c

**All Cash Accounts**

Trade Date	Settle Date	Tran Code	Quantity	Security	Amount	Cash Balance
<b>Pool A Interest Receivable</b>						
10-01-19				Beginning Balance		54,512.41
10-31-19	10-31-19	in		Pool A Cash	17,803.82	72,316.23
				Oct 2019 estimated Pool A interest		
					17,803.82	
10-31-19				Ending Balance		72,316.23
<b>Pool A Cash</b>						
10-01-19				Beginning Balance		8,628,237.09
10-31-19				Ending Balance		8,628,237.09

California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
 P.O. Box 942809  
 Sacramento, CA 94209-0001  
 (916) 653-3001

November 01, 2019

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

AMERICAN RIVER FLOOD CONTROL DISTRICT

DISTRICT ENGINEER/MANAGER  
 165 COMMERCE CIRCLE, SUITE D  
 SACRAMENTO, CA 95815

[Tran Type Definitions](#)

**Account Number:** 90-34-002

October 2019 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
10/15/2019	10/15/2019	QRD	1621023	SYSTEM	2,807.41

**Account Summary**

Total Deposit:	2,807.41	Beginning Balance:	455,769.42
Total Withdrawal:	0.00	Ending Balance:	458,576.83



# River City Bank

WWW.RIVERCITYBANK.COM

PO Box 15247, Sacramento, CA 95851-0247

Return Service Requested

Item 5c



Last statement: September 30, 2019

This statement: October 31, 2019

Total days in statement period: 31

AMERICAN RIVER FLOOD CONTROL DISTRICT  
C/O ROBERT MERRITT, CPA  
4000 MAGNOLIA HILLS DR  
EL DORADO HILLS CA 95762-6561

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0811100952  
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Direct inquiries to:  
916-567-2836

## Public Fund Money Market

Account number	0811100952	Beginning balance	\$792,065.69
Low balance	\$592,065.69	Total additions	1,150.95
Average balance	\$656,581.82	Total subtractions	200,000.00
Avg collected balance	\$656,581	Ending balance	\$593,216.64
Interest paid year to date	\$10,271.20		

### DEBITS

Date	Description	Subtractions
10-11	Cash Mgmt Trsfr Dr REF 2841544L FUNDS TRANSFER TO DEP XXXXX0736 FROM	200,000.00

### CREDITS

Date	Description	Additions
10-31	Interest Credit	1,150.95

### DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
09-30	792,065.69	10-11	592,065.69	10-31	593,216.64

### INTEREST INFORMATION

Annual percentage yield earned	2.08%
Interest-bearing days	31
Average balance for APY	\$656,581.82
Interest earned	\$1,150.95

AMERICAN RIVER FLOOD CONTROL DISTRICT  
October 31, 2019

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0811100952

**OVERDRAFT/RETURN ITEM FEES**

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00



**River City Bank**

WWW.RIVERCITYBANK.COM

PO Box 15247, Sacramento, CA 95851-0247

Return Service Requested

Item 5c



Last statement: September 30, 2019

This statement: October 31, 2019

Total days in statement period: 31

AMERICAN RIVER FLOOD CONTROL DISTRICT  
C/O ROBERT MERRITT, CPA  
4000 MAGNOLIA HILLS DR  
EL DORADO HILLS CA 95762-6561

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0811090736  
( 53)

Direct inquiries to:  
916-567-2836

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### Public Fund Interest Checking

Account number	0811090736	Beginning balance	\$149,529.53
Enclosures	53	Total additions	200,014.27
Low balance	\$72,792.40	Total subtractions	276,739.93
Average balance	\$169,156.37	Ending balance	\$72,803.87
Avg collected balance	\$169,156		

### CHECKS

Number	Date	Amount	Number	Date	Amount
7164	10-04	5,747.00	7217	10-18	3,821.01
7168 *	10-08	584.21	7218	10-24	238.33
7183 *	10-04	325.00	7219	10-21	2,200.13
7185 *	10-01	13,000.00	7220	10-22	76.42
7198 *	10-18	9,640.00	7221	10-16	14,900.00
7199	10-22	25,775.43	7222	10-22	1,131.10
7200	10-22	21,574.00	7223	10-21	71.91
7201	10-24	49.72	7224	10-18	610.74
7202	10-22	125.72	7225	10-22	2,163.00
7203	10-23	691.54	7226	10-22	398.29
7204	10-22	237.04	7227	10-21	490.12
7205	10-21	393.44	7228	10-18	600.00
7206	10-22	512.06	7229	10-23	192.03
7207	10-21	505.31	7230	10-25	465.46
7208	10-18	350.00	7232 *	10-21	3,172.05
7210 *	10-22	133.17	7233	10-15	135.18
7211	10-23	184.00	7234	10-21	712.50
7212	10-18	2,352.00	7235	10-28	853.45
7213	10-21	141.12	7236	10-21	935.97
7214	10-21	290.00	7237	10-18	38.38
7215	10-21	1,808.43	7238	10-18	1,073.77
7216	10-22	596.19	7239	10-21	823.39

AMERICAN RIVER FLOOD CONTROL DISTRICT  
October 31, 2019

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Number	Date	Amount	Number	Date	Amount
7240	10-21	400.00	7245	10-22	458.16
7241	10-18	3,129.50	7246	10-21	3,253.58
7242	10-24	203.66	7247	10-17	9,450.00
7243	10-24	760.68	7248	10-21	46,285.75
7244	10-21	410.13			

\* Skip in check sequence

#### DEBITS

Date	Description	Subtractions
10-02	' ACH Withdrawal CALPERS 3100 100000015762747	1,421.65
10-02	' ACH Withdrawal CALPERS 3100 100000015762704	3,194.69
10-02	' ACH Withdrawal CALPERS 1900 100000015818279	5,483.57
10-02	' ACH Withdrawal CALPERS 1900 100000015818289	48.97
10-03	' ACH Withdrawal HEALTHEQUITY INC HealthEqui 191003	150.00
10-03	' ACH Withdrawal CALPERS 1900 100000015818951	2,870.47
10-15	' ACH Withdrawal INTUIT PAYROLL S QUICKBOOKS 191015 946000047	30,657.65
10-17	' ACH Withdrawal CALPERS 1900 100000015838993	2,720.47
10-17	' ACH Withdrawal INTUIT PAYROLL S QUICKBOOKS 191017 946000047	535.67
10-17	' ACH Withdrawal CALPERS 3100 100000015797286	1,421.65
10-17	' ACH Withdrawal CALPERS 3100 100000015797247	3,194.69
10-24	' ACH Withdrawal HEALTHEQUITY INC HealthEqui 191024	150.00
10-30	' ACH Withdrawal CALPERS 1900 100000015846644	2,756.42
10-30	' ACH Withdrawal CALPERS 3100 100000015797305	1,550.89
10-30	' ACH Withdrawal CALPERS 3100 100000015797267	3,277.83
10-31	' ACH Withdrawal HEALTHEQUITY INC HealthEqui 191031	150.00
10-31	' ACH Withdrawal INTUIT PAYROLL S QUICKBOOKS 191031 946000047	32,682.44
10-31	' Service Charge ADDITIONAL DEBITS	2.80



AMERICAN RIVER FLOOD CONTROL DISTRICT  
 October 31, 2019

**CREDITS**

Date	Description	Additions
10-11	Cash Mgmt Trsfr Cr REF 2841544L FUNDS TRANSFER FRMDEP XXXXX0952 FROM	200,000.00
10-31	Interest Credit	14.27

**DAILY BALANCES**

Date	Amount	Date	Amount	Date	Amount
09-30	149,529.53	10-15	285,911.14	10-24	114,528.89
10-01	136,529.53	10-16	271,011.14	10-25	114,063.43
10-02	126,380.65	10-17	253,688.66	10-28	113,209.98
10-03	123,360.18	10-18	232,073.26	10-30	105,624.84
10-04	117,288.18	10-21	170,179.43	10-31	72,803.87
10-08	116,703.97	10-22	116,998.85		
10-11	316,703.97	10-23	115,931.28		

**INTEREST INFORMATION**

Annual percentage yield earned	0.10%
Interest-bearing days	31
Average balance for APY	\$169,156.37
Interest earned	\$14.27

**OVERDRAFT/RETURN ITEM FEES**

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

**CERTIFICATION**

The American River Flood Control District's investment portfolio [] is [ is not] in compliance with the District's Financial Management Investments Plan.

The District's investment portfolio is not in compliance in the following respects:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A cash flow analysis confirms that the District [ is] [ is not] expected to be able to meet its expenditure requirements for the next six months.

The District's cash is insufficient to meet obligations for the next six months as a result of the following:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attached hereto are the most recent statements of accounts of the following District accounts:

- LAIF Account, State Treasurer's Office      **Dated October 2019**
- Investment Pool A Account, City of Sacramento      **Dated October 2019**
- District Checking Account, River City Bank      **Dated October 2019**
- District Repurchase Account, River City Bank      **Dated October 2019**

Certified by: \_\_\_\_\_ Date: \_\_\_\_\_  
Rachelanne Vander Werf, District Treasurer

American River Flood Control District  
Statement of Operations  
July 1, 2019 to November 30, 2019 (Five Months Ending of Fiscal 2020)  
For Internal Use Only

	Year to Date July 1, 2019 to November 30, 2019	Budget	Percent of Budget
<b>Revenues</b>			
Benefit assessment	\$ -	\$ 1,429,793	0.00%
Consolidated capital assessment	-	980,000	0.00%
Interest	81,376	77,267	105.32%
O & M agreements	-	231,801	0.00%
Miscellaneous	-	-	Not budgeted
<b>Total Revenues</b>	<u>81,376</u>	<u>2,718,861</u>	2.99%
<b>M &amp; O Expenses</b>			
Salaries and wages	306,526	790,476	38.78%
Payroll tax expense	21,514	63,238	34.02%
Pension expense	68,395	156,542	43.69%
Compensation insurance	-	39,524	0.00%
Medical/dental/vision	89,880	213,378	42.12%
Fuel/oil reimbursement	10,528	35,000	30.08%
Equipment rental	16,339	20,000	81.70%
Equipment repairs/parts	22,776	45,000	50.61%
Equipment purchases (< \$5,000)	7,584	15,000	50.56%
Shop supplies	8,203	15,000	54.69%
Levee maint. (supp. & material)	4,731	20,000	23.66%
Levee maint. chemicals	1,588	15,000	10.59%
Levee maint. services	26,170	80,000	32.71%
Rodent abatement (supplies & materials)	2,590	10,000	25.90%
Employee uniforms	5,149	5,000	102.98%
Staff training	1,067	7,500	14.23%
Miscellaneous	1,125	2,000	56.25%
Small tools & equipment	1,482	7,500	19.76%
Emergency preparedness program	33,959	15,000	226.39%
Engineering services	17,271	20,000	86.36%
Environmental services/studies	-	5,000	0.00%
Encroachment remediation	-	15,000	0.00%
Urban camp cleanup	1,250	50,000	2.50%
<b>Total M &amp; O Expenses</b>	<u>648,127</u>	<u>1,645,158</u>	39.40%
<b>Administration Expenses</b>			
Board of trustees compensation	2,597	7,600	34.17%
Trustee expenses	1,149	1,750	65.66%
Accounting services	700	20,000	3.50%
Legal services (general)	7,984	50,000	15.97%
Utilities	13,298	40,000	33.25%
Telephone	5,423	25,000	21.69%
Retiree benefits	65,812	135,000	48.75%
Office/shop/yard lease	3,000	6,000	50.00%
Office equipment/furniture	-	7,500	0.00%
Office supplies	-	2,000	0.00%
Auto allowance	2,944	6,600	44.61%
Parking reimbursement	-	500	0.00%
General office expense	5,394	15,000	35.96%
Technology and software	2,922	10,000	29.22%
Legislative services	-	-	Not budgeted
Dues and associations	22,560	25,000	90.24%
Property and liability insurance	25,921	30,000	86.40%
Conference/workshop/seminar	-	-	Not budgeted
Public relations/information	-	30,000	0.00%
Miscellaneous	1,471	5,000	29.42%
Election expense	-	-	Not budgeted
Employee morale/wellness	-	2,000	0.00%
Investment fees	-	20,000	0.00%
Community services	-	1,500	0.00%
Bookkeeping services	2,325	14,000	16.61%
Property taxes	1,752	3,000	58.40%
Building maintenance	-	10,000	0.00%
County Dtech fees for DLMS	15,109	50,000	30.22%
Interest expense	155	-	Not budgeted
<b>Total Administration Expenses</b>	<u>180,516</u>	<u>517,450</u>	34.89%
<b>Special Projects Expenses</b>			
Engineering studies/survey studies	14,630	150,000	9.75%
Levee standards compliance	23,000	25,000	92.00%
Encroachment remediation	-	-	Not budgeted
Vegetation management	-	-	Not budgeted
Small capital projects	-	50,000	0.00%
<b>Total Special Project Expenses</b>	<u>37,630</u>	<u>225,000</u>	16.72%
<b>Capital Outlay</b>			
Bank protection	-	-	Not budgeted
Magpie Creek	-	-	Not budgeted
Property acquisition	-	-	Not budgeted
Miscellaneous	-	-	Not budgeted
Equipment purchases (over \$5,000)	46,286	100,000	46.29%
<b>Total Capital Outlay</b>	<u>46,286</u>	<u>100,000</u>	
<b>Capital Outlay: District Headquarters Build-Out</b>			
Building improvements/maintenance	26,261	225,000	11.67%
La Riviera improvements/maintenance	68	2,000	3.40%
	<u>26,329</u>	<u>227,000</u>	

Note: Amounts above are not audited

The above information is current through the last day of the previous month's bank activity.

Data has been verified by the bookkeeper and physical copies of checks have not been reviewed or received and some checks may not have cleared the bank account.

AMERICAN RIVER FLOOD CONTROL DISTRICT  
Cash Flow Report  
July 2019 through June 2020

Cash Flow Report													
Maintenance and Operations Expens	Jul 19	Aug 19	Sept 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	TOTAL
500 - Salary/Wages	58,116.53	59,270.60	61,453.64	61,066.28	65,950.92	60,273.00	0.00	0.00	0.00	0.00	0.00	0.00	366,130.97
501 - Payroll Taxes	4,470.68	4,558.96	4,726.01	4,286.42	4,282.16	3,702.38	0.00	0.00	0.00	0.00	0.00	0.00	26,026.61
502 - Pension	9,373.16	18,128.96	9,467.15	18,267.44	8,762.09	8,696.68	0.00	0.00	0.00	0.00	0.00	0.00	72,695.48
503 - Compensation Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
504 - Medical/Dental/Vision	15,684.32	15,856.32	14,028.06	14,806.69	17,042.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	77,417.93
508 - Fuel/Oil	2,188.69	5,121.50	1,669.65	2,200.13	2,975.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,155.24
509 - Equipment Rental	3,129.50	3,129.50	3,129.50	6,950.51	3,129.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19,468.51
510 - Equipment Purchase(< \$5000	297.26	0.00	0.00	3,172.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,469.31
511 - Equipment Repair/Parts	5,655.89	8,224.85	9,097.22	3,665.05	2,066.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28,709.13
512 - Shop Supplies	1,231.54	3,512.76	1,161.26	1,365.55	2,103.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,374.75
514 - Levee Maint(Supplies&Materi	134.09	1,109.89	182.69	2,028.65	1,409.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,864.68
515 - Levee Maintenance Services	4,645.16	1,635.71	5,152.78	15,593.86	287.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	27,315.25
516 - Employee Uniforms	492.64	4,782.23	0.00	0.00	367.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,641.90
518 - Staff Training	1,500.00	805.00	0.00	0.00	115.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,420.90
519 - Miscellaneous O&M	0.00	0.00	0.00	0.00	1,125.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,125.00
521 - Small Tools & Equip	0.00	1,185.23	0.00	0.00	3,030.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,216.15
523 - Levee Maint. (Chemicals)	0.00	1,360.38	0.00	0.00	142.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,503.10
525 - Emergency Preparedness Pr	0.00	0.00	15,942.92	0.00	26,416.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	42,359.35
530 - Encroachment Remediation I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
532 - Rodent Abatement	0.00	0.00	0.00	2,447.13	227.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,674.36
605 - Engineering Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
615 - Survey Services	164.97	1,122.65	180.29	163.05	179.50	35.45	0.00	0.00	0.00	0.00	0.00	0.00	1,845.91
616 - Environmental Services/Studi	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total M&amp;O Expense</b>	<b>107,084.43</b>	<b>129,804.54</b>	<b>126,191.17</b>	<b>136,012.81</b>	<b>139,614.07</b>	<b>72,707.51</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>711,414.53</b>

Administrative Expenses	Jul 19	Aug 19	Sept 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	TOTAL
505 - Telephone	1,131.79	1,382.67	1,338.16	1,517.39	1,577.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,947.89
506 - Utility Charges	2,905.15	3,315.25	3,336.87	3,291.29	3,170.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,019.18
507 - Office/Shop Lease	600.00	600.00	600.00	600.00	600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00
513 - Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
517 - Auto Allowance	550.00	550.00	550.00	550.00	550.00	550.00	0.00	0.00	0.00	0.00	0.00	0.00	3,300.00
520 - Retiree Benefits	10,968.74	10,968.74	10,968.74	10,968.74	10,968.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	54,843.70
522 - Office Equipment/Furniture	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
526 - Mileage/Parking Reimburs	0.00	0.00	0.00	0.00	223.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	223.88
527 - General Office Expense	1,050.23	1,079.19	1,115.46	1,054.92	2,655.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,955.34
529 - Pre-funding Retiree Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
531 - Technology & Software	341.55	259.99	259.99	1,002.04	1,399.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,263.10
600 - Board of Trustees Compensa	0.00	0.00	0.00	937.40	312.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,249.52
601 - Trustee Expenses	380.00	380.00	380.00	475.00	760.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,375.00
602 - Accounting Services	53.92	798.12	61.94	181.90	106.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,202.51
603 - Legal Fees (General)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
604 - Flood Litigation	3,810.00	8,944.00	1,180.41	2,352.00	4,452.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,738.41
606 - Legislative Services	0.00	(8,323.69)	2,755.50	3,294.10	7,182.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,908.66
607 - Dues and Assoc. Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
608 - Insurance Premiums	0.00	60.00	5,747.00	9,820.00	7,197.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22,824.00
609 - Conference /Workshops/Sem	14,314.08	0.00	0.00	21,574.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35,888.08
610 - Public Relations Information	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
611 - Election Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
612 - District Annexations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
613 - Community Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
614 - Miscellaneous Admin	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
617 - Investment Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
618 - Property Tax	0.00	4,083.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,083.00
619 - Building Maintenance	0.00	0.00	0.00	0.00	1,684.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,684.42
620 - Bookkeeping Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
621 - County Assessment Fees	675.00	1,387.50	0.00	712.50	975.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,750.00
622 - County DTech Fees for DLMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
623 - Employee Morale/Wellness	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

AMERICAN RIVER FLOOD CONTROL DISTRICT  
Cash Flow Report  
July 2019 through June 2020

Total Administrative	36,780.46	25,484.77	28,294.07	58,331.28	43,816.11	550.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	193,256.69
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Special Projects Expenses	Jul 19	Aug 19	Sept 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	TOTAL
702 - Engineering/Survey Studies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
703 - Encroachment Remediation &	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
704 - Vegetation Management	0.00	0.00	0.00	9,450.00	14,630.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24,080.00
705 - Small Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
707 - Levee Standards Compliance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Special Projects</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,450.00</b>	<b>14,630.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>24,080.00</b>

Capital Outlay: Flood Control	Jul 19	Aug 19	Sept 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	TOTAL
700 - Bank Protection	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
701 - Magpie Creek	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
706 - Property Acquisition	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
709 - Equipment Purchase (> \$500)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Capital Outlay: Flood Control</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Income	Jul 19	Aug 19	Sept 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	TOTAL
120 - Benefit Assessment	0.00	38,024.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	38,024.99
122 - SAFCA CAD4	980,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	980,000.00
123 - Interest	3,819.31	1,892.89	1,552.62	3,972.63	717.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,955.23
124 - O&M Agreements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
126 - Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Income</b>	<b>983,819.31</b>	<b>39,917.88</b>	<b>1,552.62</b>	<b>3,972.63</b>	<b>717.78</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,029,980.22</b>

Fund Balance

District Operations Fund	Jul 19	Aug 19	Sept 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20
Beginning Balance	1,204,681.07	2,044,635.49	1,929,264.06	1,776,331.44	1,576,509.98	1,379,167.58	0.00	0.00	0.00	0.00	0.00	0.00
Income	983,819.31	39,917.88	1,552.62	3,972.63	717.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	143,864.89	155,289.31	154,485.24	203,794.09	198,060.18	73,257.51	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	2,044,635.49	1,929,264.06	1,776,331.44	1,576,509.98	1,379,167.58	1,305,910.07	0.00	TRUE	0.00	0.00	0.00	0.00

Capital Outlay Reserve Fund	Jul 19	Aug 19	Sept 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20
Beginning Balance	1,270,000.00	1,270,000.00	1,270,000.00	1,270,000.00	1,270,000.00	1,270,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	1,270,000.00	1,270,000.00	1,270,000.00	1,270,000.00	1,270,000.00	1,270,000.00	0.00	0.00	0.00	0.00	0.00	0.00

Retiree Health Benefit Reserve Fund	Jul 19	Aug 19	Sept 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20
Beginning Balance	3,480,014.00	3,480,014.00	3,480,014.00	3,480,014.00	3,480,014.00	3,480,014.00	0.00	0.00	0.00	0.00	0.00	0.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	3,480,014.00	3,480,014.00	3,480,014.00	3,480,014.00	3,480,014.00	3,480,014.00	0.00	0.00	0.00	0.00	0.00	0.00

Flood Emergency Response Reserve Fund	Jul 19	Aug 19	Sept 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20
Beginning Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00	0.00	0.00

Emergency Repair Reserve Fund	Jul 19	Aug 19	Sept 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20
Beginning Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ending Balance	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00	0.00	0.00	0.00	0.00	0.00	0.00

<b>Total Balance</b>	<b>9,794,649.49</b>	<b>9,679,278.06</b>	<b>9,526,345.44</b>	<b>9,326,523.98</b>	<b>9,129,181.58</b>	<b>9,055,924.07</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
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**AMERICAN RIVER FLOOD CONTROL DISTRICT  
RESOLUTION NO. 2019-04**

**DELEGATION OF AUTHORITY  
TO ACT IN AN EMERGENCY**

*WHEREAS*, the District operates and maintains flood control facilities that protect the residents of the Sacramento region from flooding along the American River, and various other creeks; and

*WHEREAS*, the experience of the District during the floods of 1986, 1997 and during other prior floods indicates that the District must be able to respond immediately to emergencies threatening its levee system; and

*WHEREAS*, emergencies can also arise during non-flood times which require immediate action by the District; and

*WHEREAS*, the California Legislature amended the provisions governing the letting of public works contracts during situations of emergency by the enactment of Section 88 Chapter 803 of the Statutes of 1994, which is codified at Public Contract Code Section 22050; and

*WHEREAS*, the District wishes to exercise the authority granted by Public Contract Code Section 22050 so as to ensure flood protection to the residents of the Sacramento region;

*NOW THEREFORE BE IT RESOLVED* that:

1. Pursuant to the authority granted in Public Contract Code Section 22050(b)(1), the Board of Trustees hereby delegates its authority to (1) repair or replace a public facility, (2) take any directly related and immediate action required, and (3) procure the necessary equipment, services, and supplies required to respond to an emergency without giving notice of bids to let contracts, to the District's General Manager.
2. In the event that the General Manager is incapacitated or otherwise unavailable during an emergency, the authority granted to the District's General Manager shall pass to the acting Relief Manager or any other individual so designated by the Board of Trustees.

PASSED AND UNANIMOUSLY ADOPTED this 13<sup>th</sup> day of December 2019

ATTEST:

\_\_\_\_\_  
President  
Board of Trustees

\_\_\_\_\_  
Secretary  
Board of Trustees

**AMERICAN RIVER FLOOD CONTROL DISTRICT**

**RESOLUTION NO. 2019-05**

**ADOPTING FINDINGS AND AUTHORIZING FILING OF A NOTICE OF EXEMPTION FOR THE PROGRAM OF ROUTINE MAINTENANCE FOR CALENDAR YEAR 2020**

*WHEREAS*, the California Environmental Quality Act (CEQA) requires each public agency to consider the environmental impacts of all discretionary activities undertaken by that agency, and

*WHEREAS*, the annual program of routine maintenance of the District’s flood control facilities falls within the scope of CEQA, and

*WHEREAS*, the flood control facilities of the District all lie within Sacramento County;

*NOW, THEREFORE, BE IT RESOLVED* that the Board of Trustees of District, by the adoption of this Resolution, does hereby find as follows:

- The District’s annual program of routine maintenance of existing flood control facilities for calendar year 2020 falls within the categorical exemptions to the CEQA.
- The proposed program of work for calendar year 2020 will not have a significant adverse effect upon the environment.
- The proposed program of work for calendar year 2020 does not constitute an exception to the exemptions of CEQA.

*AND BE IT FURTHER RESOLVED* that the General Manager of the District is authorized to sign and directed to file with the Clerk of Sacramento County Notice of Exemption on behalf of the District as to the program of routine maintenance of the District for calendar year 2020, and

*BE IT FURTHER RESOLVED* that the General Manager of the District is directed to post a true copy of the Notice of Exemption for not less than thirty (30) days in a conspicuous location at 185 Commerce Circle, Sacramento, CA, 95815, and

*BE IT FURTHER RESOLVED* that the General Manager of District is directed to request the Clerk of Sacramento County to post in a conspicuous place for public review a true copy of the Notice of Exemption for not less than thirty (30) days; to certify to the District that the Notice was posted as requested and, after completion of the thirty (30) day period, return to the District with a notation of the period it was posted.

PASSED, APPROVED, and UNANIMOUSLY ADOPTED this 13<sup>th</sup> day of December 2019.

ATTEST:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

# Sponsorship Opportunities



Item 5g



## Creek Week 2020 • April 9-18



### 30th Annual Sacramento County Creek Week

We need your help NOW to make Creek Week 2020 successful!

Your sponsorship **engages tens of thousands of citizens** throughout the Sacramento region in our week-long event.

- We improve our community through creek stewardship and trash cleanup; and
- We learn about creek ecosystems.

We can meet and exceed the 2019 Creek Week accomplishments, but it will **only be possible with the generous contributions** of our sponsors.

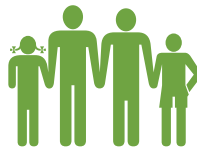
*Your support is appreciated and provides opportunities for young and old to demonstrate environmental stewardship. Stand out as a leader and enjoy direct contact with customers!*

*For sponsorship information contact:*

**Alta Tura**  
**(916) 454-4544 or**  
**[saccreekweek@gmail.com](mailto:saccreekweek@gmail.com)**



### 2019 Creek Week Results



**1,600+ volunteers,**  
**35 miles of waterways,**  
**90+ different locations**



**Over 22 tons of garbage**  
**including tires and shopping carts**



**For the 11th year, water quality testing was conducted at selected sites**



### Creek Week takes pride in its tradition

Creek Week is a regional institution mobilizing **volunteers from Folsom to the Sacramento Delta**. Over 30 years, Creek Week has provided public education and stewardship opportunities

for families, youth groups, and do-gooders in the community. The extraordinary efforts of Creek Week volunteers have removed hundreds of tons of trash from creeks and increased flood safety by improving storm water conveyance.



# Become a Corporate Sponsor of Creek Week 2020 Item 5g



Splash Off 2017, State Assemblymember Kevin McCarty presented the Creek Steward Award to Friends of the River Banks



Activities during Creek Week include a "Birds & Bloom Tour" of the Bufferlands



Volunteers gather at the celebration to create sculptures for the "Junk & Gunk Contest"

## For sponsorship information

contact:

**Alta Tura**

**(916) 454-4544 or**

**[saccreekweek@gmail.com](mailto:saccreekweek@gmail.com)**

**Volunteers are priceless, but the financial support from you and others like you make it possible** for Creek Week to grow and improve year after year.

Sponsorship Levels & Benefits	Platinum \$2,000 or more	Gold \$750 to \$1,999	Silver \$500 to \$749	Bronze \$250 to \$499
Sponsor name on Creek Week brochures, posters, newsletters and web site	✓	✓	✓	✓
Event recognition at the Splash Off and Celebration Day	✓	✓	✓	✓
Your logo on the Creek Week T-shirt	✓	✓		
Prominent placement of your company/ organization's name on the Creek Week brochure	✓	✓		
Recognition in the full color ad in The Sacramento Bee celebrating Creek Week	✓			

## Benefits for ALL Sponsors

Association with a popular, well-organized, beneficial service event that traditionally receives media coverage from television, radio, The Sacramento Bee and special interest publications

The knowledge that your sponsorship supports Sacramento Area Creeks Council's efforts to protect, preserve and enhance our valuable creek resources while helping to reduce the threat of flooding

## Creek Week 2020 Overview

### Splash Off Friday, April 9

2020 Keynote speaker address and presentation of the Creek Steward Award. Public **recognition of all sponsors** for their contributions.

### Creek Week Activities April 9-18

**Activities** the week before the clean-up showcase the value and ecology of creeks. Learn about plants and animals inhabiting our creeks and their important roles in the ecosystem. Learn how creeks can best be managed and cared for benefitting wildlife and humans alike.



### Creek Clean-up Day and Celebration Saturday, April 18

Creek Week will culminate on Saturday, April 18, 2020, with volunteers joining to **clear trash from more than 80 different creek sites in Sacramento County**. Volunteers also remove invasive nonnative plants that choke local waterways. Others collect meaningful data as Citizen Scientists. Clean-up activities help improve the riparian habitat along many stream and creek corridors, provide opportunities to connect people to their natural environment, increase awareness for water conservation, and reduce flood risk. The clean-up is followed by a **celebration** at Carmichael Park – complete with food, entertainment, interactive exhibits & contests.

# Sacramento Area Creeks Council

PO Box 162774 • Sacramento, CA 95816

[www.saccreeks.org](http://www.saccreeks.org) • [www.creekweek.net](http://www.creekweek.net)

(916) 454-4544



## Creek Week 2020 Sponsorship Form

Please email this form to [saccreekweek@gmail.com](mailto:saccreekweek@gmail.com) or fax to **(916) 454-4544** and/or mail with your check to **PO Box 162774, Sacramento, CA 95816**.

**Amount of your tax deductible contribution \$ \_\_\_\_\_**

Please make check payable to **Sacramento Area Creeks Council**, a 501 (c)(3) nonprofit organization. **Contributions are tax deductible: Fed. ID # 26-3676166**

**Check enclosed**       **Check to follow**

To pay by credit card use our PayPal account at [www.creekweek.net](http://www.creekweek.net).  
Click on the "Donate" button.

**We will provide in-kind services valued at \$ \_\_\_\_\_** Services include:

### Sponsor Information:

Company/Group Name: \_\_\_\_\_

Website: \_\_\_\_\_

Contact Name and Title: \_\_\_\_\_

<b>Sponsorship Levels &amp; Benefits</b>	<b>Platinum \$2,000 or more</b>	<b>Gold \$750 to \$1,999</b>	<b>Silver \$500 to \$749</b>	<b>Bronze \$250 to \$499</b>
Sponsor name on Creek Week brochures, posters, newsletters and web site	✓	✓	✓	✓
Event recognition at the Splash Off and Celebration Day	✓	✓	✓	✓
Your logo on the Creek Week T-shirt	✓	✓		
Prominent placement of your company/organization's name on the Creek Week brochure	✓	✓		
Recognition in the full color ad in The Sacramento Bee celebrating Creek Week	✓			

To ensure visibility in Creek Week promotional materials, please return this Sponsorship form by **January 10**.

Acct. #	Paid to	Memo	Amount	Chk. #
	ARFCD General Fund	November Expenses	\$ 81,069.35	
1 512	Acme Rigging & Supply Co.	Shop Supplies	\$ 270.55	
2 504	ACWA JPIA	Medical/Dental/Vision	\$ 19,830.44	
3 520	ACWA JPIA	Retiree Benefits	\$ 11,542.63	\$ 31,373.07
4 527	Alhambra/Sierra Springs	General Office Expense	\$ 70.98	
5 505	AT&T	Telephone	\$ 685.41	
6 505	AT&T Analog	Telephone	\$ 128.45	
7 521	Bar-Hein Company	Small Tools & Equipment	\$ 847.91	
8 512	Barnes Welding Supply	Shop Supplies	\$ 61.73	
9 515	Bell Marine Co.	Levee Maintenance Services	\$ 350.04	
10 527	Blue Ribbon Maintenance	General Office Expense	\$ 350.00	
11 603	Boutin Jones Inc.	Legal Fees (General)	\$ 294.00	
12 512	Cintas	Shop Supplies	\$ 181.40	
13 527	Clark Pest Control	General Office Expense	\$ 184.00	
14 514	Del Paso Pipe & Steel	Levee Maint(Supplies&Materials)	\$ 194.54	
15 603	Downey Brand	Legal Fees (General)	\$ 3,234.00	
16 511	Fluid Tech Hydraulics, Inc	Equipment Repair/Parts	\$ 76.70	
17 511	GCR Sacramento Tire Center	Equipment Repair/Parts	\$ 2,003.60	
18 525	Globalstar	Emergency Preparedness Program	\$ 1,245.76	
19 512	Grainger Inc.	Shop Supplies	\$ 1,428.88	
20 509	HercRentals	Equipment Rental	\$ 379.21	
21 512	Home Depot	Shop Supplies	\$ 379.85	\$ 1,223.17
22 514	Home Depot	Levee Maint(Supplies&Materials)	\$ 720.12	
23 533	Home Depot	Urban Camp Cleanup	\$ 123.20	
24 508	Hunt & Sons	Fuel/Oil	\$ 3,914.87	
25 527	KBA Document Solutions	General Office Expense	\$ 298.06	
26 605	Kleinfelder	Engineering Services	\$ 4,658.40	
27 515	L and D Landfill	Levee Maintenance Services	\$ 1,546.59	\$ 4,313.75
28 533	L and D Landfill	Urban Camp Cleanup	\$ 2,767.16	
29 605	Mead & Hunt	Engineering Services	\$ 7,092.00	
30 531	Muller & Associates, Inc.	Technology & Software	\$ 1,395.15	
31 511	Napa Auto Parts	Equipment Repair/Parts	\$ 1,902.76	
32 507	North Sacramento Land Company	Office/Shop Lease	\$ 600.00	
33 614	Office Depot	Miscellaneous Admin	\$ 16.05	
34 514	Pacific Coast Seed	Levee Maint(Supplies&Materials)	\$ 91.17	
35 527	Pacific Records Management	General Office Expense	\$ 75.00	
36 511	Riverview International Trucks, LLC	Equipment Repair/Parts	\$ 376.89	
37 620	Robert Merritt, CPA	Bookkeeping Services	\$ 1,500.00	
38 610	Robin Hardy Communication Designs	Public Relations Information	\$ 1,794.35	
39 533	Sacramento County MSA	Urban Camp Cleanup	\$ 171.85	
40 533	Sacramento County Sheriff, Work Release	Urban Camp Cleanup	\$ 4,895.00	
41 506	Sacramento Utilities	Utility Charges	\$ 1,171.86	
42 624	Sacramento Web GIS	DLMS Fees and Services	\$ 24,477.00	
43 515	Sierra Waste Recycling & Transfer Station	Levee Maintenance Services	\$ 1,820.50	
44 506	SMUD	Utility Charges	\$ 603.48	
45 506	Sonitrol	Utility Charges	\$ 1,074.64	
46 531	Streamline	Technology & Software	\$ 200.00	
47 702	Subtronic Corporation	Engineering/Survey Studies	\$ 25,980.00	
48 523	Target Specialty Products	Levee Maint. (Chemicals)	\$ 9,008.16	
49 610	The Mongan Group	Public Relations Information	\$ 2,500.00	
50 527	TIAA Bank	General Office Expense	\$ 183.66	
51 518	US Bank	Staff Training (Embassy Suites, Smart and Final, Starbucks, Ricos Pizza)	\$ 779.61	\$ 1,486.48
52 527	US Bank	General Office Expense (Pitney Bowes)	\$ 72.93	
53 531	US Bank	Technology & Software (MSFT, DriCrashPlan, Dell, Best Buy)	\$ 149.16	
54 533	US Bank	Urban Camp Cleanup (United Site Services)	\$ 355.28	
55 601	US Bank	Trustee Expense (Sampinos)	\$ 129.50	
56 505	Verizon Wireless	Telephone	\$ 425.56	
57 506	Waste Management of Sacramento	Utility Charges	\$ 463.21	
58 514	Water Rite Products, Inc.	Levee Maint(Supplies&Materials)	\$ 105.25	
59 514	White Cap	Levee Maint(Supplies&Materials)	\$ 305.02	
60 511	Quiring, Erich	Small Tools & Equipment	\$ 54.13	
61 516	Webb, Scott	Employee Uniforms	\$ 650.00	
		Accounts Payable Subtotal	\$ 148,187.65	
	<b>Accounts Payable and General Fund Aggregate Total:</b>		<b>\$ 229,257.00</b>	

**Invoices Paid**

	DATE	AMOUNT	CHECK #
HSA (Employee)	11/7/19	\$150.00	EFT
HSA (Miscellaneous Expense)	11/7/19	\$5.90	EFT
Quickbooks (Employees)	11/15/19	\$32.50	EFT
Malane E Chapman (518 Staff Training, 526 Parking & Mileage)	11/15/19	\$261.78	7302
Costco (527 General Office Expense)	11/20/19	\$621.42	7303
Quickbooks (Trustees)	11/21/19	\$13.00	EFT
Lucas Kelley (518 Staff Training)	11/25/19	\$78.00	7304
Quickbooks (Trustees)	11/27/19	\$7.00	EFT
Quickbooks (Employees)	11/29/19	\$115.75	EFT
Quickbooks (Employees)	11/29/19	\$3.25	EFT
HSA (Employee)	12/5/19	\$150.00	EFT
HSA (Miscellaneous Expense)	12/5/19	\$2.95	EFT
	<b>Total</b>	<b>\$1,441.55</b>	

**Trustee Compensation**

	DATE	GROSS	NET	CHK#
<b>11/08/19 Board Meeting</b>				
Holloway, Brian F	11/22/19	\$95.00	\$86.78	Direct Dep
Johns, Steven T	11/22/19	\$95.00	\$86.78	Direct Dep
L'Ecluse, Tamika AS	11/22/19	\$95.00	\$86.79	Direct Dep
Vander Werf, Rachelanne	11/22/19	\$95.00	\$86.78	Direct Dep
Holloway, Brian F	11/29/19	\$95.00	\$86.78	Direct Dep
Johns, Steven T	11/29/19	\$95.00	\$86.79	Direct Dep
Shah, Cyril	11/29/19	\$95.00	\$86.78	Direct Dep
Vander Werf, Rachelanne	11/29/19	\$95.00	\$86.79	Direct Dep
	<b>Total</b>	<b>\$380.00</b>	<b>\$347.13</b>	

**Trustee Taxes**

	DATE	AMOUNT	CHK#
<b>11/08/19 Board Meeting</b>			
Federal Tax Payment	11/22/19	\$58.14	EFT
CA Withholding & SDI	11/22/19	\$3.80	EFT
CA UI & ETT	11/22/19	\$6.45	EFT
<b>11/22/19 Special Board Meeting</b>			
Federal Tax Payment	11/29/19	\$58.12	EFT
CA Withholding & SDI	11/29/19	\$3.80	EFT
CA UI & ETT	11/29/19	\$6.48	EFT
	<b>Total</b>	<b>\$136.79</b>	

**Payroll Summary**

	DATE	GROSS	NET	CHK#
<b>PP ending 11/15/19</b>				
Malane Chapman	11/16/19	3267.44	2095.05	Direct Dep
Elvin Diaz	11/16/19	2376.00	1772.07	Direct Dep
David Diaz	11/16/19	2464.00	1446.02	Direct Dep
Gilberto Gutierrez	11/16/19	2636.48	1601.93	Direct Dep
Ross Kawamura	11/16/19	4132.93	2121.45	Direct Dep
Lucas Kelley	11/16/19	1982.64	1351.03	Direct Dep
Tim Kerr	11/16/19	7077.17	5665.60	Direct Dep
Erich Quiring	11/16/19	2464.00	1631.98	Direct Dep
Jose Ramirez	11/16/19	2636.48	1891.82	Direct Dep
Scott Webb	11/16/19	2992.00	2340.56	Direct Dep
<b>PP ending 11/30/19</b>				
Malane Chapman	12/1/19	2970.40	1904.65	Direct Dep
Elvin Diaz	12/1/19	2160.00	1631.77	Direct Dep
David Diaz	12/1/19	2240.00	1283.18	Direct Dep
Gilberto Gutierrez	12/1/19	2396.80	1462.80	Direct Dep
Ross Kawamura	12/1/19	4132.93	2121.44	Direct Dep
Lucas Kelley	12/1/19	1802.40	1228.81	Direct Dep
Tim Kerr	12/1/19	7077.17	5665.60	Direct Dep
Erich Quiring	12/1/19	2240.00	1505.13	Direct Dep
Jose Ramirez	12/1/19	2396.80	1722.95	Direct Dep
Scott Webb	12/1/19	2720.00	2152.92	Direct Dep
	<b>Total</b>	<b>\$62,165.64</b>	<b>\$42,596.76</b>	

**Employee & Relief GM Taxes**

	DATE	AMOUNT	CHK#
<b>PP ending 11/15/19</b>			
Federal Tax Payment	11/15/19	\$7,134.24	EFT
CA Withholding & SDI	11/15/19	\$1,522.51	EFT
CA UI & ETT	11/15/19	\$12.64	EFT
<b>PP ending 11/30/19</b>			
Federal Tax Payment	11/30/19	\$6,596.68	EFT
CA Withholding & SDI	11/30/19	\$1,357.16	EFT
CA UI & ETT	11/30/19	\$0.00	EFT
	<b>Total</b>	<b>\$16,623.23</b>	

**Employee Pension**

	DATE	AMOUNT	CHK#
<b>PP ending 11/15/19</b>			
PERS Retirement Contribution (Unfunded Liability)	11/4/19	\$5,532.54	EFT
PERS Retirement Contribution	11/18/19	\$4,616.32	EFT
457 Deferred Comp (Employee Paid)	11/18/19	\$2,640.47	EFT
457 District Contribution	11/18/19	\$80.00	EFT
<b>PP ending 11/30/19</b>			
PERS Retirement Contribution	12/2/19	\$4,370.04	EFT
457 Deferred Comp (Employee Paid)	12/2/19	\$2,604.52	EFT
457 District Contribution	12/2/19	\$80.00	EFT
	<b>Total</b>	<b>\$19,923.89</b>	

**Total of Invoices Paid and Payroll \$81,069.35**

**American River Flood Control District**  
**Transitioning to a District Election System**  
**Staff Report**

**Discussion:**

The California Voting Rights Act of 2001 (CVRA) is intended to help local government agencies like ARFCD to implement the fundamental right of our democracy: the right to vote for one's elected representatives. In implementing the CVRA, as well as the federal Voting Rights Acts, the courts have found that district election systems that rely on "at large" voting (i.e., all of the residents within a public agency's boundaries vote for two or three trustees) are less likely than election systems that rely on district or division-based elections (e.g. elections for the City of Sacramento) to reflect the will of all of the electors. The reason is simple: when all of the seats on a district's governing board can be elected by 50%+1 of the voters, groups of voters that do not by themselves constitute a majority of all votes (e.g., different neighborhoods) can find themselves without representation on the governing board.

ARFCD currently employs an at-large system to elect its Board of Trustees. In an at-large system like the District's, candidates receive votes from all registered voters within the District's jurisdictional boundaries. Under a by-district election process, the District would be divided into smaller, geographic voting districts. Each Board candidate would be required to reside within the specific voting district that he or she seeks to represent, and only the registered voters within that same voting district could vote for that candidate.

Over the past few years, the Board of Trustees has focused many different efforts on being more transparent about what ARFCD does and how we serve the public. For instance, the website was recently redesigned, audio recordings of the Board meetings are being made available to the public, and the Trustees have shown renewed interest in (and attendance at) neighborhood association meetings. All of these are good initiatives and help foster good democratic governance.

The question for the Board of Trustees is whether it wishes to take another step along this path and begin the process of transitioning from at-large elections to elections by districts. Staff recommends that the Board of Trustees decide to move from the present at-large district election system to a by-district election system. Staff further recommends that the Board of Trustees direct staff to develop cost estimates and a timeline for this transition. Given the winter holidays, staff requests that a report back on this matter be scheduled for the February 2020 meeting of the Board of Trustees.

**AMERICAN RIVER FLOOD CONTROL DISTRICT  
RESOLUTION NO. 2019-06**

**Resolution of Intention to Convert to By-District Elections**

*WHEREAS*, the Trustees of the District are currently elected in at-large elections, in which each Trustee is elected by all registered voters within the District; and

*WHEREAS*, Section 10650 of the California Elections Code authorizes the governing body of a special district to change by resolution to district-based elections without the need to put such a change to voters; and

*WHEREAS*, the Board of Trustees has determined that it is in the best interest of the District to move from its current at-large electoral system to a by-district election of Directors; and

*WHEREAS*, the currently ongoing 2020 Census will yield up-to-date data regarding the population and demographics needed to move to district-based elections; and

*WHEREAS*, the Board of Trustees seeks to use the most up to date data in moving to a district-based election system.

*NOW THEREFORE BE IT RESOLVED* that:

1. The District will immediately begin the effort to transition the District election system into an election system that elects Trustees by districts.
2. Staff are directed to begin the process of such transition and to use data from the 2020 Census to draw district boundaries.
3. Staff are also directed to report back to the Board of Trustees on the status of this effort in February 2020 and every month thereafter until the transition is completed.

PASSED AND ADOPTED this 13<sup>th</sup> day of December 2019

ATTEST:

\_\_\_\_\_  
President  
Board of Trustees

\_\_\_\_\_  
Secretary  
Board of Trustees



# FloodWise

WINTER 2020

PROTECTING LIVES AND PROPERTY IN OUR COMMUNITY SINCE 1927

## Give Your Levee Some Love

It's reassuring to know first responders—police, fire, and ambulance—are a 9-1-1 call away. But there's another emergency system in place that you might not know exists. The levees that line our rivers are part of it. ❤️

Though levees may look like elevated walking and cycling paths, they're actually engineered structures that make up part of a sophisticated flood control system that protects us. In fact, the Sacramento region owes its very existence to levees.

In his book, *Battling the Inland Sea*, author Robert Kelley writes about Sacramento's first flood in 1850, the year the city was born, "The town of Sacramento, as these events revealed, was built in the middle of an inland sea that the Indians had warned appeared almost annually on the Valley floor. Few in the city, however, knew or talked with the Indians."

The 1850 flood led to the city's first levees, which quickly gave way in the high-water season of 1852. Since then, a succession of floods has resulted in taller and sturdier levees. Dams, reservoirs, weirs, canals, bypasses, and other solutions followed, eventually combining to create the flood control system we depend on today. In that system, levees are the last line of defense, the sturdy guardians that stand between floodwaters and countless lives.

At American River Flood Control District, our job is to inspect, mow, repair, and monitor the levees so that they're able to serve when the need arises.



*The City of Sacramento... is considered to be at the highest risk of flooding of any major city in the nation.*

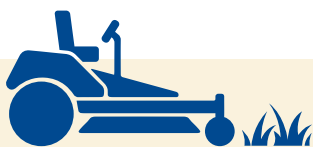


*Phase I Environmental Site Assessment, American River Common Features General Reevaluation Report*

*U.S. Army Corps of Engineers Environmental Engineering Branch Sacramento District*

**APRIL 2012**

## Ensuring Your Safety



### Mow

Keeping the grass short allows us to get a clear view of the levees.



### Inspect

We inspect every levee—to look for any problems that could lead to a levee failure.



### Repair

If we find any problems, we make necessary repairs.



# Update

## Two Rivers Bike Trail

The American River bike trail (Jedediah Smith Memorial Trail) is one of our region's most celebrated features. Though it's been in use since the 1970s, the original vision for a trail running along both sides of the American River has yet to be realized.

The 3.4-mile stretch between the H Street Bridge and Tiscornia Park at Jiboom Street, across the river from the existing trail, presented a special challenge. Thanks to erosion from the 1986 flood, the space between the river, levee, and private properties was too narrow for a trail in one quarter-mile stretch. Yet, running a heavily trafficked trail along the top of the levees would have made maintaining the levees through this critical stretch of river extremely difficult.

Through a collaborative process between the City of Sacramento, U.S. Army Corps of Engineers, and property owners, a workable route was found this year. The proposed path will run along the river side of the levee for most of the distance. Where that area is too narrow, the trail will travel along the crown of the levee for about 1,500 feet before descending back down to the levee base.

The city has prepared and presented an environmental impact report and expects to begin trail construction in 2020.

## New Technology to Inspect Old Pipes

Part of the levees' history is buried within them. Pipes that convey gases and liquids have been run through the levees since the Gold Rush era. An early survey indicated that there were about 400 existing pipes running through the levees we maintain, though the old documentation is poor and includes duplicate entries, incorrect locations, and pipes that were removed.

Part of our task of maintaining levee integrity is knowing the location of every pipe that runs through our levees and if they need to be sealed, removed, repaired, or replaced. That's why we took advantage of a California Department of Water Resources (DWR) grant program that covers the costs of ground-penetrating radar technology to look for suspected pipes.

We also took advantage of a DWR grant to use video inspection technology to determine the condition of the stormwater drainpipes. Drainage pipes corrode over time and must be replaced. The pipes can also become filled with silt and debris. And the gates that prevent backflow can get stuck or fail to function properly. Any of these conditions can reduce a pipe's ability to carry away stormwater, which can lead to neighborhood flooding.

Before the video inspections, we had to visually inspect pipes that could run for up to 250 feet, which was all but impossible to do. The grant is allowing us to inspect 47 drainage pipes much more efficiently. Following the inspections, DWR will review the findings and help prepare a pipe rehabilitation plan that outlines and prioritizes the repairs.



# Share the Trail

Our levees are used for so many activities that it's easy to forget how vital they are to our region's safety. At the American River Flood Control District, our job is to keep the levees in flood-ready condition, which means you'll often see us on the levees performing maintenance activities.

## Please Watch for Heavy Equipment

Some of our responsibilities require using heavy equipment, including long-arm mowers that can kick up rocks and debris. Rather than inconveniencing people by closing down levee sections while we work, we do our best to share the levee with people and pets.

*By following these simple courtesies, you can help us maintain that open policy:*

- Stay aware of your surroundings when walking or cycling on or near levees.
- Never assume an operator can see or hear you. They can seldom do either.
- Stay back or signal operators before passing near equipment.
- Never cross under the extended mower arm.
- Never sneak by when a tractor or dump truck is backing up.
- Keep pets leashed and well away from equipment.

**REMEMBER**, operators of large, noisy equipment can't always see or hear what's happening around them. When they become aware of pedestrians, cyclists, or pets in potential danger, operators have to halt operations to protect public safety. Stopping work, sometimes several times a day, increases costs for taxpayers (like you) who pay for levee maintenance.



*We mow, inspect, and repair the levees so that they stand strong against floods.*

# Learning from History

The Great Flood of 1861-1862 was one for the history books. The warm atmospheric-river storm dropped almost 10 feet of rain in 43 days and melted the Sierra Nevada snowpack. The combined rain and snowmelt overwhelmed the young city—sending it to the bottom of a great inland sea.

## Waiting on the Next Megastorm

The 1862 storm was unusual, but geological evidence shows that megastorms like it have hit California about every 200 years. No one can predict when the next one will come, which is why maintaining our levees matters so much.



*The flooding that began in December of 1861 continued well into the spring. Getting around still required a boat when this image was drawn in March of 1862.*



**FloodWise:** A publication of the American River Flood Control District.

**OFFICE:** (916) 929-4006 **EMAIL:** [info@arfcd.org](mailto:info@arfcd.org) **www.arfcd.org**

**BOARD OF TRUSTEES**

Brian F. Holloway  
Cyril A. Shah  
Rachelanne Vander Werf  
Steven T. Johns  
Tamika L'Ecluse

**GENERAL MANAGER**

Timothy R. Kerr, P.E.

**SUPERINTENDENT**

Ross Kawamura

**OFFICE MANAGER**

Malane Chapman

**BOARD OF TRUSTEES' MEETINGS**

Open to the public  
Second Friday of every month at 11:00 a.m.

185 Commerce Circle  
Sacramento, CA 95815

## Employee Spotlight

### *Scott Webb, Field Supervisor*

Scott didn't have to travel far to join the district this fall—just from the levee bottom to its top. Before the district asked him to come on board, Scott was the maintenance supervisor for the American River Parkway with Sacramento County Regional Parks. In that role, Scott worked alongside and collaborated with Ross Kawamura, superintendent for the American River Flood Control District, and other district staff. That's why Ross knew Scott could take on his role when he retires.

"When the district folks said, 'We need you,' I decided to make the move," says Scott. "I get to continue working on the parkway, managing people, maintaining equipment, and protecting the environment. I also appreciate the levees' role in flood protection—and I like the view from the top."

Scott holds a bachelor's degree in management and served in the U.S. Air Force for 26 years, where he oversaw aircraft maintenance as a squadron leader. While it won't be easy to fill Ross' work boots, we feel lucky that Scott agreed to answer the call.

## Numbers to Keep Handy

- American River Flood Control District (ARFCD)  
(916) 929-4006 • [www.arfcd.org](http://www.arfcd.org)
- The Sacramento Area Flood Control Agency (SAFCA)  
(916) 874-7606 • [www.safca.org](http://www.safca.org)
- County of Sacramento  
3-1-1 • [www.saccounty.net](http://www.saccounty.net) or [www.sacflood.org](http://www.sacflood.org)
- City of Sacramento  
3-1-1 • [www.cityofsacramento.org](http://www.cityofsacramento.org) or [www.cityofsacramento.org/utilities](http://www.cityofsacramento.org/utilities)



SACRAMENTO LOCAL AGENCY FORMATION COMMISSION  
1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458 • Fax (916) 874-2939

DATE: November 26, 2019

TO: Special Districts' Selection Committee

FROM: Don Lockhart, Executive Officer  
Sacramento Local Agency Formation Commission

RE: **Selection of Special District Commissioner and Alternate Commissioner Run-off**  
for the Sacramento Local Agency Formation Commission

Term of Office: **January 1, 2020 to December 31, 2023**

Thank you for your participation in the selection process for the Special District Commissioner and Alternate seats on the Sacramento Local Agency Formation Commission (LAFCo).

This purpose of this memorandum is to announce who was selected by the Special District Selection Committee for the Commissioner and the Alternate Commissioner seats for LAFCo.

The winner by a plurality of votes for the **Commissioner seat is Lindsey Liebig** from the Herald Fire Protection District. Therefore, Ms. Liebig is declared the selected Commissioner.

For the **Alternate Commissioner seat there is a three-way tie**. Therefore, a run-off will occur. Please see the attached Instructions and Ballot. (Ballot must be returned by January 28, 2020)

Commissioner Liebig will fulfill the four year term starting January 1, 2020 ending December 31, 2023. At the end of that time, another selection process will be held. Congratulations and welcome Ms. Liebig!

Please feel free to contact me if you have any questions regarding the selection process at (916)874-6458.

Yours truly,

**SACRAMENTO LOCAL AGENCY FORMATION COMMISSION**



Donald Lockhart, AICP  
Executive Officer





SACRAMENTO LOCAL AGENCY FORMATION COMMISSION  
1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458 • Fax (916) 874-2939

DATE: November 26, 2019  
TO: Special Districts' Selection Committee  
FROM: Donald Lockhart, Executive Officer  
RE: **Selection of Special District Alternate Commissioner**  
Term of Office: January 1, 2020 to December 31, 2023  
**for the Sacramento Local Agency Formation Commission**

For the **Alternate Commissioner seat there is a three-way tie**. Therefore, a run-off will occur. Pursuant to the provisions of Section 56332 of the Government Code, the Executive Officer has determined that a meeting of the Special District Selection Committee for the purpose of selecting an Alternate Special District Commissioner [for Offices No. 6 & 7] to serve on the Sacramento Local Agency Formation Commission is not feasible. Based on past experience, due to the size of the Special District Selection Committee, it has been difficult to establish a quorum. Therefore, the business of the Special District Selection Committee will be conducted in writing, as provided in the cited section code.

***Please see the attached Run-off Ballot***

**Please select one candidate** for Alternate Special District Commissioner.

**Please return the ballot to the LAFCo office no later than:**

**4:00 P.M. on TUESDAY, JANUARY 28, 2020**

**To be valid, selection of a candidate must be done by a majority vote of the governing board of an Independent Special District in an open and official meeting of that board and certified by the secretary or clerk of the board.**

Any ballot received after the date specified above shall not be valid. The candidate who receives the most votes will be determined the winner outright. In the event of a tie, there will be a run-off selection held in the same format as the initial selection. The LAFCo Executive Officer will announce the results of the selection within seven days of the specified date.

If you have questions, please contact Sacramento LAFCo at (916) 874-6458.

Return ballot to:  
**Sacramento LAFCo**  
**1112 "I" Street; Suite 100**  
**Sacramento, CA 95814**

or e-mail to: [Diane.Thorpe@SacLAFCo.org](mailto:Diane.Thorpe@SacLAFCo.org)



# Runoff Ballot

## LAFCo Special District Alternate Commissioner

Please select one candidate from below

### Run-off Ballot

Alternate Commissioner - for Offices No. 6 & 7

Please select **ONE** candidate **BELOW**

- 
- |  |                          |
|--|--------------------------|
| <b>Michael Hanson</b><br>Arcade Creek Recreation & Park District     | <input type="checkbox"/> |
| <b>Charlea Moore</b><br>Rio Linda Elverta Recreation & Park District | <input type="checkbox"/> |
| <b>Michael Yearwood</b><br>Cordova Recreation & Park District        | <input type="checkbox"/> |
- 

Ballot must be received by **4:00 pm on Tuesday January 28, 2020**

Special Districts must return the ballots to LAFCo by the date specified above. Any ballot received after the specified date shall not be valid. *The information below must be complete*

The candidate who receives the most votes will be determined the winner outright.

The LAFCo Executive Officer will announce the results of the election within seven days of the specified date.

\_\_\_\_\_  
Name of Special District

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Date of Meeting

\_\_\_\_\_  
District Phone Number

\_\_\_\_\_  
Signature of Secretary or Clerk of the Board

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
E-mail Address

3000 Rolling Oak Dr.  
Sacramento, CA 95841

Telephone: 916-550-0531

mhs4321@comcast.net

Cellular: 510-336-0345

**SUMMARY**

Information Technology Professional proven experience including roles as a manager, project manager, systems analyst, systems integrator and software developer of systems in the mainframe and midrange environments. Experienced in all stages of software development life cycle, from analysis through implementation. Successfully managed numerous projects and led teams in system & vendor selection, analysis of business requirements, vendor management, system development & implementation. Strengths include:

- Project Manager
- Vendor Management
- Systems Integration
- Database Analysis
- Application Architecture
- System Analysis
- Software Development Lifecycle
- Managing Projects Across Technologies

Elected to Arcade Creek Recreation and Park District 2014

- Serve as Chair 2015
- Serve as director 2016
  - Lead in the Master Plan project
- Serve as Secretary/Treasurer 2017

**PROFESSIONAL EXPERIENCE**

**CSAA IG, Glendale AZ** **1993-Present**

Previously, CSAA, San Francisco, CA

*AAA Membership and Insurance Co.*

**Project Manager** 2002 – Present

As an EDS/HP employee supporting CSAA (outsourced in 1996), led projects involved in mainframe upgrades and support activities.

- Created proposal to upgrade all application software to a consistent and supportable level. The application software would not be supported under the new operating system (the environment was scheduled to be upgraded). Worked with leadership to document proposal and create the accepted SOW. (Project size >65K staff hours)
- Managed teams' efforts associated with the application. Assumed role as the Technical Lead and Application Architect. Needed to allow concurrent business changes to occur while upgrading the infrastructure. Delivered a consolidated toolset for mainframe application support including the customized Configuration Management tool, the approach to managing DB2, and the build process itself.

- Reviewed infrastructure requirements and worked with senior management to create an accepted SOW to upgrade the system software.
- Managed a multi-stage mainframe software upgrade the environment to supported levels. Managed the efforts of EDS, Mphasis, and CSAA teams to upgrade the environment with minimal interruption to the business.
- Technical lead for the CSAA account for the mainframe portion of the Data Replication Project by providing stats and coordinating various teams. In addition, provided communication and follow-through for questions/concerns related to the midrange portion of the effort. Help to coordinate the efforts to deliver a successful data replication environment where the mainframe and midrange have replication in place for Disaster Recovery purposes.
- Manage mainframe hardware upgrades. Managed 4 mainframe CPU upgrades for the CSAA account. The scope included the coordination of the teams, the actual upgrade itself, and validation all components would continue to support the business/applications in the new environment as they did on the current hardware including the encryption coprocessor.
- Manage mainframe system software upgrades. Managed migrations from IBM OS/390 through z/OS 1.13, DB2 v7 through DB2 v10, and similar upgrades to CICS, Datacom, and the infrastructure in general. Each major upgrade required a level of acceptance testing and burn-in prior to moving the upgrades to production.

**Team Lead**

1996 – 2002

As a Systemhouse/MCI/WorldCom employee supporting CSAA (outsourced in 1996), led teams addressing improvements in the Travel/Touring and Membership area.

- Coordinated the install of the TripTik system developed by the AAA National team to automate the Tourbook and map process used to support members in their travels. This was a client-server app where workstations would communicate to a SUN Sparc back-office server.
- Lead the development of the processes internal to CSAA to handle “vanity cards.” This is the AAA VISA cards for the CSAA members which allowed them to autopay their membership. Later, added the capability to Autopay their insurance premiums as well.
- Scheduled to manage the Claims replacement project (HAL), a Client-Server application. Studied the architecture and status with the current PM who then was able to stay and complete the project.

**Team Lead**

1993 – 1996

Managed team supporting Travel and Touring

- Brought onboard to support the project replacing all Membership, Insurance, and Claims. The architecture of the system was client-server based with the data storage being DB2 on the mainframe and the client residing on workstations running OS/2 and communicating to the mainframe. Directed the efforts of the Membership team (and supported other team’s efforts) related to productionalizing the system.

Education: BA in Management, St. Mary's College, Moraga CA.



*Charlea R Moore*

[REDACTED] • Elverta, CA 95626

[REDACTED]

[REDACTED] 916-275-3273 (best contact)

[REDACTED] charleamoores@comcast.com

### Applicant Statement for the Special District LAFCO Representative

I moved from Glassboro New Jersey to Rio Linda Elverta in 1981, along with my 3 year old daughter and my husband.

Almost immediately I became involved with Sacramento County Service Area #3 which was the forerunner of our current independant Parks and Recreation District serving the Rio Linda Elverta Communities. This involvement was the result of reading a statement in the local paper, indicating that the Parks Advisory Board had determined that there were sufficient equestrian trails in the area. I was very happy to advocate for additional trails and in the process begin my education in local governance processes.

Over the next several decades I was appointed to numerous County and Local advisory boards, steering committees and ad hoc committees. My interest expanded to include growth issues, flood issues and agriculture/suburban/urban issues.

I learned a great deal about how government works and how Special Districts fit into the process. I became a strong advocate for local governance after going through 3 incorporation attempts in the Rio Linda Elverta communities and in the education process I switched from anti-incorporation to pro-incorporation for unincorporated communities.

In about 1992 I was appointed to the RLE CPAC in and served during the Community Plan Update. I am familiar with the governance process and with procedures for arriving at a decision as a board member. I have served several terms on CPAC under four different County Supervisors since that initial appointment. All of these experiences were very educational for me.

In 2002 I successfully ran for the Rio Linda Elverta Recreation and Parks District. I truly enjoyed and have greatly benefited from the experience of becoming an elected board member. I ran again in 2016 and am currently serving as Secretary for the RLE Recreation and Parks District.

I believe that my history in the community and experience as an elected public official will be an asset for Special Districts as a LAFCO Special District Board member.

Thank you,

Charlea R. Moore

# Michael T. Yearwood

[REDACTED] Rancho Cordova, CA 95670  
[REDACTED]  
[REDACTED]

## **Experience Summary:**

*Customer Service Leader with over ten years of experience with direct customer problem solving within the health insurance industry. Expert level experience with hiring, training, staff retention, process improvement projects, managing deadlines and increasing production of teams.*

## **Health Net of California**

**2016-2019**

### **Claims Supervisor - Performance Team**

- Supervise a team of 17 Claims Analysts
- Coach and mentor staff to exceed expectations
- Responsible for talent and performance management of Claims Team
- Daily operational leadership and support through work distribution and monitoring
- Coordinate with scheduling to assist with daily forecast ensuring accurate staffing coverage
- Identify individual performance gaps to recommend and implement action plans that achieve desired result
- Monitor daily productivity through the Macess System
- Collaborate with peers and managers on process improvements

## **State of California - Health Benefits Exchange (Covered California)**

**2015-2016**

### **Supervising Program Technician III**

- Supervise a team of 15 Customer Service Representatives
- Coach and mentor staff to exceed expectations
- Assist representatives with questions regarding health plan options and policy and procedures
- Research and resolve escalated calls from consumers
- Monitor daily productivity through the IEX System
- Audit inbound calls through the Nice System
- Collaborate with peers and managers on process improvements

## **Vision Service Plan**

**2007-2015**

### **Client Broker Representative - Inside Sales**

- Assisted and resolved clients and brokers service issues
- Provided phone support and customer service to clients and brokers
- Provided e-mail coverage for Sales Team in their absence
- Implemented installation of new groups and pull-outs according to guidelines
- Processed renewals for clients according to guidelines
- Provided Resource Center support to clients and brokers

***References available upon request***

# Michael Yearwood

[REDACTED] Rancho Cordova, CA 95670  
 [REDACTED]  
 [REDACTED]

## Service to My Community

Cordova Recreation and Park District (Board Chairperson)  
 2015-Present: Director

As a Cordova Recreation and Park District (CRPD) Board Member I am responsible for the budget and for setting policies that safeguard the vitality of the district. The five non-partisan members of the Board of Directors are elected to four-year terms by residents located within CRPD's boundaries. The elected board is held accountable to the following laws that govern public officials: The Brown Act, California Public Records Act, FPPC Reporting Requirements and biannual ethics training.

### Specific functions and duties of my role as a Board Director are:

1. To perform its legal responsibility.
2. To set up by-laws, regulations and operation procedures
3. To select, employ, and if necessary, dismiss the District Administrator.
4. To control the operating budget, the financial plans and the insurance program.
5. To care and maintain property.
6. To be responsible for program.
7. To assure personnel policies.
8. To maintain good public relations.
9. To appoint, commission, supervise and receive reports from committees and the District Administrator.

### BOARD MEMBERS RESPONSIBILITIES

1. Board members should understand the significance and importance of recreation in the community.
2. Board members should be aware of the relationship of the recreation services to other community services.
3. Board members should look objectively at their specific responsibility as board members and at local community recreation needs, and keep abreast of changing conditions, continuously reassessing their efforts and reasons for service.
4. Board members should have the courage to resist pressures of all types and insist upon high standards for their agencies, particularly in regard to competent, professional personnel.
5. Board members should be aware of their role as board members, acting in concert with their fellow board members without usurping the functions of the District Administrator.

# Michael Yearwood

[REDACTED] Rancho Cordova, CA 95670  
[REDACTED]  
[REDACTED]

## Rancho Cordova Athletic Association

2013: Founding Member  
2013-2015: Secretary  
2016: CRPD Representative

## Leadership Rancho Cordova

2014-2016: Governing Board  
2014: Graduate of Class VIII

## Rancho Cordova Youth Soccer Club (RCSC)

2002: Coach  
2003: U-6 Age Coordinator  
2004: Coach & U-8 Boys Age Coordinator  
2005: Coach & U-8 Girls Age Coordinator  
2006: Coach & U-6 Age Coordinator  
2007-2009: Club Manager & Coach  
2012: Coach

## American River Youth Soccer League (ARYSL)

2007-2009: Board Member – RCSC Representative  
2010: League Treasurer

## Cordova Girls Softball League

2010-2011: League Vice President  
2011-2012: League Vice President  
2012-2013: Secretary  
2013-2014: Secretary  
2014-2015: NORCAL Representative

## Folsom Cordova Unified School District

Cordova High School Site Council  
2014-2015: Parent Representative

## Cordova Lane Elementary School Site Council

1998-2006: Elected Parent Representative

## Navigator Elementary School Site Council

2006-2008: Elected Parent Representative

## Measure M & P Oversight Committees

2014-2016: Parent/PTSO Member Representative

# General Manager's Meeting Summary

Item 10a

## November 2019

**11/6: FM Global Levee Operations meeting.** I met with Kevin Tsao and Alex Archer from FM Global to discuss our District's operations and maintenance program. FM Global represents numerous businesses and interests in the region with insurance and wants to understand the level of flood risk held by their clients.

**11/8: American River Flood Control District Board of Trustees meeting.** The Board met in regular session. The agenda items included presentations from candidates for the LAFCo Special District representative and alternate seats, revisions to the Recreational Trails Policy, and emergency materials contracts with local contractors.

**11/22: ARFCD Policy Workshop.** The Board met to draft revisions to the Recreational Trails Policy.

**11/26: Meeting with Sonitrol.** Office Manager Chapman and I met with representatives from Sonitrol, the District's security service provider. Sonitrol wanted to introduce us to our new customer relations manager and discuss our present service and needs. We discussed our existing video surveillance and fire monitoring systems. The possibilities of adjusting the camera in the warehouse and adding two new cameras were discussed.